



CITY OF
South Miami

THE CITY OF PLEASANT LIVING

**Capital and Operating Budget
Fiscal Year 2018-2019
ORDINANCE 17-18-2306**

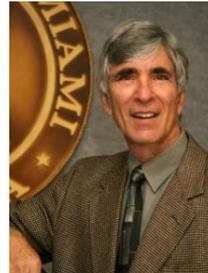


**COMMISSION – MANAGER FORM OF GOVERNMENT
LIST OF PRINCIPAL OFFICIALS**

ELECTED OFFICIALS



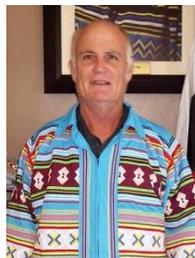
Mayor
Philip K. Stoddard, Ph.D.



Vice Mayor
Walter A. Harris



Commissioner
Luis Gil



Commissioner
Bob Welsh



Commissioner
Josh Liebman

CHARTERED OFFICIALS



City Clerk
Nkenga Payne, CMC



City Manager
Steven Alexander



City Attorney
Thomas Pepe, Esq.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of South Miami
Florida**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



TABLE OF CONTENTS

ACKNOWLEDGMENT	1
CITY MANAGER'S BUDGET MESSAGE	2
FY 2017-18 CITYWIDE ACCOMPLISHMENTS	15
ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2018	38
CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2018-19	63
GENERAL FUND SUMMARY	66
GUIDE FOR READERS	68
ANNUAL BUDGET PROCEDURES	70
BUDGET SCHEDULE	74
FY 2018-2019 BUDGET SCHEDULE	75
FUNDING FLOW CHART	76
FINANCIAL AND BUDGETARY POLICIES	77
FUND STRUCTURE	88
FUND OVERVIEW	89
FUND EXPENDITURES	93
GOVERNMENT	97
CITY HISTORY	100
COMPREHENSIVE PLANNING	102
CITY OVERVIEW	105
CITY OF SOUTH MIAMI ORGANIZATIONAL CHART	106
POSITIONS BY DEPARTMENT/DIVISION	107
CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN	111
GENERAL FUND BUDGET	125
FY 2018-2019 GENERAL FUND REVENUES	126
REVENUE PROJECTION RATIONALE	128
DEPARTMENTAL EXPENSE RATIONALE	141
GENERAL FUND 5 YEAR PROJECTIONS	146
GENERAL FUND 5 YEAR FORECAST	152
GENERAL FUND 5 YEAR PROJECTED REVENUES	153
GENERAL FUND 5 YEAR PROJECTED EXPENDITURES	155
CITY OF SOUTH MIAMI DEPARTMENTS AND DIVISIONS	157
MAYOR AND CITY COMMISSION	158



CITY CLERK'S OFFICE _____	160
CITY ATTORNEY'S OFFICE _____	163
CITY MANAGER'S OFFICE _____	166
PERSONNEL DIVISION _____	170
CODE ENFORCEMENT DIVISION _____	174
FINANCE DEPARTMENT _____	177
INFORMATION TECHNOLOGY DIVISION (ITD) _____	181
PROCUREMENT DIVISION _____	183
BUILDING DEPARTMENT _____	187
PLANNING AND ZONING DEPARTMENT _____	191
PUBLIC WORKS DEPARTMENT _____	195
PUBLIC WORKS OFFICE OF THE DIRECTOR _____	197
PUBLIC WORKS BUILDING MAINTENANCE DIVISION _____	200
PUBLIC WORKS SOLID WASTE DIVISION _____	203
PUBLIC WORKS STREETS AND LANDSCAPING DIVISION _____	206
PUBLIC WORKS MOTOR POOL DIVISION _____	210
PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION _____	213
POLICE DEPARTMENT _____	219
PARKS AND RECREATION DEPARTMENT _____	226
GIBSON-BETHEL COMMUNITY CENTER _____	232
PARKS LANDSCAPING DIVISION _____	235
COMMUNITY POOL _____	239
TENNIS _____	243
NON-DEPARTMENTAL _____	246
SPECIAL REVENUE FUNDS _____	248
STORMWATER DRAIN TRUST FUND _____	249
LOCAL OPTION GAS TAX TRUST FUND _____	253
HOMETOWN DISTRICT IMPROVEMENT TRUST FUND _____	255
PARKS AND RECREATION FACILITIES IMPACT FEE FUND _____	257
TREE TRUST FUND _____	259
PEOPLE'S TRANSPORTATION TAX FUND _____	261
REVENUE STABILIZATION FUND _____	265



GRANT MATCH RESERVE FUND _____	266
INSURANCE RESERVE FUND _____	267
TAX EQUALIZATION RESERVE FUND _____	268
BUILDING CAPITAL RESERVE FUND _____	269
CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND ____	270
PEDESTRIAN CROSSING AQUISION DEVEL OPS AND MAINT TRUST FUND _____	272
OTHER FUNDS _____	274
DEBT SERVICE FUND _____	275
CAPITAL IMPROVEMENT PROGRAM FUND _____	283
EMERGENCY RESERVE FUND _____	287
STATE FORFEITURE FUND _____	289
FEDERAL FORFEITURE FUND _____	290
GLOSSARY _____	292



ACKNOWLEDGMENT

This document was prepared by a team of City staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

Budget and Finance Committee Members

Maximo Monterrey, Chairman
Jennifer Korth-Llorente
Daniel Montana
Carolina P. Pelleya-White
Kyle Saxon

The following individuals are recognized for their significant contribution in the preparation of this document:

Alfredo Riverol, Chief Financial Officer
Maria Virquez, Chief Administrative Officer
Michelle Caloca, Senior Accountant
Carolina Sola, Junior Accountant
Jaclyn Cuesta, Junior Accountant
Frank Gorrin, Office Support

Cover Photo taken by Steven Alexander, City Manager

MANAGEMENT TEAM

DEPUTY CITY MANAGER Shari Kamali (2014)	CHIEF FINANCIAL OFFICER Alfredo Riverol, CPA CGFM, CGMA, CRFAC (2010)
PLANNING AND ZONING DIRECTOR Jane K Tompkins (2016)	CHIEF ADMINISTRATIVE OFFICER Maria Virquez (2000)
PERSONNEL MANAGER Samantha Fraga-Lopez (2018)	CHIEF PROCUREMENT OFFICER Steven Kulick, C.P.M. (2011)
POLICE CHIEF Rene Landa (2013)	PARKS AND RECREATION DIRECTOR Quentin Pough (2014)
BUILDING DIRECTOR Victor Citarella, PE (2008)	PUBLIC WORKS DIRECTOR Vacant



CITY MANAGER'S BUDGET MESSAGE

September 26, 2018

Honorable Mayor Philip Stoddard
Honorable Vice Mayor Walter Harris
Commissioners Gil, Liebman and Welsh
Citizens of the City of South Miami

ADOPTED Capital and Operating Budget for Fiscal Year 2018/2019

Dear Mayor, Vice Mayor, Commissioners, and Citizens:



In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2018/19 Operating and Capital Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019. The Proposed FY 2018-19 Budget was prepared with no tax rate increase, using the millage rate of 4.3000. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2018-19.

BUDGET PREPARATION

The adopted budget provides a continuation of the core FY 2017-18 budget as the base for the budget for FY 2018-19 and the following budget indicates existing and new funding levels and priorities.

The FY 2018-19 Budget as presented here is based on the adopted millage rate of 4.3000.

The value of the certified tax roll for FY 2018-19 was released by the County on June 29 and was approximately 7% higher than the prior year before the effects of inflation are factored into the calculation. When the increase in ad valorem revenues is considered in conjunction with the increase in inflation or CPI, the net increase in revenues to the City as projected at the current and proposed millage rate is \$256,167. Although it represents a slight increase in revenues, it is more importantly an indication that the real estate market and values and, therefore, potentially our entire economy may be continuing a rebound.



As we are witnessing, the country, and more specifically Miami-Dade County, continues to slowly extract itself from a very difficult and damaging economic period. Property values, foreclosure rates, and unemployment rates have begun to improve. Accordingly, this budget process was a difficult one, as people are once again demanding more from their governments, but the revenues have not yet reached a level to give us the ability to provide the level of services they deserve.

SIGNIFICANT EVENTS THIS FISCAL YEAR

The Police Department has continued to develop and participate in community outreach efforts as part of our very successful community policing program. This program has been developed to foster trust and form a personal bond with our community, citizens and business owners and attempt to prevent crimes from even occurring. Developing a direct relationship with the community has helped in creating a reduction in crime rates and has created a foundation and bond with the community that is seldom seen in other communities as diverse as ours. Since 2013 crime has shown a downward trend in the City of South Miami and that trend continues with a **reduction of 23%** so far, this year. Currently, as of mid-July there have only been 271 reported crimes in the City, which will still be the lowest for this period in decades. The Police Department is currently completing implementation studies of License Plate Reading technology to assist in crime reduction and offender identification.

The Information Technology Division has redesigned and installed an entire new Wi-Fi system within the downtown for the Public to access and within Dante Fascell Park for visitors to access.

The Personnel Division has been effectively and efficiently utilizing a new employment portal, which has significantly reduced the time to post and fill open positions, by allowing supervisors and hiring managers to review candidates. The new employment portal has further allowed candidates to remain abreast of current employment opportunities as well as to receive periodic application status updates. The Personnel Division held a wellness fair, which was huge success, in our continuing efforts to help our employees be in better health which in turn will reduce the cost of health insurance. The Personnel Division will continue to create Wellness initiatives to encourage a healthier lifestyle for employees and their families. We have provided safety courses including a work safety lecture designed to improve employee safety awareness and in turn, reduce the number of employee injuries. This program has brought us specific notice by health care insurance companies and has reduced costs for the City.

The Public Works Building Division painted City Hall, made repairs to stairs, painted 3 buildings at Palmer Park, painted Community Center exterior and inside gym. They completed electrical repairs of all the GFI outlets in the Downtown Area for the very popular Downtown tree aesthetic lighting project, relocating electrical junction boxes and raised 33 electrical boxes in preparation for the rubber mulch project on SW 73rd St.



Our Solid Waste Division did an incredible job with clearing and removing debris throughout the City caused by Hurricane Irma which was noted and commented on by residents and Commissioners as well.

The Public Works Department completed inspections of the City's Storm Water System and continue regular cleaning of storm water drains and pipes to reduce the possibility of flooding. They coordinated with Miami Dade County on debris removal throughout the City's canals and removal process of debris found in canals which greatly improved the level and speed of service. Additionally, Public Works prepared over 2500 sand bags and distributed sandbags to residents before Hurricane Irma.

The Public Works Department also completed several the traffic calming projects and coordinated with the Miami-Dade County Department of Transportation and Public Works (DTPW) for the completion of a traffic study to assess existing traffic conditions and physical characteristics at the intersection of SW 78th Street & SW 62nd Avenue. As a result, Miami Dade County installed a "Four-Way" stop control at the subject intersection as it was determined that that this installation will improve operational safety.

A traffic study imitated by the Public Works Department to improve and provide a safer circulation for traffic and pedestrians for the South Miami Middle Community School recommends a traffic signal at SW 67th Avenue and SW 60th Street.

Several drainage projects were completed as part of the City of South Miami Stormwater Master Plan, resolving conditions that did not provide for proper stormwater runoff. At the intersection of SW 65th Avenue and SW 60th Street and SW 65th Avenue and SW 68th Street the stormwater pipes were plugged and partially or completely collapsing and required cleaning and replacement as well as adjustment of manholes and reconstruction of asphalt aprons on the street. Drainage improvements also started along SW 59th Avenue between SW 74th Street and SW 80th Street. Public Works completed reconstruction of several roadways and sidewalk widenings.

Design work and permitting with Miami-Dade Water and Sewer Department started for the Sanitary Sewer system within the "study-area K" neighborhood. Study Area "K" is comprised of the section of the City of South Miami that is bounded by S.W. 62nd Avenue on the West, S.W. 57th Avenue on the East, S.W. 82nd Street to the North, and bounded by S.W. 87th Street and an existing canal to the South. Study Area "K" is comprised of approximately 205 property owners and is mainly zoned residential. This is targeted to be the first area were new sanitary lines and a pump system will be implemented as part of the South Miami Sanitary Sewer Master Plan Improvement when implemented.



Public Works Department is coordinating efforts to implement the project scope and design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. An Environmental Phase 2 Study has been completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.

The City is developing design and necessary construction drawings to install pavement marking symbols to alert motorists to the possible presence of bicyclists within the shared lane to encourage safer passing behaviors.

The City completed the installation of a Charge Point Station for electric assisted cars, at the Bethel-Gibson Community Center located at 5800 SW 66th Street. By deploying EV charging, the City will be able to develop deep marketing partnerships with EV drivers, retailers and other local business and facilitate electric vs petroleum fueled cars.

We pursued and received grants from Miami-Dade County Housing Department under the CDBG Program, \$25,000 for the Senior Meals Program, \$70,840 for the renovation of restrooms in the Community Center, and \$30,669 for a playground shade installation at Brewer Park. Additionally, we were granted \$5,500 from Miami-Dade County's Neat Streets Program to plant twenty-four (24) new trees in the community.

Our Planning and Zoning Department working with Calvin Giordano & Associates, Inc. for the *Comprehensive Plan and Land Development Code Rewrite*. A complete review of the Comprehensive Plan has been completed, which resulted in the Data, Inventory and Analysis section being rewritten in draft form and dozens of changes proposed to the Goals, Objectives and Policies. These changes were reviewed at several Planning Board and City Commission meetings and presented to the State Department of Economic Opportunity and other reviewing agencies. We received very few comments and no objections to the amendments, and they will be presented for adoption on second reading in the early fall of 2018. Attention has now shifted to the Land Development Code, and we expect significant changes will result from that effort as well. This will save the City, property owners and developers a great deal of time and resources due to the current outdated Plan and Code.

Parks Department installed a new 10' heavy duty perimeter tennis fence system at Dante Fascell Park and the existing irrigation system was replaced at Dante Fascell as well at the Dog park. Palmer Parks' structural fence was repaired and outfitted two with batting cages with new outdoor sports turf and custom-fitted netting.

The Parks Department, in partnership with the Rotary Foundation of South Miami, offered fifty (50) swim lesson scholarships to low income residents. Scholarship recipients received ten (10), thirty-minute lessons at the Murray Park Aquatic Center.



The Parks Department attained the Department of Children and Families ('DCF') Childcare License for the Afterschool Care Program. Program staff will now complete forty (40) hours of DCF required training while the program complies with all DCF rules and regulations for quality of care.

The Parks Department implemented the Sliver Sneaker fitness program and now offers Community Center memberships to compliment the already existing fitness classes at the Gibson-Bethel Community Center.

We provided free STEM (Science, Technology, Engineering and Mathematics) Wonder Workshops once a month at the Gibson-Bethel Community Center. These workshops were open to children ages five to fourteen and focused on different disciplines of engineering. Approximately 225 students participated in this program from October 2017 through June 2018.

Every Sunday the Gibson-Bethel Community Center offers a free tutoring program called Words to Wisdom. Throughout the school year City staff and student volunteers offer individualized assistance in all subject areas. Five to fifteen children participate each week, many of whom come regularly throughout the year.

Additionally, we offered free weekly Classical Ballet classes taught by Miami Heat dancer and Dolphins Cheerleader, Ms. Andrea Smith a City volunteer. Twenty (25) youth, ages 7-14, participated each week and receive instruction in dance techniques and tools to build confidence and self-esteem.

Free tax preparation was provided at the Gibson-Bethel Community through the Volunteer Income Tax Assistance (VITA) program. This program offers free tax help to people who make \$54,000 or less, persons with disabilities and limited English-speaking taxpayers who need assistance. IRS certified volunteers assisted in tax preparation and filing for qualified individuals.

The City has many wonderful SPECIAL EVENTS throughout the year; to name a few; Dunkin' for Pumpkins, Safe Streets Halloween, Turkey Drive, State of the City, Santa's Parade of the Elves, Toy Giveaway, Senior Games, Egg Hunt, Bikes, Books, BBQ Event, Arbor Day, Bark in the 4th of July Fireworks and Back to School Giveaway. Each of these programs is growing in participation and excellence each year.

Several capital improvement projects were completed this year within the Parks Department including the refinishing of the indoor gymnasium wood floor at the Gibson-Bethel Community Center, construction of a 2400 linear foot perimeter asphalt path at South Miami Park; and, the resurfacing of multiple hard courts and installation of a 4-post shade structure over the existing preschool playground equipment at Brewer Park.



The City started operating a shuttle service running predominately in the Downtown and CRA area, which is funded from the City's share of County Transportation Transit Fund. The City circulator is provided by the City as a free service to anyone who wishes to ride. The shuttles are wrapped in South Miami graphics to identify it belongs to the City of South Miami. As an added feature the circulator utilizes a Smart phone trolley App., which provides riders with real-time circulator arrival time at the designated stops.

The City held a town hall type meeting with residents who would like to see better traffic calming in our neighborhoods. To help us understand County's traffic policies that constrains traffic calming requests in our City, the Assistant Director Of Traffic Services of the County Public Works and Transit was invited to explain the system of evaluation and approval and to address all our residents and staff's questions and concerns. There were several concerns discussed, including stop signs, "Waze" app directed cut through routing in our neighborhoods, and the possibility of creating new traffic calming criteria including factors that consider the context of the streets such as sidewalks, proximity to schools and parks. It was noted that this process of improving the path to better traffic calming could take years.



RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while maintaining the same millage rate, set at 4.3000. The City's proposed budget was prepared with the intent to meet the governing body's goals.

The City Commission has established six strategic goals that guide the City's activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city's diverse economic base.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.

Goal #5: South Miami Downtown Improvement – Partner in the continued development of a premier destination point – "South Miami Downtown" – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: Sense of Community – Celebrate South Miami's heritage and history to enhance the sense of community, pride and quality of life for residents.

The adopted budget continues the City's commitment to these strategic goals by allocating available resources to the activities necessary to address the goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources and the impact of various sectors of the economy and the Legislature's changing philosophies on those sources. The City's most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year-to-year. The Legislature's adoption of the "property tax relief" legislation and the approval of the property tax constitutional amendments in recent years, in addition to the end of the real estate "bubble,"



and general decline in our nation's current economy, has resulted in a reduction in our ad valorem revenues, as well as other revenue streams. The City's ad valorem revenues account for approximately one-third of the City's yearly operating revenue stream, or 34% of the City's yearly, non-fee based, recurring operating revenues. Therefore, as the ad valorem revenues change significantly, so do the city's revenues. Recently these revenues have been increasing slightly and already, some are beginning to predict a future new downturn.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2018-19 certified property tax roll for the City of South Miami reflects an approximate 7% increase in city-wide taxable values from the previous fiscal year. By default, that percentage is an "average" and, individual properties may experience more or less change in value than this average. In the case of long-time homesteaded properties, they actually may have a greater amount of increase due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

The FY 2008-09 property tax valuation performed by the Property Appraiser was the first year in which property values dropped for the City of South Miami and virtually every other municipality in South Florida. This drop in property values now reveals the "other side" of SOH in which long-time homesteaded properties can now actually see their assessed values **increase** by virtue of State Law, even as property market values decrease, if the valuation of that individual property is still below market value. Conversely, recent homesteaded purchasers who have not had the benefit of long-term accumulation of SOH benefits, and non-homesteaded properties, will most likely see the least amount of increase in taxable assessed values.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a \$25,000 exemption on their primary residence, which meant the homeowner doesn't pay property taxes on the first \$25,000 of the just appraised value of the property. The new amendment increased the exemption as follows: Homeowners can receive an additional \$25,000 homestead exemption for the value of homesteads above \$50,000. The new exemption has had a devastating impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value; therefore, those revenues are no longer available.



FLORIDA HOMESTEAD EXEMPTION INCREASE AMENDMENT

The Florida Homestead Exemption Increase Amendment is on the ballot in Florida as a legislatively referred constitutional amendment on **November 6, 2018**. The measure would provide for a homestead exemption on the portion of home values between \$100,000 and \$125,000, meaning the \$25,000 between \$100,000 and \$125,000 of a home's value would be exempted from property taxes other than school district taxes. As of 2017, Section 6(a) of Article VII of the Florida Constitution provides for a homestead exemption on the portion of home values between (a) \$0 and \$25,000 and (b) \$50,000 and \$75,000. **Should this amendment pass, the City is estimated to have a revenue loss amount of approximately \$222,513, which is based on the 2016 Preliminary Assessed Roll and would take effect in Fiscal Year 2019-20.**

MILLAGE CAP ESTABLISHED

The millage rate (South Miami's share) is typically approximately 22 percent of the total yearly tax bill. In other words, of every dollar spent on taxes in South Miami, typically 22 cents goes to its City Government. The Property Appraiser will mail required tax notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Thus, the millage rate of 4.3000 set at the July 17th City Commission meeting will be used in the notice and will be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to its final budget meeting in September.

OTHER REVENUES

The Zika outbreak, which made news throughout the entire world, has been having a negative impact on the State's tourism, hence, reducing the amount collected by the State and distributed to the local jurisdictions, caused the Local Government Half-Cent Sales Taxes. Moreover, due to the unfortunate reduction in City businesses, the City has decreased the projected revenues from Local Business Tax Renewals. Judgments and Fines, and other licenses and registrations (local business tax receipts, burglar alarms, and solid waste franchises) are projected to slightly increase or remain relatively unchanged this coming fiscal year.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.

CAPITAL PROJECTS FUND

This fund reflects the major Capital Improvement Projects. Funds from various sources are aligned with the specific projects found in the Capital budget (CIP). The CIP is for projects involving expenditures expected to endure longer than one year, and over a specified cost threshold to filter out normal operating expenses.



CARRYOVER and RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget.

This year, the City will continue maintaining the GFOA's recommended 25% of the City's annual budget amount in this critical fund, for a total of \$4,827,883.

The Emergency Reserve Funds along with the City's unreserved, unassigned fund balance represents a low, but healthy, reserve level for a City our size, but due to the potential or damaging storms and unexpected economic situations, as we have witnessed in the past few years, it would be wise to continue to increase these balances.

CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

In the proposed fiscal year budget, the City provides a "Position by Department" schedule as part of the budget document. The section provides a detailed breakdown of the positions by Department and the number of full-time and part-time positions within the City.

Effective October 1, 2016, and each year thereafter, eligible officers, all administrative individuals, and Police Captains and Lieutenants shall receive a cost of living adjustment (COLA), based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.



The COLA was provided at the time of execution of each respective ratified union contract including AFSCME, and were computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, which had the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.

Over the past four years the CPI has been established by the United States Department of Labor, Bureau of Labor Statistics as follows:

(Annual CPI 2013) October 1, 2014 - September 30, 2015 = 1.3%

(Annual CPI 2014) October 1, 2015 - September 30, 2016 = 2.1%

(Annual CPI 2015) October 1, 2016 – September 30, 2017 = 0.9%

(Annual CPI 2016) October 1, 2017 – September 30, 2018 = 1.8%

The Consumer Price Index- All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area, applicable to this current year is:

(Annual CPI 2017) October 1, 2018 – September 30, 2019 = 2.8%

Furthermore, in this fiscal year’s proposed budget, the City will continue assuming the expense of multiple employees, which had previously been funded through the City of South Miami’s Community Redevelopment Agency (SMCRA). This results in some \$268,721 that the City continues funding for in its budget, which was previously funded in the CRA budget. The SMCRA is no longer able to continue to fund these necessary positions on a recurring basis due to its financial situation. The department/divisions that are immediately affected are:

- The Grants and Sustainability Administrator was previously funded by the SMCRA in the amount of 50% of the position’s salary.
- Code Enforcement has absorbed the expense of the Senior Code Enforcement Officer and Special Events Coordinator, which has now been transferred to the Parks Department, which were both previously funded at 100% by the SMCRA.
- The Police Department rather than the SMCRA, for the second year will be funding 100% of one police officer. The SMCRA previously funded three full-time police officers; however, this year two full-time police officers will continue to be funded by the SMCRA.
- The City Attorney’s expense was increased based on the firm’s adopted agreement and the newly implemented accounting policy which requires the City to fund 100% of the City Attorney’s contract and obtain reimbursement from the SMCRA for 10% of the overall cost.
- It is important to note the positions mentioned above are not new positions but exist



currently as part of the City Administration, and amount to an estimated \$268,721, which is reflected in this budget due to the SMCRA's inability to continue to responsibly fund them on a recurring basis.

SUMMARY OF MAJOR BUDGET HIGHLIGHTS

The proposed FY 2018-19 is primarily a continuation of last year's budget plan, as the City remains committed to the current level of services with a high-quality level of delivery. There are many priorities that need to be addressed, including a study of the City's affordable housing needs, the proper maintenance of our parks system, and the further consolidation and maximizing of efficiencies from the organization of our government structure that need to be addressed in the near future. Should revenues grow, we will be able to evaluate new priorities for the City and with the authorization of the Commission we will begin to increase the effectiveness and offered services of the City.

Police Officers Lower-Unit Union Agreement

The City has executed an agreement with the Fraternal Order of Police (FOP). The benefits proposed and accepted by the City and Union through negotiations and ultimately adopted by the Mayor and Commission, has an effect to the current budget. The FY 2018-19 budget includes those benefits.

To continue maintaining a safe and efficient fleet, this coming fiscal year, the City is proposing to purchase eight new police vehicles. The upgrades of the City's fleet are required to continue providing expected levels of service to the residents of the City. The older police vehicles that are being replaced will take the place of those vehicles in the City fleet that are determined to have exceeded their useful life and may have safety or operational problems; the vehicles will be auctioned for sale. Currently and in the future, the City will purchase extended warranties for our vehicles and surplus the vehicles at the end of the warranty program in order to reduce maintenance costs to the City.

SUMMARY OF FINANCIAL ISSUES AHEAD

Fuel expenses

Presently, the City is estimating \$3.00 per gallon for the 2018-19 budget, an estimated 14% less than the previous FY. The City is requiring that the usage of city vehicles be limited only to the essential activities. City policy states that no City vehicle should be left running idle when not necessary (the K-9 vehicle is the exemption); furthermore, all take home Police cars should be used strictly pursuant to policy that stipulates that the vehicles will not be used for personal use.



Florida Homestead Exemption Increase Amendment

As mentioned above, the Florida Homestead Exemption Increase Amendment is on the ballot November 6, 2018 as a legislatively referred constitutional amendment. Should the amendment pass, it would take effect in Fiscal Year 2019-20 and the City is estimated to experience a revenue loss of approximately \$222,513.

CONCLUSION

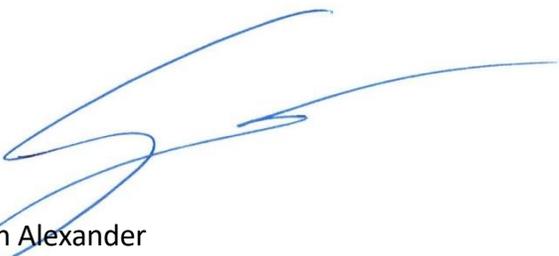
The City budget has been challenged again this year as the Community Redevelopment Area (CRA) continues to be unable to fund several items that are important to the smooth and effective operation of the City as a whole and as required expenses such as Police salary increases continue to mount. Despite the challenges we encountered in balancing the needs for services against the desire of property owners the same rate of tax, we continued to maintain basic levels of reserves for our various critical financial responsibilities.

These are volatile times that require careful and clear leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this proposed budget. It is essential to continue building our reserve accounts for a multitude of reasons. As always, your staff will endeavor to continue to provide the levels of services our community is entitled to, despite even more limited resources available for this purpose. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the entire City staff for their professionalism and dedication. I also wish to thank the Mayor, Vice Mayor, and Commissioners for providing direction on a preferred future for the City of South Miami. Finally, I would like to thank the excellent Budget and Finance Committee for the time, which they have volunteered to help evaluate FY 2017-18 proposed budget, and their valuable input, which has been reflected in this budget.

Sincerely,



Steven Alexander
City Manager

FY 2017-18 CITYWIDE ACCOMPLISHMENTS

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

POLICE DEPARTMENT. BETTER CONNECTION MEANS BETTER CONNECTIVITY AND MORE RELIABILITY.

The Police Department has continued to develop and participate in community outreach programs. These programs are developed to foster trust and form a personal bond with our community, citizens and business owners. We believe that direct relationship has helped in creating a reduction in crime rates and has created a foundation and bond with the community that is seldom seen in other communities as diverse as ours.



Since 2013 crime has shown a downward trend in the City of South Miami and that trend continues with a reduction of 23% so far this year. Currently, as of mid-July there have only been 271 reported crimes in the City, which based on current projected forecast could lead to about 550 part one crimes, which will still be the lowest in decades.

Cops and Students Talking (CAST) program will resume this summer. This program is led by Police Officers to provide interaction between Officers and students in the summer program.



The PAL unit track & field team had several athletes qualify for national level competition. The PAL program began its football program within the South Miami Grey Ghost football system. The program is also initiating a baseball and softball program. All funding for this program was provided by the Federal Forfeiture fund, which gains assets from criminals in which our Officers participate in the apprehension and securing of illegal goods & cash. Therefore, the PAL program directly benefits the South Miami community without direct expenditure of the taxpayers' funds.

The Department purchased a Use of Force Simulator utilizing forfeiture funds bringing our training unit into the 21st Century. This training creates realistic environments which emphasize de-escalation techniques and reducing use of force applications. This simulator will also be open to certain members of the public to build trust and understanding.

The Department has completed the implementation of its new laptops for the Patrol section. The purchase of ruggedized computers from GETAC should increase the effectiveness and longevity of the service life of these computers. This project was completed utilizing forfeiture funds.



The Red-light traffic signal enforcement program added an additional enforcement camera along the South Dixie Highway corridor with the plan of adding another 2 new enforcement camera locations during the FY 2019 budget year.

The transition towards an improved fleet for Patrol personnel continues to move forward. The Department also completed its purchase of its first hybrid vehicle for the police fleet and is awaiting its delivery. The Department will also begin studying the utilization of hybrid patrol service SUV's for its fleet in the upcoming budget year.

The Police Department is currently completing implementation studies of License Plate Reading technology to assist in crime reduction and offender identification.

Police Department leadership members have attended several advanced executive trainings like Command Officer Development Course, Senior Officer Course and Police Executive training. This training provides education in current Police management skills. We believe our Police can always benefit from training and refresher courses.

The Department conducted active shooter training and practice situations at area schools, area hospitals, businesses, and City properties. This training program ensures that our Police are fully aware of situations that may occur at a moment's notice in areas and facilities that are not typical training locations.

Additionally, the Department continued the COMPSTAT program, which is designed to maintain accountability of personnel management and crime trends by tracking essential data from the Police Department.

FINANCE DEPARTMENT ACCOMPLISHMENTS

Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month. The Monthly financial reports are critical to keeping control and analyzing on a continuous basis the City's financial position.

Assisted the City Manager in the preparation of a balanced FY 2018 Annual Operating and Capital Budget, a massive work effort on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 7 years.



Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 7 years.

Produced and posted online the Popular Annual Financial Report (PAFR). The PAFR's main purpose is to provide non-financial readers the opportunity to understand and be a part of the City's finances, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 7 years.

INFORMATION TECHNOLOGY DIVISION (ITD) ACCOMPLISHMENTS

The Information Technology Division has redesigned and installed an entire new Wi-Fi system within the downtown for the Public to access. Designed and Implemented Citrix thin-clients for the City of South Miami Employees which require replacements of PCs.

Designed and installed a secure new Wi-Fi system within Dante Fascell for park visitors to access. Completed the deployment of Office 365 for all City, non-sworn, Employees.

Installed a backup internet circuit to Miami-Dade County to provide continuity of internet service always. Redesigned the Chambers with 4 new widescreen TVs for meetings and Emergency Center needs.

PROCUREMENT DIVISION ACCOMPLISHMENTS

Sourced and purchased a hybrid police pursuit vehicle for the South Miami Police Department's fleet. The hybrid offering by Ford is new for model year 2018. Delivery is expected in the fall of 2018.

Procurement, in collaboration with the City's IT provider, Miami-Dade County, recommended the City move to the newest telephony technology, Session Initiation Protocol (SIP) which is a way to deliver voice via the Internet. SIP is a telephony networking protocol (much like other network protocols such as HTTP and SMTP); therefore, it's a network technology rather than a legacy telephone technology like PRI. By the City moving to this new technology, the City will



be able to eliminate paying for lines; which for long-periods go unused, and moving towards, pay-as-you-use technology.

Successfully issued and completed 30 competitive Bids for goods and services, Requests for Proposals (RFP's) and Quotes without incurring a single bid protest. In addition, issued 258 Purchase Orders in support of required goods and/or services for City operations.

Procurement continues to promote the "Notify Me" feature appearing on the City's website. This feature sends email alerts to subscribers when formal solicitations are posted on the City's website. In addition to the City's website, formal solicitations are posted on Demand Star, a subscriber service that connects business and government. The intention is to provide high quality services to City Departments and maximum benefits to the taxpayers of the City by ensuring maximum participation to the City's formal solicitations.

PERSONNEL DIVISION

The Personnel Division continues to utilize the services offered by ADP, which have improved the accuracy of employee time-reporting and payroll calculations. The implementation of ADP has eliminated the need for paper-based time cards, leave applications, and related documents thus making the City more efficient and accurate in its management of employees, payroll, and time-off requests.

The Personnel Division has been effectively and efficiently utilizing a new employment portal, which has significantly reduced the time to post and fill open positions, including volunteer positions with the City, by allowing supervisors and hiring managers to review candidates, make notes on candidate profiles, and schedule interviews on a uniform platform. The new employment portal has further allowed candidates to remain abreast of current employment opportunities as well as to receive periodic application status updates.

The Personnel Division, with the assistance of the City's benefit consultants, held a wellness fair, which was huge success with excellent employee turnout. City employees received free biometric screenings, eye exams, massages, and health and wellness information from over 20 local in network providers. The City of South Miami, through the Personnel Division, will continue to create Wellness initiatives to instill a healthier lifestyle for employees and their families.

The Personnel Division continues to ensure the City participates and properly complies with the Florida Drug Free Workplace Program, which ultimately aides in the reduction of group health insurance costs.

The Personnel Division reviewed and updated the Employee Policies and Procedures Manual as needed by state and federal mandates. All employees are provided ongoing communications regarding updates and changes to policies, processes and/or procedures. Additionally, the Personnel Division has provided informational courses for employees, upon



request, as it relates to pension and retirement benefits offered to the City, as outlined in the Employee Manual.

The Personnel Division provided safety courses including a work safety lecture intended to improve employee safety awareness and in turn, reduce the number of employee injuries.

PUBLIC WORKS AND ENGINEERING DEPARTMENT ACCOMPLISHMENTS

BUILDING MAINTENANCE

Cleared the staging area at Public Works Facility in preparation of the hurricane season.

Painted City Hall stairway and made repairs to stairs. Painted Community Center exterior also inside gym.

Installed new ice machine and painted 3 buildings at Palmer Park.

Removed old light fixtures from gym and upgraded with 24 new L.E.D light fixtures.

Installed new numbering and signs for Parking System.

Parks Facilities Improvements included:

Installed new A/C unit at the Community Center.

Installed new roof at building located on Dante Fascell Park.

City Hall and Police Department Improvements included:

Installed 3 new A/c units in Police Department.

Installed new LED lights upgrade in City Hall lobby also Human Resource stairway.

Installed New TV's and upgraded sound system inside Chambers.

Downtown Improvements included:

Completed electrical repairs of all the GFI outlets in the Downtown Area for the Downtown tree aesthetic lighting project. Staff continues to monitor the outlets due to weather, vandalism and other electrical issues which may trigger them to shut off, and need to be reset.

Assisted with the Downtown Beautification Project by relocating electrical junction boxes and raised 33 electrical boxes in preparation for the rubber mulch project 73st.

Completed the installation of the holiday tree lighting and decorations around Downtown South Miami and City Hall.

SOLID WASTE

Continue repairing trash holes twice per week as part of pre-maintenance activities.

Filling trash holes using recycled asphalt pavement (RAP), which prolongs the fill in frequency and also has a better appearance in front of properties.

To maintain great service to residents, two new heavy equipment operators have been trained in the use of a Garbage Trucks and Cranes to serve as back up and assist during an emergency or natural disaster.

Completed several tree pruning projects throughout the City. This was done as a response to residents' concerns, to address safety issues and preparation for the storm season.

Since the implementation of the Automated Garbage Truck system the bins have had a lot of wear and tear. The Solid Waste Division has replaced approximately 300 residential garbage bins this Fiscal Year.

Removed and hauled off storm debris throughout the City caused by Hurricane Irma.

STREETS AND LANDSCAPING



Staff continued removing the rusty and broken tree grates surrounding the landscaping and coordinated the installation of the new permeable, no strip, rubber mulch installation along 73st from SW 57^{ct} to 58pl.

Street Accomplishments:

Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit.

Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as a result of inspections.

Completed tree pruning throughout the City.

Maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations.



Completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals.

Prepared over 2000 sand bags and distributed sandbags to residents before Hurricane Irma.

Assisted with cutting of trees blocking streets and removal of debris caused by Hurricane Irma.

Downtown Beautification Project – In an effort to beautify the City's Downtown area the following tasks were completed:

Removed existing damaged hedges and planted new hedges along SW 72nd Street between SW 57th Avenue to Dorn Avenue.

Planted crepe myrtle tree on Dorn Avenue

Trimmed all trees in the Downtown Area for visibility of Downtown lighting system.

Assisted with the installation of the Downtown lighting system and perform monthly inspections.

Planted new Palm Trees in flower pots 72st and 57ave.

Re-stripping of faded parking spaces throughout the area.

Continue with our established program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.

Citywide Beautification Project – In an effort to beautify the City of South Miami the following tasks were completed:

Removed and planted new plants and mulch along SW 72 Street and US-1 to SW 59th Place.

Installed various plants "Impatiens" and "Annuals" around traffic circles throughout the City.

Beautification of City Parks - Assisted on beautification of Fuchs Park, Dante Fascell Park, Jean Willis Park and Dog Park. The following tasks were completed:

Stump and root removal of trees at Dante Fascell.

Installed new sod and dirt throughout Dante Fascell Park.



Trimmed trees and removed debris from Dante Fascell Park.

Major tree trimming and debris removal at Brewer Park.

Installation of dirt and sod at the Dog Park.

MOTOR POOL DIVISION

Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.

Upgraded the Motor Pool with the purchase of new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.

Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.

Upgraded the Motor Pool with the purchase of new generator to power Motor Pool and fuel pumps during power outage.

Continues with removal of truck tire cylinders as opposed to contracting it out and continue to perform the repairs of Heavy Duty Truck brakes.

Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals and front-end repairs.)

Removing inter-coolers from Heavy Duty trucks.

PUBLIC WORKS OFFICE OF THE DIRECTOR

Maintained the City's storage facility in the Public Works compound for better access and display of storage contents.

Purchased new crane and trash truck to upgrade fleet inventory.

Maintained the budget in each division.

Coordinated with Miami Dade County, contractors, and Public Works Staff to remove debris caused by Hurricane Irma.

ENGINEERING AND CONSTRUCTION DIVISION

NPDES Permit: To ensure proper protection of our surface waters from inappropriate storm water discharge staff compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.

Stormwater Drain Cleaning: Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin or drain cover free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.



Grants: Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking revenues other than from citizens for these essential projects.

Traffic Calming Projects: Completed the design of the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas. The design was approved by Miami Dade County Public Works (MDCPW) department and as part of the phase I construction the traffic circle was completed at SW 63rd Avenue and SW 42nd Terrace. Phase II is under construction and it consists of speed tables at SW 44th Street between SW 63rd Avenue and SW 64th Avenue and SW 65th Avenue between SW 61st Terrace and SW 64th Street.





Drainage Improvements at SW 65th Avenue and SW 60th Street & SW 68th Street: Completed the replacement of the collapse French drain system that were restricting the proper draining of the storm water flow and the installation of inlets and exfiltration trench to provide for proper storm water runoff collection.

Drainage improvements SW 60th Avenue and SW 83rd Street: A Consultant was hired to provide professional services for the design and construction of roadway and drainage improvements to alleviate flooding at the intersection of SW 60th Avenue between SW 83rd Street. The improvements will include the installation of new catch basins and an exfiltration trench system to collect storm runoff and associated roadway reconstruction.

Drainage improvements SW 59th Avenue between SW 74th Street and SW 80th Street: A Consultant was hired to provide Construction Engineering Inspection for the construction of roadway and drainage improvements to alleviate flooding along SW 59th Avenue between SW 74th Street and SW 80th Street. The improvements will include milling and resurfacing as well as the installation of new catch basins and an exfiltration trench system to collect storm runoff.

SW 64th Street and Bike Lane Improvements: A Consultant was hired to implement the project scope and design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. An Environmental Phase 2 Study was completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue and dedicated lanes, signage and pavement marking and roadway improvements along SW 64th Street between SW 62nd Avenue and SW 69th Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.

Citywide Greenway Sharrows: A Consultant was hired to develop a design and prepare necessary construction drawings for the project scope to install pavement marking symbols to alert motorists to the expected lateral placement of bicyclist within the shared lane and encourage safer passing behaviors. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility.



Sunset Drive Landscape Improvements from US#1 to SW 57th Avenue: A Consultant was hired to develop a design and prepare necessary construction drawings to provide shade trees and improve the landscape within the limits of the project as well as provide minor traffic operational improvements.

Sunset Drive Road Modifications west of 61Ct & Landscape from US#1 to 69th Ave: A Consultant was hired to develop a design and prepare necessary construction drawings to provide roadway improvements in the alignment west of SW 61st Court and improve the landscape within the limits of the project.

Street name signs: The installation of the new street signs is completed where a City of South Miami street intersect another City of South Miami Street and where a City of South Miami Street intersect a Miami-Dade County or State street. The next phase will entail the installations where the City of South Miami Street intersect a State road. This is an ongoing project which requires coordination and permit approval by Miami-Dade County and the Florida Department of Transportation but the result is a much clearer indication of street names and identification or branding effect for the City, as the signs include the new City logo.

Welcome signs: The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Road and a smaller entry sign to be implemented at various other City entry sites. City staff continue to analyze cost effective construction options for the gateway monument sign for Fuch's Park.

Lighted Crosswalk: The City negotiated for the installation of a lighted pedestrian crosswalk on Sunset Drive, connecting across City Hall with the developer of the Metro South Building. This new crosswalk, completely funded by the Developer, will provide pedestrians with a safer means of crossing a heavily trafficked (by both vehicles and pedestrians) area of Sunset Drive. Currently, the developer submitted design drawings and is waiting on the review of the proposed sidewalk crossing with enhanced pavement flasher from Miami-Dade County Traffic Engineering Division.

Sidewalk Repairs: An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repairs are on-going to remove tripping hazards along the majority of the sidewalks throughout the City.

Road Resurfacing and Reconstruction: Pursuant to the Citywide Road Resurfacing Master plan completed in 2011, this project is based on the analysis performed by the City.

Road resurfacing was performed at the following locations:

SW 58th AVE (SW 80 ST to SW 81 ST)

SW 59th AVE (SW 80 ST to SW 81 ST)

Sanitary Sewer Master Plan: The City completed the Sanitary Sewer Master Plan for sanitary sewer upgrades throughout the City in 2016. The Sanitary Sewer Master Plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The Sanitary Sewer Master Plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs. The first priority project for sub-area K was awarded and is currently under design. Construction is dependent on budget allocation.

Citywide Directional Decorative Sign: The city completed the conversion of the existing Citywide Directional Decorative Signs system from PDF atlas to GIS. This service provided a complete inventory with attributes, and real-time data relating to positions on Earth's surface GIS format. Stormwater atlas information points can now be identified in google earth maps.

Placement of kiosks with City of South Miami: Several locations were proposed for installations of informational kiosks throughout the Downtown area. SmartLINK promotes exploration and discovery of venues, campus and cities through next generation wayfinding and communication. SmartLINK presents relevant information along the walking paths, supports cities with analytics and, business improvement districts / destination venues to connect with visitors and residents in an impactful helpful way, improving geographic and economic mobility for all.

Vehicle Charging Station: The City completed the installation of the ChargePoint Station Level 2 with dual bollard gateway unit from ABM Building Services, Inc., at the Bethel-Gibson Community Center located at 5800 SW 66th Street. By deploying EV charging, the city will be able to develop deep marketing partnerships with EV drivers, retailers and other local business





Gibson Bethel Community Center Improvements: Assisted the Community Redevelopment Agency (CRA) with the coordination of a contractor and inspections to provide fiber optic connection to the CRA offices by installing new conductors between the new pool house to the offices of the Community Redevelopment Agency.

PLANNING AND ZONING DEPARTMENT ACCOMPLISHMENTS

The Evaluation and Appraisal Report-based amendments to the Comprehensive Plan were completed and presented at two Planning Board meetings, a Planning Board workshop and finally to the City Commission for first reading. Afterwards, the amendments were submitted to the State Department of Economic Opportunity (DEO) and other reviewing agencies for comments, pursuant to State statute. The DEO had no objections to the amendments and only minor comments were received from the other agencies. Staff expects to finalize the amendments and have them adopted at second reading in the Fall of 2018.

Continued with the effort to update the Land Development Code, including reorganizing the contents to remove duplicate concepts and structure the document in a more logical manner that's easier to use. Other efforts include researching concepts and potential new regulations for inclusion in the Code.

Drafted several amendments to the Land Development Code including one that removed the requirement that restaurants obtain a Special Use approval from the Commission. It is expected that this will save new businesses several thousand dollars in application fees and related expenses and will allow them to open their doors up to six (6) months earlier.

Reviewed and processed several zoning applications, including a zoning map change, for the redevelopment of 6075 Sunset into a mixed-use project with ground floor commercial space and 203 residential units.

Reviewed and processed several applications, including amendments to the Future Land Use Map and Zoning Map to accommodate a townhouse development on 2.6 acres near the intersection of Sunset Drive and SW 67th Avenue.

Presented the applications for the Shops of Sunset redevelopment project, which included the creation of new land use and zoning categories, to the Planning Board and City Commission.

Accepted and began reviewing applications to allow the redevelopment of the Winn-Dixie property.

Prepared and filed an amendment to the Comprehensive Plan text amending the "Parks and Open Space" land use category and the Future Land Use Map to recognize the Underline as parks and open space.



Undertook a study of the Industrial area to determine the desirability and feasibility of creating new, more intense land use and zoning categories for the area.

Received a grant in the amount of \$25,000 for the Senior Meals Program from Miami-Dade County Housing Department under the CDBG Program, which helps South Miami care for its elderly population.

Received a grant in the amount of \$70,840 from Miami-Dade County Housing Department under CDBG Program for the restrooms interior renovation, that will enhance the service for the youth population.

Received a grant in the amount of \$30,669 from Miami-Dade County Housing Department under CDBG Program for playground shade installation, which will provide a safe and healthy environment for the youth population.

Received a grant in the amount of \$2,000 for Bulletproof Vests from the Department of Justice for the City Police Department, which will improve the safety of the officers.

Received a \$3,200 grant from the Florida Department of Transportation for a Pedestrian and Bicycle Safety Program.

Received a \$5,500 grant from Miami-Dade County's Neat Streets Program to plant twenty-four (24) new trees in the community.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS

PARKS CAPITAL IMPROVEMENT PROJECTS

Brewer Park

Miscellaneous Improvements: Installed new sod in several locations, remove twenty (20) Australian pines growing along the embankment, completed multiple playground repairs, installed a new outdoor drinking water fountain, and repaired and re-painted the parking lot and park's perimeter fence.

