PROPOSED CAPITAL & OPERATING BUDGET

FISCAL YEAR 2015-2016

PROPOSED AS OF SEPTEMBER4, 2015

SOUTH MIAMI, FLORIDA

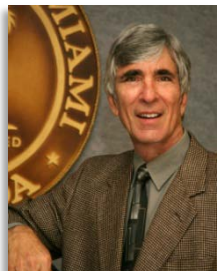
South Miami

THE CITY OF PLEASANT LIVING

COMMISSION – MANAGER FORM OF GOVERNMENT
LIST OF PRINCIPAL OFFICIALS

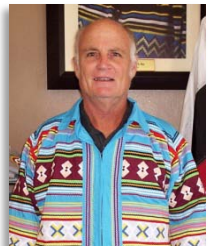
ELECTED OFFICIALS

Mayor
Philip K. Stoddard, Ph.D.



Vice Mayor
Walter A. Harris

Commissioner
Gabriel Edmond



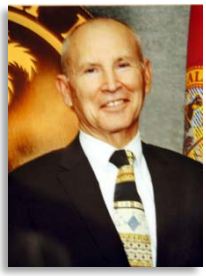
Commissioner
Bob Welsh

Commissioner
Josh Liebman

CHARTERED OFFICIALS

City Clerk
Maria M. Menendez, CMC, FCRM

City Manager
Steven Alexander



City Attorney
Thomas Pepe, Esq.

South Miami
THE CITY OF PLEASANT LIVING

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of South Miami

Florida

For the Fiscal Year Beginning

October 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

CITY MANAGER'S BUDGET MESSAGE ____ i
- CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 16 ____ xix
- GENERAL FUND SUMMARY ____ xxii

ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2015 ____ 1

GUIDE FOR READERS ____ 12

ANNUAL BUDGET PROCEDURES ____ 14
- BUDGETING AND ACCOUNTING BASIS ____ 15
- BUDGET SCHEDULE ____ 18
- FINANCIAL AND BUDGETARY POLICIES ____ 20

FUND STRUCTURE ____ 30
- FUND OVERVIEW ____ 31
- FUND EXPENDITURES ____ 34

GOVERNMENT ____ 38
- CITY HISTORY ____ 41
- COMPREHENSIVE PLANNING ____ 43
- CITY OVERVIEW ____ 46
- CITY OF SOUTH MIAMI ORGANIZATIONAL CHART ____ 47
- POSITIONS BY DEPARTMENT/DIVISION ____ 48

CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN ____ 53

GENERAL FUND BUDGET ____ 65
- GENERAL FUND REVENUE PROJECTIONS ____ 66
- CITY OF SOUTH MIAMI DEPARTMENTS & DIVISIONS ____ 86
  - MAYOR AND CITY COMMISSION ____ 87
  - CITY CLERK'S OFFICE ____ 90
  - CITY ATTORNEY'S OFFICE ____ 94
  - CITY MANAGER'S OFFICE ____ 97
    - PERSONNEL DIVISION ____ 101
    - CODE ENFORCEMENT DIVISION ____ 106
  - FINANCE DEPARTMENT ____ 111
    - MANAGEMENT INFORMATION SYSTEMS DIVISION ____ 117
    - PROCUREMENT DIVISION ____ 121

BUILDING DEPARTMENT 125
PLANNING AND ZONING DEPARTMENT 129
PUBLIC WORKS DEPARTMENT 135
PUBLIC WORKS OFFICE OF THE DIRECTOR 137
PUBLIC WORKS BUILDING MAINTENANCE DIVISION 141
PUBLIC WORKS SOLID WASTE DIVISION 145
PUBLIC WORKS STREETS & LANDSCAPING DIVISION 149
PUBLIC WORKS MOTOR POOL DIVISION 154
PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION 157
POLICE DEPARTMENT 163
PARKS AND RECREATION DEPARTMENT 172
PARKS AND RECREATION 177
GIBSON-BETHEL COMMUNITY CENTER 190
PARKS LANDSCAPING DIVISION 194
COMMUNITY POOL 198
TENNIS 202
NON-DEPARTMENTAL 204
SPECIAL REVENUE FUNDS 208
STORMWATER DRAIN TRUST FUND 209
LOCAL OPTION GAS TAX TRUST FUND 213
HOMETOWN DISTRICT IMPROVEMENT TRUST FUND 216
PARKS AND RECREATION FACILITIES IMPACT FEE FUND 218
TREE TRUST FUND 220
PEOPLE'S TRANSPORTATION TAX FUND 222
REVENUE STABILIZATION FUND 226
GRANT MATCH RESERVE FUND 227
INSURANCE RESERVE FUND 228
TAX EQUALIZATION RESERVE FUND 229
BUILDING CAPITAL RESERVE FUND 230
CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND 231
OTHER FUNDS 233
DEBT SERVICE FUND 234
CAPITAL IMPROVEMENT PROGRAM FUND 242

