



SOUTH MIAMI POLICE DEPARTMENT

GENERAL ORDER NUMBER: 6.6	DATE OF ISSUE: April 5, 2019	EFFECTIVE DATE: April 5, 2019	NUMBER OF PAGES: 5
CFA STANDARD: SUBJECT: <i>Department Senior Trainer</i>	NEW (X) RESCINDS () AMENDS () OTHER ()	By Order Of:  Rene Landa, CHIEF OF POLICE	

CFA STANDARD:
SECTIONS:

- 6.6.1 Selection of Senior Trainer**
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PURPOSE:

Modern policing requires police officers to be prepared to react to a wide range of tasks. Besides being tactically prepared to counter active shooters and other deadly force situations, officers must be trained in wellness issues, community relations, and other topics of importance to the Department and the citizens it serves. In order to meet this challenge, a Department trainer will be assigned to give officers the tools they need to perform their responsibilities.

SCOPE: All departmental personnel.

POLICY: It is the policy of the South Miami Police Department that it will assign a properly certified trainer act as senior trainer to prepare lesson plans and implement training to meet FDLE standards and whatever training goals are set by the Chief of Police. The senior trainer will also perform other tasks as Chief.

DEFINITIONS:

High Liability Topics: A range of topics dealing with firearms qualifications, use of force issues, vehicle pursuits, and other topics deemed as vitally important. Certification in this area must be maintained by a senior trainer.

Firearms Qualification Course: A course of testing proficiency with firearms set to meet standards set by the State of Florida.

6.6.1 Selection of Senior Trainer

A person wishing to fill this position must have the minimum certification as a high liability topics instructor set by the State of Florida. The candidate must be a certified police officer and be ready to accept all assignments given them by the Chief of Police. This includes normal patrol functions when needed. The selection of a senior trainer will be made by the Chief of Police after submission of a memo of interest outlining their training background and interest in the position. The Chief of Police may seek input in the selection from staff members but the final decision is solely that of the Chief.

6.6.2 Duties of Senior Trainer

The senior trainer will report directly to the Administration Bureau Commander. Training goals for the year will be assigned to the trainer and put into action. This will include:

- a) Yearly firearms training
- b) Less lethal weapons training
- c) Orientation of newly hired sworn police officers
- d) Supplemental use of force training
- e) Defensive tactics training
- f) Pursuit driving
- g) Blood borne Pathogens
- h) Supplemental officer safety training when deficiencies are identified by supervisors
- i) Other topics mandated by the Chief of via the Administrative Bureau Commander

6.6.3 Training Plans

All training will be done after the completion of an approved lesson plan. The lesson plan format will be used outlining the dates and times, instructor name, content, materials used, and describing what testing may have been used. Scheduling of the training will be made with the cooperation of the affected work unit supervisors so it does not impact on normal staffing. A list of all members who attended the training will be maintained for Departmental records. Those who do not successfully complete training will be scheduled for remedial training when needed or their supervisor will be advised of the member's failure to complete the assigned training.

6.6.4 Community Training

The senior trainer will be also available to work with the community on training plans where directed by the Chief of Police. This can include schools, homeowner associations, hospitals, businesses, and other community elements as designated by the Chief.

This training can include:

- 1) Active Shooter
- 2) Traffic Safety
- 3) Stranger Danger
- 4) Police/Community issues as designated by the Chief

6.6.5 Quartermaster Duties

The Senior Trainer will also serve as quartermaster for newly sworn officers. As the person who will be meeting with new officers for their orientation training, the senior trainer will be responsible to see that new employees are issued:

- 1) Uniforms and gun belt
- 2) Department approved firearm
- 3) Badge and ID
- 4) Radio and charger
- 5) All other equipment required by the Department for an officer to be ready to serve the community

6.6.6 Additional Duties

It will be the responsibility of the senior trainer to make recommendations of what training issues in addition to his normal duties should be addressed. The senior trainer may be in position to identify certain issues that are not scheduled for training that appear to be in need of being addressed. He may submit a memo to the Administration Bureau Commander identifying the need and the solutions to the problem.

Other duties can include:

- 1) Patrol duties when manpower is short
- 2) Uniform duties during City sponsored events
- 3) Participation in the training and membership in the SWAT team
- 4) Maintaining all departmental firearms in optimum condition
- 5) Assuring all emergency supplies are up to date and functional
- 6) The out-processing of employees equipment when leaving departmental employment

6.6.7 Documentation

The senior trainer will be responsible for documenting:

- 1) The production of all lesson plans
- 2) Lists of all members training
- 3) Reporting all training with the public
- 4) The issuing to new and reception from separating employees Department property
- 5) The status of equipment in storage
- 6) Anything else at the directive of the Administrative Bureau Commander