Filled in cracks, shaved court edges/corners, and resurfaced the basketball, tennis and hardball courts to provide a beautiful, safe, and quality playing environment for the public.



Repaired and installed 144 square feet (SF) of 6" inch concrete slab on grade (3,000 psi) underneath an existing gazebo located at Brewer Park. The purpose of this project is to establish a safe and presentable area for park-goers to picnic at the park.

BEFORE



AFTER



The City received a Community Development Block Grant (CDBG) award in the amount of \$30,659 from Public Housing and Community Development (PHCD) of Miami Dade County for a new, fully covered 40'x40'x10' ft., 4-post fabric shade structure over the existing pre-school (ages 2-5 years) playground structure. Anticipated project completion is September or October 2018.

Dante Fascell Park

Miscellaneous Improvements: repaired Thor Guard lightning prediction system, installed a new roof at the park office/restroom facility; applied approximately 300 sq. ft. of bonded rubber patching repairs to the walk/jogging trail; installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment and conducted multiple playground repairs; replaced damaged elliptical, installed a new storage shed, and removed nine (9) trees reported in very poor condition.

Installed a new 10' heavy duty perimeter tennis fence system with four (4) pedestrian entry/exit gates and two (2) maintenance service gates. The existing irrigation system was

replaced with eighteen (18) Hunter I-25 sprinkler heads per three (3) court battery, six per court, and approximately 30 tons of new Har-tru surface material (+/- 5 tons per court) using laser-guided equipment to help reestablish and maintain the precise court slope, repaint new posts, and installation of new windscreens.



Doq Park

Installed a new irrigation system, trees, sod, and mulch throughout the park.



Gibson-Bethel Community Center

Miscellaneous Improvements: repaired Thor Guard lightning prediction system, repainted the exterior and interior facility, installed new LED lights, and the kitchen area is scheduled for renovation by October 2018.

The Parks and Recreation Department submitted a project proposal to resurface the indoor gymnasium floor at the Gibson-Bethel Community Center. The Department's proposal was announced as the runner-up and received an award of \$2,500 from Rebuilding Together Miami-Dade Inc. ("RMTD") towards the gymnasium floor resurfacing project. Our goal in completing this project is to provide a safer, quality playing environment for the public.



Marshall Williamson Park

In an effort to improve safety, several damaged concrete flags were replaced and eliminated potential trip hazards throughout park and along right-of-way.

Murray Park Aquatic Center

Installed three (3) swim lanes—six (6) *spectrum aquatic pop up anchors* into existing pool deck. Lane lines keep swimmers in their own area of the pool to reduce the risk of collisions or interfering with someone else’s swimming. Another primary purpose of these swim ropes is to help swimmers stay course and to prepare youth for swim competitions.

Palmer Park

Conducted structural fence repairs and outfitted two (2) batting cages with new outdoor sports turf and custom-fitted netting. The new batting cages benefit our youth during baseball season giving them the ability to take swing after swing without tracking down hit balls around the field.



South Miami Park

Constructed a 6’ feet wide asphalt path—*approximate average length 2372 LF and area 1583 SY*—along the perimeter of the multipurpose field at South Miami Park. The purpose of this project is to make our community more livable and provide opportunities for physical activity to improve fitness and mental health.



COMMUNITY POOL / AQUATICS

Offered group learn to swim classes, private swim lessons, and a recreation swim team. Classes, camps and the recreation swim team were offered at various times throughout the spring, summer and fall seasons. Murray Park Aquatic Center also hosted a Starfish Aquatic Institute Lifeguard Training Class to the community and a Junior Lifeguard course, with eight (8) participants, as part of the Department’s teen program for the summer.



Certified and experienced instructors offered class three (3) days a week. Participation numbers increased by 48% from Spring and Summer of 2017 to the 2018 season. Participation is expected to increase by an additional fifteen (15) participants by the end of the pool season.



The City, in partnership with the Rotary Foundation of South Miami, offered fifty (50) swim lesson scholarships to low income residents. Scholarship recipients received ten (10), thirty-minute lessons at the Murray Park Aquatic Center.

The University of Miami swim team offered a free public swim clinic. The clinic featured a safety discussion, demonstration and one-on-one instruction from swim team members. Participants received University of Miami gear and a snack at the end of the day.

The Parks and Recreation Department continued our partnership with the USA Swimming Foundation Make a Splash Program. The USA Swimming Foundation’s Make a Splash initiative is saving children’s lives through swim lessons. Through Make a Splash, the USA Swimming Foundation partners with learn-to-swim providers, community-based water safety advocates, and national organizations to provide swimming lessons and educate children and their families on the importance of learning how to swim.



PARKS LANDSCAPING DIVISION

In an effort to keep our parks safe, the parks division has switched to using organic fertilizer and herbicides at its city parks. Thanks to our Mayor and Commissioners, the department and city contractor, Mainguy Landscape Services, now use a combination of toxin-free solutions on sports fields and park open green spaces. Kids enrolled in our outdoor youth sports programs are less exposed to harmful chemicals or picking up pesticides residue on their skin, clothes and shoes.

RECREATION PROGRAM DIVISION

Attained the Department of Children and Families (‘DCF’) Childcare License for the Afterschool Care Program. Program staff will now complete forty (40) hours of DCF required training while the program complies with all DCF rules and regulations for quality of care.

Offered free summer teen programming five (5) days per week. Programs included STEM computer coding, sport clinics, field trips and more. Teens also participated in gender specific clubs each week (i.e. Muscle Time and “S” Club), which focused on activities to build self-esteem and discuss topic areas important to the age group.

Partnered with the University of Florida to offer a nature inspired workshop for summer camp participants. Campers learned about butterflies, plants that attract certain species, and the pollinator world. Together they planted seed that will grow nectar and feed local butterflies.

Implemented Silver Sneaker fitness center memberships to compliment the already existing fitness classes at the Gibson-Bethel Community Center. Chair aerobics and strength and balance classes are offered two (2) days a week at 11 AM. Silver Sneakers classes promote health and wellness and are free for Silver Sneakers members.

Beginning in April Yoga Flow was offered Mondays, Wednesdays and Fridays at 6:00a at the Gibson-Bethel Community Center. Participants received instruction to improve flexibility, cardiovascular and circulatory health, and increase muscle tone and strength.



Offered free STEM (Science, Technology, Engineering and Mathematics) Wonder Workshops once a month at the Gibson-Bethel Community Center. These workshops were open to children ages five to fourteen and focused on different disciplines of engineering. Approximately 225 students participated in this program from October 2017 through June 2018.

Produced six (6) ‘Movie in the Park’ events at Dante Fascell Park which allowed hundreds of families to enjoy free popcorn and spend time with family and friends in our beautiful parks.

Parks and Recreation, in partnerships with the Rotary Foundation of South Miami, offered Nutrition Classes by Short Chef once a month. Each class of fifty (50) youth focused on creating healthy and fun recipes. Some class favorites include smoothies, spaghetti tacos and butternut squash macaroni and cheese.

Every Sunday the Gibson-Bethel Community Center offers a free tutoring program called Words to Wisdom. Throughout the school year City staff and student volunteers offer individualized assistance in all subject areas. Five to fifteen children participate each week, many of whom come regularly throughout the year.

Partnered with South Miami United Football Club for summer “Kick-It” clinics for summer camp participants. Campers participated in sport specific drills to enhance their soccer skills and physical fitness.

Approximately fifteen (15) children participated in Bozo Brothers Book Club, a weekly book club for 2nd through 4th graders. Participants read one book per month together, in the months of January through June, and focus on improving comprehension and fluency skills.

Offered free weekly Classical Ballet classes taught by City volunteer, Miami Heat dancer and Dolphins Cheerleader, Ms. Andrea Smith. Twenty (25) youth, ages 7-14, participated each week and receive instruction in dance techniques and tools to build confidence and self-esteem.

To further improve the awareness of facilities, programs and events, the Dept. mailed two (2) seasonal Department Program Guides to over 3,000 South Miami Residents. Each Program Guide contained information on out-of-school time programs, camps, youth athletics, fitness classes and all other annual programs and events. The guide is also available on the City’s website and can be accessed through the monthly e-newsletter which is sent to over 1,500 recipients.



July 2018 Parks and Recreation Month “A Lifetime of Discovery” was celebrated by offering a calendar full of complimentary programs and activities (aqua fitness, tennis clinic, and more). The complimentary calendar of events was designed to highlight all the exciting programs offered in the City.

Partnered with Florida Department of Motor Vehicles (DMV) ‘FLOW’ to provide a local and convenient method to renew a driver license, obtain a replacement license, change name and address and other services at the Gibson-Bethel Community Center quarterly throughout the year.

Offered free tax preparation at the Gibson-Bethel Community through The Volunteer Income Tax Assistance (VITA) program. This program offers free tax help to people who make \$54,000 or less, persons with disabilities and limited English-speaking taxpayers who need assistance. IRS certified volunteers assist in preparation and filing for qualified individuals.

SPECIAL EVENTS

Dunkin' for Pumpkins – October 20, 2017

South Miami's third annual "Floating Pumpkin Patch" was held at the Murray Park Aquatic Center. One hundred and seventy-five (175) kids picked a pumpkin from the Floating Pumpkin Patch and decorated it with glitter, paint and stickers.



Safe Streets Halloween – October 31, 2017

There was no shortage of things to do at this year's Safe Streets Halloween. An estimated 2,000 people participated in this free, family-friendly event, all festively dressed to have a spooky fun time. Event consisted of a Pumpkin Decorating station, inflatables, music and local businesses participated by offering sweet treats to those in costume.

Turkey Drive – November 17, 2017

In collaboration with Interval International, Somerset Academy and Girl Scout Troop #252 the Parks and Recreation Department held its annual Turkey Giveaway. Together over three-hundred (300) families received the items needed to enjoy a full Thanksgiving meal.

State of the City – November 15, 2017

Mayor Philip Stoddard, Ph.D., delivered his 2017 State of the City Address at the Gibson-Bethel Community Center. Many generous businesses including the South Miami Hospital, First National Bank of South Miami, SRS Engineering, Marlin Engineering and Federal Realty helped make this a successful event.

Santa's Parade of the Elves – December 3, 2017

Over 80 groups/organizations and dozens of Santa's helpers marched down Sunset Drive as we welcomed Santa to South Miami. Thousands of families lined the streets to enjoy this South Miami tradition.

Toy Giveaway – December 13, 2017

In partnership with Interval International, the City of South Miami distributed approximately 300 toys to local South Miami youth. Those who came out to the event enjoyed face-painting, arts and crafts, free food and a special visit from Santa Claus.



Senior Games – February 22, 2018

The 3rd annual Senior Games event was held at Dante Fascell Park and brought out approximately 150 Seniors to enjoy activities that included a 1-mile walk/run, domino tournament, horseshoes, bean bag toss, pickle ball and tables tennis. Participants received a complimentary lunch while vendors provided health related information.

Egg Hunt – March 5, 2018

The annual East Egg Hunt was held at Marshall Williamson Park. Over 120 local children and families took pictures with the Easter Bunny and searched for thousands of hidden eggs at the park. Participants enjoyed inflatables, relay races, music, face painting and other fun interactive games.



Bikes, Books, BBQ Event – March 10, 2018

Parks and Recreation held its 3rd annual Bikes, Books, & BBQ event to celebrate Florida Bike Month. Event included a short family friendly ride as well as free food, helmet give-a-way and fittings, bike safety information, book giveaway and information on Miami-Dade County Public Library System and OfO bikes.

Arbor Day – April 27, 2018

In celebration of National Arbor Day, the City’s Parks and Recreation Department partnered with the South Miami Garden Club to host Arbor Day 2018 at Fuchs Park on Friday, April 27th from 9:00 a.m. to 12:00 p.m. Led by Club President, Anna Louise Fulks, the South Miami Garden Club donated sweet treats for volunteers and a beautiful flowering Magnolia tree which was planted near the volleyball court.

Bark in the Park – May 5, 2018

The City of South Miami’s Parks and Recreation Department hosted its first pet related event that took place at South Miami’s Dog Park and brought approximately 30 residents and their furry friends to participate in several doggie activities including obstacle courses, photo ops, treats and more. Participants also got to enjoy light snacks, beverages, music, and doggy make-overs (face painting). Local South Miami Dog businesses – Equipaws and the Dog from Ipanema also participated and brought treats and services to the participants and their pups.



4th of July Fireworks – July 4, 2018

The Parks and Recreation hosted its annual 4th of July Celebration at Palmer Park which by all accounts was the biggest and best 4th of July Celebration in memory. The event featured live bands, concessions, kid's zone, and a spectacular firework display show enjoyed by hundreds of families.



Back to School Giveaway – July 21, 2018

The Back-2-School Giveaway hosted by the Parks and Recreation along with local businesses ensured that South Miami students started of the year on the right foot. Backpacks filled with supplies were distributed to over 300 Kindergarten – 12th grade students to help ensure another successful school year.

TENNIS OPERATIONS

Successfully managed tennis court reservations, private lessons, league play, adult clinics, youth programs and camps at Dante Fascell Park, Marshall Williamson Park and Brewer Park. Programs were instructed by certified and experienced tennis professionals.

Implemented PlayByCourt, LLC. to manage the tennis facilities using an integrated cloud-based business management software and payment platform. The software simplifies tennis operations and allows customers to reserve and pay for courts online, using their computer or mobile devise.

Upheld Dante Fascell Park clay court maintenance standards by implementing highly efficient daily maintenance practices. Staff regularly brushed, edged and replaced clay to ensure the courts sustain the highest quality.



Out-of-School tennis programs (After School Program, Winter Camp, and Spring Camp) remain among the most popular tennis program at over 400 youth participants annually. Summer camp currently has 73 youth registered, participating in either half or full day programming.

Since October 1, 2017, 3,796 private lessons have been taught by one of five tennis instructors at the park, a 21% increase from the previous year. The park expects to teach an additional 1,265 in the remaining three (3) months.



ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2018

Many of the City's efforts and changes are embodied in actions by the City Commission. The City Commission is the policy setting board of the City. Below are the Ordinances and Resolutions passed during fiscal year 2018.

19-17-2289

An Ordinance relating to the year 2018 General Election of the Mayor and City Commissioners for Groups, I and IV; scheduling the day, place and time of the election; scheduling the day, place and time of early voting; providing for qualification of candidates; providing for close of election books; approving the sample ballot; providing for notification.

01-18-2290

An Ordinance relating to the amendment of the City's 2017-2018 fiscal year budget and increasing the appropriation amount for the General Fund and allocating such increase to the Non-Departmental, line item 001-2100-519-9924.

02-18-2291

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 8A, Section 8A-5 titled "Lobbyists; registration, reporting, fees, exemptions, expenditures, and penalties" to amend subsection (a) and to add a new subsection (h) regarding campaign consultants.

03-18-2292

An Ordinance amending Section 20-3.3(E) of the City of South Miami Land Development Code permitting Outdoor Seating/Dining on all commercial properties that are within the Hometown District Overlay Zone (HD).

04-18-2293

An Ordinance amending the City's Land Development Code, Section 20-3.3(D) and Section 20-7.12(A) and Section 20-3.4(B), regarding restaurant uses.

05-18-2294

An Ordinance amending Section 20-2.3 (definitions) as well as Sections 20-3.1(B) and 20-3.3(D) (relating to the purpose statement and uses permitted for the Parks and Recreation zoning district) of the City's Land Development Code.



06-18-2295

An Ordinance amending the Official Zoning Map; amending the designation of the northern portion of the property located at 6075 SW 72nd Street, from “TODD (MU-4)” to “TODD (MU-5)”.

07-18-2296

An Ordinance related to the fee schedule; amending Ordinance 09-17-2279 to reduce fitness center annual membership fees per patron and to add new fees to the schedule.

08-18-2297

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 2, Section 2-2.1.

09-18-2298

An Ordinance amending the South Miami Code of Ordinances Section 15-83 regarding hours of operation of juke boxes, radios, etc.

10-18-2299

An Ordinance amending the City of South Miami Land Development Code, Chapter 20, Article IV, Section 20-4.5.1 G to provide for voluntary off-site tree mitigation.

11-18-2300

An Ordinance to protect the residential neighborhoods that abut the NR zoned districts from noise generated from outdoor seating/dining by amending Section 20-3.3 (E) of the City of South Miami Land Development Code regarding outdoor dining.

12-18-2301

An Ordinance related to the fee schedule; amending Ordinance 07-18-2296 to increase some fees, to add new fees, and to delete some fees related to the tennis fee schedule at Dante Fascell Park.

13-18-2302

An Ordinance establishing a new Section 17-10.3 within Chapter 17, Article I of the City’s Code of Ordinances to be known as the Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund.

196-17-14997

A Resolution appointing Ryan Pontier to serve on the City of South Miami Board of Trustees/Police Officers Retirement Trust Fund for a two-year term ending October 2, 2019.

197-17-14998

A Resolution confirming the state of emergency due to Hurricane Irma.



198-17-14999

A Resolution authorizing the City Manager to expend an amount not to exceed \$6,350 to GARP Construction Group, Inc. for the installation of a new roof for the park office at Dante Fascell Park.

199-17-15000

A Resolution authorizing the City Manager to enter into an agreement with Looks Great Services of MS, Inc. for hurricane cleanup and debris disposal.

200-17-15001

A Resolution acknowledging Mayor Stoddard's appointment of Sid Kaskey, to serve on the Budget and Finance Committee for a term ending September 30, 2018.

201-17-15002

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, Co-designating the portion of S.W. 76th Street, between S.W. 57th Avenue and S.W. 60th Avenue as "Jose Basulto Street" directing the City Clerk to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.

202-17-15003

A Resolution waiving certain special event fees and authorizing the City Manager to permit Chamber South to hold its 46th Annual South Miami Art Festival on November 4 and 5, 2017 in downtown South Miami, 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road).

203-17-15004

A Resolution, upon reconsideration, granting a special use approval for a Mixed-Use Project on the West Madison Square property so as to allow an increase from two stories to three stories on that parcel and for that project.

204-17-15005

A Resolution approving renewal of the prior agreement between the City and Steven Alexander for City Manager Services, amending Section 10. A. to comply with City's current pension ordinance and allowing for adjustments to salary and benefits that are provided for in each annual budget.

205-17-15006

A Resolution relating to a Special Use application to permit a General Restaurant use at 5958 S. Dixie Highway.



206-17-15007

A Resolution authorizing the City Manager to purchase from Parker Systems a sole source distributor for T2 Systems Canada, Inc., f/k/a Digital Payment Technologies, Corp., a Canadian federal corporation authorized to transact business in the state of Florida, twenty-five (25) new model, Luke II, Parking Multi-Space Pay Stations.

207-17-15008

A Resolution authorizing the City Manager to purchase from Parker Systems, Extended Hardware and Software Warranty/ Tier 2 Support and maintenance for the forty-two (42) pay stations, in an amount not to exceed \$27,036.

208-17-15009

A Resolution to express the City of South Miami's opposition to offshore oil drilling and exploration activities, including seismic airgun blasting.

209-17-15010

A Resolution authorizing the City Manager to execute a contract with the University of South Florida for the Pedestrian and Bicycle Safety Enforcement Campaign 2017-2018, in an amount not to exceed \$3,200.

210-17-15011

A Resolution approving of the emergency repair made by Florida State Refrigeration Inc. for the installation of a new A/C unit at the Gibson-Bethel Community Center and authorizing the City Manager to pay for the installation.

211-17-15012

A Resolution authorizing the City Manager to purchase a 2018 Ford T-350 15-passenger van from Prestige Ford through the Sheriffs Contract FSA17-VEL25.0.

212-17-15013

A Resolution authorizing ROK:BRGR to host its 4th Annual Fall Festival on 58th Avenue from 73rd Street to 74th Street.



213-17-15014

A Resolution of the Mayor and City Commission of the City of South Miami, endorsing and supporting the Miami-Dade Transportation Planning Organization's Strategic Miami Area Rapid Transit (SMART) Plan.

214-17-15015

A Resolution authorizing the City Manager to enter into a multi-year agreement with Marlin Engineering Inc., for the completion of a non-ad valorem billing study to determine the accurate stormwater fee for non-residential properties within the City.

215-17-15016

A Resolution authorizing the City Manager to enter into a five (5) year support renewal agreement for the City's Voice Over IP (VOIP) telephone system with Switch Tech International Inc., d/b/a/Teleswitch.

216-17-15017

A Resolution authorizing the City Manager to expend an amount not to exceed \$52,000 for Miami-Dade Water & Sewer Department to cover the water and waste water payments for City facilities, during the FY 2017/2018.

217-17-15018

A Resolution authorizing the City Manager to expend an amount not to exceed \$150,000 for Florida Power and Light to cover the electrical invoicing for street lighting, during the FY 2017/2018.

218-17-15019

A Resolution authorizing the City Manager to expend an amount not to exceed \$125,000 for Florida Power and Light to cover the electrical invoicing for City Facilities, during the FY 2017/2018.

219-17-15020

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc., for a contract for the sidewalk widening at Rok Burger located at 5800 SW 73rd Street along SW 73rd Street between 58th Avenue and 58th Court.



220-17-15021

A Resolution authorizing the City Manager to contract with Gabriel Roeder Smith & Company to perform Other Post-Employment Benefits (OPEB) valuation required under the GASB for fiscal year 2018 Comprehensive Annual Financial Report (CAFR).

221-17-15022

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, urging Parques Reunidos Servicios Centrales, S.A., the owner and operator of Miami Seaquarium, to relocate the orca named Lolita to a sea pen in the Pacific Northwest.

222-17-15023

A Resolution authorizing the City Manager to expend funds to Advanced Business Construction, Inc. for the installation of new doors in the gymnasium at the Gibson-Bethel Community Center.

223-17-15024

A Resolution to require campaign finance reports and political expenditure reports be posted online by the City Clerk.

224-17-15025

A Resolution authorizing the City Manager to enter into a multi-year renewal subscription with LexisNexis to provide online legal publications.

225-17-15026

A Resolution of the Mayor and City Commission of the City of South Miami, Florida approving the issuance by the City of South Miami Health Facilities Authority (the "Authority") of its Refunding Revenue Bonds, in an aggregate principal amount not to exceed \$950,000,000.

226-17-15027

A Resolution authorizing the City Manager to purchase a Petersen Model RS3 base loader from Lou Bachrodt Freightliner.

227-17-15028

A Resolution authorizing the City Manager to purchase a Trash Truck from Lou Bachrodt Freightliner.



228-17-15029

A Resolution authorizing the City Manager to digitize and transfer documents to Laserfische for the City Clerk's office through the City's piggyback contract with MCCI, LLC.

229-17-15030

A Resolution authorizing the City Manager to settle the grievance filed by Steven Linick.

230-17-15031

A Resolution rescheduling the City Commission meeting of Tuesday, January 2, 2018.

231-17-15032

A Resolution appointing Anna Price to serve on the Historic Preservation Board for a two-year term ending December 18, 2019.

001-18-15033

A Resolution instructing the City Manager to provide assistance to the South Miami Community Redevelopment Agency to draft an amendment to the City's Comprehensive Plan and the zoning of certain properties located west of the MetroRail Transit Station, south of S.W. 70th Street, east of S.W. 61st Court and north of S.W. 72nd Street to change the zoning to promote transit-oriented redevelopment and affordable housing within the South Miami Community Redevelopment Area.

002-18-15034

A Resolution authorizing and instructing the City Attorney to settle the case of Orlando Martinez de Castro versus the City of South Miami, Case Number 13-9342 CA 15 and Appellate Case Number 3D16-2421 and instructing the City Manager to take the necessary steps to comply with the settlement terms and to pay the settlement amount.

003-18-15035

A Resolution relating to a Special Use application to permit a General Restaurant use at 5966 S. Dixie Highway.



004-18-15036

A Resolution authorizing the City Manager to execute the FY2017 Community Development Block Grant (CDBG) Agreement with Miami-Dade County for the City of South Miami Gibson-Bethel Community Center Restrooms Renovation Project.

005-18-15037

A Resolution authorizing the City Manager to execute the FY2017 Community Development Block Grant (CDBG) Agreement with Miami-Dade County for the City of South Miami Brewer Park Playground Shade Structure Improvement Project.

006-18-15038

A Resolution authorizing the City Manager to execute the FY2017 Community Development Block Grant (CDBG) Agreement with Miami-Dade County for the City of South Miami Senior Meals Program.

007-18-15039

A Resolution authorizing the City Manager to enter into an agreement with Solar Tint, Inc., for the supply and installation of Low-E window tint film for the City Hall Chambers and Gibson-Bethel Community Center.

008-18-15040

A Resolution authorizing the City Manager to permit VolksBlast, Inc. to hold its annual Car Show event on Sunday, January 28, 2018, on 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road) and to waive certain City fees.

009-18-15041

A Resolution authorizing the City Manager to permit Das Renn Treffen to hold its 4th annual DRT Porsche Car Show on Sunday, February 11, 2018 on 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road), 73rd Street from 58th Court to 57th Avenue and surrounding streets and for a waiver of certain special event fees.

010-18-15042

A Resolution authorizing the City Manager to Branches South Miami to hold its annual MLK Remix Black History Festival and to waive all special event fees and insurance requirements.



011-18-15043

A Resolution authorizing the City Manager to waive program fees for the afterschool program, from January through June 2018.

012-18-15044

A Resolution authorizing the City Manager to reallocate funds set aside within the capital improvement fund for the installation of solar at the public works and pool facilities and allocate them for the installation of playground equipment at Dison and Van Smith Park.

013-18-15045

A Resolution authorizing the City Manager to purchase a 2018 Ford F-150 Crew Cab 4WD truck from Asbury Jax Ford LLC d/b/a Coggin by piggybacking onto the Florida Sheriffs Association Contract FSA17-VEL25.0.

014-18-15046

A Resolution authorizing the City Manager to execute a professional service work order with Stantec Consulting Services Inc., for Drainage and Roadway Improvement at the intersection of SW 60th Avenue and SW 83rd Street Project.

015-18-15047

A Resolution authorizing the City Manager to expend \$10,614.00 with Rehrig Pacific Company for the purchase of new residential garbage containers.

016-18-15048

A Resolution re-appointing Darryl Morrison to serve on the Parks and Recreation Board for an additional two-year term.

017-18-15049

A Resolution authorizing the City Manager to enter into a contract with Big Ron's Tree Service, LLC to remove trees at Dante Fascell Park.

018-18-15050

A Resolution waiving term limits and re-appointing Gary A. Costales to serve on the Historic Preservation Board for an additional two-year term.



019-18-15051

A Resolution authorizing the City Manager to permit Art South to host two (2) South Miami Arts Cooperative events and to waive certain special event fees.

020-18-15052

A Resolution authorizing the City Manager to permit South Miami Black Cultural Affairs Foundation to hold its annual MLK Parade and to waive certain special event fees and insurance requirements.

021-18-15053

A Resolution relating to the review and approval of a Unity of Title request by Larkin Community Hospital, Inc. unifying property located at 7031 SW 62 Avenue, 6129 SW 70 Street, 6140 SW 70 Street and Lots 1 through 18, inclusive, of Block 14, Realty Securities Corporation's Townsite of Larkins, as recorded in Plat Book 2, Page 105, of the Public Records of Miami-Dade County, Florida.

022-18-15054

A Resolution authorizing the City Manager to enter into a multi-year contract with Light F/X Pros, LLC for the annual Fourth of July fireworks display show.

023-18-15055

A Resolution confirming the canvassing of the election returns of the General Election held February 13, 2018 for the purpose of electing a Mayor, and a Vice Mayor from Groups I and IV; declaring results of said election.

024-18-15056

A Resolution relating to elections; appointing Walter Harris, to serve as Vice Mayor in such capacity until February 11, 2020.

025-18-15057

A Resolution authorizing the City Manager to purchase a new standby generator from Tradewinds Power Corp. for the Public Works facility through piggyback agreement onto the Florida Sheriffs Association Contract and to declare, and dispose of, the City's inoperable standby generator as surplus.



026-18-15058

A Resolution supporting legislation to reduce mass shootings and gun violence.

027-18-15059

A Resolution reconsidering the support for the tot lot equipment for Van Smith Park and/or providing alternative action for the park.

028-18-15060

A Resolution authorizing the City Manager to enter into a multi-year renewal agreement with Icon Enterprises, Inc., d/b/a CivicPlus for website support, maintenance and hosting services and a five-year subscription for AudioEye.

029-18-15061

A Resolution authorizing the City Manager to enter into multi-year agreement with Metro Express, Inc., by piggybacking onto its agreement with the City of Miami Gardens.

030-18-15062

A Resolution of the City Commission, for the City of South Miami, appointing Commissioner Luis J. Gil as the Commission's liaison with the Miami-Dade League of Cities.

031-18-15063

A Resolution authorizing Irish Times to host a Saint Patrick's Day Celebration on 58th court from 72nd street to the alley way north of 73rd street.

032-18-15064

A Resolution calling upon local governments to prohibit gun shows on government property in Florida.

033-18-15065

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, authorizing the City Manager to join Sister Cities International and to negotiate and enter into a Sister City Agreement with the Municipality of Medellín, Colombia.



034-18-15066

A Resolution authorizing the use of the City's name at a special event supporting the Never Again movement and the March for Our Lives and authorizing the City Manager to provide financial and other support for the event.

035-18-15067

A Resolution of the Mayor and City Commission of the City of South Miami, Florida authorizing and directing the City Attorney to engage the lawsuit filed by the City of Weston seeking a declaration that the provisions punishing elected officials set forth in section 790.33, Florida Statutes, for violating the preemption related to the regulation of firearms and ammunition are invalid.

036-18-15068

A Resolution instructing the City Manager to sign an addendum to contract with Thomas F. Pepe, Esquire, to provide legal services as the City Attorney for the City of South Miami.

037-18-15069

A Resolution authorizing the City Manager to purchase one vehicle from Prestige Ford and install emergency equipment with Dana Safety Supply.

038-18-15070

A Resolution authorizing the City Manager to purchase six vehicles from Alan Jay Fleet Sales and install emergency equipment with Dana Safety Supply.

039-18-15071

A Resolution authorizing the City Manager to purchase services and software solutions from Superion for the Police Department.

040-18-15072

A Resolution authorizing the City Manager to purchase Check Point firewall software appliance for the South Miami Police department.

041-18-15073

A Resolution authorizing the City Manager to permit Rhino Services Inc. to install new netting and sports turf for the batting cages at Palmer Park.



042-18-15074

A Resolution authorizing the City Manager to permit FLAF Sports Services, Inc. to perform professional resurfacing and painting services for tennis, handball, and basketball courts at Brewer Park.

043-18-15075

A Resolution authorizing the City Manager to permit Trident Surfacing, Inc. to refinish the indoor, hard wood basketball court at the Gibson-Bethel Community Center.

044-18-15076

A Resolution authorizing the City Manager to execute a professional service work order for SRS Engineering Inc., for the bid and construction engineering inspection services for the Drainage Improvements of SW 59th Avenue between SW 74th Street and SW 80th Street.

045-18-15077

A Resolution authorizing the City Manager to enter into a contract with Play-Tech Construction Corp. in an amount not to exceed \$6,050 for the purchase and installation of rubber mulch within existing planters.

046-18-15078

A Resolution authorizing the City Manager to purchase one vehicle from Duval Ford and install emergency equipment with Dana Safety Supply.

047-18-15079

A Resolution authorizing the City Manager to purchase ten Electronic Control Devices and Equipment from Axon Enterprise.

048-18-15080

A Resolution authorizing the City Manager to waive program fees for Spring Break Camp, from March 26th through March 30th, 2018.

049-18-15081

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Anjed Group, Inc. for a new asphalt walk/jog path at South Miami Park and various other asphalt and concrete projects at multiple City Parks.



050-18-15082

A Resolution authorizing the City Manager to negotiate and enter into a contract with DW Homeworks, Inc., for repairs to the sidewalk due to Hurricane Irma.

051-18-15083

A Resolution authorizing the City Manager to negotiate and enter into a contract with H&R Paving, Inc., for repairs to the pavement infrastructure damaged by Hurricane Irma.

052-18-15084

A Resolution authorizing the City Manager to execute a professional service work order for Stantec Consulting Services Inc., for Sunset Drive road modifications west of SW 61st Court and Median Landscape Improvements from SW 69th Avenue to US1.

053-18-15085

A Resolution authorizing the City Manager to remove street sign obelisks located throughout the city.

054-18-15086

A Resolution appointing William T. Lapane to serve on the Parks and Recreation Board for a two-year term ending March 19, 2020.

055-18-15087

A Resolution appointing Omar A. Morales to serve on the Environmental Review and Preservation Board for a two-year term ending March 19, 2020.

056-18-15088

A Resolution urging the State of Florida to bring its educational plans into compliance with the Federal "Every Student Succeeds Act".

057-18-15089

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, opposing Senate Bill 1304 (SB 1304) and House Bill 1033 (HB 1033) and urging the Florida House of Representatives and Senate not to adopt SB 1304, and HB 1033, or any committee substitute bills or other similar legislation that would preempt local governments from regulating and entering into agreements with dockless bicycle sharing companies, and further directing the city's state lobbyists to oppose any such legislation.



058-18-15091

A Resolution of the City of South Miami, Florida, designating a commercial / industrial / and mixed-use area of the City and establishing a title for such area.

059-18-15092

A Resolution approving and authorizing the City Manager to execute a Memorandum of Understanding concerning an amendment to the current collective bargaining agreement (Lieutenants and Captains) between the Miami-Dade County Police Benevolent Association and the City of South Miami.

060-18-15093

A Resolution of the City Commission of the City of South Miami, urging the Miami Dade County Board of County Commissioners to deny the proposal to extend the SR-836 “Kendall Parkway” project past the 2020 Urban Development Boundary and expressing concern over the County Department of Regulatory and Economic Resources’ position as the applicant for this proposal.

061-18-15094

A Resolution authorizing the City Manager to enter into an agreement with Red Horse Ventures, Inc. to provide the City with expert real estate advisory services.

062-18-15095

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, hiring Weiss Serota Helfman Cole & Bierman and authorizing them to join with the City of Weston and file a lawsuit seeking a declaration that the provisions punishing elected officials set forth in section 790.33, Florida Statutes, for violating the preemption related to the regulation of firearms and ammunition are invalid, and inviting other local governments to join the lawsuit.

063-18-15096

A Resolution authorizing the City Manager to purchase gas masks, gas cartridges and filters from SRTSUPPLY for the Police Department SWAT Team.

064-18-15097

A Resolution authorizing the City Manager to a execute a professional service work order to Marlin Engineering Inc., for sidewalk, landscape beautification of Sunset Drive between US#1 and SW 57th Avenue and minor traffic operational improvements.



065-18-15098

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Gomez and Son Fence Corp. for the installation of a new perimeter tennis fence, irrigation system, and resurface clay tennis courts at Dante Fascell Park.

066-18-15099

A Resolution appointing Aldo Rosello to serve on the Green Task Force for a two-year term ending April 2, 2020.

067-18-15100

A Resolution reappointing Beth Schwartz to serve on the Environmental Review and Preservation Board for a two-year term ending April 2, 2020, and ~~waiving~~ extending term limits.

068-18-15101

A Resolution authorizing the City Manager to permit Rotary Foundation of South Miami, Inc. to hold its Annual South Miami Rotary Festival on February 23rd and 24th, 2019 and to waive certain special event fees and the necessary notification/petition form.

069-18-15102

A Resolution authorizing the City Manager to waive one-hundred percent (100%) of the non-profit fees for the use of the Multipurpose Room at the Gibson-Bethel Community Center by the Cuban American National Council.

070-18-15103

A Resolution authorizing the City of South Miami ("City") to become a sponsor of the Pelican Party fundraising event.

071-18-15104

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, pursuant to Chapter 8A-6 of the Code of Ordinances, authorizing the defense of Mayor Philip K Stoddard and the payment of his legal fees with respect to the ethics complaint filed by Stephen Cody.

072-18-15105

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, to hire an attorney with expertise in Florida election laws to provide outside legal counsel concerning a questionnaire or poll as to the voters' interest in a Charter amendment.



073-18-15106

A Resolution authorizing the City Manager to enter into a multi-year agreement for the purchase of a Use of Force simulator from TI Training LE, LLC for the Police Department.

074-18-15107

A Resolution approving a Special Exception so as to allow a project within the TODD (MU-5) of more than four (4) stories and more than 40,000 square feet for the property located at 6075 SW 72nd Street.

075-18-15108

A Resolution relating to a variance application to reduce the amount of required parking spaces for a mixed-use building located at 6075 SW 72nd Street.

076-18-15109

A Resolution authorizing the City Manager to purchase decorative garbage and recycling containers from Quick Crete Products Corp. (QCP) in the amount of \$35,010 for the City and the Downtown area.

077-18-15110

A Resolution authorizing the City Manager to negotiate and enter into a contract with Terra Hyle Contractors, Inc., for the Twin Lakes Traffic Calming Project.

078-18-15111

A Resolution re-appointing Annick Sternberg to serve on the Green Task Force for a two-year term ending April 2, 2020, and extending term limits.

079-18-15112

A Resolution authorizing the City Manager to permit and to waive rental fees associated with OrchidMania of South Florida's 20th Annual 'Orchids in the Park' fundraiser to be held at Dante Fascell Park on Saturday, May 26th and Sunday, May 27th, 2018.

080-18-15113

A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation, a non-profit organization, to hold its 30th Annual Twilight 5K Run/Walk event and to waive the cost of parking meters.



081-18-15114

A Resolution authorizing the City Manager to permit Taco Craft Miami, LLC located at 5829 SW 73rd street, to hold its 3rd Annual Cinco De Mayo Block Party.

082-18-15115

A Resolution instructing the City Attorney to draft a ballot question for the Tuesday, November 6, 2018, national midterm elections, to amend the City Charter, Article II, SECTION 6, subsection D Voting Procedure, to reduce the number of votes necessary to make land use and development regulations less restrictive.

083-18-15116

A Resolution authorizing the City Manager to enter into a multi-year year agreement with H & R Paving, Inc., by piggybacking onto its agreement with the City of Miami.

084-18-15117

A Resolution for the City of South Miami to join the Seawall Coalition and support its mission.

085-18-15118

A Resolution of the City of South Miami, Florida, supporting the Sierra Club's opposition to Florida Power & Light Company's (FPL)'s application for the location, construction, and operation of a gas-burning power plant in Dania Beach and authorizing the Mayor to testify in support of the Sierra Club's proceedings.

086-18-15119

A Resolution authorizing the City of South Miami ("City") to support the Tropical Audubon Society, to allow it to use the City's name in promoting its fundraising event scheduled for May 25, 2018, and to make a donation to the fundraiser.

087-18-15120

A Resolution authorizing the City Manager to execute an addendum to the Financial Advisory Agreement with Hilltop Securities, Inc. for Financial Advisory Services for the City's Public-Private Partnership (P3) projects.

088-18-15121

A Resolution authorizing the City Manager amend the scope of services with Envirowaste Services Group, Inc. to include the storm drain system cleaning and maintenance in the South Miami Community Redevelopment Area.



089-18-15122

Resolution of the City Commission for the City of South Miami, encouraging the Miami-Dade County Board of County Commissioners to condition the granting of a non-use variance to Mini Warehouse of Kendall LTD on the applicant's obtaining a non-use variance to allow non-connecting streets and "T" turn arounds within this part of the Downtown Kendall Urban Center's Edge sub-district and denying it access to and from SW 84th Street.

090-18-15123

A Resolution of the City of South Miami, Florida, co-designating S.W. 84 Street from 67 Avenue to 57 Avenue as "Elaine Neurhing Street"; directing the City Clerk to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.

091-18-15124

A Resolution deferring the second reading of the Fellowship Church proposed amendments to the Future Land Use Map of the City of South Miami's Comprehensive Plan and the zoning map concerning the Fellowship Church property generally located northwest of the intersection of SW 72nd Street and SW 67th Avenue.

092-18-15125

A Resolution confirming priority and timeframes for progress of applications sponsored by the South Miami Community Redevelopment Agency Board for a small-scale amendment to the City's Comprehensive Plan Future Land Use Map and a rezoning of certain properties located west of the MetroRail Transit Station, south of S.W. 70th Street, east of S.W. 61st Court and north of S.W. 72nd Street to the T.O.D.D. (4+4 Story) land use designation and the TODD MU-5 zoning district; instructing the City Manager to take further action.

093-18-15126

A Resolution authorizing the City Manager to amend the contract with Calvin Giordano & Associates, Inc. for additional professional services related to the "Comprehensive Plan and Land Development Code Revision.

094-18-15127

A Resolution of the City of South Miami, Florida, placing a question on the August 28, 2018, primary election ballot seeking voter approval of an amendment to the City's Charter, Article II, Section 6D, reducing voting requirements needed to make land use and development regulations less restrictive in certain areas of the City.



095-18-15128

A Resolution authorizing the City Manager to purchase goods and services from Thor Guard, Inc. to furnish and install lightning prediction and warning systems at multiple City parks.

096-18-15129

A Resolution authorizing the City Manager to purchase goods and services from 50 State Technology, Inc. to furnish and install high definition security cameras inside the office at Dante Fascell Park.

097-18-15130

A Resolution authorizing the City Manager to purchase goods and services from Napoles Irrigation, Corp. to furnish and install a new irrigation line at South Miami Park.

098-18-15131

A Resolution authorizing the City Manager to negotiate and enter into a contract with RJ Spencer Construction, LLC, for the Drainage Improvements and Parking Lot Repairs at Dante Fascell Park.

099-18-15132

A Resolution authorizing the City Manager to enter into an agreement with CBRE, Inc., to conduct market value services for the South Miami parking garage.

100-18-15133

A Resolution authorizing the City Manager to expend an amount not to exceed \$6,259.00 for election costs for the August 28, 2018 Special Election, held in conjunction with the Miami-Dade County Primary Elections.

101-18-15134

A Resolution amending Resolution No. 123-17-14924 to extend the expiration of the Variance approval for a reduction in the number of parking spaces provided for a Mixed-Use Project on the West Madison Square property as legally described herein.

102-18-15135

A Resolution amending Resolution No. 125-17-14926 to extend the expiration of the Special Use approval for an increase in height from two stories to three stories for a Mixed-Use Project on the East Madison Square property as legally described herein.



103-18-15136

A Resolution amending Resolution No. 126-17-14927 to extend the expiration of the Variance approval for a reduction in the number of parking spaces provided for a Mixed-Use Project on the East Madison Square property as legally described herein.

104-18-15137

A Resolution amending Resolution No. 203-17-15004 to extend the expiration of the Special Use approval for an increase in height from two stories to three stories for a Mixed-Use Project on the West Madison Square property as legally described herein.

105-18-15138

A Resolution authorizing the City Manager to enter into multi-year contracts for emergency debris removal and disposal services for total term not to exceed five (5) consecutive years.

106-18-15139

A Resolution authorizing the City Manager to enter into a multi-year contract for citywide SIP phone service with Windstream for a total term not to exceed three (3) consecutive years.

107-18-15140

A Resolution of the City of South Miami, Florida, amending Resolution No. 094-18-15127, and placing a question on the August 28, 2018, primary election ballot seeking voter approval of an amendment to the City's Charter, Article II, Section 6D, reducing voting requirements needed to amend land use and development regulations in certain commercial, industrial, and mixed-use areas near the South Miami Metrorail Station.

108-18-15141

A Resolution authorizing the City Manager to waive rental and security deposit fees for the use of the Education Room at the Gibson-Bethel Community Center by the Girl Scout Council of Tropical Florida, Troop #1835 of South Miami.

109-18-15142

A Resolution authorizing the City Manager to permit South Miami Black Cultural Affairs Foundation to host its annual Juneteenth celebration event and to waive all special event fees and insurance requirements.



110-18-15143

A Resolution relating to the cost of the February 13, 2018 General Election for the City of South Miami; approving the expenditure of \$31,814.24 for election costs.

111-18-15144

A Resolution appointing Douglas Mackey to serve on the Historic Preservation Board for a two-year term ending June 18, 2020.

112-18-15145

A Resolution authorizing the City Manager to execute a contract with M&M Landscape Inc. for the South Miami (SoMi) Tree Planting Project as per the Neat Street Grant agreement with Miami-Dade County in an amount not to exceed \$10,800.

113-18-15146

A Resolution of the Mayor and City Commission for the City of South Miami to encourage the Miami-Dade County Board of County Commissioners to ban County-wide the sale of flavored tobacco products.

114-18-15147

A Resolution approving, and authorizing the City Manager to pay, the invoice of George Lott, Esquire, for title research and drafting of an Opinion of Title required by Miami-Dade County Water & Sewer Department (“WASA”) for the construction of sewer infrastructure, including a pumping station, for 205 single-family homes.

115-18-15148

A Resolution authorizing the City Manager to expend an amount not to exceed \$12,050 for Garp Construction Group Inc to remove the current roof and install a new roof at the Building Maintenance Bay.

116-18-15149

A Resolution re-appointing Sally Philips to serve on the Planning Board for a two-year term ending June 18, 2020.

117-18-15150

A Resolution of the Mayor and City Commission for the City of South Miami encouraging Miami-Dade County Board of County Commissioners to ban plastic straws or restrict their use.



118-18-15151

A Resolution deferring the second reading of the Fellowship Church proposed amendments to the Future Land Use Map of the City of South Miami's Comprehensive Plan and the zoning map concerning the Fellowship Church property generally located northwest of the intersection of SW 72nd Street and SW 67th Avenue.

119-18-15152

A Resolution authorizing the City Manager to enter into an sole source agreement with SUPERION, LLC the current sole source vendor for TRAKiT Software License and Services, for the sum of \$33,640.00.

120-18-15153

A Resolution of the City of South Miami, Florida, ratifying the correction to Resolution No. 107-18-15140 for the placing of a question on the August 28, 2018, primary election ballot seeking voter approval of an amendment to the City's Charter, Article II, Section 6D, reducing voting requirements needed to amend land use and development regulations in certain commercial, industrial, and mixed-use areas near the South Miami Metrorail Station.

121-18-15154

A Resolution authorizing the City Manager to enter into a multi-year Interlocal Agreement with Miami Dade County for canal maintenance for the Ludlam Glades and Broad Canals for an amount not to exceed \$220,290 annually.

122-18-15155

Resolution authorizing the City Manager to purchase goods and services from Recreational Design & Construction, Inc. to install pop-up lane line anchors at Murray Park Aquatic.

123-18-15156

Resolution authorizing the City Manager to procure football referee services from South Florida Football Officiating Association during fiscal year 2017-2018.

124-18-15157

Resolution authorizing the City Manager to expend an amount to not exceed \$5,888 with Sunbelt Waste Equipment for repairs to garbage truck #21-36.



125-18-15158

A Resolution authorizing the City Manager to execute a grant agreement with Miami-Dade County for the South Miami (SoMi) Tree Planting project in an amount not to exceed \$5,500.

126-18-15159

A Resolution of the Mayor and City Commission of the City of South Miami encouraging the Florida Legislature to ban the declawing of cats.

127-18-15160

A Resolution of the Mayor and City Commission for the City of South Miami to petition Homeland Security and petition the court to drop the deportation charges against Denise Kolb Covington.

128-18-15161

Resolution of the Mayor and City Commission of the City of South Miami confirming the appointment and approving the multi-year contract of employment of Nkenga A. Payne as the City Clerk.

