Tracking #:_____

STANDARD COMPLAINT FORM
(General Complaints)

To: City Manager

Date: _____ Time: _____

Name:_____

Address: _____

Telephone#: _____ E-mail: _____

CONCERNS/RECOMMENDATIONS:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Department assigned to: _____

City Staff (Print):_____ Signature: _____

Date Received: _____ Status: On going: _____

Time Received:_____ Completed Date: _____

You may fax to : 305-663-6345 or e-mail to: stdcomplaint@cityofsouthmiami.net or mail to: Office of City Manager, City of South Miami 6130 Sunset Drive, South Miami, Florida 33143.