



# SOUTH MIAMI POLICE DEPARTMENT

<b>GENERAL ORDER NUMBER:</b> 3.3	<b>DATE OF ISSUE:</b> July 31, 2011	<b>EFFECTIVE DATE:</b> September 01, 2011	<b>NUMBER OF PAGES:</b> 02
<b>CFA STANDARD:</b> 1.0 <b>SUBJECT:</b> Organization and Administration- <b>AUTHORITY &amp; RESPONSIBILITY</b>	<b>NEW (X) RESCINDS (X)</b>  <b>AMENDS ( ) OTHER ( )</b>	<b>By Order Of:</b>   <b>Orlando Martinez de Castro,</b> <b>CHIEF OF POLICE</b>	

**CFA STANDARDS:  
SECTIONS:**

- 3.3.1 Authority & Responsibility**
- 3.3.2 Accountability for Performance**

**RESCINDS:** All existing orders in conflict.

**PURPOSE:** To establish a policy whereby each employee is granted the authority to make decisions necessary for the execution of their responsibilities and are accountable for the use of delegated authority.

**SCOPE:** All departmental personnel.

**POLICY:** It is the policy of this department to give its employees adequate authority to carry out the responsibilities of the South Miami Police Department to protect and assist the citizens of the City of South Miami.

**PROCEDURE:**

**3.3.1 Authority & Responsibility**

The success of this department requires that responsibility be accompanied by necessary authority. At every level of the police department, employees will be given the authority to make decisions necessary for the effective execution of their responsibilities.

- A. The Chief of Police is ultimately responsible for the performance of the department. To assist the Chief in accomplishing the goals and objectives of the department, he or she delegates to each employee, through the chain of command, sufficient authority to perform required activities of their assignment.

- B. Each employee is expected to exercise good judgment in the use of authority, which has been delegated to him or her. The employee will be held accountable for the use of such delegated authority, as well as for the failure to use it. Employees should be ever mindful of the South Miami Police Department's Mission Statement, General Order 8.1-Task Analysis and Classification, and the City of South Miami Employee Policies and Procedures Manual to assist in guiding them and their judgment.

### **3.3.2 Accountability for Performance**

Supervisors will be held accountable for the activities of the employees under their immediate control. Although supervisors may free themselves of the actual performance of a given task, supervisory personnel cannot rid themselves of responsibility or accountability for the accomplishment of the task.