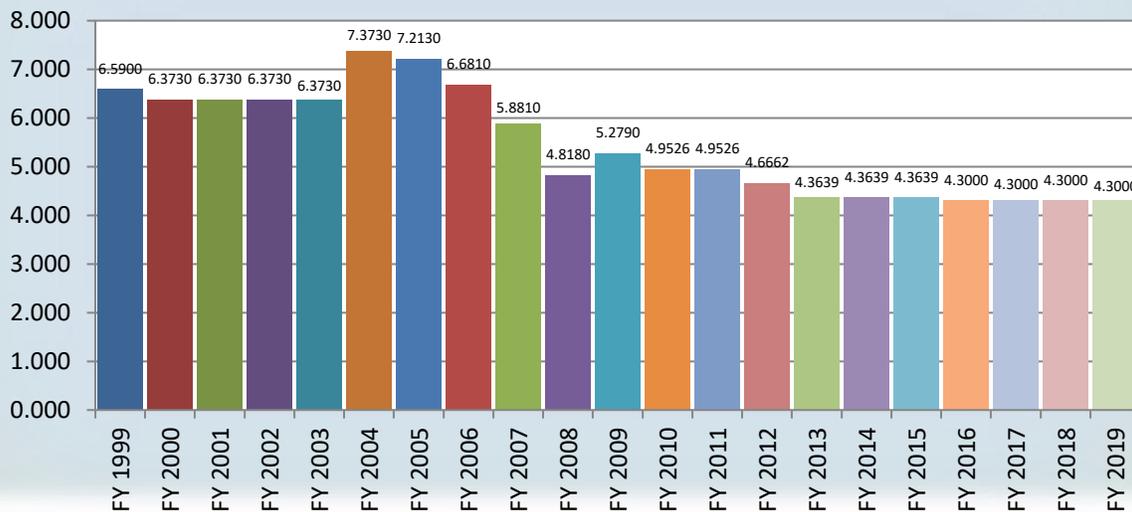


GENERAL FUND BUDGET SUMMARY

GENERAL FUND EXPENDITURES

At the July 17, 2018, City Commission Meeting, the Commission adopted the ceiling rate of 4.3000 mills per \$1,000 of the taxable value, however at the Final Budget Hearing an official rate will be adopted. Below please find the historical data of the City’s millage for the past 10-years.

**CITY OF SOUTH MIAMI MILLAGE COMPARISON CHART
FY 1999 TO PROPOSED FY 2019**



The **average taxable homestead residential value** in South Miami as of July 1, 2017, was \$226,443. At the adopted millage rate set of 4.3000 mills, this property would be responsible for \$3,691 in County, School and other taxes, and South Miami property taxes of \$974 for a total of \$4,665. As you can see, **the City portion of an average tax bill for a South Miami residential property is only 21%, a very small percentage of the total bill which equates to \$2.67 a day for that average property.**

The average taxable homestead residential value in South Miami as of July 1, 2018, was \$250,927, the average property owner will pay approximately \$4,065 in County, School, and other taxes and \$1,129 in property taxes to South Miami for a total of \$5,194. This is only an increase of \$66 or approximately eighteen cents per day, for the City of South Miami portion over last year, which is excellent, considering the rise in the cost of services and products based on the average taxable homestead residential value.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each Department are highlighted at the beginning of each respective section of the budget.



The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2018-19.

CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2018-19

DEPARTMENT	F/T 1210	P/T 1310	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515
CITY COMMISSION	62,000	0	38,192	186	0	0	0	0
CITY CLERK	189,501	0	22,915	569	0	12,318	0	0
CITY MANAGER	463,568	0	40,480	1,349	750	29,237	0	750
FINANCE DEPART	410,390	16,045	38,192	1,279	1,505	23,321	3,612	3,084
PROCUREMENT DIV	121,868	0	15,277	366	0	8,405	0	0
PERSONNEL DIV	134,574	0	15,277	404	0	5,401	3,604	0
BUILDING DEPART	269,496	142,311	30,554	8,815	1,204	4,932	13,554	767
PLANNING DEPART	324,078	0	38,192	972	108	17,803	3,513	477
CODE ENFORCE	250,487	0	30,554	7,790	2,065	16,230	0	3,030
PW OFFICE OF DIR	69,497	0	22,915	296	0	2,849	1,797	0
PW BLDG. MAINT.	91,300	0	15,277	4,275	0	6,169	0	0
PW SOLID WASTE	362,017	0	68,746	31,591	0	23,414	0	0
PW STREETS MAINT.	277,022	0	53,469	19,211	0	16,106	1,949	0
PW MOTOR POOL	143,605	0	22,915	5,091	150,000	9,555	0	40,000
PW ENG. & CONSTR	160,785	0	15,277	481	0	0	11,227	0
POLICE	3,843,224	0	450,642	88,323	133,383	500,190	25,246	74,557
PARKS & REC	337,237	0	38,192	13,793	9,378	16,502	5,836	8,357
PARKS - TENNIS	128,439	36,222	15,277	6,735	0	0	7,048	0
COMM CENTER	183,035	266,831	38,192	18,400	0	3,923	8,588	0
PARKS LAND MAINT	139,752	0	22,915	5,691	8,047	9,497	0	1,233
COMM POOL	0	53,056	0	2,170	0	1,804	0	0
TOTAL FY 2019	7,961,875	514,465	1,033,450	217,787	306,440	707,656	85,974	132,255



PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$1,918,166,785. This valuation represents a 7% increase from the FY 2017-18 level of \$1,793,210,812. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	2018 COUNT	2018 TAXABLE VALUE	2017 COUNT	2017 TAXABLE VALUE
SINGLE FAMILY	2,855	869,649,486	2,849	795,402,785
CONDOMINIUM	781	119,166,685	781	109,974,035
MULTI FAMILY	92	163,371,127	91	147,833,436
COMMERCIAL	640	613,482,777	638	596,737,867
INDUSTRIAL	27	11,771,665	27	10,866,991
AGRICULTURE	1	628,229	1	614,356
VACANT LAND	224	54,981,660	233	55,076,842
INSTITUTIONAL	35	9,183,745	36	10,074,759
GOVERNMENTAL	51	0	51	0
OTHER PROPERTIES	11	797,376	11	797,468
REAL ESTATE PARCELS	4,717	1,843,032,750	4,718	1,727,378,539
PERS PROP & CENT ASSD		75,134,035		65,823,326
ALL ASSESSED PROPERTY		<u>1,918,166,785</u>		<u>1,793,201,865</u>

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively-created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

This increase is attributable to continued signs of the economy stabilizing. The City experienced an overall assessed real property value increase of \$115,654,211 or 6.44%. This total is the actual assessed taxable value for 2018.

Tangible Personal Property (TPP) consists of all property that is not real estate (land, buildings and improvements). It includes furniture, fixtures, tools, computer equipment, machinery, office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condo, apt, house) are also taxable in this category. Tangible personal property assessed values increased by



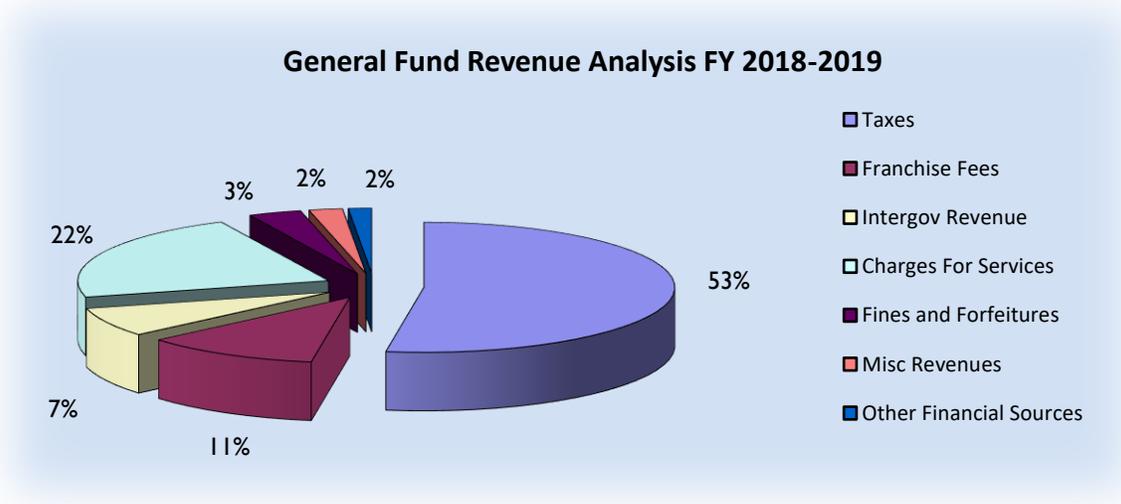
\$9,310,709 or 14.14% when comparing the asset value of fiscal year 2018-2019 and fiscal year 2017-2018.

The increase in property valuations specifically from construction within the current 2018 year is \$23,935,936 which represents an increase from the previous year of \$14,763,711 or 160.96%.

The proposed millage rate of at least 4.3000 mills. This millage rate will allow the City to continue with regular necessary services, operations and on-going projects without an increase in tax rate.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

The City of South Miami’s estimated General Fund Revenues for FY 2018-2019, as provided in the proposed budget is \$18,931,643. In addition, the City’s General Fund has \$285,965 in transfer-in from other funds, in aggregate Fiscal Year 2018-2019 total revenue amount is \$19,217,608. A breakdown of the general makeup of the City’s General Fund Revenues is presented below.



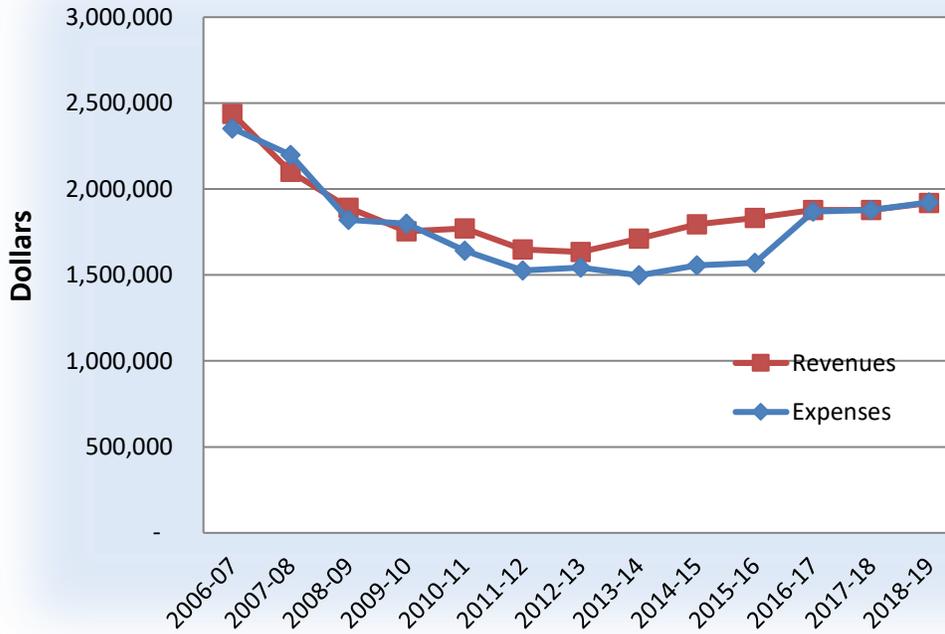


GENERAL FUND SUMMARY

FY 2018-2019

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
BEGINNING FUND BALANCE		7,442,404	8,231,683	8,161,651	8,161,651	5,559,098
	TAXES	8,877,606	9,346,975	9,634,176	10,071,348	10,090,597
	FRANCHISE FEES	2,178,530	1,949,486	2,200,250	2,150,360	2,163,003
	INTERGOV REVENUE	1,497,702	1,514,817	1,393,350	1,392,900	1,380,339
	CHARGES FOR SERVICES	4,431,588	4,163,258	4,217,670	4,182,523	4,232,306
	FINES AND FORFEITURES	339,301	474,870	645,000	565,000	651,404
	MISCELLANEOUS REVENUES	535,783	587,219	409,243	515,388	413,996
	TOTAL	17,860,510	18,036,625	18,499,689	18,877,519	18,931,643
OTHER FINANCIAL SOURCES		434,465	384,465	284,465	284,465	285,965
DEPARTMENTS						
1100	CITY COMMISSION	82,314	93,813	135,923	102,823	136,338
1200	CITY CLERK	371,766	350,286	497,561	497,130	446,155
1500	CITY ATTORNEY	456,881	415,080	493,049	369,869	507,552
1310	CITY MANAGER	634,760	626,151	834,720	757,244	882,959
1410	FINANCE DEPARTMENT	1,019,490	1,070,824	1,205,456	1,198,044	1,246,084
1340	INFORM. TECH. DIVISION	327,095	357,970	411,356	404,381	453,122
1320	PROCUREMENT DIVISION	224,399	223,989	240,099	226,316	244,069
1330	PERSONNEL DIVISION	635,666	692,372	799,144	712,661	807,395
1610	BUILDING DEPARTMENT	468,027	473,131	559,652	552,399	531,996
1620	PLANNING DEPARTMENT	385,399	561,005	564,896	521,308	593,784
1640	CODE ENFORCEMENT	340,164	322,587	360,696	350,026	371,668
1770	PW-OFFICE OF DIRECTOR	219,033	147,463	206,479	83,278	113,451
1710	PW-BLDG. MAINT.	371,902	376,957	473,674	459,669	471,801
1720	PW-SOLID WASTE	1,327,948	1,295,317	1,436,961	1,364,746	1,458,202
1730	PW-STREETS MAINT.	518,589	578,729	676,816	658,739	689,162
1760	PW-MOTOR POOL	482,191	500,293	560,895	554,280	583,288
1790	PW-ENG. & CONSTR.	180,393	139,958	201,510	199,323	206,680
1910	POLICE	5,688,064	5,828,094	6,701,502	6,481,849	6,884,888
2000	PARKS & RECREATION	518,721	623,363	666,574	655,134	721,770
2010	TENNIS	209,652	274,595	348,954	383,790	399,406
2020	COMMUNITY CENTER	565,074	584,215	663,561	624,870	695,843
1750	LANDSCAPE MAINT.	500,567	392,420	501,666	455,981	522,593
2030	COMMUNITY POOL	92,438	98,092	142,903	135,903	143,130
2100	NON-DEPARTMENTAL	94,645	103,295	1,125,000	1,127,030	106,000
	TOTAL	15,715,178	16,129,999	19,809,047	18,876,793	19,217,336
OPERATING NET DIFFERENCE		2,579,797	2,291,091	-1,024,893	285,191	272
2100	NON-DEPARTMENT TRANSFER	1,790,518	2,361,123	4,157,744	2,887,744	1,871,537
ENDING FUND BALANCE		\$8,231,683	8,161,651	2,979,014	5,559,098	3,687,833

Comparison Revenues to Expenses



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.



GUIDE FOR READERS

The Fiscal Year 2018-2019 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2018 through September 30, 2019. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included in every section to



consolidate the information.

The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the FY 2019 through 2023 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

- A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*
- B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*
- C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*
- D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*
- E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all Offices and Departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) **Transfer of Appropriation** - At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one Office or Department to another.



BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.



A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).



CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.



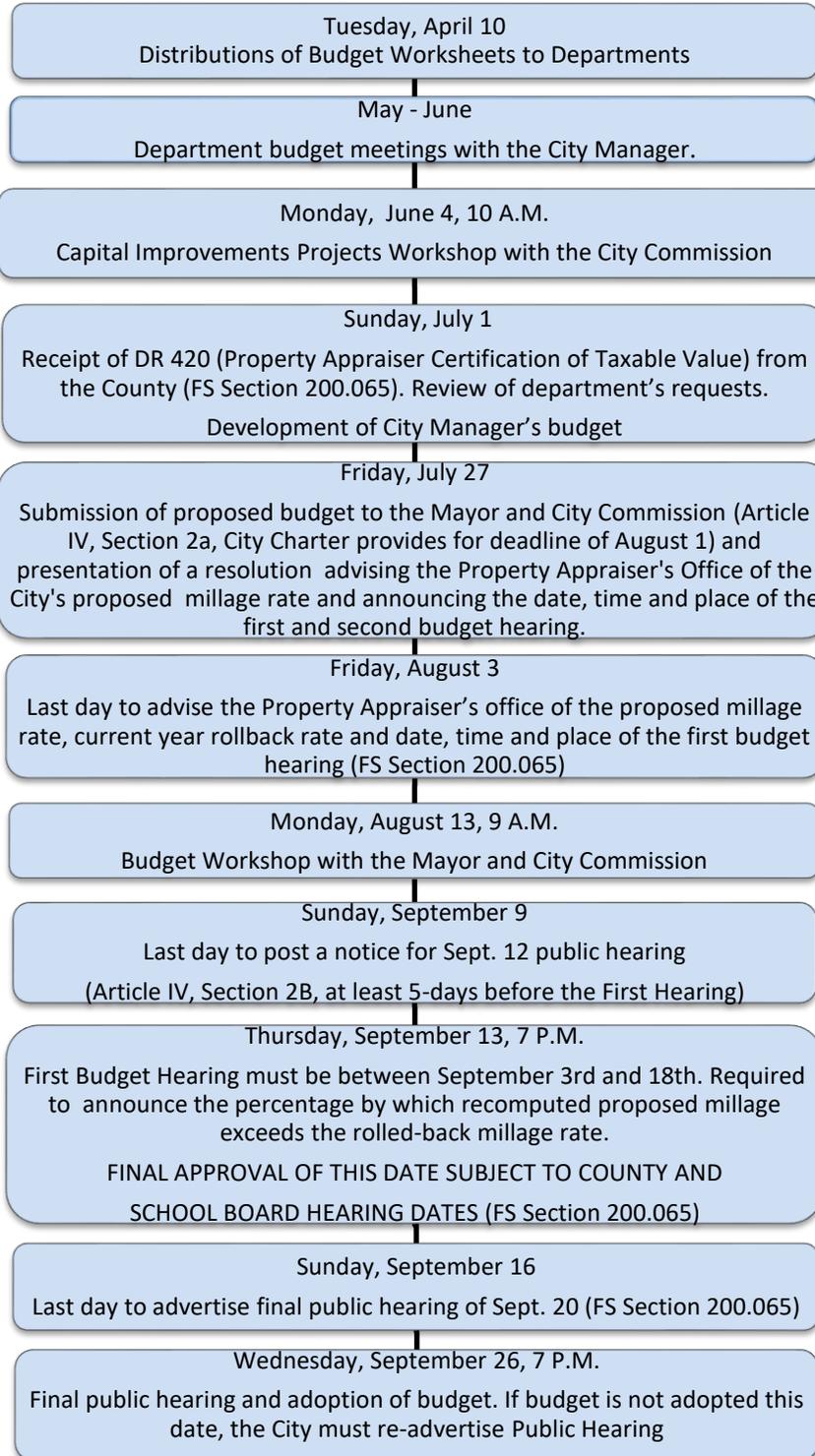
BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all Departments. All Departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

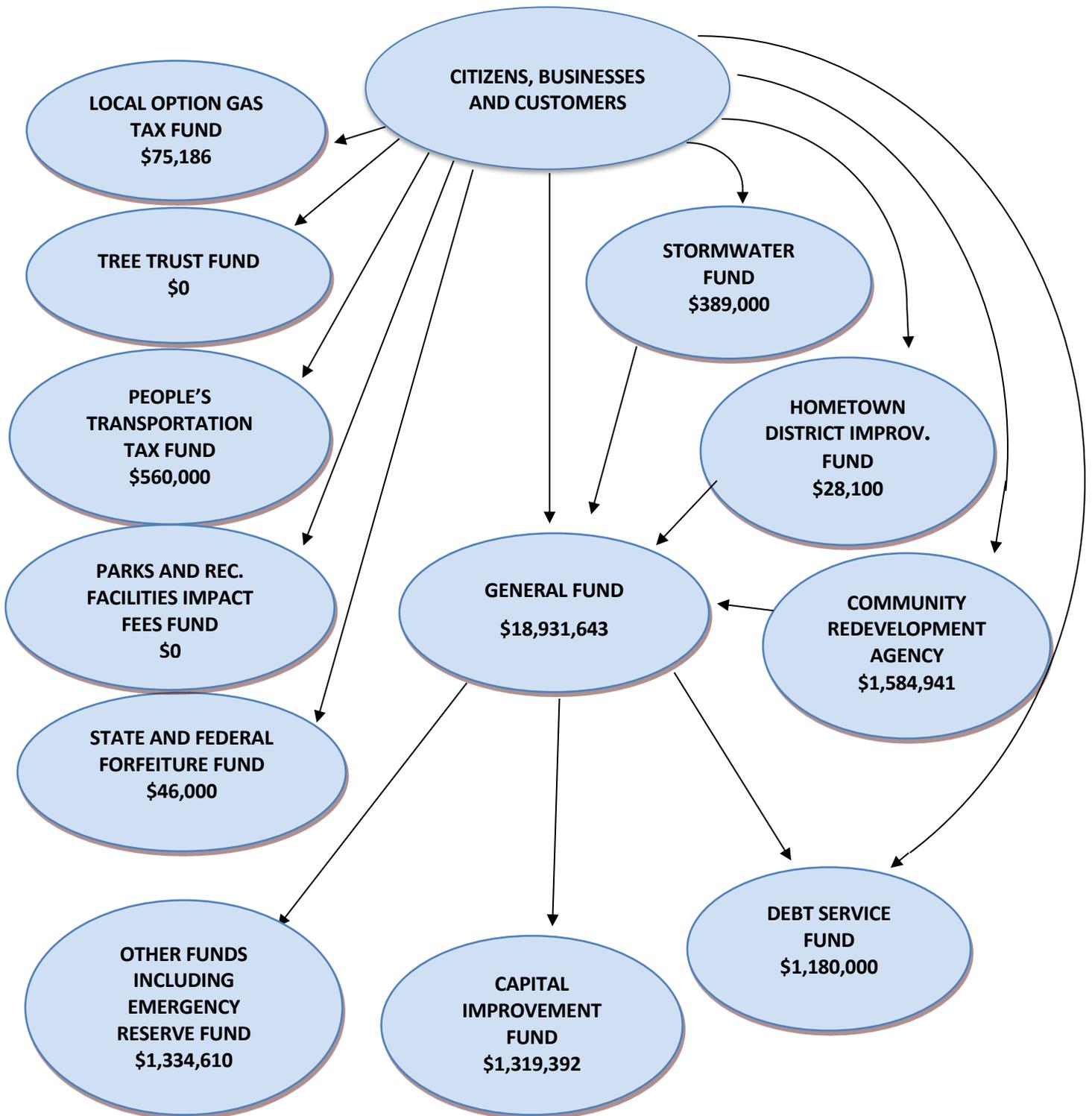
A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 31, 2018 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.

FY 2018-2019 BUDGET SCHEDULE



FUNDING FLOW CHART FY 2018 - 2019



FINANCIAL AND BUDGETARY POLICIES

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.



OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.



ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.



CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal

To meet the liquidity needs of the City and optimize investment returns after first addressing safety and liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.



CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land (\$1 or Greater)
- Land Improvements (\$25,000 or more)
- Buildings (\$50,000 or more)
- Building Improvements (\$50,000 or more)
- Machinery and Equipment; including vehicles (\$5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks (\$250,000 or more)
- Construction in progress (\$1 or more)
- Intangible Assets (\$25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over \$25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Deprecation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the straight-line depreciation method. There will be no depreciation on land or



other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair and Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5 year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:

- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
 - Cars – 8 years
 - Trucks – 10 years
 - Equipment – 10-15 years
 - Computer Equipment – 5 years
- Infrastructure:
 - Roads – 40 years
 - Stormwater System – 50 years
 - Sidewalks – 40 years
- Intangible Assets – 20 years

Five Year Capital Plan: The City prepares a 5 Year Capital Plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the Chief Financial Officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than \$1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.



DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.

FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation and Revenue Bonds
- Chapters 130 and 132 – County Bonds and General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management and Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.



GENERAL DEBT GOVERNING POLICIES

The City hereby established the following policies concerning the issuance and management of debt:

- A. The City will not issue debt obligations or use debt proceeds to finance current operations.
- B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

- A. Measurements of Future Flexibility
- B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.



Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years; or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.



PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.

Purchases less than \$5,000.00. Purchases of, or contracts for, materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is not in excess of \$5,000.00, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding. Single purchases or contracts in excess of \$5,000.00 shall not be broken down to amounts less than \$5,000.00 to avoid the requirements of this subsection. Purchases of less than \$1,000.00 **do not require:**

- Purchase orders
- Sealed Competitive bids

Purchases of less than \$5,000.00 but greater than \$1,000 do require:

- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract, which was part of an acceptable competitive bid process.
- An approved purchase order
- Must have been included in the original budget or received approval from the City Manager.

Purchases more than \$5,000.00 but less than \$25,000.00. Purchases of or contracts for materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is in excess of \$5,000.00 but which does not exceed \$25,000.00, may be made or entered into by the City Manager with submittal to the City Commission and without competitive bidding, but shall require that the City Manager obtain quotes from at least three different vendors. Single purchases or contracts in excess of \$25,000.00 shall not be broken down to amounts less than \$25,000.00 to avoid the requirements of this subsection. Purchases more than \$5,000.00 but less than \$25,000.00 require:

- Approval by the City Manager before the expenditure is made or funds committed.
- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- City Commission approval

Purchases in excess of \$25,000.00. Purchases in excess of \$25,000.00 shall be in compliance with the competitive bidding requirements. Purchases in excess of \$25,000.00 require:

- Competitive bid process unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- Purchase orders must be obtained before an expenditure is made or funds committed and approved by the City Manager,
- City Commission approval



If the Manager deems the goods and services an emergency affecting life, health, property or safety, the above policy is waived, but must remain in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.



FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 19 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund, Federal Forfeiture Fund, Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Fund, City Parks Acquisition Development Operations and Maintenance Fund, Parks Facility Impact Fund and Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds, except the Stormwater Drain Trust Fund which uses the accrual basis of accounting, utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.



FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

TREE TRUST FUND

Creation of the Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.



REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3-month gap) in the event of significant state budget reduction.

BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.



PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT, OPERATION AND MAINTENANCE TRUST FUND

The Pedestrian Crossing Acquisition Development, Operation and Maintenance Trust Fund has been established for the purposes of acquiring, developing, operating and maintaining pedestrian crossings.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long-Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program.

CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.



STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.



FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
General Fund - 001					
Beginning Fund Balance	7,442,404	8,231,683	8,161,651	8,161,651	5,559,098
Revenues	17,860,510	18,036,625	18,499,689	18,877,519	18,931,643
Expenditures	15,715,178	16,129,999	19,809,047	18,876,793	19,217,336
Interfund Transfers In	434,465	384,465	284,465	284,465	285,965
Interfund Transfers Out	1,790,518	2,361,123	4,157,744	2,887,744	1,871,537
Ending Fund Balance	8,231,683	8,161,651	2,979,014	5,559,098	3,687,833
Stormwater Drain Trust Fund - 111					
Beginning Fund Balance	263,239	180,319	161,976	161,976	55,735
Revenues	386,697	402,381	386,850	388,710	389,000
Expenditures	219,617	170,724	384,399	344,951	284,563
Interfund Transfers Out	250,000	250,000	150,000	150,000	150,000
Ending Fund Balance	180,319	161,976	14,427	55,735	10,172
Local Option Gas Tax Trust Fund - 112					
Beginning Fund Balance	349,900	191,938	229,241	229,241	225,134
Revenues	80,859	82,303	80,643	80,643	75,186
Expenditures	238,821	45,000	100,000	84,750	85,000
Ending Fund Balance	191,938	229,241	209,884	225,134	215,320
Hometown District Improvement Trust Fund - 116					
Beginning Fund Balance	20,250	27,250	32,250	32,250	35,305
Revenues	32,000	30,000	28,055	28,055	28,100
Interfund Transfers Out	25,000	25,000	25,000	25,000	25,000
Ending Fund Balance	27,250	32,250	35,305	35,305	38,405
Parks Facilities Impact Fund - 117					
Beginning Fund Balance	44,592	129,449	170,929	170,929	206,093
Revenues	84,857	41,480	0	35,164	0
Expenditures	0	0	0	0	206,093
Ending Fund Balance	129,449	170,929	170,929	206,093	0



ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
Tree Trust Fund - 118					
Beginning Fund Balance	7,528	20,528	28,043	28,043	43,196
Revenues	13,000	17,835	0	15,153	0
Expenditures	0	10,320	25,000	0	20,000
Ending Fund Balance	20,528	28,043	3,043	43,196	23,196
People's Transportation Tax Fund - Transportation - 124					
Beginning Fund Balance	1,276,577	995,030	820,342	820,342	961,092
Revenues	448,849	438,939	450,000	470,000	450,000
Expenditures	730,396	613,627	655,000	329,250	606,500
Ending Fund Balance	995,030	820,342	615,342	961,092	804,592
People's Transportation Tax Fund- Direct Transit - 125					
Beginning Fund Balance	623,024	735,237	652,141	652,141	491,056
Revenues	112,213	108,766	110,000	115,165	110,000
Expenditures	0	191,862	277,748	276,250	277,748
Ending Fund Balance	735,237	652,141	484,393	491,056	323,308
Revenue Stabilization Fund - 150					
Beginning Fund Balance	0	50,000	60,000	60,000	60,000
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	50,000	60,000	60,000	60,000	60,000
Grant Match Reserve Fund - 151					
Beginning Fund Balance	0	50,000	60,000	60,000	60,000
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	50,000	60,000	60,000	60,000	60,000
Insurance Reserve Fund - 152					
Beginning Fund Balance	0	50,000	60,000	60,000	60,000
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	50,000	60,000	60,000	60,000	60,000
Tax Equalization Reserve Fund - 153					
Beginning Fund Balance	0	50,000	60,000	60,000	60,000
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	50,000	60,000	60,000	60,000	60,000



ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
Building Capital Reserve Fund - 154					
Beginning Fund Balance	0	50,000	60,000	60,000	60,000
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	50,000	60,000	60,000	60,000	60,000

Parks Acquisition Development Operations & Maintenance Fund - 155					
Beginning Fund Balance	0	50,000	310,000	310,000	310,000
Revenues	0	250,000	0	0	0
Interfund Transfers In	50,000	10,000	0	0	0
Expenditures	0	0	250,000	0	310,000
Ending Fund Balance	50,000	310,000	60,000	310,000	0

Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund - 156					
Beginning Fund Balance	0	0	0	0	0
Revenues	0	0	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0

Debt Service Fund - 201					
Beginning Fund Balance	-82,681	-62,985	-61,784	-61,784	330
Revenues	866,194	866,365	869,731	869,598	850,655
Expenditures	1,162,435	1,180,164	2,467,450	1,197,511	1,180,000
Interfund Transfers In	315,937	315,000	1,660,027	390,027	329,345
Ending Fund Balance	-62,985	-61,784	524	330	330

Capital Improvement Program Fund - 301					
Beginning Fund Balance	839,318	816,531	1,586,887	1,586,887	2,470,608
Expenditures	1,072,368	1,158,842	3,507,000	1,613,996	3,790,000
Interfund Transfers In	1,049,581	1,929,198	2,497,717	2,497,717	1,319,392
Ending Fund Balance	816,531	1,586,887	577,604	2,470,608	0

Emergency Reserve Fund - 051					
Beginning Fund Balance	4,438,751	4,592,865	4,198,746	4,198,746	3,503,272
Revenues	29,114	35,047	36,504	36,504	1,101,810
Expenditures	0	486,091	0	731,978	0
Interfund Transfers In	125,000	56,925	0	0	222,800
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	4,592,865	4,198,746	4,235,250	3,503,272	4,827,882



ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
State Forfeiture Fund - 608					
Beginning Fund Balance	78,410	79,015	68,072	68,072	68,572
Revenues	605	557	500	500	0
Expenditures	0	11,500	30,000	0	30,000
Ending Fund Balance	79,015	68,072	38,572	68,572	38,572
Federal Forfeiture Fund - 615					
Beginning Fund Balance	1,855,266	1,753,559	1,528,703	1,528,703	1,397,186
Revenues	41,130	87,911	66,000	16,972	46,000
Expenditures	142,837	312,767	372,800	148,489	434,224
Ending Fund Balance	1,753,559	1,528,703	1,221,903	1,397,186	1,008,962



Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing Authorities must use as a basis for computing any increase in their annual budgets.



Usually, this millage rate is lower than the preceding year's tax rate. The value increase in the tax base is due to re-assessments and new construction in the prior year. However, new construction is not permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth in Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as “The City of Pleasant of Living,” this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida’s more remarkable cities.



WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtshaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler’s railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today’s intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for \$10 a month as Town Hall.



First City Hall - The Second Store From the Right (1927)

The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.

In June of 1926 the Florida Power and Light Company was granted a 30 year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.

On June 24th, 1927, the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was \$614,282 (less \$106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.



In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100-bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.



The City Commission established the South Miami Community Redevelopment Agency in September 1997. The goals of the Agency are to achieve meaningful physical improvement while providing economic development tools and other means of achieving long-term community sustainability.

In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.



COMPREHENSIVE PLANNING

Comprehensive planning is a term used to describe a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan, which dictates public policy in terms of land use, transportation, utilities, recreation, and housing. Comprehensive plans encompass large geographical areas, a broad range of topics, and cover a long-term time horizon.

Chapter 163, Part II of the Florida Statute (F.S.), provides that each local government shall have the power and responsibility to plan for their future development and growth; to adopt and amend comprehensive plans, or elements to guide their future development and growth; to implement adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and to establish, support, and maintain administrative instruments and procedures to carry out the provisions and purposes of this act.

Comprehensive Planning Process

Comprehensive Planning follows a typical planning process which consists of eight different steps. By following this process, we are able to determine a wide range of interconnecting issues that affect the City and surrounding urban area.

Identifying issues; Stating goals; Collecting data; Evaluating alternatives; Preparing the plan; Creating implementation policies; Adopting a plan; and Implementing and monitoring the plan.

The City's adopted Comprehensive Plan consists of eight elements that constitute the major objective of the planning process. As required by Chapter 163, F.S., the elements of the comprehensive plan shall be consistent, and the Comprehensive Plan shall be financially feasible. Financial feasibility is determined using professionally accepted methodologies and applies to the 5-year planning period, except in the case of a long-term transportation or school concurrency management system, in which case a 10-year or 15-year planning period would be applied. It is also required that the Comprehensive Plan contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities.

Chapter 1, Future Land Use Element

The Future Land Use Plan is part of a policy developed to guide the future social and economic growth of the City of South Miami. The City Commission in compliance with the State of Florida Local Government Comprehensive Planning Act adopted the Plan. The official Future Land Use Plan indicates the appropriate land uses in the City of South Miami. The City of South Miami Comprehensive Plan is the supporting document, which explains the planning policies used in producing the patterns shown on the Future Land Use Plan and Map.

The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area

The Future Land Use Element was revised to address development and redevelopment pressures including: compatibility between buildings; concerns about the massing and structures (density/intensity standards, lot coverage and height); development impacts on neighborhoods; the need for revised or additional land use and zoning districts; the need to redevelop in certain areas and neighborhoods; and better coordination between transportation and land use.

Chapter 2, Transportation Element

The Transportation Element is designed to address traffic congestion issues which include the need to reduce excessive through traffic in certain areas; the need for updated bicycle and pedestrian plans; the provision of adequate parking; and the need to determine the ultimate capacity of the transit/rail system.

Chapter 3, Housing Element

The Housing Element includes goals established by the City's Affordable Housing Advisory Committee and redevelopment issues related to housing are addressed through amendments that recognize the City's role in expanding housing choices and options for existing and future residents. Additionally, amendments were included that reflect the affordable housing and other programs being implemented through the City's Community Redevelopment Agency.

Chapter 4, Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure needs of the City to ensure public health, safety and quality of life. As with each element, amendments to the policies to correct inefficiencies are periodically made.

Chapter 5, Conservation Element

The Conservation Element was recently revised to implement the latest Best Management Practices to protect, restore and enhance the natural features of the City.

Chapter 6, Recreation and Open Space Element

The Recreation and Open Space Element addresses parks and recreation issues, such as the City's desire to conduct a comprehensive Recreation and Open Space Master Plan to be used as a mechanism to assist the City in its efforts to meet the recreational needs of existing and future residents. Other amendments address the need to evaluate the feasibility of instituting an impact fee and to revise the Level of Service Standard for recreation and open space.

Chapter 7, Intergovernmental Coordination Element

The Intergovernmental Coordination Element is designed to further the City's coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan. The City continues to work with Miami-Dade County in support of the 2003 Inter-local Agreement for Public School Facility Planning.

Chapter 8, Capital Improvement Element

The Capital Improvement Element reinforces the relationship and linkage between the Comprehensive Plan. The Capital Improvements Program recognizes that South Miami is a diverse, full service community with both residential and non-residential land uses and neighborhoods. Additionally, an amendment was included to address impact fees as a potential mechanism for ensuring the City's ability to provide key infrastructure and services at adopted Levels of Service through the planning period.

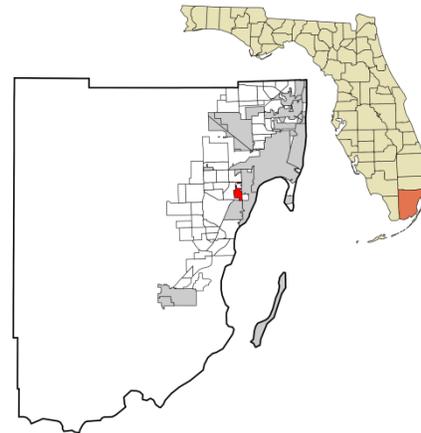
Legislative Changes

On June 2, 2011, changes to The Community Planning Act by the State Legislature and Governor, known as HB 7202, removed several of the provisions previously required by Chapter 163, F.S.

Concurrency is a system in which the public facilities and services necessary to maintain the adopted level of service standards are also available, concurrently, with new development. Written reports issued by concurrency review agencies (City of South Miami) summarize existing and anticipated levels of service for those public services and facilities which may be potentially affected by a proposed development, subject to a request for development order. The concurrency report analyzes whether public facilities and services meet or exceed the standards established in the Capital Improvements Element of the Comprehensive Plan, and whether the requested development order, if approved, would result in a reduction in the level of the service for affected public services and facilities, below the level of service standards provided in the Comprehensive Plan.

CITY OVERVIEW BASED ON THE 2010 CENSUS

Quick Facts 2010 Census	
Population:	11,657
State:	Florida
Metro Area:	Miami-Fort Lauderdale- Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami



As per Bureau of Economic and Business Research (BEBR) at UF, the City Population for FY 2019 is 12,645. This is the number which will be used for State Revenue Sharing calculations.

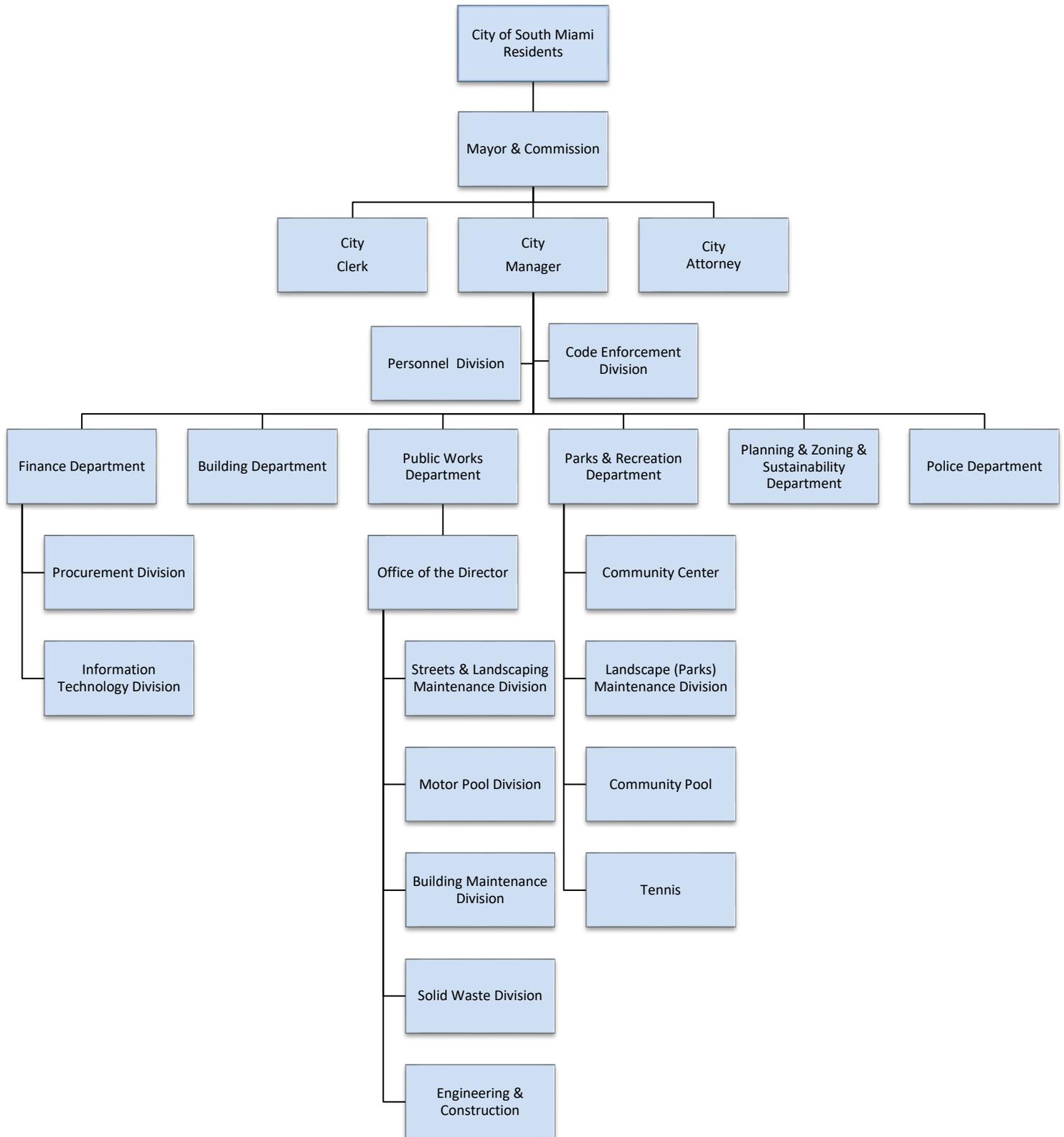
Category	Number			% in Total Population			% Change 2000-2010		
	Total	Male	Female	Total	Male	Female	Total	Male	Female
Total	11,657	5,721	5,936	100	49.08	50.92	8.53	10.68	6.53
Median Age	36.7	34.8	38.7	N/A	N/A	N/A	N/A	N/A	N/A
• 16 and Over	9,579	4,643	4,936	82.17	39.83	42.34	N/A	N/A	N/A
• 18 and Over	9,303	4,499	4,804	79.81	38.59	41.21	12.07	14.13	10.21
• 21 and Over	8,622	4,167	4,455	73.96	35.75	38.22	8.15	N/A	N/A
• 62 and Over	1,851	780	1,071	15.88	6.69	9.19	7.18	N/A	N/A
• 65 and Over	1,520	621	899	13.04	5.33	7.71	3.83	9.91	0

Category	Number	% in Total	
		Housing Units	% Change 2000-2010
Total housing units	5,174	100	16.09
Total: Occupied housing units	4,699	90.82	9.25
Owner-occupied housing units	2,573	49.73	-3.74
Renter-occupied housing units	2,126	41.09	30.59
Population in occupied housing units: Owner-occupied housing units	7,052		
Population in occupied housing units: Renter-occupied housing units	4,507		
Occupied housing units Average household size: Owner-occupied	2.7		
Occupied housing units Average household size: Renter-occupied	2.1		

Average household size 2.46
Average family size 3.16

Information provided above was obtained at <http://www.ledgerdata.com/census/florida/south-miami-city/67550>

CITY OF SOUTH MIAMI ORGANIZATIONAL CHART





POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2015	BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	ADOPTED FY 2019
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	1	1	1	1	1
	City Clerk Total	3	3	3	3	3
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Deputy City Manager	0	0	0	1	1
	Assistant City Manager	1	1	1	0	0
	Executive Administrative Asst.	1	1	1	1	1
	City Manager Total	3	3	3	3	3
PROCUREMENT DIVISION						
Full Time	Purchasing Manager	1	1	1	0	0
	Chief Procurement Officer	0	0	0	1	1
	Procurement Specialist	0	0	1	1	1
	Central Services Specialist II	1	1	0	0	0
	Procurement Division Total	2	2	2	2	2
PERSONNEL DIVISION						
Full Time	Personnel Manager	0	1	1	1	1
	Human Resources Director	1	0	0	0	0
	Payroll and Benefits Administrator	0	1	1	1	1
	Human Resource Generalist	1	0	0	0	0
	Office Support	0	1	0	0	0
	Full Time Total	2	3	2	2	2
Part time	Office Support	0	0	1	0	0
	Part Time Total	0	0	1	0	0
	Personnel Division Total	2	3	3	2	2
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Office Manager	1	1	0	0	0
	Chief Administrative Officer	0	0	1	1	1
	Senior Accountant	0	1	1	1	1
	Junior Accountant	2	1	2	2	2
	Grants Coordinator	1	0	0	0	0
	Full Time Total	5	4	5	5	5
Part Time	Office Support	1	2	1	1	1
	Junior Accountant	1	0	0	0	0
	Part Time Total	2	2	1	1	1
	Finance Department Total	7	6	6	6	6



POSITIONS BY DEPARTMENT		BUDGETED FY 2015	BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	ADOPTED FY 2019
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	1	1	1
	Permits Coordinator	2	2	2	2	2
<i>Full Time Total</i>		4	4	4	4	4
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
<i>Part Time Total</i>		4	4	4	4	4
Building Total		8	8	8	8	8
PLANNING DEPARTMENT						
Full Time	Planning Director	1	1	1	1	1
	Sr. Planner/Zoning Admin	1	1	2	2	2
	Zoning Review Coordinator	1	1	0	0	0
	Grants Coordinator	0	0	1	1	1
	Planning Assistant	0	1	0	0	0
	Office Support	1	1	1	1	1
<i>Planning Total</i>		4	5	5	5	5
CODE ENFORCEMENT						
Full Time	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers I/II	1	1	1	1	1
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Comp Officer	1	1	1	1	1
	Special Events Coordinator	1	0	0	0	0
<i>Full Time Total</i>		5	4	4	4	4
Part Time	Office Support	0	1	1	0	0
<i>Part Time Total</i>		0	1	1	0	0
Code Enforcement Total		5	5	5	4	4
PW - BUILDING MAINTENANCE						
Full Time	Lead Worker II	1	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
<i>PW - Bld Maint Total</i>		2	2	2	2	2
PW - SOLID WASTE						
Full Time	Superintendent	1	0	0	0	0
Garbage Collection						
	Heavy Equipment Operator (I Funded by SW)	6	6	6	7	7
	Lead Worker II	1	1	1	1	1
Trash Collection						
	Waste Collection Driver	2	3	3	2	2
PW- Solid Waste Total		10	10	10	10	10



POSITIONS BY DEPARTMENT		BUDGETED FY 2015	BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	ADOPTED FY 2019
PW - STREETS						
Full Time	Superintendent of Maintenance	0	1	1	1	1
	Lead Worker II	0	0	0	1	0
	Maintenance Worker I	2	3	3	2	2
	Maintenance Worker II	4	3	3	3	4
	Waste Collection Driver	1	0	0	0	0
PW - Streets Maint Total		7	7	7	7	7
PW - MOTOR POOL						
Full Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
PW - Motor Pool Total		3	3	3	3	3
PW - OFFICE OF DIRECTOR						
Full Time	Public Works Director	1	1	1	1	1
	Administrative Assistant	1	1	1	0	0
	Administrative Secretary	1	0	0	0	0
	Office Support	0	1	1	2	2
PW - Office of Director Total		3	3	3	3	3
PW - ENG and CONST						
Full Time	Project Manager	1	1	1	1	1
	Associate Project Engineer	1	1	1	1	1
PW - Eng. and Const. Total		2	2	2	2	2
POLICE DEPARTMENT						
Full Time	SWORN					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	0	1	1	1	1
	Majors	1	0	0	0	0
	Captains	2	2	2	2	2
	Lieutenants	3	3	3	3	3
	Sergeants	7	7	7	7	7
	Officers/Detectives	37	37	37	37	37
	Training Officer	1	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1
	Communications Manager	1	1	1	1	1
	Communications Officers	6	6	6	6	6
Police Total		61	61	61	61	61



POSITIONS BY DEPARTMENT		BUDGETED FY 2015	BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	ADOPTED FY 2019
PARKS and RECREATION DEPARTMENT						
Full Time	Parks and Recreation Director	1	1	1	1	1
	Asst. Parks and Rec Director	1	1	1	1	1
	Administrative Assistant	0	1	1	1	1
	Special Events Coordinator	0	1	1	1	1
	Administrative Assistant II	1	0	0	0	0
	Senior Site Manager	1	1	1	1	1
	Administrative Secretary	1	0	0	0	0
	Recreation Leader	1	0	0	0	0
	Parks and Recreation Total	6	5	5	5	5
LANDSCAPE MAINTENANCE						
Full Time	Parks Superintendent	0	0	1	1	1
	Landscape Supervisor	1	1	0	0	0
	Lead Worker	1	1	1	1	1
	Maintenance Worker I	2	2	2	0	0
	Maintenance Worker II	1	1	1	1	1
	Maintenance Worker III	1	1	1	0	0
	Landscape Maint Total	6	6	6	3	3
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	2	2	2	2	2
	Recreation Leader	3	3	3	3	3
	<i>Full Time Total</i>	5	5	5	5	5
Part Time	Recreation Leader (PT)	3	3	3	3	3
	Recreation Aide (PT)	11	11	11	11	11
	Instructors (Grant Funded)	4	4	4	3	3
	Summer Recreation Aide Seasonal (PT)	8	8	8	8	8
	<i>Part Time Total</i>	26	26	26	25	25
	Community Center Total	31	31	31	30	30
COMMUNITY POOL						
Part Time	Life Guard	5	5	5	5	5
	Community Pool Total	5	5	5	5	5
TENNIS						
Full Time	Tennis Operations Supervisor	0	1	1	1	1
	Maintenance Worker I	0	1	1	1	1
	<i>Full Time Total</i>	0	2	2	2	2
Part Time	Recreation Aide (PT)	0	3	3	3	3
	<i>Part Time Total</i>	0	3	3	3	3
	Tennis Total	0	5	5	5	5
TOTAL						
	<i>Full Time Total</i>	133	133	134	131	131
	<i>Part Time Total</i>	37	41	41	38	38
	Grand Total	170	174	175	169	169



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between \$10 and \$100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize only
Land Improvements	\$1	\$25,000
Building	\$1	\$50,000
Building Improvements	\$1	\$50,000
Construction in Progress	\$1	Capitalize only
Machinery and Equipment	\$1,000	\$5,000
Vehicle	\$1,000	\$5,000
Infrastructure	\$50,000	\$250,000
Intangibles	N/A	\$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of \$5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.



