

RESOLUTION NO. \_\_\_\_\_

A resolution of the Mayor and City Commission of the City of South Miami, Florida, relating to hiring a professional search service firm to assist the City Commission in the process of hiring a permanent City Manager; and providing an effective date.

WHEREAS, the Mayor and City Commission of the City of South Miami has appointed Roger M. Carlton to serve as the Acting City Manager; and,

WHEREAS, the Charter provides for the appointment of a permanent City Manager; and,

WHEREAS, the assistance of a professional search service firm experienced in city manager selection, will assist the City Commission in providing an effective list of potential candidates for permanent City Manager; and

WHEREAS, in order to select the best possible professional search service firm with appropriate qualifications and relevant experience, the Deputy City Attorney Acting City Manager is directed to prepare a Request for Qualifications (RFQ) for professional search services for the position of permanent City Manager; and

WHEREAS, the Acting City Manager shall automatically be considered an applicant for the job of a permanent City Manager ~~without any further requirements.~~

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF SOUTH MIAMI, FLORIDA THAT;

**Section 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution upon adoption hereof.

**Section 2.** The Deputy City Attorney Acting City Manager is hereby directed to issue a Request for Qualifications (RFQ) from professional search service firms with appropriate qualifications and relevant experience, with responses required to be filed no later than May 17, 2010 at 3:00 p.m., ~~in order to assist the City Commission in providing appropriate candidates to be considered in the selection of a permanent City Manager.~~ presentations at COW meeting May 11, 2010, selection of firm City Commission Meeting May 17, 2010 and Special workshop May 18, 2010 at 7:00 pm. to meet with the selected firm.

**Section 3.** ~~That said RFQ should be duly advertised in the Daily Business Review, and other proper publications, and in addition thereto,~~ Written notice by US Mail shall be given to the following professional search service firms:

- A. CPS Human Resources Services
- B. Egon Zehnder International

- C. Ralph Anderson & Associates
- D. Arcus LLC
- E. The Mercer Group
- F. Slavin Management
- G. Heindrick & Struggles
- H. Larrieu & Associates
- I. Performance Executive Search

~~**Section 4.** Said RFQ advertisement shall also be placed by the City Clerk in the Florida League of Cities' Datagram and the Florida City and County Management Association's website ([www.fcema.org](http://www.fcema.org)) as soon as possible.~~

**Section 4 5.** The criteria for the selection of a professional search service firm shall not be the lowest bid, but shall rather be the firm the City Commission considers the best qualified.

**Section 5-6.** This resolution shall take effect immediately upon approval.

PASSED AND ADOPTED this \_\_\_\_\_ day of April 2010.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

READ AND APPROVED AS TO FORM  
AND SUFFICIENCY:

Mayor Stoddard:  
Vice Mayor Newman:  
Commissioner Palmer:  
Commissioner Beasley:  
Commissioner Harris:

\_\_\_\_\_  
City Attorney