ALL REQUESTS FOR CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY 18	Estimated Expenses FY18	FY 19	FY 20	FY 21	FY 22	FY 23
TRAFFIC CALMING								
Pinecrest Villas/ Snapper Creek Traffic Calming - Construction (Between SW 62 AVE, SW 80 ST & US 1; Between SW 80 ST to SW 87 ST, From SW 57 AVE to SW 62 AVE)	PTP	145,000						
Twin Lakes/Bird Estates Traffic Calming - Construction (Between 61 AVE & 64 AVE, From SW 40 ST to SW 44 ST; Between SW 56 ST to SW 64 ST, From SW 62 AVE to SW 67 AVE)	PTP	80,000	28,095					
Traffic Study for SW 64th St and 59th Place	CIP	25,000						
Traffic Study for area bounded by SW 64 St / SW 65 TR / SW 65 Ave / SW 67 Ave	CIP			25,000				
Traffic Study for SW 65th Avenue between SW 49th St and SW 53rd Terrace	CIP			25,000				
Traffic Study for SW 65 PL between Manor Lane & SW 75 TR; 75th TR from SW 67 AV to SW 65 PL	CIP			25,000				
Traffic Study for SW 74th Street between SW 63rd Ave & SW 65th Ave	CIP			25,000				
Traffic Study for Intersection analysis at SW 63AV & 69ST	CIP			25,000				
Traffic Study for SW 59 PL and SW 69 ST	CIP			25,000				
Traffic Study for SW 78 ST west of SW 62 Ave	CIP			25,000				
Traffic Study for SW 84th St between SW 57 Ave and SW 62 Ave	CIP			25,000				
Traffic Calming for SW 78th Street and 62nd Ave	PTP	50,000						
Miscellaneous Traffic Calming	CIP	50,000						
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements	SWDTF	50,000	29,151	50,000	50,000	50,000	50,000	50,000
	LOGT							
Citywide Roadway & Drainage Phase 6 - Construction Part 2: SW 59 AVE	PTP	100,000	100,000					
	LOGT	30,000	24,750					
	SWDTF	100,000	100,000					
	TMDL	100,000	100,000					
SW 60th Ave and SW 83rd Street Intersection Improvements	CIP	70,000		70,000				
	SWDTF	30,000	18,870					
Drainage Improvements at SW 59th Ave and SW 87th Street	CIP			70,000				
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan - Contingency	PTP	50,000		50,000	75,000	75,000	75,000	75,000
SW 64 ST Bike Lane and Road Improvements (SW 57 AVE to SW 62 AVE)	CDBG	336,000	21,000	354,916				
	PTP			84,000				
SW 64 ST Bike Lane and Roadway Improvements (SW 62 AVE to SW 69 AVE)	PTP	50,000		50,000				
	CIP	100,000						
62 AVE Design and Roadway Reconstruction (US#1 to SW 85 ST), including Sidewalk improvement between SW 78 ST to SW 80 ST	TAP				480,000			
	PTP			120,000				
Citywide Sidewalk Repairs	PTP	20,000	28,155	30,000	20,000	20,000	20,000	20,000
	CIP		10,000					
Citywide Street Improvements / Resurfacing	PTP	10,000	-	25,000	20,000	20,000	20,000	20,000
	LOGT	70,000	60,000	85,000	85,000	85,000	85,000	25,000
	CIP		-					
Road Resurfacing - SW 66th St (67th Ave to 67th Ct)	PTP	50,000	50,000					



PROJECT DESCRIPTION	SOURCE	FY 18	Estimated Expenses FY18	FY 19	FY 20	FY 21	FY 22	FY 23
Road Resurfacing - SW 49th St west of SW 63rd Ave	CIP			20,000				
Road Resurfacing - SW 49th Tr west of SW 63rd Ave	CIP			20,000				
Road Resurfacing - SW 73rd St (57 CT to 58 Ave)	CIP				20,000			
Road Resurfacing - SW 61 Ave (59ST to 60 TR)	CIP				20,000			
Road Resurfacing - SW 58th AVE (84ST to 87ST)	PTP				25,000			
Road Resurfacing - SW 87th ST (59 AVE to 60 AVE)	PTP				15,000			
Road Resurfacing - SW 84th ST (60 AVE to 62 AVE)	PTP				20,000			
Road Resurfacing - SW 84th ST (57 AVE to 59 AVE)	PTP				15,000			
Road Resurfacing - SW 59TH AVE (83 ST to 84 ST)	PTP				12,500			
Road Resurfacing - SW 59TH AVE (80 ST to 81 ST)	PTP				15,000			
Road Resurfacing - SW 60TH AVE (81 ST to 82 ST)	PTP				20,000			
Road Resurfacing - SW 58TH CT (78 ST to 80 ST)	PTP				15,000			
Road Resurfacing - SW 77TH TR (57 AVE to 59 AVE)	PTP				20,000			
Road Resurfacing - SW 78TH ST (58 AVE to 62 AVE)	PTP				25,000			
Road Resurfacing - SW 67TH CT (79 ST to 80 ST)	PTP				12,500			
Road Resurfacing - SW 78TH TR (67 AVE to 68 AVE)	PTP			12,500				
Road Resurfacing - SW 75TH TR (67 AVE to 68 AVE)	PTP				12,500			
Road Resurfacing - SW 74 ST (67 AVE to 68 AVE)	PTP				12,500			
Road Resurfacing - SW 67th CT North of SW 74th ST	PTP				12,500			
Road Resurfacing - SW 66TH AVE (72 ST to ST END)	PTP			22,500				
Road Resurfacing - SW 64TH CT (68 ST to 70 ST)	PTP			12,500				
Road Resurfacing - SW 64TH AVE (64 ST to 66 ST)	PTP			12,500				
Road Resurfacing - SW 65TH ST (66 AVE To 67 AVE)	PTP			12,500				
Road Resurfacing - SW 62ND CT (64 ST to 68 ST)	PTP				20,000			
Road Resurfacing - SW 61 TR (65 AVE to 67 AVE)	PTP				15,000			
Road Resurfacing - SW 61 ST (65 AVE to 67 AVE)	PTP				15,000			
Road Resurfacing - SW 69 AVE NORTH OF SW 62ND TR	PTP				10,000			
Road Resurfacing SW 62nd TERR East of SW 67th AVE	PTP				15,000			
Road Resurfacing SW 74th St (67 AVE to 75 TERR) - School	PTP			25,000				
Road Resurfacing SW 62 St (59 CT to 62 AVE)	PTP				20,000			
Road Resurfacing SW 58 St (60 AVE to 62 AVE)	PTP				12,500			
Road Resurfacing SW 52 TR (65 AVE to 67 AVE)	PTP				12,500			
Road Resurfacing SW 51 TR (65 AVE to 66 AVE)	PTP				12,500			
SW 58 AVE Intersection at US 1 - Design and Construction	PTP				100,000			
	CIP				100,000			
Citywide Neighborhood Greenways Sharrows and signs	PTP	100,000		100,000	100,000	100,000		
PARKS								
Citywide Parks Improvement - Miscellaneous	CIP	50,000	39,031	100,000	50,000	50,000	50,000	50,000
Citywide Parks Master Plan - Improvements	CIP	200,000	123,050	100,000	50,000	50,000	50,000	50,000
Citywide Parks entryway signage	CIP			200,000				
All America: Nature Themed Play Structures	CIP				20,000			
All America: Adventure Playground	CIP			20,000				
Brewer Park: Playground PIP Rubber Surface	CIP			70,000				
Brewer Park: Fence Replacement (canal)	CIP			50,000				
Brewer Park: Non-Motorized Boat Launch	FRDAP							
	CIP					100,000		
Dante Fascell Park: Revamp Parking Lot and drainage	CIP	125,000	150,000					
Dante Fascell Park: Tennis Court Lights	CIP				250,000			
Dante Fascell Park: Resurface Clay Courts	CIP						75,000	
Dante Fascell Park: Playground PIP Rubber Surface	CIP				100,000			
Dante Fascell Park: Tennis Expansion (2 courts)	CIP						150,000	

PROJECT DESCRIPTION	SOURCE	FY 18	Estimated Expenses FY18	FY 19	FY 20	FY 21	FY 22	FY 23
Dante Fascell Park - New Utility Shed	CIP		3,700					
Dante Fascell Park - Tennis Court Resurfacing	CIP					75,000		
Dog Park: K9 Artificial Turf	CIP					75,000		
Fuchs Park: Lake Perimeter Asphalt Trail Design	CIP			20,000	100,000			
Fuchs Park: Playground PIP Rubber Surface	CIP					40,000		
Fuchs Park: New Picnic Pavilion	CIP						50,000	
GB Community Center: Restroom Renovations	CDBG			70,846				
	CIP	10,000		65,000				
GB Community Center - Basketball Gymnasium Bleacher	CIP			50,000				
Murray Park: Playground PIP Rubber Surface	CIP					50,000		
Murray Park: Replace Ball Field Fencing	CIP						65,000	
Marshall Williamson Park - Outdoor Fitness Zone w/ support facilities	CIP				50,000			
Marshall Williamson Park - Playground PIP Rubber Surface	CDBG			70,000				
Marshall Williamson Park - Sidewalks	CIP			100,000				
Palmer Park: Laser-Grade Fields	CIP				50,000			
Palmer Park - Drainage Improvements	CIP	200,000		500,000				
South Miami Park: Restroom w/ Concession Stand Building (design)	CIP			85,000				
South Miami Park: Restroom w/ Concession Stand Building (construction)	CIP				650,000			
South Miami Park Construction Phasing plan	CIP	50,000						
South Miami Park Play Ground	CIP			75,000	75,000			
South Miami Park: Shade Trees	CIP	20,000			50,000			
	TTF	20,000						
South Miami Park: Walking/Jogging Trail (asphalt)	CIP	50,000	77,675					
South Miami Park: Volleyball/Tennis and/or Basketball Court w/ support facilities	FRDAP				65,000			
Dison Park -New swing set w/free-standing play equipment and support facilities	FRDAP		70,000					
Portable Event Stage for Parks	CIP			12,000				
Misc. Park Furniture	CIP	15,000	4,223	15,000	15,000	15,000	15,000	15,000
FLEET REPLACEMENT								
8 Police Vehicles and Equipment	CIP	332,000	332,000	332,000	332,000	332,000	332,000	332,000
Police PAL Vehicle	LEFTF			40,000				
Police Rescue Vehicle	LEFTF			50,000				
Motor Pool Fleet Maintenance System	CIP	30,000						
F150 4 door Work Truck with Power Lift for Public Works Dept.	CIP	38,000		38,000		38,000		
Trash Truck	CIP	95,000	105,000					
Garbage Truck	CIP				295,000			
Trash Crane	CIP	160,000	176,350		160,000			
Street Sweeper	CIP			250,000				
F350 Passenger Van for Parks & Recreation	CIP	27,000	30,573					
F150 Vehicle for Parks & Recreation Dept.	CIP	20,000		38,000				
Cushman Vehicles for Parks & Recreation	CIP			25,000				
Spreader for Parks & Recreation	CIP			10,000				
Courtpac Roller 24" Model (tennis) for Parks & Recreation	CIP				9,000			
Tractor vehicle for Parks & Recreation	CIP					15,000		
Commercial Rider Mower for Parks & Recreation	CIP					10,000		
Enforcement Vehicle for the Parking Division	CIP					10,000	10,000	10,000

PROJECT DESCRIPTION	SOURCE	FY 18	Estimated Expenses FY18	FY 19	FY 20	FY 21	FY 22	FY 23
CITY FACILITIES								
Gibson Bethel CC - Air Conditioning	CIP	50,000	15,915	40,000				
Police Department / City Hall Air Conditioning	CIP	25,000	21,373	20,000				
Police Station Front Foyer / Parking Lot Lighting Improvements	CIP			10,000				
MISCELLANEOUS								
Citywide Sewer Upgrades - Design	GOB			59,000	250,000			
	CIP							
Citywide Directional Street Signs Replacement	PTP		123,000	50,000				
Pedestrian Bridge Study Over US#1 between SW 57th Ave & SW 72nd St Feasibility Study	CRA			100,000				
Citywide Landscaping Program	TTF	5,000		20,000	20,000	20,000	20,000	20,000
City Welcome Signs	CIP	250,000		250,000				
Manor Lane Roadway & Sidewalk	CIP			100,000				
New Pay Stations	CIP	250,000	200,000	50,000	50,000			
Citywide Striping	CIP	15,000	15,000	20,000				
Orchids	CIP	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Rubber Mulch for Tree Grates - Downtown Area	CIP		7,000	5,000				
Digital Encoder for Public Meeting Broadcast	CIP		12,000					
Chamber Digital Audio and Rebuild Project	CIP			100,000				
Parking Repairs to 6609 SW 60 ST Property (Girl Scouts)	CIP	50,000	950					
Landscape Sunset Dr (US 1 to SW 69th Ave)	CIP	250,000	43,220	200,000				
Wi-Fi Antennas for Public Access Downtown	CIP	150,000	150,000					
Wi-Fi Antennas for Public Access Dante	CIP	50,000	50,000					
Wi-Fi for Officers Parking lot	LEFTF	15,000						
2 Power Outlets for Electrical Vehicles	CIP	20,000						
Solar for Public Works Building	CIP	25,000						
Solar for Community center	CIP				50,000			
Solar for Pool	CIP	50,000			50,000			
Solar for City Hall	CIP				50,000			
Solar for Public Works Building	CIP				25,000			
Police Flag Pole	LEFTF	10,000						
Downtown Improvements - Sunset Dr between US#1 and SW 57th Ave	CIP	500,000	41,936	445,000				
Holiday Lighting	CIP			10,000				
Proposed Park	PADOM	250,000	250,000					
Citywide Landscaping Program	CIP	100,000						
TOTAL CAPITAL IMPROVEMENTS BY YEAR		5,128,000	2,617,017	5,296,262	4,256,000	1,235,000	1,072,000	672,000



CAPITAL IMPROVEMENT PLAN FUND SUMMARY

CODE	SOURCE OF FUNDS	FY 18	Estimated Expenses FY18	FY 19	FY 20	FY 21	FY 22	FY 23
CIP	Capital Improvement Fund	3,457,000	1,613,996	3,790,000	2,626,000	865,000	802,000	462,000
CDBG	Comm. Development Block Grant	336,000	21,000	495,762				
FRDAP	FL Recreation Dev. Assistance Program		70,000		65,000			
GOB	MDC General Obligation Bond			59,000	250,000			
LEFTF	Law Enforcement Forfeiture Trust Fund	25,000		90,000				
LOGT	Local Option Gas Tax	100,000	84,750	85,000	85,000	85,000	85,000	25,000
PTP	People Transportation Plan	655,000	329,250	606,500	680,000	215,000	115,000	115,000
CRA	Community Redevelopment Agency			100,000				
SWDTF	Stormwater Drain Trust Fund	180,000	148,021	50,000	50,000	50,000	50,000	50,000
TAP	Transportation Alternatives Prog. (FDOT Grant)				480,000			
TMDL	Total Max Daily Load - FDEP Water Quality Grant	100,000	100,000					
TTF	Tree Trust Fund	25,000		20,000	20,000	20,000	20,000	20,000
PADOM	Parks Acquisition Develop. Ops. and Maint. Fund	250,000	250,000					
TOTAL CIP BY YEAR		5,128,000	2,617,017	5,296,262	4,256,000	1,235,000	1,072,000	672,000

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2018/2019

TRAFFIC CALMING

Pinecrest Villas / Snapper Creek & Twin Lakes / Bird Estates

Completed the construction of the phase I traffic circle at SW 63rd Avenue and SW 42nd Terrace. Phase II is under construction and it consists of speed tables at SW 44th Street between SW 63rd Avenue and SW 64th Avenue and SW 65th Avenue between SW 61st Terrace and SW 64th Street, these two projects will provide traffic calming measures to encourage slower traffic speeds, thereby reducing the timesaving benefit of cutting through on the neighborhood streets, enhancing safety for pedestrians and bicyclists and quality of life.



DRAINAGE IMPROVEMENTS

The Stormwater Master Plan (SMP), completed in 2012, is a citywide study evaluated the current flood protection level of service (LOS) of the existing stormwater infrastructure. The study also identified existing and future operation and maintenance needs.

Potential flooding areas were identified and prioritized in the SMP. The study identifies locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP.

Citywide Roadway & Drainage Phase 6 – Construction Part 2: SW 59th Avenue

This project is a continuation of the drainage improvements along SW 74th Terrace between SW 58th and SW 59th Avenue. The project will provide drainage improvement along SW 59th Avenue between SW 74th Street and SW 80th Street. The new drainage system will include but is not limited to new drainage structures, manholes and exfiltration trenches.

Drainage improvements SW 60th Avenue and SW 83rd Street: These areas experience flooding after rain events. These areas will be evaluated and designed to address and alleviate the flooding conditions. The new drainage system will include but is not limited to new drainage structures,

exfiltration trenches, pipe replacement and if feasible, the implementation of bioswale improvements

SW 60th Street & SW 65th Avenue and SW 68th Street & SW 65th Avenue

A new drainage system was installed with inlets, exfiltration trenches and collapse pipe replacement to address these areas that experienced flooding after rain events.



ROAD INFRASTRUCTURE

SW 64 Street Bike Lane and Road Improvements

By implementing the SMITP recommendations, this project will provide new bike lanes, street resurfacing and striping along SW 64th Street. The City will achieve pedestrian and bicycle connectivity between the SW 62nd Avenue and SW 57th Avenue corridors with these improvements.

Citywide Street Resurfacing Program

The purpose of this program is to maintain all City-owned paved streets at a serviceable level. The scope includes resurfacing, restoration and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.



Citywide Neighborhood Greenways Sharrows

By implementing the SMITP recommendations, this project will provide neighborhood sharrows citywide. The scope will consist of installation of pavement marking symbols to alert motorists to the expected lateral placement of bicyclist within the shared lane and encourage safer passing behaviors. This project is part of a continuing effort to enhance the transportation

system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan.



PARKS

Citywide Parks Improvements – Miscellaneous

Miscellaneous improvements include unforeseen projects that occur within the fiscal year, such as park amenity and furniture replacement, tree removal or replacement, facility repairs and upgrades, emergency improvements, and new capital improvement initiatives.

Citywide Parks Master Plan – Improvements

The Master Plan was prepared in response to the desire of the City's inspired leadership and the residents of South Miami to have an outstanding program of recreation and park facilities for themselves and future generations as the City continues to mature over the next ten years. This account is intended to address improvements needed immediately at existing parks as outlined in the City's Parks and Recreation Master Plan and Appendix, improve the park service area coverage throughout the City, and increase the park land acreage surplus in anticipation of future park land requirements.

Citywide Parks Entryway Signage

Replace existing park entrance signs with new, larger welcome signs at the main and rear entrance of parks. The sign design shall be uniform and feature the City logo, park name and verbiage as recommended by the City Commission.

All America Park - Nature Theme Play Equipment

Remove the existing park amenities (i.e. receptacles, coral rock benches). Furthermore, grass and dirt are not considered protective surfacing because wear and environmental factors can reduce their shock absorbing effectiveness. The coral rock benches are neither comfortable nor utilized by visitors.



Brewer Park & Marshall Williamson Playgrounds - PIP Rubber Surface

Playground poured-in-place (PIP) rubber surface has many advantages over other popular loose-fill material surfaces such as sand, wood chips, and recycle rubber mulch. PIP rubber surface is aesthetically attractive, ADA-compliant, slip resistant, stain resistant and repels dirt well. It is easily maintained with little routine care compared to certified playground mulch and its durability makes it a smart financial choice. This project entails removal of existing mulch and installation of new stone sub-base and 50/50 color poured-in-place (“PIP”) rubber playground surfaces at Brewer Park and Marshall Williamson Park.



Brewer Park Fence Replacement

Replacement of the existing wood fence with a new perimeter fencing system for the park and parking area.



Fuchs Park Lake Perimeter Asphalt Trail Design

This project will entail the design of a walking trail along the perimeter of Fuchs Park.

Gibson-Bethel Community Center – Restroom Renovations

The City received \$70,846 through CDBG grant for the renovation of the restroom facilities at the Gibson-Bethel Community Center. The City is expected to contribute up to \$65,000 total towards architectural layout drawings and product specification, construction of new amenities and fixtures such as stall partitions, toilets, sinks and faucets, urinals, floor and wall tile, lockers, showers, and more.



Gibson-Bethel Community Center – Restroom Renovations

Gymnasium improvements entail replacing existing bleacher with new, retractable bleachers.

Marshall Williamson Park – Sidewalk Repairs

Project goal is to ensure that all sidewalks are safe and accessible for pedestrians and to help prevent injuries caused by defective sidewalks.

Palmer Park – Drainage Improvements

The South perimeter parking area experiences heavy flooding and run-off during and after rain events which affects residential properties bordering the park. A consultant was hired to develop a design and prepare necessary construction drawings. Using those plans, the City plans to commence construction.

South Miami Park – Restroom/Concession Stand Building (design)

The park needs a restroom and concession combo facility. This project entails hiring a professional consultant to develop a design and prepare necessary construction drawings.

South Miami Park – New Playground

This project entails design and construction of a new children’s playground at South Miami Park. The proposed play equipment will feature challenging and fun play types and amenities for kids to engage in while visiting the park.

FLEET REPLACEMENT

Police Vehicles and Equipment

The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace eight vehicles and continue the same trend for subsequent years.



Public Works Vehicle Fleet Replacement

The Public Works Department will be purchasing an F-150 four door work truck with power lift and a street sweeper.

Parks Department Vehicle Fleet Replacement

F-150 Vehicle for Parks Dept.

The new truck will replace a Ford Crown Victoria #98-0S, a 1998, 4-door sedan. Presently, this vehicle has exhausted its useful life due to its continued use over the past 19 years and it is inadequate for the use by the City's Park Superintendent. The purchase of the new truck will eliminate the various costly repairs associated with maintaining the Ford Crown Victoria.

Park Cushman Vehicle

A new Cushman vehicle is needed to replace the exhausted Cushman Turf Truckster utility vehicle. We also need this as a backup utility vehicle when our tractor is not working. The John Deere has multiple uses, such as picking up litter, dumping heavy loads, towing, and carrying chalk/fertilizer/etc.



Parks Spreader

The spreader is needed to put down sod fertilizer in large capacities. Rather than having 2-3 workers spreading a field (like SMP), we can use one worker to spread the fertilizer more efficiently and in less time. This spreader can be towed behind the John Deere ProGator.

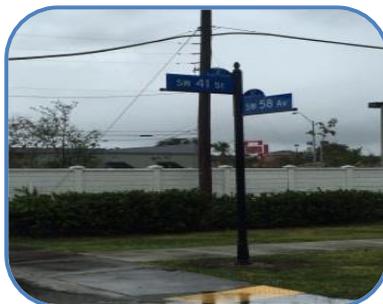
MISCELLANEOUS

Citywide Sewer Upgrades

One of the areas identified for upgrades is located South of SW 82nd Street to SW 87th Street, from SW 57th Avenue to SW 62nd Avenue (sub area K). This area is currently on septic tank systems, however, it has the potential to connect to the public sanitary sewer system that is bounding the project area. This project entails design and construction of approximately 12,225 linear feet of a sanitary sewer gravity system, and the installation of a pump station. The improvements are based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems, organized by priority.

Citywide Replacement of Directional Street Signs & Posts

This is an ongoing project being implemented throughout the City and consisting of the replacement of old street name signs, with a new design, which includes the City Logo.



City Welcome Signs

South Miami will deploy welcome signs which will be placed throughout the City. The signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and entry signs to be implemented at various City entry sites.

Miscellaneous Infrastructure Improvements

Miscellaneous emergency infrastructure repairs and improvements such as guardrails, pothole repairs, sign installation and repairs, sidewalk repairs and replacement and inlet cleaning citywide.



Pay Stations

The City's Finance Department is looking to install five new Digital Multi-Space Parking Pay Stations. Currently, additional parking spaces have been created due to development and new construction. Of these new parking spaces, certain locations areas lack the needed number of pay stations.

Video and Sound System Improvements to Broadcast Public Meetings:

All public meetings broadcast from the Chambers are transmitted from the City to a webcasting service and cable providers that provide video and audio service to City residents. Last fiscal year the City's camera infrastructure and encoder were upgraded from analog to digital so that all meetings would be broadcasted in HD on Atlantic Broadband and Granicus, the webcasting provider. The current Video system was purchased in 2013 and is outdated; with the analog audio system being purchased even before that time. The City will be revamping both the Video and Audio system to a full digital, network system. This upgrade will provide seamless transmission of all public meetings with continuous closed captioning.



GENERAL FUND BUDGET



FY 2018-2019 GENERAL FUND REVENUES

ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19	
TAXES							
0010000	3111000	AD VALOREM TAXES	5,810,996	6,273,137	6,641,944	7,084,064	7,096,822
0010000	3112000	AD VALOREM DELINQUENT	28,605	52,723	30,000	30,000	32,040
0010000	3112100	INTEREST	510	918	500	3,087	544
0010000	3121000	LOCAL OPTION TAXES	205,094	210,155	202,084	202,084	192,243
0010000	3141000	UTILITY TAX-ELECTRIC	1,377,801	1,411,169	1,350,000	1,350,000	1,370,250
0010000	3144000	UTILITY TAX - GAS	33,241	30,061	50,000	62,465	50,750
0010000	3149000	UTILITY TAX - OTHER	209,883	238,466	205,000	205,000	208,075
0010000	3150000	UNIFIED COMM SERVICES TAX	484,835	425,733	437,148	437,148	442,373
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	599,805	596,464	595,000	575,000	575,000
0010000	3162000	LOCAL BUSINESS TAX NEW	105,073	82,207	105,000	105,000	105,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	4,263	2,942	2,500	2,500	2,500
0010000	3163000	LOBBYIST REGISTRATION FEE	17,500	23,000	15,000	15,000	15,000
TOTAL TAXES			8,877,606	9,346,975	9,634,176	10,071,348	10,090,597
FRANCHISE FEES							
0010000	3221000	BUILDING PERMITS	1,074,863	804,449	900,000	850,000	850,000
0010000	3221500	PUBLIC WORKS PERMITS	0	37,715	25,000	25,000	25,000
0010000	3231000	ELECTRICITY	1,069,285	1,069,314	1,240,000	1,240,000	1,252,400
0010000	3234000	GAS	33,713	37,388	35,000	35,000	35,350
0010000	3291000	PENALTIES LOCAL BUSINESS TAX	589	0	0	0	0
0010000	3293000	GARAGE SALES	80	620	250	360	253
TOTAL FRANCHISE FEES			2,178,530	1,949,486	2,200,250	2,150,360	2,163,003
INTERGOVERNMENTAL REVENUE							
0010000	3351012	STATE REVENUE SHARING	423,005	433,677	402,744	402,744	399,217
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	18,692	14,215	15,000	14,550	14,547
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	1,039,771	1,046,813	960,606	960,606	950,946
0010000	3382000	COUNTY LOCAL BUSINESS TAX	16,234	20,112	15,000	15,000	15,628
TOTAL INTERGOVERNMENTAL REVENUE			1,497,702	1,514,817	1,393,350	1,392,900	1,380,339
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	74,850	49,225	32,000	32,000	32,960
0010000	3413000	ENVIRON REVW & PRESVT BRD	44,188	38,420	40,000	40,000	41,200
0010000	3413001	LIEN SEARCH FEES	15,555	14,190	15,000	15,000	14,412
0010000	3413002	SPECIAL EVENTS	2,660	2,850	3,320	3,320	3,390
0010000	3414000	MICROFILM SALES	1,623	1,701	1,600	1,315	1,315
0010000	3419010	BLDG & ZON REINSPECT FEES	750	700	500	300	300
0010000	3419030	CERT OF USE/OCCUPANCY	26,250	38,325	26,250	22,000	22,000
0010000	3419040	CODE ENFORCEMENT FINES	97,725	106,149	115,000	115,000	109,844
0010000	3419051	BACKGROUND NOTARY&COPIES	18,761	19,949	16,000	16,000	21,124
0010000	3421010	POLICE SERVICES	47,773	27,565	35,000	35,000	38,360
0010000	3421021	TOWING ADMIN FEE	5,790	3,595	5,000	5,000	5,558
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	24,495	16,630	23,000	26,000	25,000
0010000	3434100	SOLID WASTE CHARGES	16,107	22,052	20,000	23,387	21,512
0010000	3434200	PRIVATE HAULERS PERMIT FEE	570,092	681,942	575,000	575,000	607,289



ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0010000 3445100	PARKING PERMITS	106,401	103,122	100,000	100,000	113,506
0010000 3445200	PARKING METERS FRANCHISE	2,005,710	1,763,899	1,840,000	1,840,000	1,778,925
0010000 3445210	VALET PARKING	92,120	55,850	58,000	19,200	20,000
0010000 3445220	PARKING FUND REVENUE	16,849	52,307	35,000	30,000	36,750
0010000 3445300	PARKING VIOLATIONS	774,693	620,075	767,000	767,000	762,020
0010000 3472620	TENNIS COURT FEES	257,396	367,102	389,000	389,000	450,000
0010000 3472630	RECREATION PROGRAM FEES	112,116	112,678	45,000	45,000	46,658
0010000 3472631	MULTIPURPOSE CNTR-RENTAL	65,174	16,567	19,000	19,000	18,682
0010000 3472632	MULTIPRPOSE CNTR-MEMBERSHIP	11,913	12,614	8,000	11,699	12,500
0010000 3472635	REC FEES/MURRAY PARK POOL	4,877	-5,839	6,000	9,302	6,000
0010000 3472650	S MIAMI PARK SOCCER	37,500	40,000	40,000	40,000	40,000
0010000 3472660	CONCESSION STANDS	220	1,590	3,000	3,000	3,000
TOTAL CHARGES FOR SERVICES		4,431,588	4,163,258	4,217,670	4,182,523	4,232,306
FINES AND FORFEITS						
0010000 3511200	METRO COURT FINES	53,063	59,727	60,000	60,000	58,421
0010000 3511210	RED LIGHT CAMERAS	156,067	307,974	480,000	400,000	480,000
0010000 3540000	VIOLATIONS LOCAL ORDINANCES	39,387	38,983	45,000	45,000	49,616
0010000 3541000	BURGLAR ALARM FINES	47,326	32,386	30,000	30,000	33,685
0010000 3541050	ALARM REGISTRATION CHG	43,458	35,800	30,000	30,000	29,682
TOTAL FINES AND FORFEITS		339,301	474,870	645,000	565,000	651,404
MISCELLANEOUS REVENUES						
0010000 3612000	INTEREST INCOME	93,172	113,508	93,000	93,000	95,790
0010000 3621100	PARKING GARAGE RENT	89,850	83,213	75,996	75,996	72,625
0010000 3622000	FASCELL PARK	23,021	26,833	25,000	25,000	25,000
0010000 3623000	BUS BENCH ADS	14,760	14,685	16,920	16,920	16,939
0010000 3625000	RENT C.A.A.	22,000	22,000	27,500	22,000	26,227
0010000 3627500	SOUTH MIAMI MIDDLE SCHOOL	21,075	21,328	21,000	21,818	21,168
0010000 3629000	PALMER PARK RENTALS	23,965	22,539	25,000	25,000	26,212
0010000 3669000	HOSPITAL LANDSCAPE REVENU	8,920	7,264	5,875	5,875	4,754
0010000 3669100	DONATION	29,480	42,860	0	17,349	0
0010000 3695000	REIMB WORKERS COMP.	24,531	24,832	0	3,891	0
0010000 3695400	REIMBT-PUB WORKS LABOR	16,312	7,985	0	10,268	0
0010000 3697000	GAIN/LOSS ON ASSET SALE	22,635	9,144	0	6,808	0
0010000 3699201	MISC. OTHERS	17,884	55,681	15,000	66,319	15,300
0010000 3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	3,952	3,952	3,980
0010000 3699250	INSURANCE CLAIMS RECOVERY	20,903	29,337	0	21,192	0
0010000 3699501	SECTION 185 STATE CONTRIB	103,295	102,030	100,000	100,000	106,000
TOTAL MISCELLANEOUS REVENUES		535,783	587,219	409,243	515,388	413,996
TOTAL GENERAL FUND		17,860,510	18,036,625	18,499,689	18,877,519	18,931,643
OTHER FINANCIAL SOURCES						
0010000 3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000
0010000 3811500	TRANSFER WATER/SEWER FUND	250,000	250,000	150,000	150,000	150,000
0010000 3811700	TRANSFER FROM CRA	159,465	109,465	109,465	109,465	110,965
TOTAL OTHER FINANCIAL SOURCES		434,465	384,465	284,465	284,465	285,965

REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$ 1,918,166,785. This valuation represents a 7.0% increase from the FY 2017-18 level of \$1,793,210,812. The estimated revenue amount is calculated using the adopted City tax rate of 4.3000.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

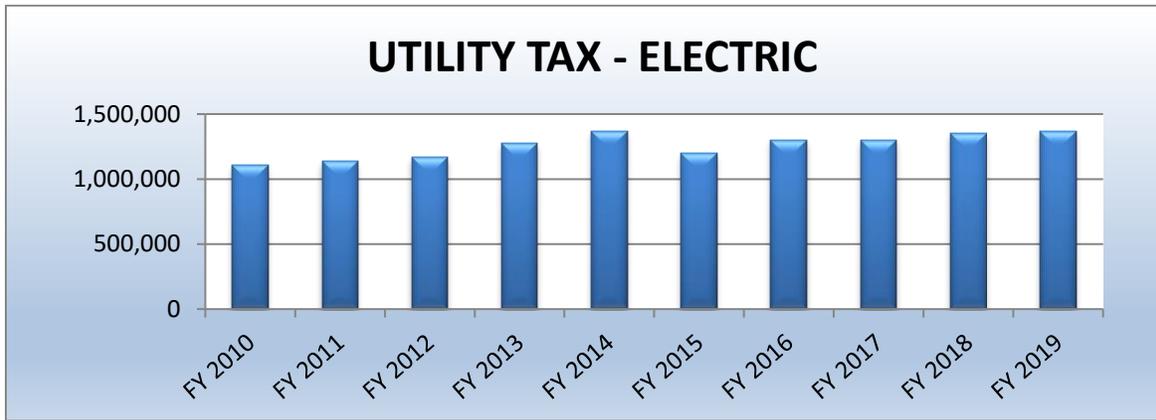
Below is a provided schedule related to when property taxes are due by the property owners:

- Tax payers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%
- Taxes become delinquent if not paid by March 31st
- The tax sale commences on or before June 1st

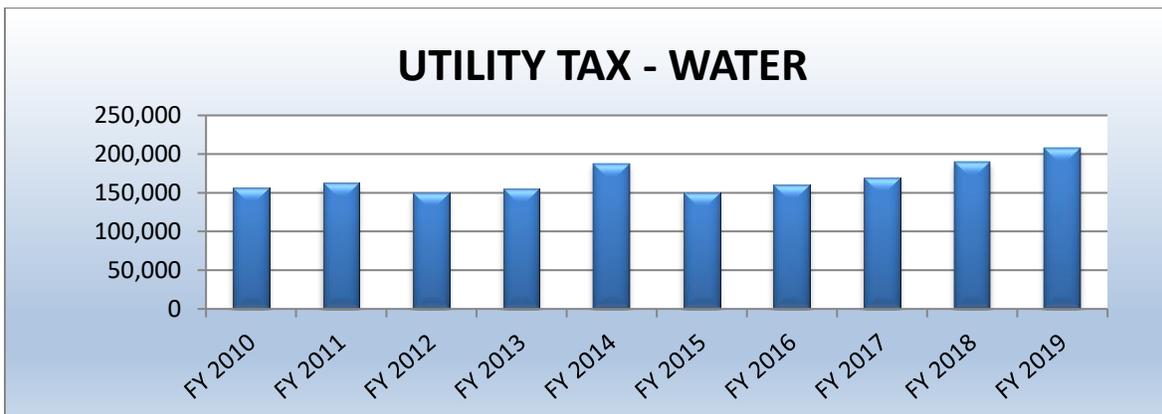
The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in June and that distribution is made in approximately July, very little Ad Valorem revenue is collected until main tax season commences again in November.

UTILITY TAXES

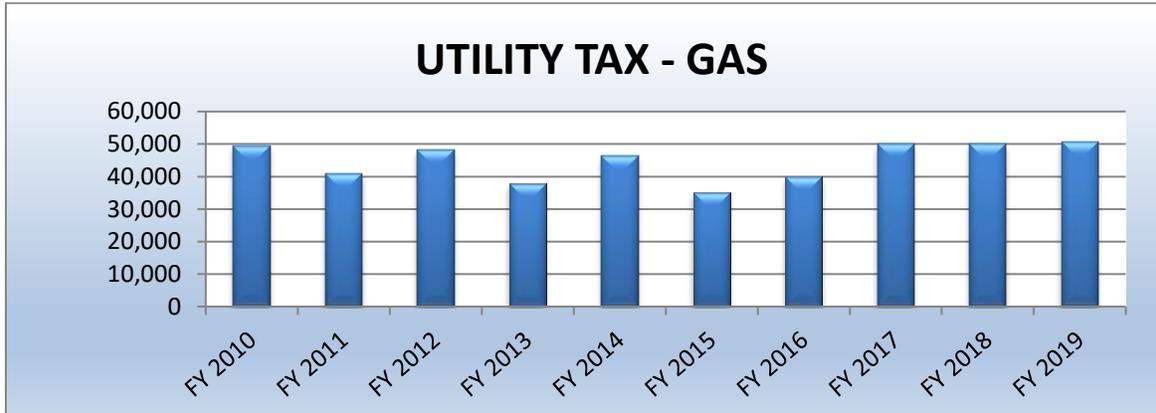
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County’s utility tax levies of 10%.



314.9000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

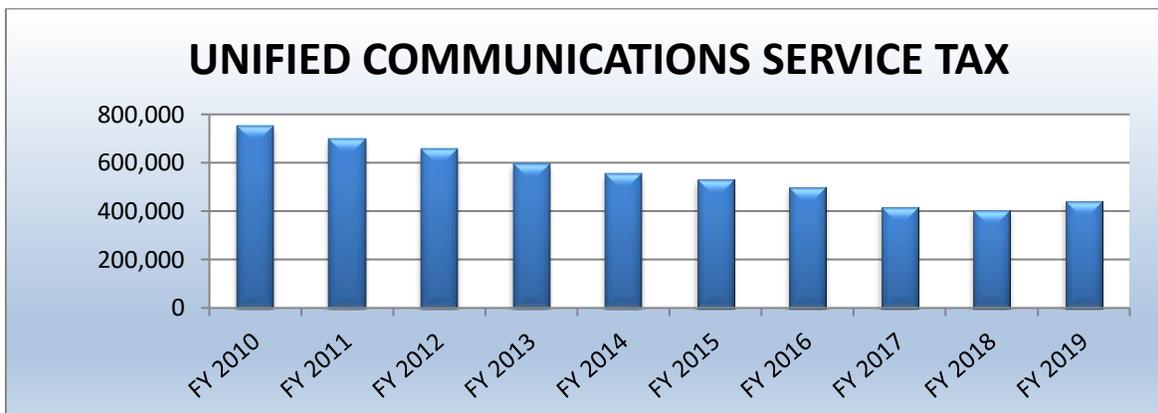


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.



LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

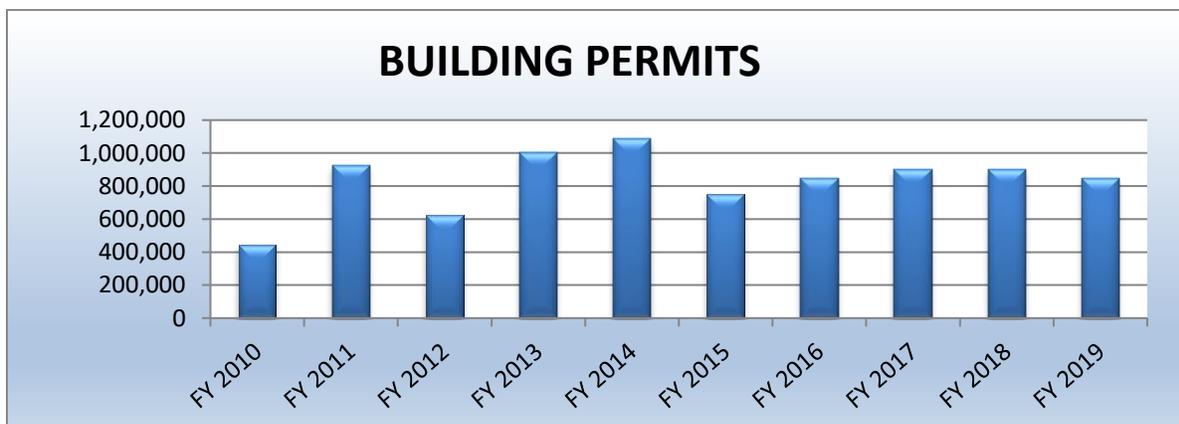
316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called occupational license taxes, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. The fee paid by new businesses in order to obtain a local business tax receipt generates revenues in this category.

316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists. The current cost per registration fee is \$500

FRANCHISE FEES

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.





As per Florida Statute 553.80, the City may provide a schedule of reasonable fees, for enforcing the Florida Building Code. These fees, and any fines or investment earnings related to the fees, shall be used solely for carrying out the local government’s responsibilities in enforcing the Florida Building Code. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities, taking into account direct and reasonable indirect costs. Any unexpended balances shall be carried forward to future years for allowable activities or shall be refunded at the discretion of the local government.

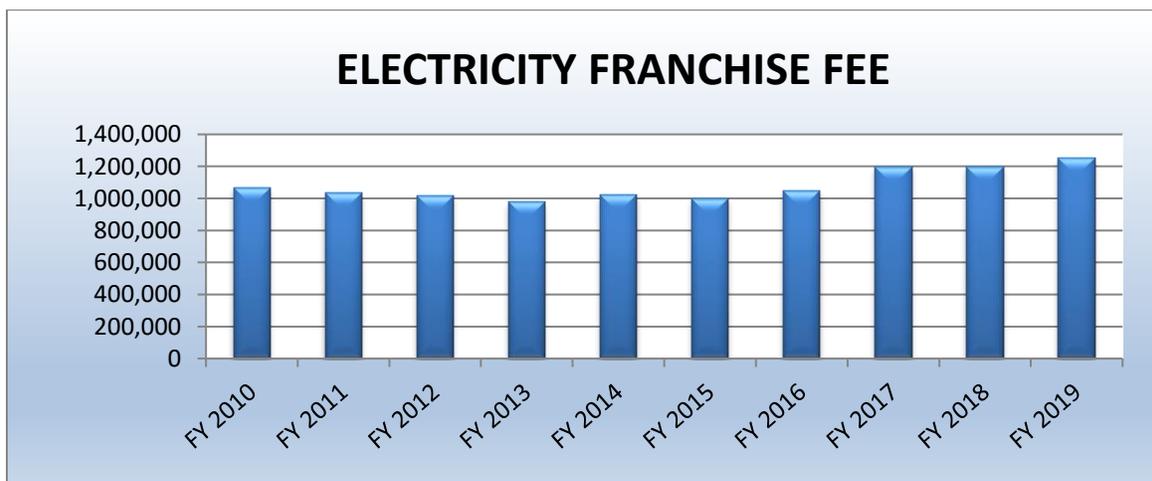
The City uses two different methods to calculate direct and reasonable indirect expenses for carrying out the City’s responsibilities in enforcing the Florida Building Code. First method is to apply 3%, which is the City’s Building Department’s full-time personnel percentage, to the overall FY budget, excluding the Building Department’s estimated expenses, which are considered a direct expense, and adding those two amounts to determine the actual amount to enforce the Florida Building Code for that particular fiscal year.

The second method is taking into account the departments which are involved in helping the Building Department in enforcing the Florida Building Code (City Clerk, City Manager, Finance, Human Resources, etc.), eleven departments and divisions and applying 1/12 (8.3%) to the overall expenses of the eleven Department/Divisions in addition to the Building Department, which is considered a direct expense.

Under both methods, the City expects expenses to exceed the estimated revenues for FY 2019; hence no surplus amount is available to carry-forward or refund.

Lastly, the Building Department represents 3% of the City’s overall proposed budgeted expenses for FY 2018 -2019, which is in-line with the reasonable indirect expenses being calculated to enforce the Florida Building Code as provided in FS. 553.80.

323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.



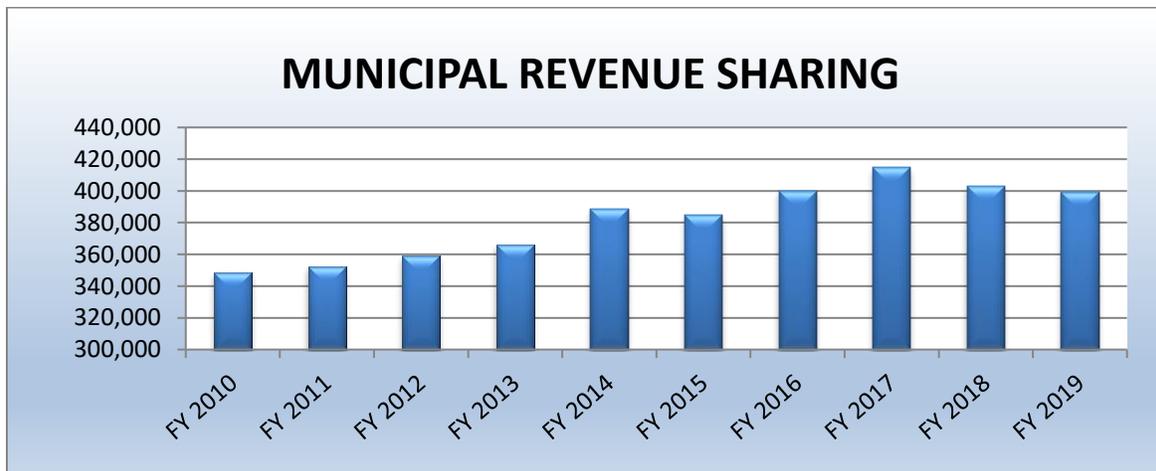
323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

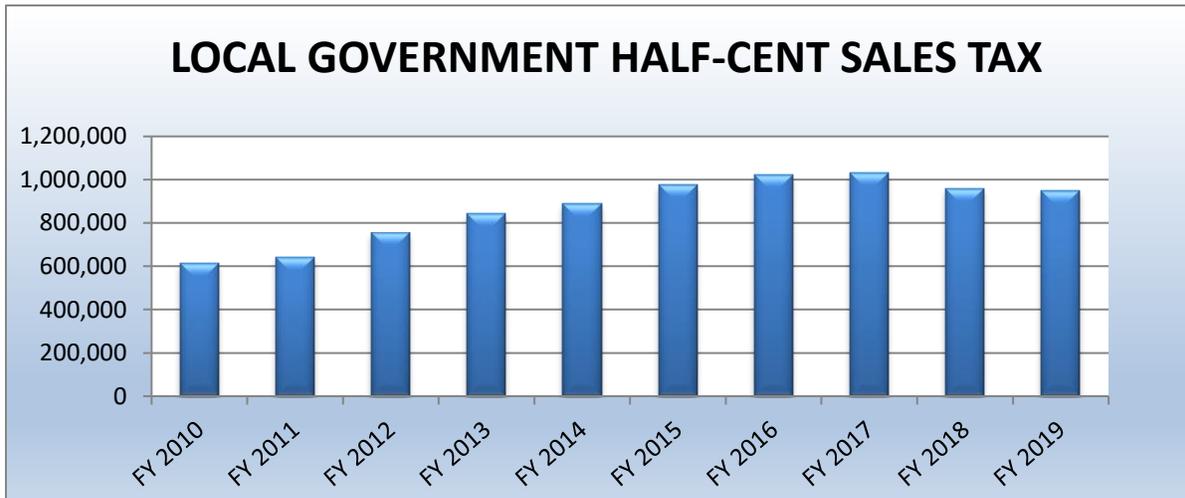
INTERGOVERNMENTAL REVENUE

335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.

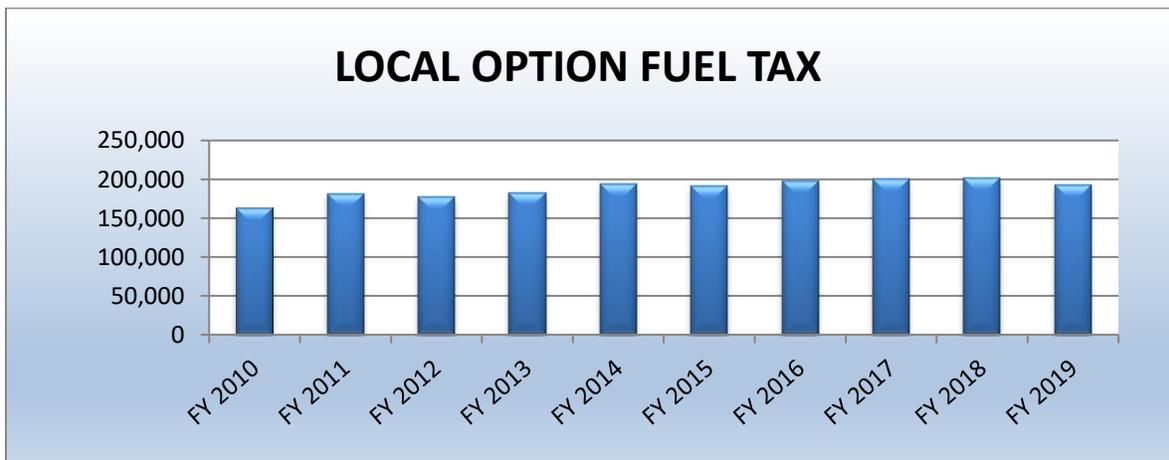


335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.

335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



312.1000 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.





COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review and Preservation Board Fee - Revenue generated by Planning and Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building and Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary and Copies – Fees collected for Background checks, notary services and copies.

PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee - The person or towing firm shall pay a fine of \$500 after the second documented police response.

342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

343.4100 Solid Waste Charges – Revenues provided by the County for Solid Waste charges.

343.4150 County Solid Waste Surcharge - Revenues provided by the County for Solid Waste charges.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the City limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces.



344.5210 Valet Parking – Companies which operate a valet parking with the City are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities. The cost is \$25.00 per space per day.

344.5220 Parking Fund Revenue - An annual fee of one thousand dollars (\$1,000.00), per space, which shall increase five (5) percent annually, shall be paid into the Parking Fund for all on-street parking spaces which are credited or counted toward required parking for new structures, or a change in use that increases the minimum number of off-street spaces required after the date of January 2, 2008. This line item excludes the businesses in the Hometown District, which are accounted for in the Hometown District Improvement Trust Fund.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, especially when customers are parked at a City parking space which is not paid.



344.5400 Parking Meter Cash Key – Within the City, individuals are able to purchase a parking key which allows them to park in a metered space, pay for time without using any coins. With the installation of the new Centralized Parking System, the City eliminated the need for the Parking Meter Cash Keys, hence no longer provides revenue to the City.

RECREATION FEES

347.2620 Tennis Court Fees – The City brought the tennis program in-house in an effort to provide better tennis programs on better maintained courts. The anticipated net revenue for operating the program in-house is approximately \$50,000, an increase of over 100% when compared to the amount of revenue generated when the Tennis program was outsourced.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and one day camps. Also, included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.



347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.

347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue. Percentage of collection from vendors at concession stands.

FINES AND FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period.

351.1210 Red Light Cameras – The City receives a portion of the revenues resulting from the Red-Light Cameras located within the City's boundaries.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of \$50 for the second false alarm, \$100 for the third, \$150 for the fourth, \$200 for the fifth, and sixth or more false alarms the fee is \$200 per occurrence.

354.1050 Alarm Registration Fees - Revenues are generated by permits paid by residential (\$50 one-time) and business (\$100 annually) users for registering alarm systems.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

361.4000 Dividends Income – The City's Investment Policy allows for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties the operator of the Municipal Garage, is required to pay the City a monthly payment of \$6,333 and 12.5% of certain revenue sources which combined exceed \$150,000 on a yearly basis.

362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. Revenues for the space are collected within this account.



362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from this park.

CONTRIBUTIONS, REIMBURSEMENT and MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City \$150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the \$150,000 annual revenue to be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the \$150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

366.9300 MRP Payments – As part of the Municipal Operation Agreement with MRP Properties, MRP is responsible to pay for their respective share of the cost involved in the construction of the City's Public Parking Garage. The City receives payments from MRP, as per the agreement, a period of days before the City is responsible for the payment of the bond debt. The payments related to this revenue account have been reallocated to the Debt Service Fund.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.



OTHER FINANCING SOURCES

381.1000 Contribution from Other Funds –Below is a breakdown of the estimated transfer amount.

The Hometown District Improvement Fund will continue contribute to the City’s General Fund to help fund a portion of the City’s Debt and maintenance for the new multi-space parking meters.

SPECIAL REVENUE FUND	AMOUNT
HOMETOWN DISTRICT IMPROVEMENT FUND	25,000
TOTAL TRANSFER TO GENERAL FUND	<u>25,000</u>

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City’s Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.

381.1700 Transfer from CRA Trust Fund – The Transfer from the CRA to the General Fund help cover the following costs:

Postage and Printing for CRA mail-outs	1,910
CRA Vehicle Fuel Expense	800
CRA Vehicle Insurance Expense	500
Procurement Division	1,850
PD Clothing Allowance	400
Police Vehicle Fuel Expense	1,333
CRA Deputy Clerk (Secretary) Expenses	7,096
Finance for Collections	4,490
Planning Department Land-Use Amend Processing	3,800
GIS	7,945
Human Resource Services	3,050
City Attorney Contract 10%	26,291
City Community Pool	50,000
Special Event Support – Elves Parade	<u>1,500</u>
TOTAL	<u>110,965</u>



DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets project expenses in various accounts, which are displayed in three sections. Please find below some policy direction and the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services section of the budget projects expenses and establishes applicable policies for salaries, wages, and related employee benefits, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post-Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

WAGE AND SALARY PLAN ADJUSTMENTS POLICY

Wages and salaries of all positions authorized in the Charter including its Officers, and all administrative employees will be funded within the adopted budget, provided however, that should any Charter Officer or employee not eligible to receive such adjustment in the current year, the adjustment shall accrue from year to year until such time as it the Charter Officer or employee becomes eligible. The City will provide all such individuals an appropriate and competitive salary, healthcare, and a retirement program. To ensure that our Charter Officers and employees do not experience a reduction in buying power caused by increases in the cost of living each year, on October 1 of each Fiscal Year, the new budget shall provide include a Cost of Living Adjustment (COLA) based on the annual average Consumer Price Index (CPI) for the Miami-Ft. Lauderdale area of the preceding year which shall be reflected as a salary adjustment. Where applicable, all adjustments will be within the pay range and at time intervals commensurate with the City's wage and salary plan as approved or revised by the City Manager.

Employees covered by a Collective Bargaining Unit will only receive the COLA if their Collective Bargaining Agreement includes this benefit.

Charter Officers shall receive the full range of benefits, adjustments, and programs as described in this policy, except for Charter Officers who receive compensation through approved invoices as required by agreement with the City; provided, pursuant to applicable provisions in the City Charter, a separate ordinance must first be enacted for elected Charter Officers.

Cost of Living

Upon budget, and each year thereafter, applicable Officers, and all administrative employees shall receive cost of living salary adjustments based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI), (computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, 12-month average change percentage) which shall have the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.



Effective October 1, 2016, and each year thereafter, applicable individuals shall receive a cost of living increase, based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

The projected index for the current year is:

(Annual Average CPI 2017) October 1, 2018 – September 30, 2019 = 2.8%

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current year, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

For CIP projects specifically authorized for funding by the City Commission, the City Manager, in his discretion, is hereby specifically authorized to pay from the contingency line item within the Capital Improvement Program Fund for labor, materials and other goods and/or services of any kind or nature, that are critical to the completion of any authorized capital improvement project, which, in the opinion of the City Manager, are necessary for the proper and complete execution of the project and could not have been reasonably foreseen by the contractor.

DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES

Salaries for Elected Officials. This does not include the City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES AND WAGES

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force.

13 OTHER SALARIES AND WAGES

Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME

Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY

Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAX

Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS

Amounts contributed to a retirement fund.

23 LIFE AND HEALTH INSURANCE

Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION

Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION

Amounts contributed to the unemployment

compensation fund.

31 PROFESSIONAL SERVICES

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

32 ACCOUNTING AND AUDITING

Generally, includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL

Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

35 INVESTIGATIONS

Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS

Benefits paid to participants in the pension program.

40 TRAVEL AND PER DIEM

This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMM. AND FREIGHT SERVICES

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES

Electricity, gas, water, waste disposal, and other public utility services.

44 RENTALS AND LEASES

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR AND MAINTENANCE

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING AND BINDING

Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

48 PROMOTIONAL ACTIVITIES

Includes any type of promotional advertising for the City.

49 OTHER CHARGES AND OBLIGATIONS

Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES

This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes

recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

53 ROAD MATERIALS - SUPPLIES

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS AND MEMBERSHIPS

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND

Land acquisition cost, easements and right-of-way.

62 BUILDINGS

Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY AND EQUIPMENT

Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS

Used to account for undistributed work in progress on construction projects.



66 BOOKS AND PUBLICATIONS

Includes all books, publications, and other media, regardless of value, when purchased for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL

Principal payments made to new or existing

debt which the City is obligated to pay.

72 INTEREST

Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS

Other debt costs on new or existing debt which the City is obligated to pay.



GENERAL FUND 5 YEAR PROJECTIONS



GENERAL FUND 5 YEAR PROJECTIONS

PURPOSE

The Five-Year Forecast was designed as a management tool to provide an enhanced level of financial planning for the City's General Fund.

Financial planning expands a government's awareness of options, potential problems, and opportunities. The long-term revenue, expenditure, and service implications of continuing or ending existing programs or adding new programs, services, and debt can be identified. The financial planning process helps shape decisions and allows necessary and corrective action to be taken before problems become more severe.

A financial plan is not a forecast of what is certain to happen, but rather a device to highlight significant issues or problems that must be addressed if goals are to be achieved.

The City of South Miami's General Fund projections are based upon current projected levels of service and staffing in the 2017/18 adopted budget.

General Fund

The General Fund is the general operating fund of the City. This fund was established to account for revenues and expenditures involved in operating general functions of a non-proprietary nature. Major revenue sources include property, utility and other taxes, franchise fees, licenses and permits, intergovernmental revenues, fees for services, and charges to special revenue funds for administrative or specific services. The major operating activities supported by the General Fund include most traditional tax-supported municipal services such as public safety, parks and recreation, solid waste, administrative offices, planning services and engineering operations.

REVENUE PROJECTIONS

Projection of revenues and other resources is critical in order to understand the level of funding available for services and capital acquisitions. Projections for future budget periods help determine the likelihood that services can be sustained and highlight future financial issues to be addressed. Preparing revenue projections also enhances a government's understanding of revenue sensitivity to changes in assumptions and to controllable factors such as changes to tax rates or fees.

Revenue forecasts for the City of South Miami are based upon trend analysis, reviewing the previous five-year's history of actual receipts.



Property Tax Revenue

Property tax revenues are the largest source of revenue for the General Fund representing 35.9% of the total anticipated General Fund revenues in the 2017/18 adopted budget. The City of South Miami is basically “built out.” Therefore, the City will not see much increase in taxable values from major new residential development.

The City’s 2017 taxable values increased by approximately 6% which is reflected in the 2017/18 adopted budget. Due to strong property value growth in each of the past two years, for the purposes of this forecast analysis, property tax revenue is estimated to increase by approximately 6.8% in 2018/19, followed by annual increase 0.5% lower than the previous year in each of the fiscal years thereafter.

Building Permits

The City, at this very moment, does not anticipate any major Development projects in the future. Finance has projected 0% increase for building permits over the course of the next 5-years.

Utility Taxes & Franchise Fees

Franchise fees in the City of South Miami are levied on companies in exchange for the right to operate franchises for the purpose of maintaining and operating an electrical or gas distribution system in the City. Utility taxes, or public service taxes, are fees levied on the purchase of electric, gas, water, oil, or propane within the City. These combined revenue sources account for 17.4% of total General Fund revenue in fiscal year 2017/18.

Overall, receipts from utility and franchise fees represent the majority of this revenue category. Unlike sales tax revenue, which has shown some recent growth, these revenues have remained fairly flat for the last five-years. Revenues from these two sources are forecasted to increase at rates approximating 1.5% annually for Utility Taxes, and 1% for Franchise Fees throughout the forecast period.

Zoning Hearing Fees and Environmental Review Preservation Board (ERP) Fee

Zoning Hearing and ERP fees are all part of the normal process related to development projects. Over the past five-years there has been a great amount of variation related to the actual amounts received. Finance anticipates a modest increase of 3% over the five-year projection period.



Local Option, Fuel and Other Taxes

The revenues in this category include communications taxes and local business taxes which account for 6.1% of total General Fund revenue. The revenue from the communication services tax is estimated to provide almost \$437,148 in fiscal year 2017/18, a 5% increase from the prior year. This revenue source has been declining for several years and FY 2017/2018 was the first increase in years. Communication tax is forecasted to stay flat for FY 2018/19 and the remainder of the forecast period. Local business tax revenue is estimated to remain constant at approximately \$700,000 for each of the next five-years.

Intergovernmental Revenues

Intergovernmental revenues are budgeted at \$1.39 million for fiscal year 2017/18 which accounts for approximately 17.4% of total General Fund revenues. Some of the major revenues included in this category are half-cent sales tax and state revenue sharing. Half-cent sales tax and state revenue sharing projections have shown improvement from the period of the economic downturn, the growth factor for future years is estimated annually at 2.5% and 2% respectively. All other revenues in this category are projected to remain fairly flat throughout the forecast period.

Parking Fund Revenue

This revenue line item relates to the Off-Street annual supplemental parking that is required to be paid by businesses which do not have the required number of parking spaces on premise. In FY 2018/19 the total amount required to be collect is \$39,051 and this amount is increased annually by 5%, as per Ordinance.

Tennis Court Fees

The City in the middle of the 2015/16 Fiscal Year decided to begin operating the tennis program in-house. Fiscal Year 2016/17 was the first ull year of the program. The five-year actual results are tainted because of this recent change. Finance does not expect any major changes to the program, as it was implemented in the first year. Finance has determined a 0% change over the course of the 5-year projection.

Red Light Cameras

The City began its red light camera program in FY 2015/16. In fiscal year 2016/17 the City operated a total of three red light cameras. Beginning in fiscal year 2017/18, the City of South Miami installed an additional red light camera. The City does not expect any new red light cameras moving forward due to the lack of assistance Miami-Dade County has provided the City. Since there are no new cameras expected, the City expects \$400,000 in fiscal year 2018/19 and has 0% increase over the rest of the 5-year projection.



Other Revenue Sources

All other significant revenue sources, excluded from the above, are forecasted individually on a line item basis based upon 5-year historical revenue trends.

Other Financial Sources

Finance has maintained each of funds that are transferred from a fund to the General Fund maintain the same amount; Finance does not anticipate any new increases or decreases within the next five-years related to interfund transfers.

EXPENDITURE PROJECTIONS

Assumptions for expenditure projections should be consistent with related revenue and program performance assumptions. A review of expenditure projections for individual programs, particularly those with significant unexpected increases or decreases, is critical.

The expenditure projections are presented for each Department, and projections assume all current programs continue into future fiscal years.

Salary and Benefits

Salary and benefit costs approximate 65.5% of all General Fund expenditures, at \$86.1 million. Salary projections are forecasted for budget recommended 2017/18 full-time equivalent positions only. All projected increases reflect contractual obligations under the current union contracts.

Medical insurance costs for General Fund employees are approximately \$10.3 million of the City's total adopted 2017/18 General Fund operating budget. Medical insurance costs for the City are projected to increase approximately 5% per year through the forecast period.

Pension costs for General Fund employees are approximately \$8.3 million of the City's total General Fund expenditures. Pension costs are estimated at approximately 15% of covered payroll in fiscal year 2017/18. Forecast estimates include an increase of 2.5% to incorporate the growth in wages.

Operating Expenditures

Operating expenditures include numerous costs including basic operating supplies, travel, training, etc. Significant expenditures in the operating category include utility costs for public facilities such as City Hall, the Municipal Services Building, and recreational facilities, and street lighting; and property and liability insurance for General Fund operations. These costs as a whole represent approximately **16%** of the total General Fund expenditures. **Operating expenditures are modestly forecasted to increase by 2.5% annually** in each of the next five-years.



Transfer to Debt Service Costs

Transfers to Debt service costs are based on the long-term debt amortization schedules that are adopted at the time that the debt is acquired and the amount of monies received based on past agreements. Debt service costs are forecasted to remain relatively stable throughout the five-year period, and do not reflect any major new bond commitments during this period.

Transfers to the Capital Improvement Fund

Transfers to the Capital Improvement Fund are forecasted as budgeted in the adopted 5-year Capital Improvement Plan.

Forecast Summary Analysis

This forecast does not factor in the impacts of any extraordinary issues during the forecast period. In summary, the projection of revenues and current service level expenditures presents approximately a \$1.6 million deficit for fiscal year 2017/18. This, as well as future deficits, illustrates that the increasing costs of services will be hard to maintain with slow revenue growth as projected.



GENERAL FUND 5 YEAR FORECAST

FY 2018-2019

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 18/19	PROJECTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23
BEGINNING FUND BALANCE		5,559,098	3,687,833	1,384,454	-477,036	-1,710,363
	TAXES	10,090,597	10,572,599	11,045,800	11,505,211	11,945,739
	FRANCHISE FEES	2,163,003	2,175,883	2,188,891	2,202,030	2,215,301
	INTERGOV REVENUE	1,380,339	1,412,312	1,445,081	1,478,663	1,513,078
	CHARGES FOR SERVICES	4,232,306	4,210,451	4,200,561	4,203,699	4,221,248
	FINES AND FORFEITURES	651,404	658,779	667,228	676,866	687,821
	MISCELLANEOUS REVENUES	413,996	421,056	423,481	426,610	430,523
	TOTAL	18,931,643	19,451,080	19,971,043	20,493,080	21,013,710
OTHER FINANCIAL SOURCES		285,965	285,965	285,965	284,465	285,965
DEPARTMENTS						
1100	CITY COMMISSION	136,338	139,746	143,240	146,821	150,492
1200	CITY CLERK	446,155	457,309	468,742	480,460	492,472
1500	CITY ATTORNEY	507,552	520,241	533,247	546,578	560,242
1310	CITY MANAGER	882,959	905,033	927,659	950,850	974,622
1410	FINANCE DEPARTMENT	1,246,084	1,277,236	1,309,167	1,341,896	1,375,444
1340	INFORM. TECH. DIVISION	453,122	464,450	476,061	487,963	500,162
1320	PROCUREMENT DIVISION	244,069	250,171	256,425	262,836	269,407
1330	PERSONNEL DIVISION	807,395	827,580	848,269	869,476	891,213
1610	BUILDING DEPARTMENT	531,996	545,296	558,928	572,902	587,224
1620	PLANNING DEPARTMENT	593,784	608,629	623,844	639,440	655,426
1640	CODE ENFORCEMENT	371,668	380,960	390,484	400,246	410,252
1770	PW-OFFICE OF DIRECTOR	113,451	116,287	119,194	122,174	125,229
1710	PW-BLDG. MAINT.	471,801	483,596	495,686	508,078	520,780
1720	PW-SOLID WASTE	1,458,202	1,494,657	1,532,023	1,570,324	1,609,582
1730	PW-STREETS MAINT.	689,162	706,391	724,051	742,152	760,706
1760	PW-MOTOR POOL	583,288	597,870	612,817	628,137	643,841
1790	PW-ENG. & CONSTR.	206,680	211,847	217,143	222,572	228,136
1910	POLICE	6,884,888	7,057,010	7,233,435	7,414,271	7,599,628
2000	PARKS & RECREATION	721,770	739,814	758,310	777,267	796,699
2010	TENNIS	399,406	409,391	419,626	430,117	440,869
2020	COMMUNITY CENTER	695,843	713,239	731,070	749,347	768,080
1750	LANDSCAPE MAINT.	522,593	535,658	549,049	562,776	576,845
2030	COMMUNITY POOL	143,130	146,708	150,376	154,135	157,989
2100	NON-DEPARTMENTAL	106,000	109,031	112,150	115,357	118,656
	TOTAL	19,217,336	19,698,151	20,190,997	20,696,176	21,213,995
OPERATING NET DIFFERENCE		272	38,894	66,011	81,369	85,680
2100	NON-DEPARTMENT TRANSFER	1,871,537	2,342,274	1,927,501	1,314,697	975,209
ENDING FUND BALANCE		\$3,687,833	1,384,454	-477,036	-1,710,363	-2,599,892



GENERAL FUND 5 YEAR PROJECTED REVENUES

FY 2018-2019

ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 18/19	PROJECTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	
TAXES							
0010000	3111000	AD VALOREM TAXES	7,096,822	7,545,326	7,984,447	8,409,203	8,814,508
0010000	3112000	AD VALOREM DELINQUENT	32,040	34,059	36,034	37,944	39,765
0010000	3112100	INTEREST	544	592	644	700	762
0010000	3121000	LOCAL OPTION TAXES	192,243	199,239	206,489	214,003	221,790
0010000	3141000	UTILITY TAX-ELECTRIC	1,370,250	1,390,804	1,411,666	1,432,841	1,454,333
0010000	3144000	UTILITY TAX - GAS	50,750	51,511	52,284	53,068	53,864
0010000	3149000	UTILITY TAX - OTHER	208,075	211,196	214,364	217,580	220,843
0010000	3150000	UNIFIED COMM SERVICES TAX	442,373	442,373	442,373	442,373	442,373
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	575,000	575,000	575,000	575,000	575,000
0010000	3162000	LOCAL BUSINESS TAX NEW	105,000	105,000	105,000	105,000	105,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	2,500	2,500	2,500	2,500	2,500
0010000	3163000	LOBBYIST REGISTRATION FEE	15,000	15,000	15,000	15,000	15,000
TOTAL TAXES			10,090,597	10,572,599	11,045,800	11,505,211	11,945,739
FRANCHISE FEES							
0010000	3221000	BUILDING PERMITS	850,000	850,000	850,000	850,000	850,000
0010000	3221500	PUBLIC WORKS PERMITS	25,000	25,000	25,000	25,000	25,000
0010000	3231000	ELECTRICITY	1,252,400	1,264,924	1,277,573	1,290,349	1,303,252
0010000	3234000	GAS	35,350	35,704	36,061	36,421	36,785
0010000	3291000	PENALTIES LOCAL BUSINESS TAX	0	0	0	0	0
0010000	3293000	GARAGE SALES	253	255	258	260	263
TOTAL FRANCHISE FEES			2,163,003	2,175,883	2,188,891	2,202,030	2,215,301
INTERGOVERNMENTAL REVENUE							
0010000	3351012	STATE REVENUE SHARING	399,217	407,201	415,345	423,652	432,125
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	14,547	14,109	13,683	13,270	12,870
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	950,946	974,720	999,088	1,024,065	1,049,666
0010000	3382000	COUNTY LOCAL BUSINESS TAX	15,628	16,283	16,966	17,676	18,417
TOTAL INTERGOVERNMENTAL REVENUE			1,380,339	1,412,312	1,445,081	1,478,663	1,513,078
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	32,960	33,949	34,967	36,016	37,097
0010000	3413000	ENVIRON REVW & PRESVT BRD	41,200	42,436	43,709	45,020	46,371
0010000	3413001	LIEN SEARCH FEES	14,412	13,848	13,305	12,784	12,283
0010000	3413002	SPECIAL EVENTS	3,390	3,462	3,535	3,609	3,686
0010000	3414000	MICROFILM SALES	1,315	1,082	889	731	601
0010000	3419010	BLDG & ZON REINSPECT FEES	300	343	392	449	513
0010000	3419030	CERT OF USE/OCCUPANCY	22,000	26,172	31,134	37,038	44,061
0010000	3419040	CODE ENFORCEMENT FINES	109,844	104,920	100,216	95,723	91,432
0010000	3419051	BACKGROUND NOTARY&COPIES	21,124	27,890	36,822	48,615	64,185
0010000	3421010	POLICE SERVICES	38,360	42,043	46,079	50,503	55,351
0010000	3421021	TOWING ADMIN FEE	5,558	6,177	6,866	7,632	8,483
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	25,000	23,180	21,492	19,927	18,476



ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 18/19	PROJECTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23
0010000 3434100	SOLID WASTE CHARGES	21,512	23,138	24,887	26,769	28,792
0010000 3434200	PRIVATE HAULERS PERMIT FEE	607,289	641,392	677,409	715,449	755,625
0010000 3445100	PARKING PERMITS	113,506	128,836	146,237	165,988	188,406
0010000 3445200	PARKING METERS FRANCHISE	1,778,925	1,700,540	1,625,610	1,553,981	1,485,509
0010000 3445210	VALET PARKING	20,000	19,050	18,146	17,284	16,463
0010000 3445220	PARKING FUND REVENUE	36,750	38,588	40,517	42,543	44,670
0010000 3445300	PARKING VIOLATIONS	762,020	757,072	752,156	747,272	742,420
0010000 3472620	TENNIS COURT FEES	450,000	450,000	450,000	450,000	450,000
0010000 3472630	RECREATION PROGRAM FEES	46,658	48,377	50,160	52,008	53,925
0010000 3472631	MULTIPURPOSE CNTR-RENTAL	18,682	18,369	18,061	17,758	17,461
0010000 3472632	MULTIPURPOSE CNTR-MEMBERSHIP	12,500	10,589	8,970	7,599	6,437
0010000 3472635	REC FEES/MURRAY PARK POOL	6,000	6,000	6,000	6,000	6,000
0010000 3472650	S MIAMI PARK SOCCER	40,000	40,000	40,000	40,000	40,000
0010000 3472660	CONCESSION STANDS	3,000	3,000	3,000	3,000	3,000
TOTAL CHARGES FOR SERVICES		4,232,306	4,210,451	4,200,561	4,203,699	4,221,248
FINES AND FORFEITS						
0010000 3511200	METRO COURT FINES	58,421	56,883	55,386	53,929	52,510
0010000 3511210	RED LIGHT CAMERAS	480,000	480,000	480,000	480,000	480,000
0010000 3540000	VIOLATIONS LOCAL ORDINANCES	49,616	54,705	60,317	66,504	73,326
0010000 3541000	BURGLAR ALARM FINES	33,685	37,822	42,468	47,685	53,542
0010000 3541050	ALARM REGISTRATION CHG	29,682	29,368	29,057	28,749	28,445
TOTAL FINES AND FORFEITS		651,404	658,779	667,228	676,866	687,821
MISCELLANEOUS REVENUES						
0010000 3612000	INTEREST INCOME	95,790	98,664	101,624	104,672	107,812
0010000 3621100	PARKING GARAGE RENT	72,625	69,403	66,325	63,383	60,571
0010000 3622000	FASCELL PARK	25,000	25,001	25,001	25,001	25,002
0010000 3623000	BUS BENCH ADS	16,939	16,959	16,978	16,997	17,017
0010000 3625000	RENT C.A.A.	26,227	25,013	23,855	22,750	21,697
0010000 3627500	SOUTH MIAMI MIDDLE SCHOOL	21,168	21,337	21,508	21,680	21,853
0010000 3629000	PALMER PARK RENTALS	26,212	27,483	28,816	30,213	31,679
0010000 3669000	HOSPITAL LANDSCAPE REVENUE	4,754	8,579	7,327	6,339	5,695
0010000 3669100	DONATION	0	0	0	0	0
0010000 3695000	REIMB WORKERS COMP.	0	0	0	0	0
0010000 3695400	REIMBT-PUB WORKS LABOR	0	0	0	0	0
0010000 3697000	GAIN/LOSS ON ASSET SALE	0	0	0	0	0
0010000 3699201	MISC. OTHERS	15,300	15,606	15,918	16,236	16,561
0010000 3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	3,980	3,980	3,980
0010000 3699250	INSURANCE CLAIMS RECOVERY	0	0	0	0	0
0010000 3699501	SECTION 185 STATE CONTRIB	106,000	109,031	112,150	115,357	118,656
TOTAL MISCELLANEOUS REVENUES		413,996	421,056	423,481	426,610	430,523
TOTAL GENERAL FUND		18,931,643	19,451,080	19,971,043	20,493,080	21,013,710
TOTAL OTHER FINANCIAL SOURCES						
0010000 3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000
0010000 3811500	TRANSFER WATER/SEWER FUND	150,000	150,000	150,000	150,000	150,000
0010000 3811700	TRANSFER FROM CRA	110,965	110,965	110,965	110,965	110,965
TOTAL OTHER FINANCIAL SOURCES		285,965	285,965	285,965	285,965	285,965



GENERAL FUND 5 YEAR PROJECTED EXPENDITURES FY 2018-2019

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 18/19	PROJECTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23
Personnel Services						
1100	CITY COMMISSION	105,121	107,749	110,443	113,204	116,034
1200	CITY CLERK	239,800	245,795	251,940	258,238	264,694
1500	CITY ATTORNEY	0	0	0	0	0
1310	CITY MANAGER	569,045	583,271	597,853	612,799	628,119
1410	FINANCE DEPARTMENT	525,461	538,598	552,062	565,864	580,011
1340	INFORM. TECH. DIVISION	0	0	0	0	0
1320	PROCUREMENT DIVISION	163,254	167,335	171,519	175,807	180,202
1330	PERSONNEL DIVISION	169,555	173,794	178,139	182,592	187,157
1610	BUILDING DEPARTMENT	501,165	513,694	526,536	539,700	553,192
1620	PLANNING DEPARTMENT	409,350	419,584	430,073	440,825	451,846
1640	CODE ENFORCEMENT	324,223	332,329	340,637	349,153	357,882
1770	PW-OFFICE OF DIRECTOR	102,671	105,238	107,869	110,565	113,330
1710	PW-BLDG. MAINT.	128,311	131,519	134,807	138,177	141,631
1720	PW-SOLID WASTE	523,452	536,538	549,952	563,701	577,793
1730	PW-STREETS MAINT.	394,332	404,190	414,295	424,652	435,269
1760	PW-MOTOR POOL	196,458	201,369	206,404	211,564	216,853
1790	PW-ENG. & CONSTR.	200,070	205,072	210,199	215,454	220,840
1910	POLICE	5,545,242	5,683,873	5,825,970	5,971,619	6,120,910
2000	PARKS & RECREATION	437,359	448,293	459,500	470,988	482,763
2010	TENNIS	208,122	213,325	218,658	224,125	229,728
2020	COMMUNITY CENTER	553,384	567,219	581,399	595,934	610,832
1750	LANDSCAPE MAINT.	192,852	197,673	202,615	207,681	212,873
2030	COMMUNITY POOL	59,285	60,767	62,286	63,843	65,440
2100	NON-DEPARTMENTAL	0	0	0	0	0
TOTAL		11,548,512	11,837,225	12,133,155	12,436,484	12,747,396

Operating Expenses

1100	CITY COMMISSION	31,217	31,997	32,797	33,617	34,458
1200	CITY CLERK	206,355	211,514	216,802	222,222	227,777
1500	CITY ATTORNEY	507,552	520,241	533,247	546,578	560,242
1310	CITY MANAGER	313,914	321,762	329,806	338,051	346,502
1410	FINANCE DEPARTMENT	720,623	738,639	757,105	776,032	795,433
1340	INFORM. TECH. DIVISION	453,122	464,450	476,061	487,963	500,162
1320	PROCUREMENT DIVISION	80,815	82,835	84,906	87,029	89,205
1330	PERSONNEL DIVISION	637,840	653,786	670,131	686,884	704,056
1610	BUILDING DEPARTMENT	30,831	31,602	32,392	33,202	34,032
1620	PLANNING DEPARTMENT	184,434	189,045	193,771	198,615	203,581
1640	CODE ENFORCEMENT	47,445	48,631	49,847	51,093	52,370
1770	PW-OFFICE OF DIRECTOR	10,780	11,050	11,326	11,609	11,899
1710	PW-BLDG. MAINT.	343,490	352,077	360,879	369,901	379,149
1720	PW-SOLID WASTE	934,750	958,119	982,072	1,006,624	1,031,789
1730	PW-STREETS MAINT.	294,830	302,201	309,756	317,500	325,437
1760	PW-MOTOR POOL	386,830	396,501	406,413	416,574	426,988
1790	PW-ENG. & CONSTR.	6,610	6,775	6,945	7,118	7,296



DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 18/19	PROJECTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23
1910	POLICE	1,339,646	1,373,137	1,407,466	1,442,652	1,478,719
2000	PARKS & RECREATION	284,411	291,521	298,809	306,280	313,937
2010	TENNIS	191,284	196,066	200,968	205,992	211,142
2020	COMMUNITY CENTER	142,459	146,020	149,671	153,413	157,248
1750	LANDSCAPE MAINT.	329,741	337,985	346,434	355,095	363,972
2030	COMMUNITY POOL	83,845	85,941	88,090	90,292	92,549
2100	NON-DEPARTMENTAL	106,000	109,031	112,150	115,357	118,656
	TOTAL	7,668,824	7,860,926	8,057,842	8,259,691	8,466,599
		19,217,336	19,698,151	20,190,997	20,696,176	21,213,995



CITY OF SOUTH MIAMI DEPARTMENTS AND DIVISIONS



MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County’s Code of Ethics, the community we serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent service. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All Elected Officials are elected “at large” and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves a term of two (2) years.

As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida’s safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.
- Continue to represent a high level of community confidence and trust in city government.

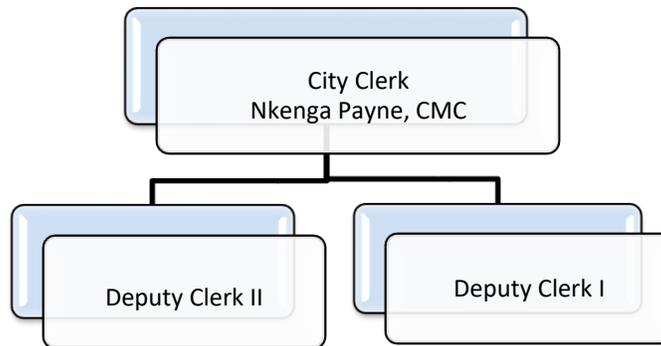


MAYOR AND CITY COMMISSION BUDGET FY 2018-2019
001-1100-511

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY18/19
0011100	5111110 SALARIES - EXECUTIVE	62,000	62,000	62,000	62,000	62,000
0011100	5112110 F. I. C. A.	4,781	5,093	4,743	4,743	4,743
0011100	5112310 GROUP HEALTH INSURANCE	0	11,351	37,822	6,972	38,192
0011100	5112410 WORKER'S COMPENSATION	98	115	186	186	186
	TOTAL PERSONNEL SERVICES	66,879	78,559	104,751	73,901	105,121
0011100	5114010 MAYOR'S EXPENSE	1,799	1,705	2,000	2,000	2,000
0011100	5114020 COMMISSIONER'S EXPENSE-ONE	0	157	1,500	1,500	1,500
0011100	5114030 COMMISSIONER'S EXPENSE-FOUR	1,480	1,425	1,500	1,500	1,500
0011100	5114040 COMMISSIONER'S EXPENSE-THREE	0	60	1,500	1,500	1,500
0011100	5114050 COMMISSIONER'S EXPENSE-TWO	0	49	1,500	1,500	1,500
0011100	5114060 MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071 TRAVEL & CONFERENCE-MAYOR	931	190	1,200	1,200	1,200
0011100	5114072 TRAVEL & CONFERENCE-ONE	365	210	1,200	1,200	1,200
0011100	5114073 TRAVEL & CONFERENCE-TWO	0	0	1,200	1,200	1,200
0011100	5114074 TRAVEL & CONFERENCE-THREE	0	0	1,200	1,200	1,200
0011100	5114075 TRAVEL & CONFERENCE-FOUR	110	170	1,200	1,200	1,200
0011100	5114120 COMMUNICATION	4,999	4,999	5,000	5,000	5,000
0011100	5114830 KEYS & FLOWERS	202	600	750	750	750
0011100	5115210 SUPPLIES	1,473	1,287	4,750	2,500	4,750
0011100	5115410 MEMBERSHIPS & SUBSCRIPTIONS	3,576	3,902	6,172	6,172	6,217
	TOTAL OPERATING EXPENSES	15,435	15,254	31,172	28,922	31,217
	TOTAL COMMISSION	82,314	93,813	135,923	102,823	136,338

CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2018

- Starting a microfilm digitizing project.
- Transferring all ordinances, resolutions, agendas, and other records into Laserfiche
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records
- Continue gathering information for the Tree City USA December 31st re-certification application
- Start with the preparation of the February 13, 2018 municipal election that will entail the preparation of candidate's packages, election ads, ordinances, qualifying candidates



CITY CLERK'S OFFICE OBJECTIVES FY 2019

- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Provide online election package for municipal election candidates
- In-house scanning public records requests and other documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continue working towards the goal of gathering all versions of the City Charter.

CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Number of agenda packets prepared	60	46	50	55	55
Number of minutes prepared (CSM)	60	46	50	55	55
Agenda packets prepared (SMCRA)	20	13	20	25	25
No. of minutes prepared (SMCRA)	20	13	20	25	25
Resolutions / Ordinances prepared	130	375	220	220	300
Lobbyists registration	30	45	70	70	75
Public records requests	300	275	300	300	300
Notarizations**	25	25	25	25	25
Requests for Microfilm Records*	600	294	350	673	700
Microfilm copies*	400	499	450	614	700



CITY CLERK BUDGET FY 2018-2019

001-1200-512

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011200	5121210 SALARIES - EXECUTIVE	193,047	201,534	204,043	204,043	189,501
0011200	5122110 F.I.C.A.	15,139	15,803	15,609	15,609	14,497
0011200	5122210 PENSION PLAN CONTRIBUTION	11,143	23,781	11,018	11,018	12,318
0011200	5122310 GROUP HEALTH INSURANCE	23,087	21,882	22,693	22,693	22,915
0011200	5122410 WORKER'S COMPENSATION	403	372	612	612	569
	TOTAL PERSONNEL SERVICES	242,819	263,372	253,975	253,975	239,800
0011200	5123450 CONTRACTUAL	13,823	13,470	48,850	48,850	48,850
0011200	5123480 DIGITIZING	0	0	45,000	45,000	45,000
0011200	5124070 TRAVEL & CONFERENCE	3,857	6,149	6,200	6,200	7,400
0011200	5124110 POSTAGE	427	353	500	500	500
0011200	5124120 COMMUNICATION	345	360	360	360	360
0011200	5124632 INTERNET SERVICE	0	0	1,431	0	0
0011200	5124710 PRINTING MATERIAL	1,230	1,146	1,230	1,230	1,230
0011200	5124910 LEGAL ADS	71,179	53,728	90,000	90,000	90,000
0011200	5124920 ELECTIONS	29,926	6,614	37,000	43,000	0
0011200	5124950 CODIFICATIONS	5,223	2,262	5,000	5,000	5,000
0011200	5125210 SUPPLIES	2,347	2,272	2,180	2,180	2,180
0011200	5125410 MEMBERSHIPS & SUBSCRIPTIONS	590	560	835	835	835
	TOTAL OPERATING EXPENSES	128,947	86,914	238,586	243,155	201,355
0011200	5129920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CITY CLERK	371,766	350,286	497,561	497,130	446,155

CITY CLERK'S OFFICE BUDGET HIGHLIGHTS

4920 Elections – Fiscal Year 2018 – 2019 does not require funds to be allocated for elections.



CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Mayor and Commission to serve as the chief legal advisor to the Commission, the City Manager and City Clerk in matters relating to their official powers and duties.

The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open-door policy to encourage continuous communication between City Departments and all legal representatives.

CITY ATTORNEY'S OFFICE FUNCTION

The current City Attorney is certified by the Florida Bar's Department of Legal Specialization and Education, which operates under the authority of the Florida Supreme Court, as a specialist dealing with legal issues in city, county and local government law. To be certified in this area of the law, a lawyer must be a member in good standing of The Florida Bar, have had substantial involvement in the practice of city, county and local government law during the three years preceding application, have completed 60 hours of continuing legal education within the three years immediately preceding application, and have passed both peer review and a comprehensive written examination, as well as meeting other requirements.

The City Attorney is an outside firm that is contracted as a consultant by the City to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the South Miami Community Redevelopment Agency and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel as a consultant basis with the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City's attorneys prepare or review all ordinances, resolutions, contracts, bonds and other written instruments in which the municipality is concerned and endorse on each the attorney's approval of the form, language and execution thereof. When required by the City Commission, the attorneys prosecute and defend, for and in behalf of the City, all complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the attorneys render such opinions on legal matters affecting the City as the Commission may direct; and the attorneys perform such other professional duties as may be required of them by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal problems of the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City, and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the law and in a timely and efficient manner.
- To properly represent the interests of the City, as directed, in other legislative forums.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City.
- When requested by the City Commission, to monitor, review and publicize, legislative and administrative matters of other governmental entities, and make recommendations and convey to others official positions as needed.
- Upon request, to communicate clearly the positions of the City to legislators through letters, phone calls, personal visits and other communication methods with local, state and federal legislators, administrators and executive staff.
- As directed, to represent the City at local, regional, state or federal legislative sessions, meetings, hearings or conferences, or similar administrative or executive meetings, hearings or conferences.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures.



CITY ATTORNEY BUDGET 2018-2019

001-1500-514

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19	
0011500	5143120	LEGAL SERVICES - RETAINER	210,420	210,420	231,988	231,988	243,597
0011500	5143410	OUTSIDE COST - LAND USE	98,260	65,261	100,000	20,000	100,000
0011500	5143440	EMPLOYMENT LAW	51,729	50,583	57,881	57,881	60,775
0011500	5144065	CITY ATTORNEY'S EXPENSE	96,472	88,816	103,180	60,000	103,180
	TOTAL OPERATING EXPENSES		456,881	415,080	493,049	369,869	507,552
	TOTAL LEGAL SERVICES		456,881	415,080	493,049	369,869	507,552

CITY ATTORNEY’S OFFICE BUDGET HIGHLIGHTS

3120 Legal Services – Retainer – This expense line item is used to fund for the services of the City Attorney’s Firm. The amount is set as a flat fee, which was approved by the Commission. The amount represents 100% of the total fee due for the fiscal year.

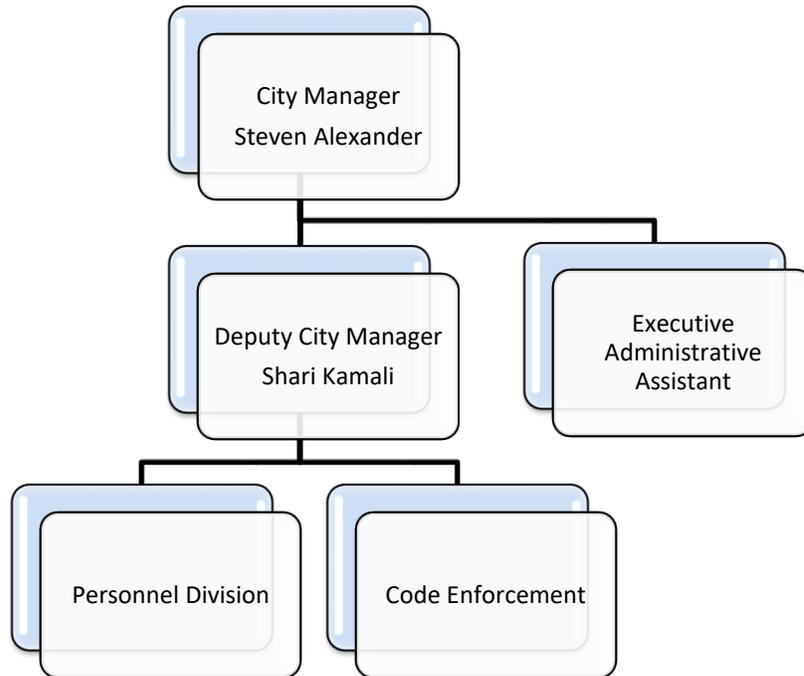
3410 Outside Cost – Land Use – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues concerning land use, zoning and related planning matters.

3440 Employment Law– This line item is used to cover any legal fees, which the City may incur due to employment and union related issues.

4065 City Attorney Expenses – Due to some current outstanding and future potential lawsuits related to general items, specialized outside council has been obtained and the amount is estimated to cover the legal expense related to those issues. Furthermore, other specialized legal counsel required throughout the fiscal year is paid from this line item. This line item encompasses other legal expenses related to goods and services required such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, insurance, subscriptions, continuing legal education and other expenses that are incurred for or on behalf of the City.

CITY MANAGER’S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are met or exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER’S OFFICE FUNCTION

The City Manager’s Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City’s Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager’s Office provides organizational and fiscal management as well as program development and evaluation.



In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2018

- Delivered a fiscally responsible budget while maintaining the City's millage rate.
- Provided support and made recommendations to the City Commission.
- Continued to provide organizational and fiscal management that holds Departments accountable.
- See additional accomplishments on the Manager's Letter at the beginning of this budget document.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2019

- Provide for an ethical and professional organizational culture, environment for all Department heads and managers.
- Continue providing support and making recommendations to the City Commission.
- Continue to execute current and new policies including those developed by the governing body and monitor adherence to City policies.
- Engage the Commission and Staff in long term planning.
- Deliver a fiscally responsible budget.



CITY MANAGER'S OFFICE BUDGET FY 2018-2019

001-1310-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011310	5131210 SALARIES-REGULAR	373,535	414,828	435,422	435,422	463,568
0011310	5132110 F.I.C.A.	25,091	26,491	33,310	33,310	34,411
0011310	5132210 PENSION PLAN CONTRIBUTION	3,897	8,317	37,266	37,266	29,237
0011310	5132220 ICMA	34,135	4,761	0	0	0
0011310	5132310 GROUP HEALTH INSURANCE	45,258	38,623	40,331	40,331	40,480
0011310	5132410 WORKER'S COMPENSATION	761	741	1,306	1,306	1,349
	TOTAL PERSONNEL SERVICES	482,677	493,761	547,635	547,635	569,045
0011310	5133450 CONTRACTUAL SERVICES	123,150	89,940	130,000	130,000	150,000
0011310	5134060 AUTO ALLOWANCE	6,900	8,439	7,200	7,200	11,002
0011310	5134065 CITY MANAGER EXPENSE	1,731	6,002	7,000	7,000	7,000
0011310	5134070 TRAVEL & CONFERENCE	2,547	925	10,000	10,000	10,000
0011310	5134080 EMPLOYEE EDUCATION	0	6,911	5,000	5,000	5,000
0011310	5134110 POSTAGE	1,295	1,058	1,500	1,200	1,500
0011310	5134120 COMMUNICATION	2,081	2,320	3,912	3,912	3,912
0011310	5134515 AUTO INSURANCE	503	750	751	751	750
0011310	5134710 PRINTING- INFRASTRUCTURE	1,666	1,342	2,000	1,500	2,000
0011310	5135210 SUPPLIES	3,825	2,915	7,000	7,000	10,000
0011310	5135230 FUEL	555	452	722	722	750
0011310	5135410 MEMBERSHIPS & SUBSCRIPTIONS	7,830	7,386	12,000	12,000	12,000
	TOTAL OPERATING EXPENSES	152,083	128,440	187,085	186,285	213,914
0011310	5139920 GENERAL CONTINGENCY	0	3,950	100,000	23,324	100,000
	OTHER FUNDING SOURCE	0	3,950	100,000	23,324	100,000
	TOTAL CITY MANAGER	634,760	626,151	834,720	757,244	882,959



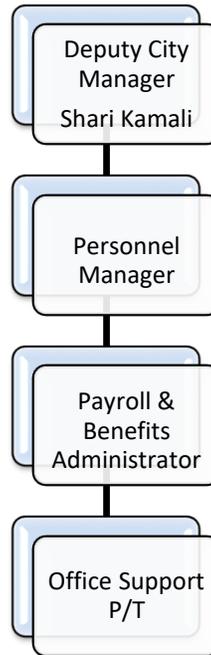
CITY MANAGER’S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State.

State Lobbyist	75,000
Internal Auditor	50,000
Other Projects - Miscellaneous	25,000
TOTAL	150,000

PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost-efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational and employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment and selection, creation and evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage and benefit surveys; group insurance benefits selection and monitoring, employee incentive programs, accident/incident investigation, reporting and monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.

PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2018

- Promoted employee wellness through different initiatives including organizing the City's annual Wellness Fair, where employees benefited from preventative health screenings and educational opportunities.
- Improved the City's employment website and streamlined the application process for applicants seeking both employment and volunteer opportunities.
- Began to standardize all Human Resource Forms to be included in an easy to access online location for all staff.
- Improved communications to Directors and/or Supervisors on updates/changes to policies, processes and/or procedures.
- Created an HR Procedures Manual of all department processes.

PERSONNEL DIVISION OBJECTIVES FOR FY 2019

- Continue to assist departments in obtaining monthly information on their teams and departments in a clear and timely manner.
- Continue to assist Supervisors in providing a positive working environment through workshops and incentive programs.
- Continue to focus on professional development programs designed to improve job skills, leadership capabilities, and employee productivity.
- Provide training and safety seminars to employees regarding the prevention of work-related injuries.
- Continue to review and update the Employee Manual as needed by state or federal mandates, and provide ongoing communications to employees regarding updates and changes in policies and procedures.
- Digitize all employee records in order to provide easier access to information.
- Expand the presence of Wellness Programs to include additional events throughout the year.



PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
National Background Screenings	25	55	60	60	60
Employment Advertisements	15	20	20	15	15
Wellness Fairs	6	6	4	4	2
Safety Meetings	4	7	6	4	4
Workers Compensation Claims	20	22	25	30	25
Pre-employment Physicals	18	40	35	40	20
Post Accident Drug Screenings	20	25	100	50	50
Drivers License Checks	300	300	300	300	170



PERSONNEL DIVISION BUDGET FY 2018-2019

001-1330-513

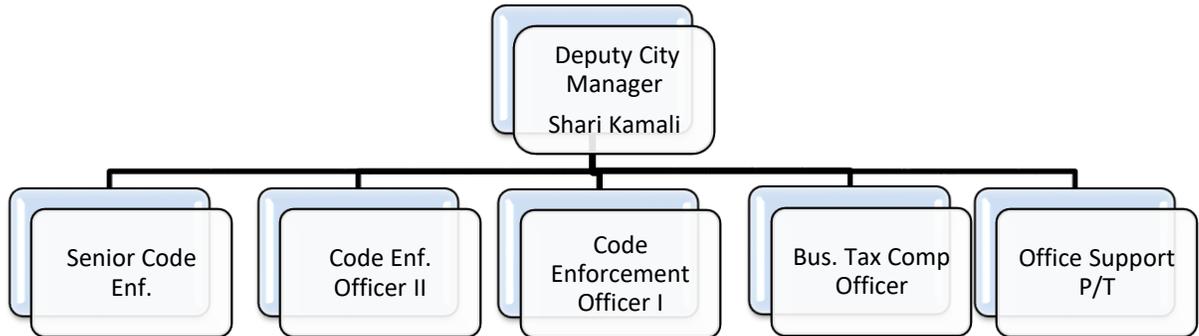
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011330	5131210 SALARIES - REGULAR	124,153	127,080	132,354	132,354	134,574
0011330	5132110 F.I.C.A.	9,631	9,669	10,125	10,125	10,295
0011330	5132210 PENSION PLAN CONTRIBUTION	0	0	0	0	5,401
0011330	5132220 ICMA CONTRIBUTION	8,447	8,787	9,265	9,265	3,604
0011330	5132310 GROUP HEALTH INSURANCE	14,585	14,614	15,129	13,600	15,277
0011330	5132410 WORKER'S COMPENSATION	363	262	397	397	404
	TOTAL PERSONNEL SERVICES	157,179	160,412	167,270	165,741	169,555
0011330	5132510 UNEMPLOYMENT COMPENSATION	2,826	-7,005	20,000	20,000	20,000
0011330	5132610 EMPLOYEE ASSISTANCE PROGRAM	4,252	9,734	10,000	10,000	10,000
0011330	5133160 RANDOM & PRE-EMPLOY TESTING	7,954	14,558	15,000	15,000	15,000
0011330	5133450 CONTRACTUAL SERVICES	30,139	55,175	61,000	61,000	63,000
0011330	5134080 EMPLOYEE EDUCATION	8,592	9,663	10,000	10,000	10,000
0011330	5134110 POSTAGE	237	194	300	300	300
0011330	5134120 COMMUNICATION	1,588	1,007	2,160	2,160	1,080
0011330	5134510 LIABILITY INSURANCE	407,141	444,890	494,954	415,000	500,000
0011330	5134710 PRINTING- INFRASTRUCTURE	1,639	1,268	2,460	2,460	2,460
0011330	5134850 ADVERTISING-NON LEGAL	4,997	865	5,000	5,000	5,000
0011330	5135210 SUPPLIES	4,497	1,412	5,000	5,000	5,000
0011330	5135410 MEMBERSHIPS & SUBSCRIPTIONS	283	199	1,000	1,000	1,000
	TOTAL OPERATING EXPENSES	474,145	531,960	626,874	546,920	632,840
0011330	5139920 CONTINGENCY	4,342	0	5,000	0	5,000
	OTHER FUNDING SOURCE	4,342	0	5,000	0	5,000
	TOTAL HUMAN RESOURCES	635,666	692,372	799,144	712,661	807,395

PERSONNEL DIVISION BUDGET HIGHLIGHTS

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause.

CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves. As dedicated providers of municipal services and steward of the public trust we promote the well-being of a community where people desire pleasant living.

Code Enforcement's mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and, building codes, business tax license Registrations, codes and regulations.

To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.

CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2018

- Code Enforcement continued to preserve and enhance the quality of life in the City of South Miami by effectively bringing attention of residents and business owners code violations which had negative impact on neighborhoods or businesses.
- Successful implementation of new TRAKiT software system
- The Division started using iPhones to facilitate the work of staff in the field and to increase digital communication between residents and business owners.
- Promoted efficiency within the Division by training, education, and recertification.
- Recorded and released several long term outstanding claims of liens.
- Integrated the business tax receipts renewal and issuance through new TRAKiT software.
- Continued city-wide business tax receipt inspections for compliance.
- Effectively identified contractors and homeowners doing illegal work without required permits.
- Increase Division hours to better accommodate contractors and investigate code violations.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2019

- Establish enforcement priorities and effective methods to better manage code cases while effectively handling high priority violations.
- Maximize the use of all enforcement remedies to improve voluntary compliance, and increasing fines/revenues where voluntary compliance fails.
- Effectively use ITRAKiT software to facilitate field inspections.
- Further implementations of technology upgrades and explore additional opportunities to utilize various technologies.
- Collaboration with the Community Redevelopment Agency to implement successful housing rehabilitation.
- Ongoing effort of boosting business, neighborhood and citizen engagement and education.
- Execute multi-agency sweeps for business licensing.
- Process documents/pictures into an electronic database management system.



CODE ENFORCEMENT BUDGET FY 2018-2019
001-1640-524

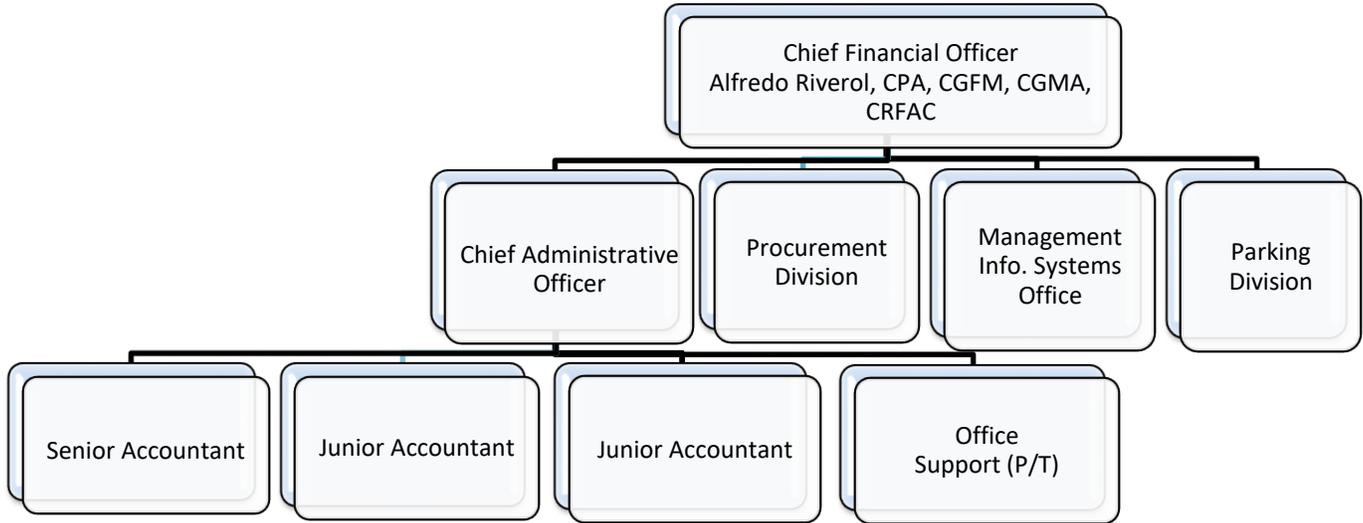
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011640	5241210 SALARIES - REGULAR	237,760	235,646	241,725	241,725	250,487
0011640	5241410 SALARIES - OVERTIME	194	912	0	0	0
0011640	5242110 F.I.C.A.	18,079	17,966	18,492	18,492	19,162
0011640	5242210 PENSION PLAN CONTRIBUTION	3,365	7,398	13,010	13,010	16,230
0011640	5242220 ICMA RETIREMENT	5,339	102	0	0	0
0011640	5242310 GROUP HEALTH INSURANCE	32,039	29,204	30,257	28,752	30,554
0011640	5242410 WORKER'S COMPENSATION	4,859	4,597	7,517	7,517	7,790
	TOTAL PERSONNEL SERVICES	301,635	295,825	311,001	309,496	324,223
0011640	5243111 CONTRACTUAL - SPECIAL MASTER	1,500	0	3,600	1,500	3,600
0011640	5243450 CONTRACTUAL	14,882	9,306	10,000	10,000	10,000
0011640	5244070 TRAVEL & CONFERENCE	649	0	1,200	1,200	1,200
0011640	5244080 EMPLOYEE EDUCATION	1,454	150	2,500	2,500	2,500
0011640	5244110 POSTAGE	6,524	4,660	7,000	7,000	7,000
0011640	5244120 COMMUNICATION	3,517	2,108	4,920	4,920	2,670
0011640	5244515 LIABILITY INSURANCE-AUTO	2,265	3,030	3,030	3,030	3,030
0011640	5244710 PRINTING-INFRASTRUCTURE	1,363	1,129	1,640	1,640	1,640
0011640	5244920 OTHER CHARGES-LIENS	389	271	1,640	1,640	1,640
0011640	5245205 COMPUTER EQUIPMENT	0	0	1,000	1,000	1,000
0011640	5245210 SUPPLIES	3,098	2,930	3,500	2,000	3,500
0011640	5245220 UNIFORMS	320	1,592	2,000	2,000	2,000
0011640	5245230 FUEL	2,358	1,179	2,065	1,500	2,065
0011640	5245410 MEMBERSHIPS & SUBSCRIPTIONS	210	407	600	600	600
	TOTAL OPERATING EXPENSES	38,529	26,762	44,695	40,530	42,445
0011640	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CODE ENFORCEMENT	340,164	322,587	360,696	350,026	371,668

CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –This line item is used to cover the cost of lot clearing, overgrown properties, debris removal and board-ups.

FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking and Central Services, as well as the Management Information System Division report under the Finance Department.



FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2018

- Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Assisted the City Manager in the preparation of a balanced FY 2017 Annual Operating and Capital Budget.
- Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings.
- Produced and posted online the Popular Annual Financial Report (PAFR).
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR;
- certifying that the City's finance reports are being produced at the highest standard possible.
- Posted online accurate and timely budget and financial reports on a monthly basis.
- Helped support all City Departments and Divisions with financial advice and guidance.
- Successfully purchased three new Luke II pay stations which have been installed and operational, helping to increase customer satisfaction.

FINANCE DEPARTMENT OBJECTIVES FOR FY 2019

- Continue implementing the ACH payment program and requiring 70% of all active vendors to accept ACH as the regular form of payment from the City.
- Continue to pursue implementation and establishment of an online payment option for certain provided City services such as Local Business Tax, Code Enforcement Violations, Building Permit Renewals, etc.
- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continue to produce the Comprehensive Annual Financial Report (CAFR) without auditor findings.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.



FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Number of Parking Decals Sold	1,758	1,800	1,632	1,800	1,565
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PAFR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks/EFT's Processed	2,226	2,800	2,880	2,900	3,418



FINANCE DEPARTMENT BUDGET FY 2018-2019

001-1410-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011410	5131210 SALARIES - REGULAR	296,788	360,552	397,435	397,435	410,390
0011410	5131310 SALARIES - PART TIME	20,966	15,189	15,889	15,889	16,045
0011410	5132110 F.I.C.A.	24,660	30,377	31,619	31,619	32,622
0011410	5132210 PENSION PLAN CONTRIBUTION	4,225	9,284	18,751	18,751	23,321
0011410	5132220 DEFERRED COMPENSATION (ICMA)	12,953	3,287	3,514	3,514	3,612
0011410	5132310 GROUP HEALTH INSURANCE	31,238	35,508	37,822	35,940	38,192
0011410	5132410 WORKER'S COMPENSATION	657	673	1,240	1,240	1,279
	TOTAL PERSONNEL SERVICES	391,487	454,870	506,270	504,388	525,461
0011410	5133100 PROFESSIONAL SERVICES	5,315	6,135	10,000	10,000	10,000
0011410	5133210 AUDITOR'S FEE	57,000	79,753	77,000	77,000	79,000
0011410	5133450 CONTRACTUAL SERVICES	33,606	8,217	19,860	19,860	17,860
0011410	5133459 CONTRACTUAL SERVICES- PARKING	435,768	461,089	513,000	513,000	532,627
0011410	5134070 TRAVEL & CONFERENCE	3,118	1,955	3,710	3,710	3,710
0011410	5134110 POSTAGE	6,975	5,676	7,030	6,500	7,030
0011410	5134120 COMMUNICATION	1,035	1,080	1,080	1,080	1,080
0011410	5134515 AUTO INSURANCE	0	1,997	3,084	3,084	3,084
0011410	5134634 MAINTENANCE COMP PROGRAMS	41,283	37,658	44,502	44,502	46,437
0011410	5134710 PRINTING- INFRASTRUCTURE	1,230	1,076	1,230	1,230	1,230
0011410	5135205 COMPUTER EQUIPMENT	0	0	1,500	1,500	1,500
0011410	5135210 SUPPLIES	8,637	8,695	8,900	8,900	8,900
0011410	5135230 FUEL	0	940	1,505	1,505	1,505
0011410	5135410 MEMBERSHIPS & SUBSCRIPTIONS	1,292	1,683	1,785	1,785	1,660
	TOTAL OPERATING EXPENSES	595,259	615,954	694,186	693,656	715,623
0011410	5137110 DEBT SERVICE- PRINCIPAL	29,442	0	0	0	0
0011410	5137210 DEBT SERVICE- INTEREST	3,302	0	0	0	0
	TOTAL DEBT SERVICE	32,744	0	0	0	0
0011410	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL FINANCE	1,019,490	1,070,824	1,205,456	1,198,044	1,246,084



INFORMATION TECHNOLOGY DIVISION (ITD)

001-1340-513

MISSION

The mission of the Information Technology Division (ITD) of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

INFORMATION TECHNOLOGY DIVISION FUNCTION

The City's Information Technology Division Office is recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City Departments, the Information Technology Division provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Information Technology Division is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

INFORMATION TECHNOLOGY DIVISION ACCOMPLISHMENTS FY 2018

- Redesigned and installed an entire new Wi-Fi system within the downtown for the Public to access.
- Designed and Implemented Citrix thin-clients for the City of South Miami Employees which require replacements of PCs.
- Designed and installed a secure new Wi-Fi system within Dante Fascell for park visitors to access.
- Completed the deployment of Office 365 for all City, non-sworn, Employees.
- Installed a backup internet circuit to Miami-Dade County to provide continuity of internet service always.
- Redesigned the Chambers with 4 new widescreen TVs for meetings and Emergency Center needs.



INFORMATION TECHNOLOGY DIVISION OBJECTIVES FOR FY 2019

- Continue the replacement of PCS with Citrix thin-clients for City of South Miami Employees which require PC replacements.
- Designing and installing a new complete digital Media System within the City’s Commission Chambers.
- Complete the deployment of Office 365 for all Police Employees.
- Update TRAKiT to the new version available.

INFORMATION TECHNOLOGY DIVISION BUDGET FY 2018-2019

001-1340-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011340	5133450 CONTRACTUAL SERV - INFRASTRUCT	211,160	212,120	214,804	214,804	246,150
0011340	5134632 INTERNET SERVICE	48,344	67,663	74,046	74,046	74,171
0011340	5134634 MAINTENANCE - INTERNET SERVICE	53,582	67,981	94,531	94,531	108,371
0011340	5135205 COMPUTER EQUIPMENT	10,460	2,896	16,875	14,500	22,375
0011340	5135210 SUPPLIES	3,549	7,310	11,100	6,500	2,055
	TOTAL OPERATING EXPENSES	327,095	357,970	411,356	404,381	453,122
	TOTAL MIS	327,095	357,970	411,356	404,381	453,122

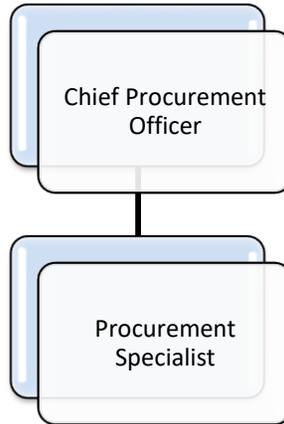
INFORMATION TECHNOLOGY DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services – Funds were allocated for the Data Center & Backup services for the City and the Police Department.

46324 Maintenance Internet Services – An additional \$13,840 was allocated for the maintenance of Civic Plus Website Support and “Veratas E-cloud E-mail Archiver”

PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality of goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.

PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2018

- Complete and finalize the Purchasing Ordinance for Commission approval.
- Expand the Bids and RFP's web page of the City's website to include a section for Unsolicited Proposals and any other unique solicitation platforms.
- Continue to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.
- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensure the City maintains a fair, open, transparent and competitive procurement process.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2019

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City's Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Obtain the Outstanding Agency Re-Accreditation from NIGP as a recognition of excellence in Public Procurement.
- Coordinate department vehicle purchases with the annual release of the Florida Sheriffs Association Bid for Police Rated, Administrative, Utility Vehicles, Trucks & Vans, Cab & Chassis and other fleet equipment.
- Continue to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.
- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.



- Ensure the City maintains a fair, open, transparent and competitive procurement process.

PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Purchase Orders Issued	205	250	256	230	262
No. of RFP's & RFQ's Issued	33	30	35	35	31



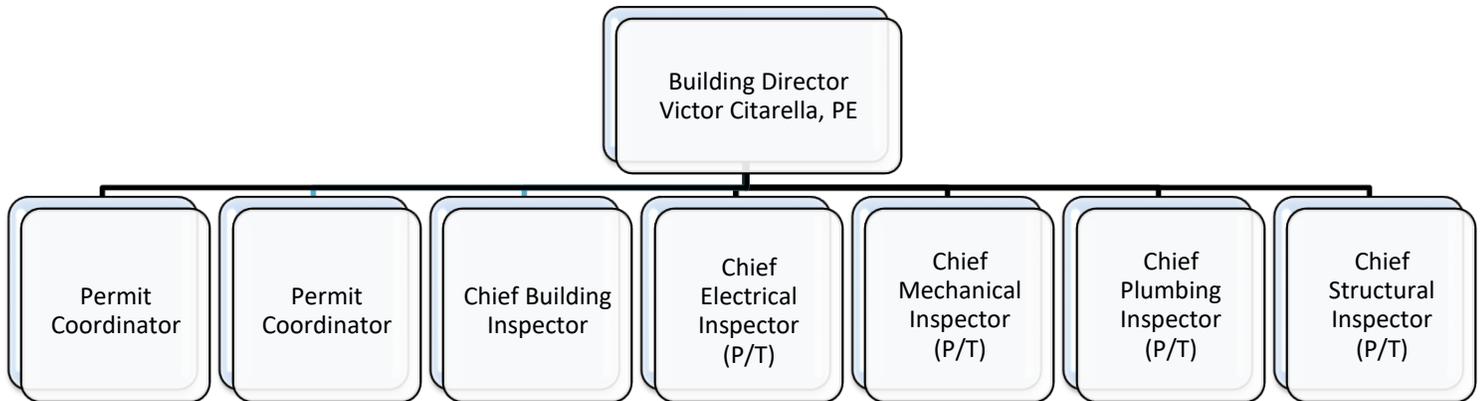
PROCUREMENT DIVISION BUDGET FY 2018-2019

001-1320-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011320	5131210 SALARIES - REGULAR	109,651	121,241	118,549	118,549	121,868
0011320	5131410 OVERTIME	5,800	7,105	6,970	6,970	7,445
0011320	5132110 F.I.C.A.	9,755	10,300	9,602	9,602	9,893
0011320	5132210 PENSION PLAN CONTRIBUTION	0	0	6,778	6,778	8,405
0011320	5132220 ICMA	6,456	0	0	0	0
0011320	5132310 GROUP HEALTH INSURANCE	14,533	14,506	15,129	14,364	15,277
0011320	5132410 WORKER'S COMPENSATION	183	212	356	356	366
	TOTAL PERSONNEL SERVICES	146,378	153,364	157,384	156,619	163,254
0011320	5133450 CONTRACTUAL SERVICES	5,800	6,000	8,000	6,000	6,100
0011320	5134110 POSTAGE	2,982	2,623	3,000	1,500	3,000
0011320	5134120 COMMUNICATION	685	662	1,080	1,080	1,080
0011320	5134125 TELEPHONE	45,407	37,540	40,520	40,520	40,520
0011320	5134420 LEASE POSTAGE MACH	2,910	2,904	2,904	2,904	2,904
0011320	5134615 MAINT - OFFICE EQUIPMENT	1,020	1,020	1,020	1,020	1,020
0011320	5134620 MAINT-OPERATING EQUIPMENT	0	0	250	0	250
0011320	5134710 PRINT/BIND/COPYING	2,094	2,122	2,461	1,800	2,461
0011320	5134720 PRINTING-CONTRACTUAL	2,000	1,933	2,000	600	2,000
0011320	5135210 SUPPLIES	14,853	15,551	16,150	14,000	16,150
0011320	5135410 MEMBERSHIPS & SUBSCRIPTIONS	270	270	330	273	330
	TOTAL OPERATING EXPENSES	78,021	70,625	77,715	69,697	75,815
0011320	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PROCUREMENT DIVISION	224,399	223,989	240,099	226,316	244,069

BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami, and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami, and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.

BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2018

- Maintained high level of customer service during the performance of its operational duties and responsibilities.
- 100% of all building inspections requested before 4:00 pm were completed and documented by the end of the next working day.
- Continued to keep accurate records of financial and workload parameters for the Department.
- Made sure the inspectors had all the necessary training to complete all the inspections in a professional manner.
- 100% of building permit applications were processed within ten working days after approvals by other departments.
- Kept track and reviewed all departmental performance parameters and submitted monthly reports.

BUILDING DEPARTMENT OBJECTIVES FY 2019

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- Complete 100% of all building inspections requested before 4:00 pm were and documented by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the Department.
- Made sure the inspectors had all the necessary training to complete all the inspections in a professional manner.
- Process 100% of building permit applications were within ten working days after approvals by other departments.
- Kept track and review all departmental performance parameters and submitted monthly reports.



BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
PERMITS:						
	Building	629	633	624	616	620
	Roofing	147	208	159	221	225
	Electrical	365	341	306	319	320
	Mechanical	143	132	145	141	145
	Plumbing	244	240	246	187	190
TOTAL PERMITS		1,528	1,554	1,480	1,484	1,500
INSPECTIONS:						
	Building	1,627	1,935	1,797	1,454	1,460
	Roofing	561	825	654	710	740
	Electrical	831	754	732	758	760
	Mechanical	350	342	327	336	340
	Plumbing	578	607	731	490	500
TOTAL INSPECTIONS		3,947	4,463	4,241	3,748	3,800

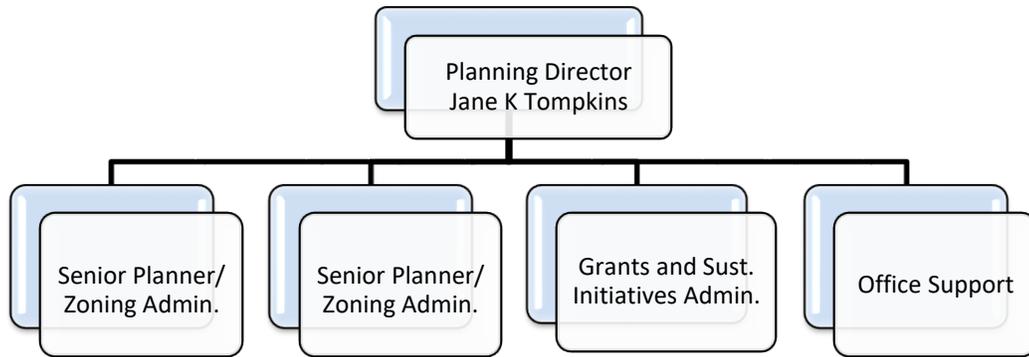


BUILDING DEPARTMENT BUDGET FY 2018-2019
001-1610-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011610	5241210 SALARIES - REGULAR	240,080	251,044	256,822	256,822	269,496
	SALARIES - PART TIME -					
0011610	5241310 INSPECTORS	139,373	137,369	140,926	140,926	142,311
0011610	5242110 F.I.C.A.	28,932	29,722	30,428	30,428	31,503
0011610	5242210 PENSION PLAN CONTRIBUTION	0	0	3,869	3,869	4,932
0011610	5242220 ICMA RETIREMENT	15,751	11,563	12,962	12,962	13,554
0011610	5242310 GROUP HEALTH INSURANCE	30,708	29,030	30,257	28,572	30,554
0011610	5242410 WORKER'S COMPENSATION	5,795	5,290	8,535	8,535	8,815
	TOTAL PERSONNEL SERVICES	460,639	464,018	483,799	482,114	501,165
0011610	5243150 CONTRACT INSPECTORS	1,374	2,700	3,000	3,000	3,000
0011610	5243450 CONTRACTUAL SERVICES	0	0	1,000	500	1,000
0011610	5244110 POSTAGE	173	141	200	200	200
0011610	5244120 COMMUNICATION	590	509	4,020	4,020	4,020
0011610	5244515 LIABILITY INSURANCE- AUTO	503	767	767	767	767
0011610	5244710 PRINTING - INFRASTRUCTURE	1,486	1,129	1,640	1,640	1,640
0011610	5245206 COMPUTER SOFTWARE	0	0	46,640	46,640	7,000
0011610	5245210 SUPPLIES	1,185	1,854	10,710	10,642	5,000
0011610	5245220 UNIFORMS	1,446	1,157	1,552	1,552	1,840
0011610	5245230 FUEL	631	856	1,204	1,204	1,204
0011610	5245410 MEMBERSHIPS & SUBSCRIPTIONS	0	0	120	120	160
	TOTAL OPERATING EXPENSES	7,388	9,113	70,853	70,285	25,831
0011610	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL BUILDING DEPARTMENT	468,027	473,131	559,652	552,399	531,996

PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING and ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.



PLANNING AND ZONING ACCOMPLISHMENTS FY 2018

- Continued with the implementation of the South Miami Intermodal Transportation Plan (SMITP) and obtained planning assistance grants.
- Completed updating the Comprehensive Plan and submitted it to the State reviewing agencies.
- Continued with the updates to the Land Development Code.
- Participated with Miami Dade County Parks & Recreation Department, Transit Department, and the Cities of Miami and Coral Gables on the development of the Underline/ MPath program.
- Prepared and filed an amendment to the Comprehensive Plan text amending the “Parks and Open Space” land use category and the Future Land Use Map to recognize the Underline as parks and open space.
- Prepared and presented for adoption several amendments to the Land Development Code including removing the requirement that restaurants obtain a Special Use approval.
- Reviewed and processed several zoning applications for the redevelopment of 6075 Sunset into a new, mixed-use project with ground floor retail and 203 residential units.
- Reviewed and processed several zoning and Comprehensive Plan amendment applications for a proposed townhouse development near the intersection of Sunset Drive and SW 67th Avenue.
- Undertook the study of the Industrial area to determine the desirability and feasibility of creating new, more intense land use and zoning categories for the area.

PLANNING AND ZONING OBJECTIVES FY 2019

- Complete and finalize the update to the Comprehensive Plan.
- Complete the updating of the Land Development Code.
- Continue with implementation of the South Miami Intermodal Transportation Plan.
- Complete an Affordable Housing Master Plan.
- Complete the study of the Industrial area and prepare any appropriate Comprehensive Plan and Land Development Code amendments



PLANNING & ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Building Permits Reviewed	920	453	920	950	900
Grant Applications Prepared	N/A	10	13	15	14
Items Processed for:					
Planning Board	25	20	19	30	22
Environm. Review & Preserv. Board	160	85	85	64	65
Historic Preservation Board	6	6	5	3	3



PLANNING AND ZONING DEPARTMENT BUDGET FY 2018-2019
001-1620-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011620	5241210 SALARIES - REGULAR	273,433	325,584	334,857	319,857	324,078
0011620	5241310 SALARIES – PART TIME	0	0	0	10,000	0
0011620	5242110 F.I.C.A.	21,852	26,513	25,617	25,234	24,792
0011620	5242210 PENSION PLAN CONTRIBUTION	3,502	7,475	14,387	14,387	17,803
0011620	5242220 ICMA RETIREMENT	12,123	4,689	4,790	3,765	3,513
0011620	5242310 GROUP HEALTH INSURANCE	35,667	36,498	37,822	29,057	38,192
0011620	5242410 WORKER'S COMPENSATION	604	600	1,005	990	972
	TOTAL PERSONNEL SERVICES	347,181	401,359	418,478	403,290	409,350
0011620	5243100 PROFESSIONAL SERVICES	0	0	1,290	1,290	1,290
0011620	5243450 CONTRACTUAL SERVICES	22,814	145,870	108,400	90,000	148,400
0011620	5244070 TRAVEL & CONFERENCE	600	31	1,400	1,400	1,400
0011620	5244110 POSTAGE	2,471	2,142	2,500	2,000	2,500
0011620	5244120 COMMUNICATION	2,356	1,741	3,240	3,240	1,620
0011620	5244515 LIABILITY INSURANCE - AUTO	503	477	477	477	477
0011620	5244620 MAINTENANCE-OPER EQPT.	700	3,611	5,500	3,000	5,500
0011620	5244634 MAINTENANCE-INTERNET SOFTWARE	1,000	1,000	4,000	4,000	4,000
0011620	5244710 PRINTING-INFRASTRUCTURE	1,363	1,129	1,640	1,640	1,640
0011620	5244910 LEGAL ADS	3,615	1,142	6,588	6,588	7,000
0011620	5245205 COMPUTER-EQUIPMENT	0	0	2,000	0	1,000
0011620	5245210 SUPPLIES	1,900	1,117	2,526	2,526	2,750
0011620	5245230 FUEL	57	71	108	108	108
0011620	5245410 MEMBERSHIPS & SUBSCRIPTIONS	839	1,315	1,749	1,749	1,749
	TOTAL OPERATING EXPENSES	38,218	159,646	141,418	118,018	179,434
0011620	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PLANNING & ZONING	385,399	561,005	564,896	521,308	593,784

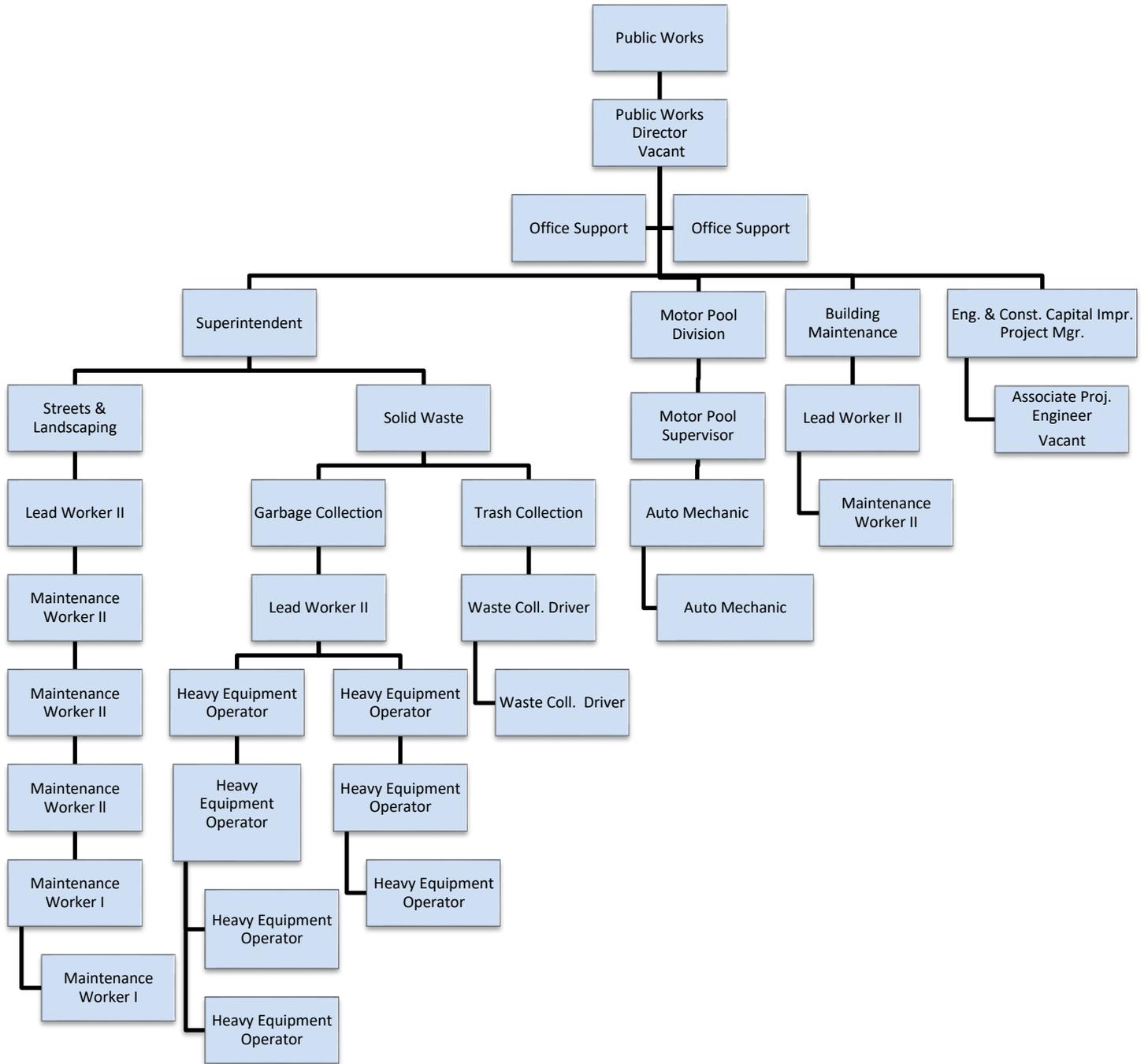
PLANNING DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services – \$35,000 has been allocated under contractual services to develop an Affordable Housing Master Plan.



PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ORGANIZATIONAL CHART





PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) Motor Pool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration staff and management is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection schedules, street light outages, traffic light malfunctions, damaged traffic signs, road hazards, construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, Documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.



PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2018

- Managed the Department's Operations.
- Continued the compound cleaning project to rid the Department's surplus items. Such as items to auction or proper destruction.
- Maintained the City's storage facility in the Public Works Compound for better access and display of storage contents.

PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2019

- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Implement Florida Green Local Government Standards at Public Works and all other Departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance Department's performance by using team building and promoting departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old outdated signage.



PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET 2018-2019
001-1770-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011770 5191210	SALARIES - REGULAR	166,499	113,832	151,016	49,016	69,497
0011770 5192110	F.I.C.A.	11,690	947	11,553	3,750	5,317
0011770 5192210	PENSION PLAN CONTRIBUTION	0	8,571	1,373	1,373	2,849
0011770 5192220	ICMA	10,804	3,979	8,792	8,792	1,797
0011770 5192310	GROUP HEALTH INSURANCE	23,318	15,054	22,693	13,920	22,915
0011770 5192410	WORKER'S COMPENSATION	348	318	272	147	296
	TOTAL PERSONNEL SERVICES	212,659	142,701	195,699	76,998	102,671
0011770 5194070	TRAVEL & CONFERENCES	27	0	250	0	250
0011770 5194080	EMPLOYEE EDUCATION	380	141	250	0	250
0011770 5194120	COMMUNICATION	704	248	780	780	780
0011770 5194540	BOILER & MACHINERY INSURANCE	0	0	1,000	0	1,000
0011770 5194710	PRINTING- INFRASTRUCTURE	2,854	2,570	5,000	3,000	5,000
0011770 5195205	COMPUTER EQUIPMENT	0	0	1,000	0	1,000
0011770 5195210	SUPPLIES	996	878	1,000	1,000	1,000
0011770 5195270	PERMITS	925	925	1,000	1,000	1,000
0011770 5195410	MEMBERSHIPS & SUBSCRIPTIONS	488	0	500	500	500
	TOTAL OPERATING EXPENSES	6,374	4,762	10,780	6,280	10,780
	TOTAL OFFICE OF THE DIRECTOR	219,033	147,463	206,479	83,278	113,451



PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our City through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators, A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2018

- Prepared inspections of city facilities for maintenance recommendations. Partnered with other City departments and outside vendors to provide maintenance, safety and efficient measures for City facilities.
- Coordinated annual Fire Extinguisher Inspections for all City facilities.
- Coordinated additional inspections of all City facilities.
- Painted Community Center exterior.
- Installed new LED lights in City Hall lobby and HR stairway.
- Raised 33 electrical boxes to prepare for rubber mulch installation.
- Purchased and installed two new A/C units in the Police Department.
- Purchased and installed one new A/c unit in the Community Center.
- Painted the Community Center Gym.
- Installed new flooring in the Elevator of the Community Center.
- Installed two 20 AMP breakers for the printers in the Sylva Martin Building.
- Raised fifty electrical boxes in the Downtown South Miami area in preparation of placing new rubber mulch.



BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2019

- Prepare inspections of city facilities for maintenance recommendations. Partner with other City departments and outside vendors to provide maintenance, safety and efficient measures for City facilities.
- Coordinate annual Fire Extinguisher Inspections for all City facilities.
- Coordinate additional inspections of all City facilities.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Changing AC Filters	744	954	954	950	950
Unscheduled Repairs and Work Requests	1225	1087	1110	780	1100
Cleaning of Fish Pond	24	12	12	12	16
Re-Certification of City fire extinguishers	77	68	70	58	60
Changing of water filters	8	10	10	10	10



PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2018-2019

001-1710-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011710	5191210 SALARIES - REGULAR	73,532	82,818	87,273	87,273	91,300
0011710	5191410 OVERTIME	4,063	5,190	4,000	4,000	4,000
0011710	5192110 F.I.C.A.	6,812	7,785	6,982	6,982	7,290
0011710	5192210 PENSION PLAN CONTRIBUTION	4,474	9,517	4,907	4,907	6,169
0011710	5192310 GROUP HEALTH INSURANCE	15,221	14,223	15,129	14,124	15,277
0011710	5192410 WORKER'S COMPENSATION	2,427	2,236	4,093	4,093	4,275
	TOTAL PERSONNEL SERVICES	106,529	121,769	122,384	121,379	128,311
0011710	5193450 CONTRACTUAL SERVICES	61,502	60,334	82,960	82,960	87,960
0011710	5194080 EMPLOYEE EDUCATION	0	0	250	250	250
0011710	5194120 COMMUNICATION	254	40	780	780	780
0011710	5194310 UTILITES-ELECTRIC	102,477	88,689	125,000	120,000	115,000
0011710	5194320 UTILITIES-WATER	30,162	33,100	52,000	52,000	45,000
0011710	5194620 MAINT & REPAIR OPER EQUIP	395	1,010	2,500	2,500	2,500
0011710	5194670 MAINT & REPAIR-GDS & STRUCT	60,186	55,013	62,000	62,000	66,000
0011710	5195210 SUPPLIES	4,818	16,235	20,000	17,000	20,000
0011710	5195220 UNIFORMS	579	767	800	800	1,000
	TOTAL OPERATING EXPENSES	260,373	255,188	346,290	338,290	338,490
0011710	5199920 CONTINGENCY	5,000	0	5,000	0	5,000
	OTHER FUNDING SOURCE	5,000	0	5,000	0	5,000
	TOTAL BUILDING MAINTENANCE	371,902	376,957	473,674	459,669	471,801



PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of “no dumping” signs, as required; installation and/or removal of event banners; and solid waste collection after special City events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2018

- Continued to provide staff with the necessary training in order to provide a high level of services to City residents.
- Continued to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Continued to fill trash holes with the recycled asphalt pavement (RAP) material.
- Promoted recycling to save tipping fees and benefit the environment.
- Reduced costs of operation and dumping fees with alternative methods and recycling.
- Continued to work with Code Enforcement to reduce illegal dumping sites.
- Reduced amount of overtime by providing proper staffing levels.
- Completed the removal of Hurricane debris after Hurricane Irma.

SOLID WASTE DIVISION OBJECTIVES FOR FY 2019

- Continue to provide staff with the necessary training in order to provide a high level of services to City residents.
- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Continue to fill trash holes with the recycled asphalt pavement (RAP) material.
- Promote recycling to save tipping fees and benefit the environment.
- Reduce costs of operation and dumping fees with alternative methods and recycling.
- Continue to work with Code Enforcement to reduce illegal dumping sites.
- Reduce amount of overtime by providing proper staffing levels.

SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Garbage [tons]	3094	2010	2552	2552	2610
Trash [tons]	6940	8196	7996	7568	8200
Excess Trash Pickups	63	75	72	70	90
Filling of Trash Holes	408	373	355	325	250



PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2018-2019

001-1720-534

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011720	5341210 SALARIES - REGULAR	323,253	334,674	351,191	351,191	362,017
0011720	5341410 OVERTIME	6,922	19,198	8,000	8,000	8,000
0011720	5342110 F.I.C.A.	27,166	29,474	28,815	28,815	29,684
0011720	5342210 PENSION PLAN CONTRIBUTION	9,217	20,122	18,867	18,867	23,414
0011720	5342220 ICMA	7,705	492	0	0	0
0011720	5342310 GROUP HEALTH INSURANCE	66,467	62,157	68,079	63,864	68,746
0011720	5342410 WORKER'S COMPENSATION	30,287	28,366	46,259	46,259	31,591
	TOTAL PERSONNEL SERVICES	471,017	494,483	521,211	516,996	523,452
0011720	5343470 INTERLOCAL AGREEMENT-RECYCLING	88,609	89,280	93,000	93,000	93,000
0011720	5344080 EMPLOYEE EDUCATION	0	279	250	250	250
0011720	5344340 REFUSE DISPOSAL FEE	748,329	684,278	750,000	710,000	769,000
0011720	5345210 SUPPLIES	17,287	23,260	68,500	40,500	68,500
0011720	5345220 UNIFORMS	2,706	3,737	4,000	4,000	4,000
	TOTAL OPERATING EXPENSES	856,931	800,834	915,750	847,750	934,750
	TOTAL SOLID WASTE	1,327,948	1,295,317	1,436,961	1,364,746	1,458,202

SOLID WASTE DIVISION BUDGET HIGHLIGHTS

4340 Refuse Disposal Fee – This line item was increased by \$19,000 due to an increase of the Residential Refuse Disposal fee by Miami-Dade County.



PUBLIC WORKS STREETS AND LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of value and accountability.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-ways and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; supervising storm drain pipe cleaning; inspections of illicit discharges; canal litter and debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal City decorations in the Downtown area.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2018

- Cleared streets of debris and trimmed damaged trees due to Hurricane Irma.
- From 72 Street & US1 to 59th Place removed and replaced the landscaping with new trees, plants, and mulch.
- Completed the installation of rubber mulch in the Downtown Area.
- Monitored lighting and electrical easements. Continued to monitor street lighting to facilitate FPL's repairs and upgrades of areas with low lighting.
- Monitored yearly maintenance of easement and high trees under power lines.
- Continued to striped parking spaces as needed.
- Trimmed trees as needed throughout the City in various locations.
- Increased overall roadway safety-Increased timely repair of potholes and removal of debris and other dangerous objects from the right of way. Repaired damaged sidewalks to eliminate liability to the City.
- Conducted inspection of drains for preventative maintenance.
- Replaced Downtown Christmas decorations.

- Reduced amount of overtime by providing proper staffing levels.
- Removed trees and replaced sod in the Dante Park Project.
- Continued to assist with the City's tree planting initiative.

STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2019

- Continue to stripe parking spaces as needed.
- Trim trees as needed throughout the City in various locations.
- Increase overall roadway safety- Increase timely repair of potholes and removal of debris and other dangerous objects from the right of way. Repair damaged sidewalks to eliminate liability to the City.
- Monitor lighting and electrical easements. Continue to monitor street lighting to facilitate FPL's repairs and upgrades of areas with low lighting.
- Continue to assist with the City's tree planting initiative.
- Reduce amount of overtime by providing proper staffing levels.
- Monitor yearly maintenance of easement and high trees under power lines.
- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement in conjunction with FDOT reimbursement program.
- Coordinate with an outside vendor to add irrigation on 72 Street from 57 Avenue to US1.
- Continue to upgrade and beautify the Downtown Area



STREETS & LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Mowing of City Facilities & Locations	75	78	78	78	78
Sweeping of Streets [miles]	2645	2645	2645	2645	2645
Pressure-Cleaning of Sidewalks	55	52	52	52	52
Inspection of Storm Drains	836	800	800	800	800
Cleaning of Drainage Pipes [feet]	1050	1550	1500	1350	1280
Cleaning of Storm Drains	60	100	90	95	102
Citywide Insp. of St. Lights & Downtown Lighting	24	52	52	52	52
Removal of Graffiti	260	227	200	225	200
Trimming of Street Trees	416	408	400	412	400
Installation & Repair of Street Signs	96	97	100	100	100
Citywide Repair of Potholes	108	87	90	95	80
Installation & Removal of Banners	110	98	95	100	100



PUBLIC WORKS STREETS & LANDSCAPING DIVISION BUDGET FY 2018-2019

001-1730-541

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011730	5411210 SALARIES - REGULAR	235,662	256,531	256,476	256,476	277,022
0011730	5411410 OVERTIME	535	11,358	5,000	5,000	5,000
0011730	5412110 F.I.C.A.	15,622	17,630	20,003	20,003	21,575
0011730	5412210 PENSION PLAN CONTRIBUTION	7,162	16,587	12,312	12,312	16,106
0011730	5412220 ICMA	5,611	1,189	1,896	1,896	1,949
0011730	5412310 GROUP HEALTH INSURANCE	54,892	51,222	52,950	47,373	53,469
0011730	5412410 WORKER'S COMPENSATION	16,206	15,802	26,349	26,349	19,211
	TOTAL PERSONNEL SERVICES	335,690	370,319	374,986	369,409	394,332
0011730	5413450 CONTRACTUAL SERVICES	27,340	20,560	60,000	60,000	65,000
0011730	5414070 TRAVEL AND CONFERENCE	50	12	250	250	250
0011730	5414080 EMPLOYEE EDUCATION	505	0	500	500	500
0011730	5414120 COMMUNICATION	642	718	1,080	1,080	1,080
0011730	5414625 LANDSCAPE MAINTENANCE	25,893	32,377	50,000	40,000	50,000
0011730	5414640 MAINT & REP.STREETS & PARKWYS	12,795	8,309	20,000	20,000	20,000
0011730	5414650 ELECTRICITY-STREET LIGHTS	106,017	136,971	150,000	150,000	140,000
0011730	5414670 MAINT & REP-GDS & STRUCT	3,572	2,703	12,000	10,000	10,000
0011730	5415210 SUPPLIES	2,836	3,321	4,000	3,500	4,000
0011730	5415220 UNIFORMS	2,894	3,041	3,500	3,500	3,500
0011730	5415245 TOOLS	355	398	500	500	500
	TOTAL OPERATING EXPENSES	182,899	208,410	301,830	289,330	294,830
	TOTAL STREET MAINTENANCE	518,589	578,729	676,816	658,739	689,162



PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

MOTOR POOL DIVISION ACCOMPLISHMENTS FOR FY 2018

- Reduced fuel consumption as well as emission by replacing older vehicles through replacement. Researched for better fuel distribution system to facilitate control of gasoline and diesel with fleet management.
- Researched technologies for vehicles with alternative propulsions, such as electric, natural gas and hybrids.
- Increased scheduled maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continued to attend several repair and maintenance trainings concerning the City's fleet.
- Upgraded and replaced Motor Pool generator.
- Updated fleet work order software.



MOTOR POOL DIVISION OBJECTIVES FOR FY 2019

- Reduce fuel consumption as well as emission by replacing older vehicles through replacement. Research for better fuel distribution system to facilitate control of gasoline and diesel with fleet management.
- Research technologies for vehicles with alternative propulsions, such as electric, natural gas and hybrids.
- Increase scheduled maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continue to attend several repair and maintenance trainings concerning the City’s fleet.
- Update fleet work order software.

MOTOR POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Motor Pool Scheduled & Unscheduled Serv.	1300	1857	1850	1790	1740
Motor Pool Road Call/Emerg. Serv.	156	54	60	46	50
Motor Pool Warranty Service	36	21	20	15	12
Generator Inspections	208	208	208	208	208
Fuel Level Checks	116	156	160	150	150



PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2018-2019

001-1760-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011760 5191210	SALARIES - REGULAR	126,473	138,861	139,710	139,710	143,605
0011760 5191410	OVERTIME	494	4,562	4,000	4,000	4,000
0011760 5192110	F.I.C.A.	9,058	10,673	10,994	10,994	11,292
0011760 5192210	PENSION PLAN CONTRIBUTION	5,532	12,009	7,728	7,728	9,555
0011760 5192220	ICMA	2,194	0	0	0	0
0011760 5192310	GROUP HEALTH INSURANCE	23,375	21,716	22,693	20,457	22,915
0011760 5192410	WORKER'S COMPENSATION	3,190	2,963	4,952	4,952	5,091
	TOTAL PERSONNEL SERVICES	170,316	190,784	190,077	187,841	196,458
0011760 5194070	TRAVEL AND CONFERENCE	227	0	0	0	0
0011760 5194080	EMPLOYEE EDUCATION	0	225	250	250	250
0011760 5194120	COMMUNICATION	487	690	780	780	780
0011760 5194515	LIABILITY INSURANCE-AUTO	41,368	31,634	32,000	32,000	40,000
0011760 5194620	MAINT & REP-OPERAT EQUIP	300	29,897	21,000	21,000	25,000
0011760 5194680	MAINT & REP-OUTSIDE SER.	73,348	59,321	75,000	75,000	75,000
0011760 5195220	UNIFORMS	2,309	2,566	3,000	3,000	3,000
0011760 5195230	FUEL & LUB.	95,418	95,855	141,388	137,009	150,000
0011760 5195240	PARTS	64,698	55,999	60,000	60,000	60,000
0011760 5195245	OPERATING TOOL	546	392	600	600	1,000
0011760 5195250	TIRES	31,710	31,186	35,000	35,000	30,000
0011760 5195260	CHEMICALS/SUPPLIES	1,464	1,744	1,800	1,800	1,800
	TOTAL OPERATING EXPENSES	311,875	309,509	370,818	366,439	386,830
	TOTAL MOTOR POOL	482,191	500,293	560,895	554,280	583,288



PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING AND CONSTRUCTION DIVISION ACCOMPLISHMENTS FOR FY 2018

- **Traffic Calming Projects:** Started construction of traffic calming improvements in the Twin Lake neighborhood area.
- **Traffic Study:** Perform traffic studies throughout the City as requested by residents
- **Stormwater Structure Cleaning:** Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents

flooding by maintaining the catch basin free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.

- **Drainage Improvements Pinecrest Villas (SW 59th Ave):** Started construction of drainage improvements along SW 59th Avenue between SW 74th Street and SW 80th Street. This project will provide drainage improvement along SW 59th Avenue between SW 74th Street and SW 80th Street as a continuation of the drainage improvements construction completed along SW 74th Terrace between SW 58th and SW 59th Avenue. The objective of this project is to improve the existing drainage system to allow for proper stormwater runoff collection in the area. The new drainage system improvements will include but is not limited to construction of new drainage structures, manholes, exfiltration trenches, and pipe replacement.
- **Drainage Improvements at SW 68 ST & SW 65 AVE and at SW 60 ST & SW 65 AVE:** Completed the drainage improvements construction at SW 68 ST & SW 65 AVE and at SW 60 ST & SW 65 AVE. The project included minor drainage improvements by adding new pipes and exfiltration trench to the existing drainage system to collect storm runoff.
- **Drainage & Roadway Improvement at SW 60th Ave & SW 83rd St:** Completed the design of drainage improvements at SW 60th Ave & SW 83rd Street. The new drainage system improvements will include but is not limited to construction of new drainage structures, manholes and exfiltration trenches.
- **Citywide Neighborhood Greenway Sharrows and signs:** Completed the design to install approximately 630 greenway sharrows throughout the City. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It was identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was adopted in early 2015, with a focus on pedestrian safety and mobility.
- **SW 64th Street and Bike Lane Improvements:** Completed the design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It was identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was adopted in early 2015,

with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents.

- **Sidewalk Repairs:** Completed several sidewalk repairs throughout the City.
- **Sidewalk Expansion:** Completed the sidewalk widening at 5800 SW 73rd Street for outdoor seating.
- **Road Resurfacing & Reconstruction:** The City of South Miami Engineering & Construction Division prepared a Citywide Road Resurfacing Master plan for this fiscal year and the following projects were prioritized and completed:

Roadway Resurfacing was performed at the following locations:

- SW 61 Street from 62 Place to 62 Avenue
- SW 59 Place from 74 Street to 76 Street
- SW 76 Terrace from 69 Avenue to 67 Avenue
- SW 68 Avenue from 74 Street to 76 Terrace

- SW 57 Court 78 Street to 80 Street
- SW 78 ST from SW 57 Court to SW 58 Avenue
- SW 68 Court from SW 75 Terrace to 74 Street
- SW 75 Street from 68 Court to 6870 SW 75 Street

Roadway Reconstruction was performed at the following locations:

- SW 82 Street from SW 60 to 62 Avenue
- SW 63 Avenue from SW 78 to 80 Street
- SW 79 Street from Canal to SW 59 Avenue
- SW 61 Avenue from SW 83 to SW 84 Street

- **Dante Fascell Parking Lot & Drainage Improvements:** Completed the design for the parking lot and drainage improvements. The improvements will maintain the existing perpendicular parking and will add drainage and a dumpster pad.
- **Palmer Park Drainage Improvements:** Completed the design for drainage improvements for the South Parking lot and the resurfacing of the East parking Lot. The project objective is to control

and prevent storm-water pollutant loads before it enters the Twin Lakes Canal and eliminate water flooding in the entire park.

- **Sanitary Sewer Master Plan** – Design started on the first phase of the Sanitary Sewer upgrades for South Miami, based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems.
- **Citywide Directional Street signs & Posts:** Completed installation of the new street signs on local roads and Miami-Dade County roads throughout the City. The result is a much clear indication of street names and identification or branding effect for the City, as the signs include the new City logo.
- **Welcome signs:** The design for the City Welcome entry signs was completed. The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and a prototypical gateway/entry sign to be implemented at various City entry sites.
- **NPDES Permit:** Compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection to ensure proper protection of our surface waters from inappropriate storm water discharge.
- **Grants:** Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking revenues other than from citizens for these essential projects.
- **Miscellaneous projects:**
 - Completed the Citywide Directional Decorative Sign conversion to GIS
 - Completed the paver repairs at SW 58th Ct & SW 73rd St
 - Reviewed the design drawings of proposed smartlink kiosks
 - Construction Oversight to FDOT project at SW 57th Avenue between SW 72nd St and SW 74th St



- Construction Oversight to FDOT project at SW 57th Avenue and Bird Road
- Reviewed drawings for the FDOT Lighting Upgrades-SR 5/US1 SIGNALIZED INTERS.LIGHTING FM PALMETTO/SW 98ST TO GRANADA BLV
- Construction Oversight to CRA Office fiber connection to Pool House
- Began the design and preparation of construction documents for the following projects:
 - Landscape from US#1 to 69th Ave and Road Re-Alignment Sunset Drive 62 Ave to 61 Ct
 - Landscape & Roadway Improvement along Sunset Dr between US#1 to SW 57th Ave

ENGINEERING AND CONSTRUCTION DIVISION OBJECTIVES FOR FY 2019

- Continue to implement traffic calming devices throughout the City
- Perform drainage improvements throughout the City, per the Stormwater Master Plan
- Implement recommendations from the South Miami Intermodal Transportation Plan
- Continue road resurfacing and reconstruction.
- Continue sidewalk improvements and repairs.
- Continue to provide transit facility improvements throughout the City.
- Continue design for citywide sewer upgrades, as per the Sanitary Sewer Master Plan
- Implementation of new software system (TRAKiT TTand I TRAKiT) for permit process

ENGINEERING AND CONSTRUCTION DIVISION

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Mgmt. of Construction Projects	25	25	38	23	21
Permits Issued	104	130	100	90	88
Permits Handled	115	140	110	100	98



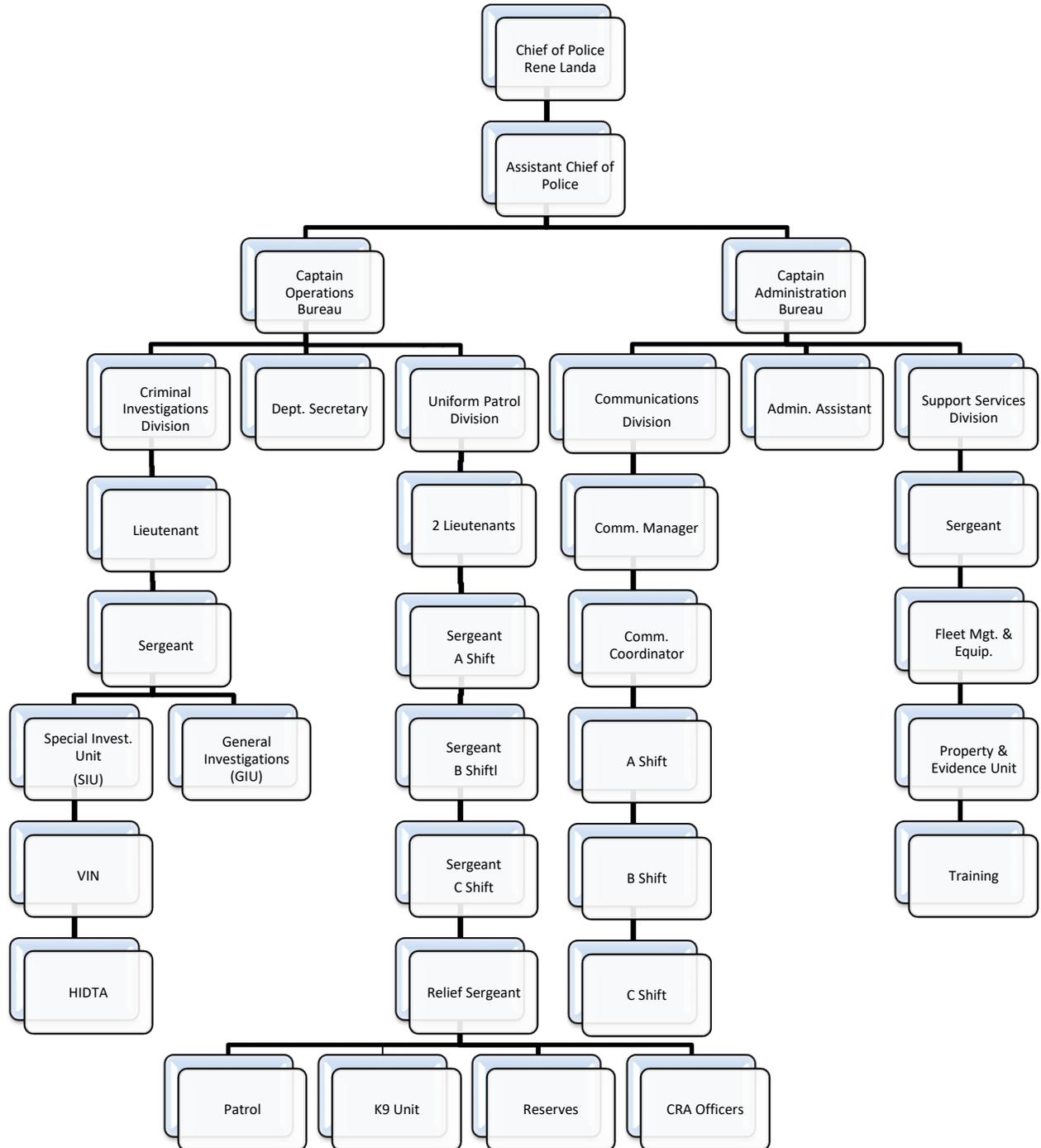
PUBLIC WORKS ENGINEERING & CONSTRUCTION DIVISION BUDGET 2018-2019
001-1790-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011790	5191210 SALARIES & WAGES - REGULAR	137,201	106,596	156,416	156,416	160,785
0011790	5192110 F.I.C.A.	10,987	7,953	11,966	11,966	12,300
0011790	5192210 PENSION PLAN CONTRIBUTION	2,462	5,773	0	0	0
0011790	5192220 ICMA	6,388	3,098	10,921	10,921	11,227
0011790	5192310 GROUP HEALTH INSURANCE	15,197	10,080	15,129	14,592	15,277
0011790	5192410 WORKER'S COMPENSATION	210	271	468	468	481
	TOTAL PERSONNEL SERVICES	172,445	133,771	194,900	194,363	200,070
0011790	5193450 CONTRACTUAL SERVICES	3,650	3,046	0	0	0
0011790	5194070 TRAVEL & CONFERENCE	48	30	250	0	250
0011790	5194080 EMPLOYEE - EDUCATION	593	745	1,000	900	1,000
0011790	5194120 COMMUNICATION	1,081	1,043	1,560	1,560	1,560
0011790	5195205 COMPUTER EQUIPMENT	0	0	300	300	300
0011790	5195210 SUPPLIES	1,908	661	2,500	1,500	2,500
0011790	5195410 MEMBERSHIPS & SUBSCRIPTIONS	668	662	1,000	700	1,000
	TOTAL OPERATING EXPENSES	7,948	6,187	6,610	4,960	6,610
	TOTAL ENGINEERING & CONSTRUCTION	180,393	139,958	201,510	199,323	206,680



POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART





POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2018

- Completed transition to new GETAC ruggedized laptops and completed vehicle conversions.
- Completed the digitalization of all archived personnel files.
- Firearms Training Simulator was purchased for shoot-don't shoot scenarios, to enhance officers use of force skills.
- Added additional red-light enforcement cameras along the S. Dixie Highway corridor.
- Successfully completed the re-accreditation process.
- Continued advancing executive training of administrative personnel.
- Continued to identify and address quality of life issues utilizing a multi-disciplinary approach.
- Continued to identify and address crime hotspots throughout the City

POLICE DEPARTMENT OBJECTIVES FOR FY 2019

- Expand Reserve Officer Program
- Continue expanding community outreach programs such as CAST and National Night Out
- Expand Criminal Investigations tasks and missions.
- Add an additional two red light enforcement cameras along the S. Dixie Highway corridor.



- Adopt a License Plate Reader Program to crime prevention practices.
- Expand PAL athletic programs
- Enhance night time patrols by incorporating new FLIR technologies
- Increase crime solvability by utilizing DNA detection techniques
- Continue active shooter training with local schools and possible target institutions
- Task Patrol with increased security at local schools



POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Administrative:					
Employment Applicants processed	8	16	16	20	15
Internal Investigations Conducted	15	12	12	12	12
Employee Training Hours	3,723	3,800	4,000	4,000	3,800
Vehicles Purchased	7	8	8	8	9
Property & Evidence Handled	1506	550	550	525	515
Communications:					
Total Calls for Service	12,190	13,434	13,600	11,600	14,120
Crime Analysis:					
Total Violent Crimes	80	90	90	65	42
Total Non-Violent Crimes	696	690	690	700	556
Total Crime Offenses	776	780	780	765	598
Patrol:					
Total Arrests	1,033	1,002	829	550	636
Citations - Moving Violations	7,764	8,532	9,042	8,500	5,784
Non-Moving & Parking	3,990	4,236	3,109	3,000	2,390
Written Reports	4,029	3,261	3,947	3,200	3,472
Assigned Calls	12,769	12,666	13,751	12,500	13,146
Criminal Invest. Division:					
Total Cases Assigned	1189	798	798	800	897
Total Cases Cleared	236	312	312	300	290
Total Arrests	68	36	36	40	45
Crime Scenes Processed	65	42	42	50	49
Total Reports Written	1,300	866	866	950	995



POLICE BUDGET FY 2018-2019

001-1910-521

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011910	5211210 SALARIES - REGULAR	3,489,115	3,446,809	3,611,492	3,611,492	3,843,224
0011910	5211410 OVERTIME	141,612	225,970	150,000	150,000	150,000
0011910	5211411 OVERTIME-HOLIDAY PAY	58,938	62,577	62,000	62,000	62,000
0011910	5211413 OVERTIME-RED LIGHT CAMERAS	0	0	50,000	4,500	10,000
0011910	5211510 SPECIAL PAY-EDUCATION INCEN.	31,248	27,318	29,970	29,970	31,958
0011910	5211530 HAZARD PAY	15,745	49,450	65,250	65,250	65,250
0011910	5212110 F.I.C.A.	307,062	308,573	303,607	303,607	318,409
0011910	5212210 PENSION CITY CONTRIBUTION	433,753	469,874	487,487	487,487	500,190
0011910	5212220 DEFERRED COMP. CONTRIBUTION	11,033	14,274	24,668	24,668	25,246
0011910	5212310 GROUP HEALTH INSURANCE	410,395	373,480	446,276	385,000	450,642
0011910	5212410 WORKER'S COMPENSATION	79,589	60,016	112,031	112,031	88,323
	TOTAL PERSONNEL SERVICES	4,978,490	5,038,341	5,342,781	5,236,005	5,545,242
0011910	5213116 ANNUAL PHYSICALS	3,030	9,705	15,340	15,340	15,340
0011910	5213450 CONTRACTUAL SERVICES	96,649	136,502	185,413	185,413	204,932
0011910	5213452 RED LIGHT CAMERAS	136,327	155,754	256,200	195,000	307,440
0011910	5213456 CONTRACTUAL SCHOOL CROSSING	63,646	55,873	130,442	130,442	130,442
0011910	5213490 CRIME PREVENTION PROGRAMS	4,728	4,647	12,500	9,000	9,000
0011910	5214070 TRAVEL & CONFERENCE	11,801	13,813	19,460	19,460	14,490
0011910	5214080 TRAINING & EDUCATION	10,957	8,439	27,600	27,600	37,494
0011910	5214110 POSTAGE	1,554	1,270	1,800	1,800	1,800
0011910	5214120 COMMUNICATION	32,153	31,044	61,440	61,440	61,440
0011910	5214515 LIABILITY INSURANCE-AUTO	43,604	73,601	73,601	73,601	74,557
0011910	5214591 POLICE ACC.DTH & DIS. INSURANCE	0	0	2,000	2,000	2,000
0011910	5214620 MAINT & REPAIR EQUIPMENT	9,267	7,230	25,900	25,900	22,500
0011910	5214630 MAINT & REPAIR COMM EQMT	5,176	5,990	26,969	26,969	14,500
0011910	5214632 INTERNET SERVICE	0	0	3,200	3,200	3,200
0011910	5214710 PRINTING- INFRASTRUCTURE	4,979	4,256	7,380	6,600	7,380
0011910	5214960 SPECIAL INVESTIGATIONS	18	13	8,000	8,000	8,000
0011910	5214970 EMPLOYEE TESTING	4,914	4,932	29,520	20,500	21,890
0011910	5215205 COMPUTER EQUIPMENT	994	1,622	13,950	11,500	6,995
0011910	5215210 SUPPLIES	55,283	78,465	159,008	159,008	159,248
0011910	5215220 UNIFORMS	96,003	66,819	100,200	100,200	90,800
0011910	5215230 FUEL	87,959	105,511	163,383	132,456	133,383
0011910	5215410 MEMBERSHIPS & SUBSCRIPTIONS	3,661	4,267	10,315	10,315	7,815



ACCT NO	ACCOUNT DESCRIPTION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011910	5215940 PRISONER DETENTION	0	0	100	100	0
	TOTAL OPERATING EXPENSES	672,703	769,753	1,333,721	1,225,844	1,334,646
0011910	5217110 DEBT SERVICE- PRINCIPAL	33,169	20,000	20,000	20,000	0
0011910	5217210 DEBT SERVICE- INTEREST	3,702	0	0	0	0
	TOTAL DEBT SERVICE	36,871	20,000	20,000	20,000	0
0011910	5219920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL POLICE DEPARTMENT	5,688,064	5,828,094	6,701,502	6,481,849	6,884,888

POLICE DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services – A total increase in this line item of \$19,519 for the maintenance of the access control video cameras, SunGuard software support, DNA lab submissions, NICE recording system for Communications and additional funds for sergeant’s tests.

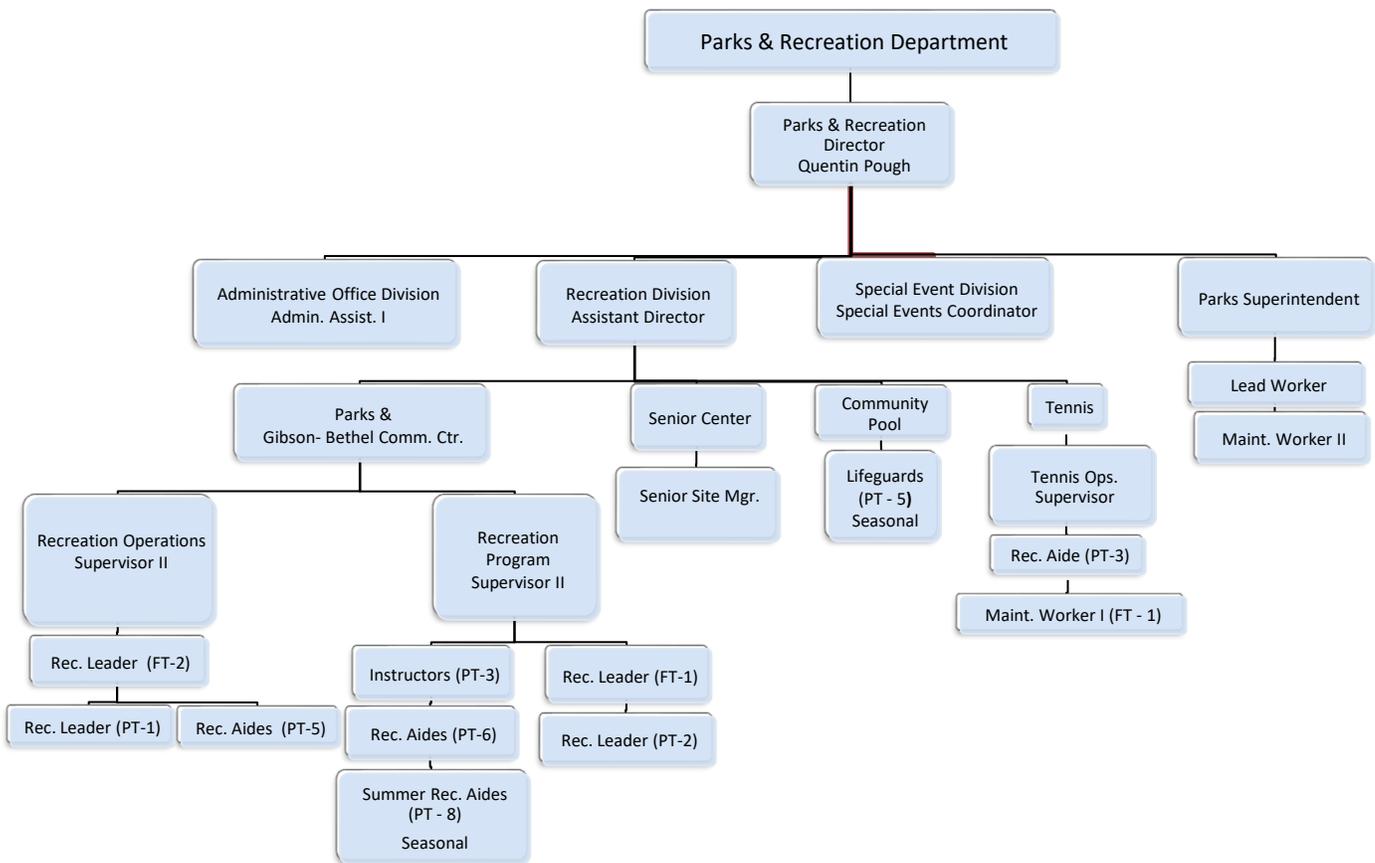
3452 Red Light Cameras – In Fiscal Year 2018-2019 the budget is estimated to include the cost of operating two additional red light cameras.

4630 Maintenance and Repair Communication Equipment – The Shortel Crisis Link is no longer in use, resulting in a decrease of \$10,000.



PARKS AND RECREATION DEPARTMENT

PARKS AND RECREATION ORGANIZATIONAL CHART





PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive and exceptional recreation and parks experience for our community and future generations.

PARKS AND RECREATION DEPARTMENT FUNCTION

Planning, operational, and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time. Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs and services to our community. Responding to our customers' needs through trust and communication. Promoting collaborative efforts with other agencies and businesses to help obtain the vision of the community and providing the quality of life for residents, businesses, and visitors that make people choose South Miami over other areas.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2018

- Continued to develop and enforce Department-wide policies and procedures to promote operational sustainability.
- Obtained over \$90,000 in grant award funding for park improvement projects.
- Acquire Department of Children and Families (DCF) license for afterschool program
- Implemented a new Bark in the Park celebration event at the City's Dog Park.



PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2019

- Develop a general marketing piece to be used throughout the department for soliciting corporate sponsorships and expanding collaborations with local businesses and organizations.
- Offer beautiful, well-maintained rental facilities and amenities.
- Apply for healthy out-of-school time grant funding through NRPA

PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Youth Football Players	150	190	190	210	210
Youth Cheerleaders	56	60	75	75	75
Fuchs Pavilion Rental (pavilion)	36	50	30	40	40
Dante Fascell Park Rental (pavilion)	114	175	248	270	270
Senior Hot Meals Served	13,000	14,300	14,475	14,300	19,500
Senior Home Delivery Meals	7,000	6,700	3,640	6,700	7,100
Senior High-Risk Box Lunch Meals	3,402	3,402	2,548	3,402	2,500



PARKS AND RECREATION BUDGET FY 2018-2019
001-2000-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0012000	5721210 SALARIES - REGULAR	276,390	292,316	307,914	307,914	337,237
0012000	5722110 F.I.C.A.	21,121	22,346	23,555	23,555	25,799
0012000	5722210 PENSION PLAN CONTRIBUTION	5,258	11,328	12,456	12,456	16,502
0012000	5722220 ICMA	13,107	5,613	5,407	5,407	5,836
0012000	5722310 GROUP HEALTH INSURANCE	37,417	36,347	37,822	34,260	38,192
0012000	5722410 WORKER'S COMPENSATION	7,913	8,209	12,594	12,594	13,793
	TOTAL PERSONNEL SERVICES	361,206	376,159	399,748	396,186	437,359
0012000	5723450 CONTRACTUAL SERVICES	34,366	26,679	32,471	32,471	32,372
0012000	5724070 TRAVEL & CONFERENCE	664	400	400	400	448
0012000	5724080 EMPLOYEE EDUCATION	5,225	4,569	3,614	3,614	3,925
0012000	5724110 POSTAGE	86	7,091	250	250	2,250
0012000	5724120 COMMUNICATION	4,353	2,816	5,100	5,100	5,100
0012000	5724515 LIABILITY INSURANCE- AUTO	6,129	8,357	8,357	8,357	8,357
0012000	5724632 INTERNET SERVICE	716	890	960	960	0
0012000	5724670 MAINT & REP-PARK FACILITIES	0	2,844	0	0	0
0012000	5724710 COPY MACHINE	1,505	2,215	5,003	5,003	5,003
0012000	5724820 SPECIAL EVENTS	24,704	53,859	40,000	40,000	53,400
0012000	5725205 COMPUTER EQUIPMENT	1,791	6,949	8,480	8,480	8,780
0012000	5725210 SUPPLIES	3,627	4,282	6,900	6,900	5,900
0012000	5725220 UNIFORMS	1,931	2,951	4,355	4,355	4,490
0012000	5725230 FUEL	5,964	7,105	11,378	8,500	9,378
0012000	5725410 MEMBERSHIP & SUBSCRIPTION	691	600	950	950	1,000
0012000	5725630 FOOTBALL	35,283	51,675	54,921	54,921	54,885
0012000	5725631 CHEERLEADERS	4,793	19,304	13,215	13,215	18,186
0012000	5725670 SPECIAL RECREATION PROGRAMS	7,930	23,527	18,040	18,040	18,620
0012000	5725680 SENIOR CITIZENS PROGRAMS	17,757	21,091	47,432	47,432	47,317
	TOTAL OPERATING EXPENSES	157,515	247,204	261,826	258,948	279,411
0012000	5729920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL RECREATION	518,721	623,363	666,574	655,134	721,770



PARKS AND RECREATION DEPARTMENT BUDGET HIGHLIGHTS

4820 Special Events – Additional funds were allocated for the 4th of July and State of the City resulting in a total increase of \$13,400.

5670 Special Recreation Programs –This line item was increased to cover the cost of two new special recreation programs called Summer Teen Program and Silver Sneaker FLEX Fitness Classes.



GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Gibson-Bethel Community Center is approximately 30,000 square foot facility with a fitness room, a basketball gymnasium, multipurpose room, arts and craft room, classroom space for programs and activities and a computer lab. The Community Center offers a variety of activities and classes for people of all ages. A strong emphasis is placed on youth-oriented programs such as afterschool programs, tutorial sessions, summer camps, youth sports, cultural arts, fitness and enrichment programs such as music production and arts. In addition, the community center is utilized for meetings, conferences, educational seminars and special events.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2018

- Implemented new summer teen program for youth entering 6th through 10th grades that featured a computer coding class, clubs and field trips.
- Incorporated new activities into the after-school program and summer camp curriculum (recycled art class, weekly soccer clinics, and STEM program).
- Replaced ten (10) computers in the computer lab.
- Resurfaced the indoor gymnasium floor.
- Offered twice weekly fitness classes for Silver Sneakers members, and free fitness center memberships.
- Offered free tax preparation through the Volunteer Income Tax Assistance (VITA) program to low income residents needing assistance.

GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2019

- Provide new, in-demand recreational and educational programs or classes.
- Increase monthly and annual fitness memberships by 10%.
- Host scheduled sport related clinics.



GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Day Camp Participants	89	100	110	125	125
Spring Camp Participants	43	42	40	40	40
Winter Camp Participants	16	35	28	35	35
Summer Camp Participants	113	120	100	100	100
After School Program Participants	72	86	94	100	100
Fitness Center Members	54	75	142	160	165
Boot Camp	0	25	281	35	35
Jazzercise	0	55	50	60	60
Facility Rentals	0	156	252	200	225



GIBSON-BETHEL COMMUNITY CENTER FY 2018-2019
001-2020-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0012020	5721210 SALARIES - REGULAR	189,657	179,017	185,727	185,727	183,035
0012020	5721310 SALARIES - PART TIME	194,325	218,377	264,235	234,235	266,831
0012020	5721310 SALARIES - OVERTIME	0	1,439	0	0	0
0012020	5722110 F.I.C.A.	29,569	31,712	34,422	34,422	34,415
0012020	5722210 PENSION PLAN CONTRIBUTION	1,817	3,772	5,074	5,074	3,923
0012020	5722220 ICMA	6,406	5,893	6,423	6,423	8,588
0012020	5722310 GROUP HEALTH INSURANCE	38,330	34,086	37,822	30,281	38,192
0012020	5722410 WORKER'S COMPENSATION	13,311	10,685	18,403	18,403	18,400
	TOTAL PERSONNEL SERVICES	473,415	484,982	552,106	514,565	553,384
0012020	5723450 CONTRACTUAL	984	0	3,025	3,025	18,025
0012020	5724310 UTILITIES-ELECTRICITY	54,649	59,908	60,000	60,000	60,000
0012020	5724670 MAINT & REP-GRDS & STRCTR	11,241	12,636	15,670	15,670	15,524
0012020	5724710 COPY MACHINE	1,349	1,234	2,460	2,460	2,460
0012020	5725205 COMPUTER EQUIPMENT	0	0	4,000	3,850	4,000
0012020	5725210 SUPPLIES	3,272	5,817	7,000	6,000	6,400
0012020	5725640 BASKETBALL	0	0	0	0	4,350
0012020	5725550 SCHOOL PROGRAM	11,946	9,115	8,500	8,500	18,000
0012020	5725660 SUMMER CAMP	8,114	10,523	10,800	10,800	13,700
0012020	5725670 SPECIAL REC PROGRAMS	104	0	0	0	0
	TOTAL OPERATING EXPENSES	91,659	99,233	111,455	110,305	142,459
	TOTAL COMMUNITY CENTER	565,074	584,215	663,561	624,870	695,843



PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Maintenance Division is committed in providing City residents with superior open spaces and clean facilities, maintenance services that are efficient, cost effective, responsive and responsible.

PARKS LANDSCAPING DIVISION FUNCTION

The Parks Landscape and Maintenance Division is committed to providing City residents with clean parks and facilities, maintenance and landscape services that are efficient, cost effective, responsive and responsible. Parks Landscaping and Maintenance Division is responsible for maintaining all city parks and facilities, landscape, playgrounds, athletic fields, including capital improvement projects. Other division functions include City-wide playground inspections, overseeing division work order system, tree service and repairs.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2018

- Outsourced professional landscape maintenance at 6 parks.
- Improved park aesthetics and overall safety for residents and visitors.
- Implemented Request Tracker work order system for effective tracking of maintenance and execution.
- In an effort to keep our parks safe, the parks division has switched to using organic fertilizer and herbicides at its city parks. Thanks to our Mayor and Commissioners, the department and city contractor, Mainguy Landscape Services, now use a combination of toxin-free solutions
- on sports fields and park open green spaces. Kids enrolled in our outdoor youth sports programs are less exposed to harmful chemicals or picking up pesticides residue on their skin, clothes and shoes.
- Completed several park improvement projects: resurfaced play courts and installed a new shade structure at Brewer Park; installed new perimeter asphalt trail at South Miami Park; install new thor guard lightning prediction warning systems at Palmer and South Miami Park; install new irrigation system and sod at Dog Park, just to name a few.



PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2019

- Outsource six (6) additional parks for professional landscaping.
- Begin comprehensive report of accessibility issues in parks and required improvements.
- Parks Superintendent successfully pass NRPA’s Certified Playground
- Safety Inspector exam.

PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Cleaning of Parks' Bathrooms	1,980	2,000	3,120	3,120	3,640
Pickup of Litter in City Parks	1,750	1,750	2,704	2,704	3,536
Mowing of 13 City Parks	300	310	390	390	390
Clean lake (Fuchs Park)	0	1	1	2	2
Inspection of Playgrounds	100	100	96	96	96
Repair of Playgrounds	30	35	10	10	7



PARKS LANDSCAPE BUDGET FY 2018-2019

001-1750-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0011750	5191210 SALARIES - REGULAR	204,003	134,190	129,327	104,618	139,752
0011750	5191410 SALARIES - OVERTIME	2,816	1,396	4,000	2,000	4,000
0011750	5192110 F.I.C.A.	15,594	10,281	10,200	7,906	10,997
0011750	5192210 PENSION PLAN CONTRIBUTION	8,115	8,547	5,503	5,503	9,497
0011750	5192220 ICMA	1,336	474	2,116	2,116	0
0011750	5192310 GROUP HEALTH INSURANCE	43,033	23,166	22,693	15,413	22,915
0011750	5192410 WORKER'S COMPENSATION	6,106	5,390	5,240	5,240	5,691
	TOTAL PERSONNEL SERVICES	281,003	183,444	179,079	142,796	192,852
0011750	5193450 CONTRACTUAL SERVICES	91,440	110,759	165,812	165,812	176,138
0011750	5194070 TRAVEL AND CONFERENCE	0	939	355	0	355
0011750	5194120 COMMUNICATION	605	725	1,800	1,800	780
0011750	5194350 ELECTRICITY-CITY PARKS	46,021	46,648	50,000	50,000	50,000
0011750	5194420 OUTSIDE SERV RENTAL	0	0	1,000	500	1,000
0011750	5194515 AUTO INSURANCE	1,500	1,233	1,233	1,233	1,233
0011750	5194620 MAINTENANCE & REPAIRS	68,491	38,045	80,000	75,000	80,000
0011750	5195210 SUPPLIES	3,162	2,784	9,000	7,000	9,348
0011750	5195220 UNIFORMS	3,078	1,431	2,975	2,975	2,475
0011750	5195230 FUEL	5,267	6,289	10,047	8,500	8,047
0011750	5195410 MEMBERSHIPS & SUBSCRIPTIONS	0	123	365	365	365
	TOTAL OPERATING EXPENSES	219,564	208,976	322,587	313,185	329,741
	TOTAL LANDSCAPE MAINT.	500,567	392,420	501,666	455,981	522,593



PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –

Professional Landscape Services at six Parks	123,000
Palmer Park office internet and phone service	1,400
Waste Management Annual Permit Fee	30
Fertilization, herbicide, cultivation and laser grading for city athletic fields	7,000
Monthly Monitoring of Burglar Alarm System (i.e. Dante Park office @ \$40 and Palmer Park concession stand @ \$40)	960
Toro Pest Management for Palmer Park (maintenance and rodent monitoring)	1,020
One Two Tree Pest Free: Flea and Tick Control Program for SOMI Dog Park - \$125 monthly service at 12 months	1,500
ADA certified mulch for City playgrounds - 100 cubic yards	5,000
Misc. tree maintenance work at City Parks and Stump Removal	10,000
Repair field lights at Palmer Park and Murray Park - 1000-watt 55 qty. 25 qty. fuse kit 1000-watt MH Ballast Kit 10 qty	22,000
MRC Plumbing - Back Flow Maintenance at Fuchs Park and Community Center	700
Miami Dade County Life Safety Permit (Palmer Park Concession Stand)	28
TOTAL	176,138



COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

Murray Park Aquatic Center offers water based programs for participants of all ages and abilities six (6) months throughout the year. Aquatic programs and courses are represented in four (4) categories of function: recreational swim, learn-to-swim, water fitness and special events.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2018

- Offered a variety of programs and trainings, including private and group learn-to-swim classes, open swim, water aerobics classes and recreation swim team.
- Established an eight (8) week summer Junior Lifeguard program for teens entering grades 6 through 10.
- Recreation Swim Team increased to five (5) day per week, and youth (ages 6-14) were able to register for one of two levels, beginner or intermediate/advanced.
- Partnered with the University of Miami to offer a free public swim clinic for all ages. Participants learned about water safety, watched demonstrations and practiced lifesaving skills.
- Maintained partnership with the USA Swimming Foundation Make a Splash Program.
- Offered fifty (50) swim lesson scholarships to low income residents.



COMMUNITY POOL OBJECTIVES FOR FY 2019

- Provide recreational and competitive swim programs.
- Offer swim lesson scholarships to low income residents.
- Increase participation in water aerobics program.
- Provide safe and secure aquatic complex for all patrons.

COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Lifeguard Certifications	4	5	12	12	8
Learn to Swim Participants (paid)	35	75	100	120	300
Water Aerobics (paid)	10	15	25	30	70
Facility Rentals	0	0	5	6	6



COMMUNITY POOL BUDGET FY 2018-2019

001-2030-572

SIX MONTHS OPERATIONS

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0012030	5721310 SALARIES - PART TIME	31,090	32,988	52,540	52,540	53,056
0012030	5722110 F.I.C.A.	2,382	2,524	4,019	4,019	4,059
0012030	5722410 WORKER'S COMPENSATION	1,503	1,307	2,149	2,149	2,170
	TOTAL PERSONNEL SERVICES	34,975	36,818	58,708	58,708	59,285
0012030	5723450 CONTRACTUAL SERVICES	21,292	23,490	24,195	24,195	23,795
0012030	5724080 EMPLOYEE EDUCATION	1,046	1,571	2,100	2,100	2,065
0012030	5724320 UTILITIES WATER & SEWER	7,775	11,758	25,000	18,000	25,000
0012030	5724350 ELECTRICITY	7,354	6,379	9,600	9,600	9,600
0012030	5724670 MAINTENANCE & REPAIR	8,764	4,887	10,000	10,000	10,000
0012030	5724820 SPECIAL EVENTS	494	559	1,500	1,500	1,500
0012030	5725210 SUPPLIES	10,560	12,033	11,000	11,000	11,000
0012030	5725220 UNIFORMS	178	597	800	800	885
	TOTAL OPERATING EXPENSES	57,463	61,274	84,195	77,195	83,845
	TOTAL COMMUNITY CENTER	92,438	98,092	142,903	135,903	143,130



COMMUNITY POOL BUDGET HIGHLIGHTS
6-Months of Operation

3450 Contractual Services –

Pool Chemicals (approximately \$1,000 per Month)	12,500
Starfish Aquatic Institute Authorized Provider for Learn to Swim Classes	350
Starfish Aquatic Institute Authorized Provider fee for Lifeguard Training classes	350
Community lifeguard training class	500
CES Preventative Maintenance Service	2,700
Water Aerobics Instructor (3 classes weekly for 8 months @ \$45/class) March – October	4,320
50 State Security: Video monitoring and alert services for 3 pool cameras at \$225 a month	2,700
Florida Health Department Operating Permits (Main Pool and Splash Pad)	375
TOTAL 6 Month Operations	23,795



TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a unique clay court facility and a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The Tennis Facility offers women's clinics, instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS ACCOMPLISHMENTS FOR FY 2018

- Increased number of participants who booked private and group lessons by one (1) of four (4) tennis professionals certification through the United States Processional Tennis Association (USPTA).
- Installed new heavy-duty perimeter fence around the tennis courts that features four (4) pedestrian entry/exit gates and two (2) service gates.
- Replaced existing irrigation system on all six (6) clay courts and added 30 tons of new Har-tru surface material to reestablish court quality.
- Offered a quality after school and full and half day camp programs to youth in various skill level groups.

TENNIS OBJECTIVES FOR FY 2019

- Increase attendance by 5% for each program.
- Provide at least one new tennis recreational program, for example, pickle ball.
- 100% of patrons will remain safe while visiting the City's tennis facilities.



TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PROJECTED FY 2018	ESTIMATED FY 2019
Drop-In Court Rentals (hours per month)	0	715	805	810	1,000
Winter Camp	0	33	37	40	40
Spring Camp	0	20	24	30	40
Summer Camp	0	150	175	175	175
After School Program	0	80	100	100	125
Adult Women's Clinic	0	65	75	80	100
Private Lesson (hours)	0	300	350	425	1,928



TENNIS BUDGET FY 2018-2019
001-2010-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0012010	5721210 SALARIES - REGULAR	35,317	105,813	126,995	126,995	128,439
0012010	5721310 SALARIES - PART TIME	15,334	18,399	35,869	35,869	36,222
0012010	5721410 SALARIES - OVERTIME	0	743	0	0	0
0012010	5722110 F.I.C.A.	3,838	9,452	12,459	12,459	12,597
0012010	5722210 PENSION PLAN CONTRIBUTION	0	0	0	0	1,804
0012010	5722220 ICMA	1,167	6,163	8,890	8,890	7,048
0012010	5722310 GROUP HEALTH INSURANCE	9,141	12,214	15,129	13,665	15,277
0012010	5722410 WORKER'S COMPENSATION	2,460	4,172	6,661	6,661	6,735
	TOTAL PERSONNEL SERVICES	67,257	156,956	206,003	204,539	208,122
0012010	5723450 CONTRACTUAL SERVICES	120,699	103,071	114,456	154,456	162,000
0012010	5724120 COMMUNICATION	772	622	1,020	1,020	1,020
0012010	5724125 TELEPHONE	0	1,148	2,280	2,280	2,280
0012010	5724620 MAINT & REP-OPERAT EQUIP	2,127	6,034	7,145	7,145	7,145
0012010	5724634 MAINTENANCE - INTERNET SERVICE	636	0	0	0	0
0012010	5724670 MAINTENANCE & REPAIR	9,688	0	10,700	7,000	10,700
0012010	5725205 COMPUTER EQUIPMENT	2,540	0	1,950	1,950	2,189
0012010	5725210 SUPPLIES	5,865	6,116	4,650	4,650	4,650
0012010	5725220 UNIFORMS	68	648	750	750	1,300
	TOTAL OPERATING EXPENSES	142,395	117,639	142,951	179,251	191,284
	TOTAL TENNIS	209,652	274,595	348,954	383,790	399,406

TENNIS BUDGET HIGHLIGHTS

3450 Contractual Services – This line item increased by \$47,544 compared to fiscal year 2017-2018 due to an increase in demand for tennis lessons.



NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's newly established Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.



NON-DEPARTMENTAL BUDGET FY 2018-2019
001-2100-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
0012100	5192250 SECTION 185 CONTRIBUTION	94,645	103,295	100,000	102,030	106,000
0012100	5199924 SETTLEMENTS	0	0	1,025,000	1,025,000	0
	TOTAL PERSONNEL SERVICES	94,645	103,295	1,125,000	1,127,030	106,000
0012100	5819120 INTRA-GOV TRANSFER-DEBT SERVICE	315,937	315,000	1,660,027	390,027	329,345
0012100	5819130 INTRA-GOV EMERG RESERVES FUND	125,000	56,925	0	0	222,800
0012100	5819140 INTRA-GOV CAPITAL IMPROV PRO FUND	1,049,581	1,929,198	2,497,717	2,497,717	1,319,392
0012100	5819160 INTRA-GOV REVENUE STABILIZATION	50,000	10,000	0	0	0
0012100	5819161 INTRA-GOV GRANT MATCH	50,000	10,000	0	0	0
0012100	5819162 INTRA-GOV INSURANCE RESERVE	50,000	10,000	0	0	0
0012100	5819163 INTRA-GOV TAX EQUALIZATION	50,000	10,000	0	0	0
0012100	5819164 INTRA-GOV BUILDING CAPITAL RESERVE	50,000	10,000	0	0	0
0012100	5819165 INTRA-GOV PARKS ACQUISITION DEV	50,000	10,000	0	0	0
0012100	5819166 INTRA-GOV PEDESTRIAN CROSSING ADQ FUND	0	0	0	0	0
	TOTAL TRANSFERS	1,790,518	2,361,123	4,157,744	2,887,744	1,871,537
	TOTAL NON -DEPARTMENTAL	1,885,163	2,464,418	5,282,744	4,014,774	1,977,537

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.



SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

TREE TRUST FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND

PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPS AND MAINT TRUST FUND



STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the “Florida Air and Water Pollution Control Act,” (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City’s boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees are assessed through the water billing system managed by the Miami-Dade County Water and Sewer Department (WASD). However, those customers with private water wells and septic are billed directly by the City of South Miami Finance Department.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an “ERU” (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at \$4.50 per month.

The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.



STORMWATER DRAIN TRUST FUND DEBT SERVICE

Department of Emergency Resource Management

FEMA-Secondary Canal Dredging Project

Ordinance 17-06-1885

\$270,363

FY	DATE	AMOUNT	PRINCIPAL	INTEREST	BALANCE
2010	12/1/2009	28,536.00	27,036.00	1,500.00	243,327.00
2011	12/1/2010	28,521.00	27,036.00	1,485.00	216,291.00
2012	12/1/2011	28,536.00	27,036.00	1,500.00	189,255.00
2013	12/1/2012	28,536.00	27,036.00	1,500.00	162,219.00
2014	12/1/2013	28,536.00	27,036.00	1,500.00	135,183.00
2015	12/1/2014	28,536.00	27,036.00	1,500.00	108,147.00
2016	12/1/2015	28,536.00	27,036.00	1,500.00	81,111.00
2017	12/1/2016	28,536.00	27,036.00	1,500.00	54,075.00
2018	12/1/2017	28,536.00	27,036.00	1,500.00	27,039.00
2019	12/1/2018	28,539.00	27,039.00	1,500.00	0.00
Total		285,348.00	270,363.00	14,985.00	



**STORMWATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	263,239	180,319	161,976	161,976	55,735
	REVENUES					
1110000	3143000 UTILITY TAX-STORMWATER	6,580	5,677	10,000	10,000	10,000
1110000	3301000 INTERGOVERNMENTAL REVENUE	376,794	392,018	375,000	375,000	375,000
1110000	3612000 INTEREST INCOME	3,323	4,686	1,850	3,710	4,000
	TOTAL REVENUE	386,697	402,381	386,850	388,710	389,000
	EXPENDITURES					
1111730	5411210 REGULAR SALARY	34,592	36,507	36,937	36,937	39,099
1111730	5411410 OVERTIME	0	1,668	0	0	0
1111730	5412110 FICA	2,638	2,898	2,826	2,826	2,991
1111730	5412210 PENSION PLAN CONTRIBUTION	2,006	4,281	1,984	1,984	2,101
1111730	5412310 GROUP HEALTH INSURANCE	7,743	7,210	8,597	6,783	7,638
1111730	5412410 WORKER'S COMPENSATION	3,815	2,958	4,864	4,864	5,150
	TOTAL PERSONNEL SERVICES	50,794	55,522	55,208	53,394	56,979
1111730	5413450 CONTRACTUAL SERVICES	30,067	12,367	120,655	115,000	149,045
	TOTAL OPERATING EXPENSES	30,067	12,367	120,655	115,000	149,045
1111730	5416490 CONSTRUCTION PROJECTS	111,578	102,835	180,000	148,021	50,000
	TOTAL CAPITAL OUTLAY	111,578	102,835	180,000	148,021	50,000
1111730	5417100 DEBT - PRINCIPAL	27,036	0	27,036	27,036	27,039
1111730	5417200 DEBT- INTEREST	142	0	1,500	1,500	1,500
	TOTAL DEBT EXPENSES	27,178	0	28,536	28,536	28,539
	TOTAL EXPENDITURES	219,617	170,724	384,399	344,951	284,563
1111730	5819120 TRANSFER-GEN FUND	250,000	250,000	150,000	150,000	150,000
	TOTAL OTHER FINANCING SOURCES	250,000	250,000	150,000	150,000	150,000
	TOTAL FUND EXPENSES	469,617	420,724	534,399	494,951	434,563
	ENDING FUND BALANCE	180,319	161,976	14,427	55,735	10,172



STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

3450 Contractual Services –

Maintenance Interlocal Agreement with Miami-Dade County. Canal Maintenance City Share 57%	95,300
DERM Annual Operating Permit Renewal Fee	900
FDEP Annual Regulatory Program & Surveillance Fee 2012	345
NPDES Interlocal Agreement payment permit	2,500
Citywide Drainage Improvement for EPA NPDES MS4 permit	8,000
Citywide Storm drain Cleanout	32,000
Cost of Stormwater Non-Residential Fee for the Non-ad valorem Billing	<u>10,000</u>
TOTAL	<u><u>149,045</u></u>

6490 Construction Projects -

Citywide Drainage Improvements	<u>50,000</u>
TOTAL	<u><u>50,000</u></u>



LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County (70.40%) and all eligible municipalities (29.60%); and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- a) Public transportation operations and maintenance.



- b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- c) Roadway and right-of-way drainage.
- d) Street lighting.
- e) Traffic signs, traffic engineering, signalization, and pavement markings.
- f) Bridge maintenance and operation.
- g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks.”

**LOCAL OPTION GAS TRUST FUND
CITY OF SOUTH MIAMI FUND 112**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	349,900	191,938	229,241	229,241	225,134
	REVENUES					
1120000	3121000 LOCAL OPTIONS TAXES	79,350	81,911	78,243	78,243	73,686
1120000	3301000 INTERGOV REVENUE	0	0	0	0	0
1120000	3612000 INTEREST INCOME	1,509	392	2,400	2,400	1,500
	TOTAL REVENUE	80,859	82,303	80,643	80,643	75,186
	EXPENSES					
1121730	5416210 INFRASTRUCTURE PROJECTS	238,821	45,000	100,000	84,750	85,000
	TOTAL CAPITAL OUTLAY	238,821	45,000	100,000	84,750	85,000
	TOTAL FUND EXPENSES	238,821	45,000	100,000	84,750	85,000
	ENDING FUND BALANCE	191,938	229,241	209,884	225,134	215,320

LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects –

Citywide Street Improvements/ Resurfacing	85,000
TOTAL	85,000



HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devices. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District Improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be \$1,000 per parking space per year payable at the time of renewal of the local business tax.



**HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	20,250	27,250	32,250	32,250	35,305
	REVENUES					
1160000	3419060 PARKING EXCEPTION	32,000	30,000	28,000	28,000	28,000
1160000	3612000 INTEREST INCOME	0	0	55	55	100
	TOTAL REVENUE	32,000	30,000	28,055	28,055	28,100
	EXPENSES					
1161410	5819120 TRANSFER TO GEN FUND	25,000	25,000	25,000	25,000	25,000
	OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	25,000
	TOTAL FUND EXPENSES	25,000	25,000	25,000	25,000	25,000
	ENDING FUND BALANCE	27,250	32,250	35,305	35,305	38,405



PARKS AND RECREATION FACILITIES IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected, and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.



The Parks and Recreation Facilities Impact Fee Schedule:

Unit Type	Number of Bedrooms	Persons per Housing Unit [1]	Proposed Fee
Multifamily Unit	All Sizes	1.34	\$1,366
Single Unit	0-3	2.54	\$2,590
Single Unit	4+	3.45	\$3,919
Single Unit	Avg.	2.80	\$2,865

**PARKS FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	44,592	129,449	170,929	170,929	206,093
	REVENUES					
1170000	3246100 PARKS FACILITIES IMPACT FEES-RESIDENTIAL	78,150	40,370	0	33,332	0
1170000	3246200 PARKS FACILITIES IMPACT FEES-COMMERCIAL	6,109	0	0	0	0
1170000	3612000 INTEREST INCOME	598	1,110	0	1,832	0
	TOTAL REVENUE	84,857	41,480	0	35,164	0
	EXPENSES					
1172000	5726110 LAND ACQUISITION	0	0	0	0	206,093
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	129,449	170,929	170,929	206,093	0



TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Tree Trust Fund.*

- (1) Creation of the Tree Trust Fund. A Tree Trust Fund, was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.
- (2) Disbursement and maintenance of the Tree Trust Fund. Monies obtained for the Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.
- (3) Source of monies for the Tree Trust Fund. The Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) and (3) cannot be met.
- (4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.



TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	7,528	20,528	28,043	28,043	43,196
	REVENUES					
1180000	3430000 PHYSICAL ENVIRON CHARGE	13,000	17,835	0	15,153	0
	TOTAL REVENUE	13,000	17,835	0	15,153	0
	EXPENSES					
1181750	5193450 CONTRACTUAL SERVICES	0	10,320	25,000	0	20,000
	OTHER FINANCING SOURCES	0	10,320	25,000	0	20,000
	TOTAL FUND EXPENSES	0	10,320	25,000	0	20,000
	ENDING FUND BALANCE	20,528	28,043	3,043	43,196	23,196



PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002, the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuring year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed \$116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.



**PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	1,276,577	995,030	820,342	820,342	961,092
	REVENUES					
1240000	3126000 INTERGOVERNMENTAL REVENUE	440,668	435,063	440,000	460,000	440,000
1240000	3612000 INTEREST INCOME	8,181	3,876	10,000	10,000	10,000
	TOTAL REVENUE	448,849	438,939	450,000	470,000	450,000
	EXPENDITURES					
1241730	5416490 CONSTRUCTION PROJECTS	730,396	613,627	655,000	329,250	606,500
	TOTAL CAPITAL OUTLAY	730,396	613,627	655,000	329,250	606,500
	TOTAL FUND EXPENSES	730,396	613,627	655,000	329,250	606,500
	ENDING FUND BALANCE	995,030	820,342	615,342	961,092	804,592



PEOPLE’S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

South Miami Intermodal Transportation Plan - Contingency	50,000
Citywide Street Improvements/ Resurfacing	25,000
SW 64 ST Bike Lane and Roadway Widening (62 AVE to 69 AVE)	50,000
SW 64 ST Bike Lane and Roadway Widening (62 AVE to 57 AVE)	84,000
Citywide Neighborhood Greenways Sharrows and Signs	100,000
Citywide Directional Street Signs Replacements	50,000
62 Ave Design and Roadway Reconstruction (US1 to SW 85th ST) Including Sidewalk Improvement between SW 78th ST and SW 80th ST)	120,000
Citywide Sidewalk Repairs	30,000
Road Resurfacing - SW 78TH TR (67 AVE to 68 AVE)	12,500
Road Resurfacing - SW 66TH AVE 72 ST to ST END)	22,500
Road Resurfacing - SW 64TH CT (68 ST to 70 ST)	12,500
Road Resurfacing - SW 64TH AVE (64 ST to 66 ST)	12,500
Road Resurfacing - SW 65TH ST (66 AVE TO 67 AVE)	12,500
Road Resurfacing SW 74th St (67 AVE to 75 TERR) - School	25,000
TOTAL	606,500



**PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	623,024	735,237	652,141	652,141	491,056
	REVENUES					
1250000	3126000 INTERGOVERNMENTAL REVENUE	112,213	108,766	110,000	115,165	110,000
	TOTAL REVENUE	112,213	108,766	110,000	115,165	110,000
	EXPENDITURES					
1251730	5413450 CONTRACTUAL SERVICES	0	41,175	277,748	276,250	277,748
	TOTAL OPERATING EXPENSES	0	41,175	277,748	276,250	277,748
1251730	5416490 CONSTRUCTION PROJECTS	0	150,687	0	0	0
	TOTAL CAPITAL OUTLAY	0	150,687	0	0	0
	TOTAL FUND EXPENSES	0	191,862	277,748	276,250	277,748
	ENDING FUND BALANCE	735,237	652,141	484,393	491,056	323,308

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

3450 Contractual Services-

Contract for a Circulator System	274,568
Circulator Application	3,180
TOTAL	277,748



REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

REVENUE STABILIZATION FUND CITY OF SOUTH MIAMI FUND 150

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	60,000	60,000	60,000
	REVENUES					
	TRANSFER FROM GEN					
1500000	3811000 FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	10,000	0	0	0
	EXPENSES					
1501410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	50,000	60,000	60,000	60,000	60,000



GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

GRANT MATCH RESERVE FUND CITY OF SOUTH MIAMI FUND 151

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	60,000	60,000	60,000
	REVENUES					
	TRANSFER FROM GENERAL					
1510000	3811000 FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	10,000	0	0	0
	EXPENSES					
1511410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	50,000	60,000	60,000	60,000	60,000



INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

INSURANCE RESERVE FUND CITY OF SOUTH MIAMI FUND 152

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	60,000	60,000	60,000
	REVENUES					
1520000	3811000 TRANSFER FROM GENERAL FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	10,000	0	0	0
	EXPENSES					
1521410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	50,000	60,000	60,000	60,000	60,000



TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3-month gap) in the event of significant state budget reduction.

TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	60,000	60,000	60,000
	REVENUES					
	TRANSFER FROM GENERAL					
1530000	3811000 FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	10,000	0	0	0
	EXPENSES					
1531410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	50,000	60,000	60,000	60,000	60,000



BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	60,000	60,000	60,000
	REVENUES					
1540000	3811000 TRANSFER FROM GENERAL FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	10,000	0	0	0
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	50,000	60,000	60,000	60,000	60,000



CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND

CITY OF SOUTH MIAMI FUND 155

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories:

- 1) Acquisition;
- 2) Development; and
- 3) Improvement.

Each year as part of the City's annual budget process, the Director of Parks and Recreation shall submit a proposed spending plan, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year.

Each proposed project will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the Department of Parks and Recreation through a community process involving the Parks and Recreation Board.

The Acquisition Fund will be used to pay for aspects of projects, that may potentially be acquired (including surveys and appraisals) and for the acquisitions themselves. In making its recommendations, through the Parks Director and the City Manager, regarding the funding of the Acquisition Fund projects, the Parks and Recreation Board will consider multiple criteria.



**CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS & MAINTENANCE FUND
CITY OF SOUTH MIAMI FUND 155**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	50,000	310,000	310,000	310,000
	REVENUES					
1550000	3699201 MISCELLANEOUS REVENUE	0	250,000	0	0	0
1550000	3811000 TRANSFER FROM GENERAL FUND	50,000	10,000	0	0	0
	TOTAL REVENUE	50,000	260,000	0	0	0
	EXPENSES					
1552000	5726110 LAND ADQUISITION	0	0	25,0000	0	310,000
	OTHER FINANCING SOURCES	0	0	250,000	0	0
	TOTAL FUND EXPENSES	0	0	250000	0	0
	ENDING FUND BALANCE	50,000	310,000	60,000	310,000	0



PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT AND MAINT TRUST FUND

CITY OF SOUTH MIAMI FUND 156

As adopted via Ordinance 13-18-2302, any monies deposited into the fund and their interest or investment earnings shall be applied as follows:

- a) Categories, subcategories and projects: The Fund has three (3) major categories:
 - 1) Acquisition;
 - 2) Development; and
 - 3) Improvement.

Each year as part of the City's annual budget process, the City Manager shall submit a proposed spending plan for the Fund, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year. Over the term of the program, funding and expenditures will be consistent with this section, unless the City Commission by supermajority (4/5) vote determines otherwise.

- b) Each proposed project of this Fund will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the applicable City Departments.
- c) The acquisition category will be used to pay for acquisition projects. In making recommendations regarding the funding of the acquisition fund projects, the City Manager will consider the following criteria:
 - i) Has the project been subject to a public review process or is it consistent with approved plans, such as a neighborhood plan or a sea level rise or watershed plan?
 - ii) Does the project address deficiency or underserved communities?
 - iii) Is the project in an area experiencing growth?
 - iv) Does the project address an immediate health or safety problem, or take advantage of an opportunity that will be lost unless action is taken?
 - v) Does the project contribute to solving major challenges facing our community?



- vi) Does the project have the potential to leverage other resources through the actions of other public agencies, funding from public, private or philanthropic partners, and/or in-kind contributions of time and energy from citizen volunteers?
 - vii) Does the project result in significantly lower operating costs for the City?
 - viii) Does the project demonstrate new and creative methods to meet the community's needs?
 - ix) Does the project demonstrate a high degree of neighborhood involvement and support?
- d) Funds unexpended at the end of any budget year and any unallocated funding shall automatically be carried over within the Fund to the next budget year.

**PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPERATION AND MAINTENANCE TRUST FUND
CITY OF SOUTH MIAMI FUND 156**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	0	0	0	0
	REVENUES					
1560000	3699201 MISCELLANEOUS REVENUE	0	0	0	0	0
1560000	3811000 TRANSFER FROM GENERAL FUND	0	0	0	0	0
	TOTAL REVENUE	0	0	0	0	0
	EXPENSES					
1561790	5196490 CONTRACTUAL SERVICES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	0	0	0



OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND



DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make clearly the City's current Long-Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program. Small and medium sized cities in the state obtain loans from the FMLC, through bonds and backed by MBIA Insurance Corporation.

In this current Fiscal Year, the City of South Miami has no intention of issuing any additional debt to help fund any recurring or nonrecurring capital improvement projects.

Gibson- Bethel Community Center (previously known as South Miami Multi-Purpose Center)

On April 10, 2001 The City of South Miami Commission adopted Ordinance 11-01-1742 authorizing the City Manager to enter into agreement with the Florida Municipal Loan Council for the borrowing of \$2.5 million and using South Miami Hospital's annual contribution of \$150,000. This Commission administers a loan program with a variable rate revolving loan pool uniquely designed for Florida local governments. Funding for the program was through an AAA rated tax-exempt bond issue administered by the Florida League of Cities on behalf of local governments in order to achieve better economies of scale. The program was created pursuant to Chapter 163, part 1, of Florida State statutes, for the purpose of issuing the bonds.

In 1998, the City was awarded a grant by the Safe Neighborhood Park (SNP) Agency to construct a multi-purpose center at Murray Park. The SNP Grant required a dollar for dollar match, and contingent upon the City utilizing its own match before the Agency released its own. The purpose of the Multipurpose Community Center is to provide social and recreational activities for all residents of South Miami.



CITY OF SOUTH MIAMI MUNICIPAL PARKING GARAGE

The City secured financing for the design and construction of the Municipal Parking Garage on SW 73rd Street.

The City of South Miami entered into a lease agreement with Mark Richman Properties Inc. (MRP) to manage the Municipal Garage. The Parking Garage exists of ground floor retail space and restaurants with 4-floors of public parking.

MRP compensates the City a minimum rent guaranteed payment in addition to the payment of all debt service on the Florida League of Cities Bonds Issued. Payment of the debt service shall commence as to the amount drawn on the Florida League of Cities Bond Issue and any other debt on the date the funds were drawn and are payable in accordance with the principal and interest payment schedule established by the Florida Municipal Loan Council (FMLC) for the City of South Miami pursuant to the issuance of FMLC Revenue Bonds, series **2002A** and **2006**.

Interest is paid at the same rate as the City's rate of interest on the bonds together with a pro-rata share of all the total amount of the borrowing so as to include amortized expenses of the bond, and all costs associated with the bonds.

Furthermore, in March of 2008, the City Commission authorized the City Manager to execute an additional loan with SunTrust Bank for one million dollars. The purpose of the SunTrust loan was to repay \$300,000 to the City's reserve account, which funds were utilized for improvements made to the street immediately adjacent to the parking garage. Seven hundred thousand dollars from the SunTrust Loan was earmarked for the completion of the construction of the parking garage.

MRP is not subsidized by the City and pays its full share of borrowing expenses. The funds used by MRP for design and construction of the parking garage project represent 83.36% of the funds borrowed on the Bonds and 70% of the SunTrust Loan.

Background on "Private Loan" and "Private Activity". \$2,500,000 of the proceeds of the 2002 Loan were in turn loaned to the Developer ("Developer Loan") on June 12, 2002. The City also entered into a Lease Agreement with the Developer on March 11, 2005 ("Developer Agreement") whereby the Developer would operate the Garage Project and retain certain income from the Garage Project for a term of 50 years from the opening date of the Garage Project. Thus the Developer Agreement expires in 2057 as the Garage Project was completed in 2007. These two actions constituted an impermissible private loan and impermissible private activity, respectively, under Section 141 of the Internal Revenue Code of 1986, as amended ("Code"), adversely affecting the governmental status of the Council Bonds. The private loan arose immediately upon making the Developer Loan. The private activity did not arise at the time of the Developer Agreement. It did not occur until parking rates were first charged at the Garage Project in January of 2008.



IRS Procedures and Negotiations. On July 13, 2010, the City, jointly with the Issuer (FMLC), approached the Internal Revenue Service ("IRS") to seek permission to apply for a settlement under the Voluntary Compliance Agreement Program ("VCAP") in order to preserve the tax-exempt status of the Council Bonds and the 2009 SunTrust Loan under the Code. As the name implies, the VCAP program involves a self-reporting of potential problems with a tax-exempt issue or series of tax exempt issues and that is what the City undertook. The procedure is therefore somewhat different than an IRS Examination because it is self-reported and typically more beneficial to an issuer of tax exempt bonds. The IRS granted permission for a VCAP and on August 13, 2010, the City and the Issuer jointly submitted a Request for Closing Agreement Pursuant to Internal Revenue Manual Section 7.2.3.3, which outlines the VCAP procedures. An IRS Agent was assigned to the City's VCAP request.

A series of exploratory calls commenced as the agent began to develop the case. Thereafter, negotiations ensued to attempt to resolve all issues with the IRS and protect the status of the Council Bonds and the 2009 Sun Trust Loan under the Code. Specifically, discussions focused on determining any settlement amount to be paid to the IRS to resolve the matter, the language of the settlement agreement, and the amount of Council Bonds and 2009 SunTrust Loan to be redeemed, or if not immediately eligible for redemption, defeased until the first redemption date. The IRS and City of South Miami came to an agreement and due to this issue, defeased a partial amount of the 2002A and 2006 FMLC Bonds and all of the SunTrust 2009 loan. The City's new loan which was used to due accomplish the required negotiation is the new SunTrust 2011 loan for \$7,575,000.

BB&T 2015 Loan Refinance

In 2012 the City of South Miami in conjunction with the City's Financial Advisor requested bank loan proposals on a 15 year and 20 year basis to refund all of the City's outstanding 2001A and 2002A loans.

The City closed in 2015 on the refinancing loan with an attractive 17-year loan at a fixed interest rate of 2.80%. Additionally, the loan provided the City flexibility to prepay on any payment date with NO prepayment penalty. Based upon the interest rate of 2.80% with BB&T, the refunding provides a present value savings of approximately \$828,000 or 17% of the principal amount refunded.



FLORIDA MUNICIPAL LOAN COUNCIL BOND 2006						
FY	DATE	PRINCIPAL	INTEREST	FEES	TOTAL	BALANCE
9/30/17	10/01/16	40,000	28,959	2,000	68,959	1,270,000
	04/01/17		27,959	2,000	27,959	
9/30/18	10/01/17	40,000	27,959	2,000	67,959	1,230,000
	04/01/18		26,959	2,000	26,959	
9/30/19	10/01/18	40,000	26,959	2,000	66,959	1,190,000
	04/01/19		25,959	2,000	25,959	
9/30/20	10/01/19	45,000	25,959	2,000	70,959	1,145,000
	04/01/20		25,059	2,000	25,059	
9/30/21	10/01/20	45,000	25,059	2,000	70,059	1,100,000
	04/01/21		24,131	2,000	24,131	
9/30/22	10/01/21	50,000	24,131	2,000	74,131	1,050,000
	04/01/22		23,100	2,000	23,100	
9/30/23	10/01/22	50,000	23,100	2,000	73,100	1,000,000
	04/01/23		22,069	2,000	22,069	
9/30/24	10/01/23	55,000	22,069	2,000	77,069	945,000
	04/01/24		20,934	2,000	20,934	
9/30/25	10/01/24	55,000	20,934	2,000	75,934	890,000
	04/01/25		19,800	2,000	19,800	
9/30/26	10/01/25	60,000	19,800	2,000	79,800	830,000
	04/01/26		18,563	2,000	18,563	
9/30/27	10/01/26	60,000	18,563	2,000	78,563	770,000
	04/01/27		17,325	2,000	17,325	
9/30/28	10/01/27	60,000	17,325	2,000	77,325	710,000
	04/01/28		15,975	2,000	15,975	
9/30/29	10/01/28	65,000	15,975	2,000	80,975	645,000
	04/01/29		14,513	2,000	14,513	
9/30/30	10/01/29	70,000	14,513	2,000	84,513	575,000
	04/01/30		12,938	2,000	12,938	
9/30/31	10/01/30	70,000	12,938	2,000	82,938	505,000
	04/01/31		11,363	2,000	11,363	
9/30/32	10/01/31	75,000	11,363	2,000	86,363	430,000
	04/01/32		9,675	2,000	9,675	
9/30/33	10/01/32	80,000	9,675	2,000	89,675	350,000
	04/01/33		7,875	2,000	7,875	
9/30/34	10/01/33	80,000	7,875	2,000	87,875	270,000
	04/01/34		6,075	2,000	6,075	
9/30/35	10/01/34	85,000	6,075	2,000	91,075	185,000
	04/01/35		4,163	2,000	4,163	
9/30/36	10/01/35	90,000	4,163	2,000	94,163	95,000
	04/01/36		2,138	2,000	2,138	
	10/01/36	95,000	2,138	2,000	97,138	0
	TOTAL:	1,475,000	1,011,597	94,000	2,486,597	



SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	7,575,000	3,125,339	10,700,339	



BB&T 2015 Loan Refinance
Refunding of Series 2001A and 2002A
Full Refunding of all Series 2009
17-Year Term Loan
\$4,948,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	11/1/2016	118,000	65,898	183,898	4,589,000
	5/1/2017	119,000	64,246	183,246	4,470,000
2018	11/1/2017	121,000	62,580	183,580	4,349,000
	5/1/2018	122,000	60,886	182,886	4,227,000
2019	11/1/2018	126,000	59,178	185,178	4,101,000
	5/1/2019	128,000	57,414	185,414	3,973,000
2020	11/1/2019	129,000	55,622	184,622	3,844,000
	5/1/2020	130,000	53,816	183,816	3,714,000
2021	11/1/2020	131,000	51,996	182,996	3,583,000
	5/1/2021	133,000	50,162	183,162	3,450,000
2022	11/1/2021	137,000	48,300	185,300	3,313,000
	5/1/2022	139,000	46,382	185,382	3,174,000
2023	11/1/2022	139,000	44,436	183,436	3,035,000
	5/1/2023	141,000	42,490	183,490	2,894,000
2024	11/1/2023	141,000	40,516	181,516	2,753,000
	5/1/2024	143,000	38,542	181,542	2,610,000
2025	11/1/2024	146,000	36,540	182,540	2,464,000
	5/1/2025	148,000	34,496	182,496	2,316,000
2026	11/1/2025	150,000	32,424	182,424	2,166,000
	5/1/2026	152,000	30,324	182,324	2,014,000
2027	11/1/2026	154,000	28,196	182,196	1,860,000
	5/1/2027	157,000	26,040	183,040	1,703,000
2028	11/1/2027	161,000	23,842	184,842	1,542,000
	5/1/2028	163,000	21,588	184,588	1,379,000
2029	11/1/2028	166,000	19,306	185,306	1,213,000
	5/1/2029	169,000	16,982	185,982	1,044,000
2030	11/1/2029	169,000	14,616	183,616	875,000
	5/1/2030	172,000	12,250	184,250	703,000
2031	11/1/2030	172,000	9,842	181,842	531,000
	5/1/2031	175,000	7,434	182,434	356,000
2032	11/1/2031	177,000	4,984	181,984	179,000
	5/1/2032	179,000	2,506	181,506	0
TOTAL		4,948,000	1,290,237	6,238,237	



DEBT FUND SCHEDULE FISCAL YEAR 2018-2019						
	BALANCE	PRINCIPLE	INTEREST	FEES	PAYMENT	BALANCE
FMLC Series 2006 South Miami Parking Garage	\$1,230,000	\$40,000	\$52,919	\$4,000	\$96,919	\$1,190,000
SunTrust 2011 Loan Refinance South Miami Parking Garage	\$5,130,000	\$480,000	\$225,616	\$0	\$705,616	\$4,650,000
BB&T 2015 Loan Refinance	\$4,227,000	\$254,000	\$123,466	\$0	\$377,466	\$3,973,000
TOTAL	\$10,587,000	\$774,000	\$402,000	\$4,000	\$1,180,000	\$9,813,000



**DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	-82,681	-62,985	-61,784	-61,784	330
	REVENUES					
2010000	3612000 INTEREST INCOME	2,364	2,148	2,000	1,867	2,000
2010000	3669000 S. HOSP FOUNDATION	141,080	142,736	144,125	144,125	145,246
2010000	3669300 RICHMAN PROP LN PMT	722,750	721,481	723,606	723,606	703,409
2010000	3811100 TRANSFER IN FROM GF	315,937	315,000	1,660,027	390,027	329,345
	TOTAL REVENUE	1,182,131	1,181,365	2,529,758	1,259,625	1,180,000
	EXPENDITURES					
2011410	5197110 DEBT PRINCIPLE	686,000	722,000	2,038,000	768,000	774,000
2011410	5197210 DEBT INTEREST	476,435	456,917	425,450	427,017	402,000
2011410	5197310 DEBT OTHER COST	0	1,247	4,000	2,494	4,000
	TOTAL DEBT SERVICE	1,162,435	1,180,164	2,467,450	1,197,511	1,180,000
	ENDING FUND BALANCE	-62,985	-61,784	524	330	330



CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of \$5,000
2. Has an estimated useful life of 3 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.



**CAPITAL IMPROVEMENT PROGRAM FUND
CITY OF SOUTH MIAMI FUND 301**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	839,318	816,531	1,586,887	1,586,887	2,470,608
	REVENUES					
3010000	3811000 TRANSFER FROM GENERAL FUND	1,049,581	1,929,198	2,497,717	2,497,717	1,319,392
	TOTAL REVENUE	1,049,581	1,929,198	2,497,717	2,497,717	1,319,392
	EXPENSES					
3011340	5136430 OPERATING EQUIPMENT	0	109,216	180,000	212,000	100,000
3011410	5136430 FINANCE EQUIPMENT	23,844	39,988	250,000	200,000	50,000
3011410	5136440 FINANCE VEHICLES	24,295	8,300	0	0	0
3011610	5246440 BUILDING VEHICLES	23,636	0	0	0	0
3011720	5346440 SOLID WASTE VEHICLES	124,867	0	293,000	281,350	288,000
3011730	5414625 LANDSCAPE MAINTENANCE	5,585	0	0	0	0
3011730	5416450 CAPITAL IMPROVEMENT	7,080	35,124	345,000	43,220	215,000
3011760	5196450 CAPITAL IMPROVEMENT	0	0	30,000	0	0
3011790	5196450 CAPITAL IMPROVEMENT	75,916	264,359	1,054,000	79,886	1,200,000
3011910	5216440 POLICE VEHICLES	304,742	305,328	332,000	332,000	332,000
3011910	5216450 CAPITAL IMPROVEMENT	0	0	22,500	21,373	30,000
3012000	5726440 PARKS VEHICLES	0	8,364	47,000	30,573	73,000
3012000	5726450 PARKS & REC IMPROVEMENT	431,038	364,505	622,500	397,679	1,347,000
3012010	5726450 CAPITAL IMPROVEMENT	42,865	0	0	0	0
3012020	5726450 CAPITAL IMPROVEMENT	8,500	23,658	99,000	15,915	155,000
3012030	5726450 CAPITAL IMPROVEMENT	0	0	0	0	0
	TOTAL CAPITAL EXPENSES	1,072,368	1,158,842	3,275,000	1,613,996	3,790,000
3011310	5139920 GENERAL CONTINGENCY	0	0	232,000	0	0
	OTHER FUNDING SOURCES	0	0	232,000	0	0
	TOTAL FUND EXPENSES	1,072,368	1,158,842	3,507,000	1,613,996	3,790,000
	ENDING FUND BALANCE	816,531	1,586,887	577,604	2,470,608	0



301-1340-513-6430	Chamber Digital Audio and Rebuild Project	100,000
301-1410-513-6430	New Pay Stations	50,000
301-1720-541-6440	F150 4 door Work Truck with Power Lift Diesel for PW's Dept Street Sweeper	38,000
		<u>250,000</u>
	TOTAL	<u>288,000</u>
301-1730-541-6450	Rubber Mulch for Trees Grates- Downtown Area	5,000
	Landscape Sunset Drive (US1 to 69th Ave)	200,000
	Christmas Lighting	10,000
		<u>215,000</u>
	TOTAL	<u>215,000</u>
301-1790-519-6450	Traffic Study for area bounded by SW 64 ST/ SW 65 TR/ SW 65 AVE/ SW 67 AVE	25,000
	Traffic Study for SW 65th AVE between SW 49th Street and SW 53rd Terrace	25,000
	Traffic Study for SW 65th PL between Manor Lane & SW 75 TR; 75th TR from SW 67 AVE to SW 65 PL	25,000
	Traffic Study for SW 74th Street between SW 63rd AVE & SW 65th AVE	25,000
	Traffic Study for intersection analysis including construction at SW 63 AVE & 69 ST	25,000
	Traffic Study for SW 59 PL and SW 69 ST	25,000
	Traffic Study for SW 78 ST west of SW 62 AVE	25,000
	Traffic Study for SW 84th Street between SW 57 AVE and SW 62 AVE	25,000
	SW 60th Ave and SW 83rd Street Intersection Improvements	70,000
	Manor Lane Roadway & Sidewalk Design	100,000
	Road Resurfacing - SW 49th Street west of SW 63rd AVE	20,000
	Road Resurfacing - SW 49th Terrace west of SW 63rd AVE	20,000
	City Welcome Signs	250,000
	Citywide Striping	20,000
	Orchids	5,000
	Downtown Improvements	445,000
	Drainage Improvements SW 59th AVE and SW 87th Street	70,000
		<u>1,200,000</u>
	TOTAL	<u>1,200,000</u>
301-1910-521-6440	8 Police Vehicles and Equipment	332,000
	TOTAL	<u>332,000</u>



301-1910-521-6450	Police Department Air Conditioning	20,000
	Police Station Front Foyer/ Parking Lot Lighting Improvements	<u>10,000</u>
	TOTAL	<u><u>30,000</u></u>
301-2000-572-6440	F150 Vehicle for Parks & Recreation Dept	38,000
	Cushman Vehicles	25,000
	Spreader	<u>10,000</u>
	TOTAL	<u><u>73,000</u></u>
301- 2000-572-6450	Citywide Parks Improvement - Miscellaneous	100,000
	Citywide Parks Master Plan - Improvements	100,000
	Citywide Parks entryway signage	200,000
	All America: Adventure Playground	20,000
	Brewer Park: Playground PIP Rubber Surface	70,000
	Brewer Park: Fence Replacement	50,000
	Fuchs Park: Lake Perimeter Asphalt Trail	20,000
	Marshall Williamson Park: Sidewalks	100,000
	Portable Events Stage	12,000
	Palmer Park - Drainage Improvements	500,000
	South Miami Park: Restrooms w/Concession Stand Bldg Design	85,000
	South Miami Park Playground	75,000
	Misc. Park Furniture	<u>15,000</u>
	TOTAL	<u><u>1,347,000</u></u>
301-2020-572-6450	GB Community Center- Restroom Renovation	65,000
	GB Community Center- Basketball Gymnasium Bleacher	50,000
	GB Community Center - Air Conditioning	<u>40,000</u>
	TOTAL	<u><u>155,000</u></u>
	TOTAL	3,790,000



EMERGENCY RESERVE FUND

CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson and Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund.

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of \$1,000,000 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA) of 25%; 12.5% for budget uncertainties and 12.5% for emergency response.



**EMERGENCY RESERVE FUND
CITY OF SOUTH MIAMI FUND 051**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	4,438,751	4,592,865	4,198,746	4,198,746	3,503,272
	REVENUES					
0510000	3694605 FEMA HURICANE IRMA REIMB	0	0	0	0	1,065,810
0510000	3811000 TRANSFER FROM GEN FUND	125,000	56,925	0	0	222,800
0510000	3612000 INTEREST INCOME	29,114	35,047	36,504	36,504	36,000
	TOTAL REVENUE	154,114	91,972	36,504	36,504	1,324,610
	EXPENSES					
0511310	5133450 CONTRACTUAL SERVICES	0	27,275	0	35,145	0
0511710	5195210 SUPPLIES	0	1,502	0	0	0
0511730	5413450 CONTRACTUAL SERVICES	0	450,928	0	682,049	0
0511790	5193450 CONTRACTUAL SERVICES	0	0	0	14,317	0
0511910	5215210 SUPPLIES	0	6,220	0	467	0
0512000	5725210 SUPPLIES	0	166	0	0	0
	OTHER FINANCING SOURCES	0	486,091	0	731,978	0
	TOTAL FUND EXPENSES	0	486,091	0	731,978	0
	ENDING FUND BALANCE	4,592,865	4,198,746	4,235,250	3,503,272	4,827,882



STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

**STATE FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 608**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	78,410	79,015	68,072	68,072	68,572
	REVENUES					
6080000	3612000 INTEREST INCOME	605	557	500	500	0
	TOTAL REVENUE	605	557	500	500	0
	EXPENSES					
6081910	5215210 INVESTIGATIVE INITIATIVES	0	11,500	30,000	0	30,000
	TOTAL OPERATING EXPENSES	0	11,500	30,000	0	30,000
	TOTAL EXPENSES	0	11,500	30,000	0	30,000
	ENDING FUND BALANCE	79,015	68,072	38,572	68,572	38,572



FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

- A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and
- B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding
- Asset accounting and tracking
- Language assistance services
- Transfers to other law enforcement agencies
- Support of community-based programs
- Cash transfers to community-based programs are not permitted
- Windfall situations



**FEDERAL FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 615**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 15/16	ACTUAL FY 16/17	BUDGET FY 17/18	ESTIMATE FY 17/18	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	1,855,266	1,753,559	1,528,703	1,528,703	1,397,186
	REVENUES					
6150000	3511000 INTERGOVERNMENTAL REVENUES	5,208	45,353	0	0	0
6150000	3612000 INTEREST INCOME	13,985	12,588	16,000	16,000	16,000
6150000	3699200 OTHER MISC REVENUES	21,937	29,970	50,000	972	30,000
	TOTAL REVENUE	41,130	87,911	66,000	16,972	46,000
	EXPENSES					
6151910	5211410 OVERTIME SPECIAL UNIT	14,040	15,198	50,000	0	50,000
6151910	5211414 OVERTIME SPECIAL UNIT	0	0	50,000	0	50,000
	TOTAL PERSONNEL EXPENSES	14,040	15,198	100,000	0	100,000
6151910	5213450 CONTRACTUAL SERVICES	88,854	24,140	120,800	77,725	82,224
6151910	5214070 TRAVEL & PER DIEM	20,427	3,892	35,000	7,295	30,000
6151910	5214450 LEASE PURCHASE-POL VEHICLE	19,516	19,033	45,000	42,000	50,000
6151910	5215205 COMPUTER EQUIPMENT	0	167,354	30,000	21,469	30,000
6151910	5215210 SUPPLIES	0	30,050	5,000	0	20,000
6151910	5215220 UNIFORMS	0	0	12,000	0	32,000
	TOTAL OPERATING EXPENSES	128,797	244,469	247,800	148,489	244,224
6151910	5216430 OPERATING EQUIPMENT	0	53,100	15,000	0	0
6151910	5216440 INFRASTRUCTURE	0	0	0	0	90,000
6151910	5216450 CAPITAL IMPROVEMENT	0	0	10,000	0	0
	TOTAL CAPITAL OUTLAY	0	53,100	25,000	0	90,000
	TOTAL EXPENSE	142,837	312,767	372,800	148,489	434,224
	ENDING FUND BALANCE	1,753,559	1,528,703	1,221,903	1,397,186	1,008,962

GLOSSARY

- A** Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B** Balanced Budget. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.



Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C **CAFR.** Comprehensive Annual Financial Report.

CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also



called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services, intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

- D Debt Service Fund.** Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A Department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program



administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

E EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

F Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of



monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G** GAAP. Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.

GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City Department



or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

- I** Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

- L** Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.

- M** Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. So if your house has a taxable value of \$50,000 and the millage rate is 1, then you would pay \$50 in taxes, and if the millage rate is 10, then you would pay \$500 in taxes.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- N** Non-Departmental Appropriations (Expenditures). The costs of government services or operations which are not directly attributable to City Departments.



- O** Objective. A specific measurable and observable activity, which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety and Health Administration.

- P** Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of \$300,000 and the millage rate is 1, then you would pay \$300 in taxes, and if the millage rate is 10, then you would pay \$3,000 in taxes.

- R** Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S** Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true “surplus”.

SW. Stormwater.

- T** Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

- U** Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined "surplus."

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

- W** Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.



City of South Miami
6130 Sunset Drive
Miami, FL 33143

305-663-6343

www.southmiamifl.gov