EMERGENCY RESERVE FUND 245
STATE FORFEITURE FUND 246
FEDERAL FORFEITURE FUND 247
GLOSSARY 250

ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

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Lourdes Cantillo
Luis Gil

The following individuals are recognized for their significant contribution in the preparation of this document:

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CITY MANAGER'S BUDGET MESSAGE

September 4, 2015

Honorable Mayor Philip Stoddard
Honorable Vice Mayor Walter Harris
Commissioners Edmond, Liebman and Welsh
Citizens of the City of South Miami

Capital and Operating Budget for Fiscal Year 2015/2016

Dear Mayor, Vice Mayor, Commissioners, and Citizens:

In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2015/16 Operating and Capital Budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016. The Proposed FY 2016 Budget was prepared with no tax rate increase, using the millage of rate of 4.3639. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2015-2016.

BUDGET PREPARATION

The proposed budget provides a continuation of the core FY 2014-15 budget as the base for the budget for FY 2015-16 and the following budget indicates existing and new funding levels and priorities.

The FY 2016 Proposed Budget as presented here, was based on the proposed millage rate of 4.3639 which was the maximum for this year as I recommended, and was subsequently set by the City Commission.

The value of the certified tax roll for FY 2015-2016 was released by the County on July 1, and was approximately 6.09% higher than the prior year. Although it represents a slight increase in revenues, it is more importantly an indication that the real estate market and values and, therefore, potentially our entire economy may be continuing a rebound.

As we are witnessing, the country, and more specifically Miami-Dade County, continues to slowly extract itself from a very difficult and damaging economic period. Property values, foreclosure rates, and unemployment rates have begun to improve. Accordingly, this budget process was a difficult one, as people are once again demanding more from their governments, but the revenues have not yet reached a level to give us the ability to provide the level of services they deserve.

SIGNIFICANT EVENTS THIS FISCAL YEAR

South Miami has been ranked Among the Top 10 Cities in Florida for Young Families, NerdWallet, a consumer advocacy website, recently conducted a study to find the best places in Florida for young families – and South Miami ranked ninth. This notable recognition by a well-respected national interest is emblematic of the changes that the City of South Miami has undergone in the last few years. We are very proud of this distinction and look forward to continuing the progress of raising the quality of service by your government for you the citizens and community of South Miami. The administrative budget proposal as presented here in this document is designed to continue this unprecedented progress in the improvement of the services and infrastructure of the City as we have in the past few years without raising the tax rate.

The City of South Miami has completed and opened the long awaited Community Pool. Subsequent to its opening by County Mayor Carlos Gimenez and the entire City Commission the pool has been enjoyed by the residents and community members who had labored, some for over 40 years to bring this pool to be a reality. The pool continues to provide a much needed recreational swimming opportunity for the community at-large, including swimming lessons for our youngest residents, aquatic exercise for the disabled, and assist the City in its goal to reduce drowning fatalities and near drowning accidents within the City. As research shows, supervised swimming activities provided at Park and Recreation pools can make a life-saving difference to residents.

The South Miami Intermodal Transportation Plan was completed at the beginning of the new fiscal year. The purpose of the plan is to provide enhanced transportation and mobility choices for the residents and visitors to the City of South Miami. The Plan provides needed consensus on transportation issues and establish a network of bicycle lanes, sidewalks, trails, roadway improvements, neighborhood and greenways, throughout the City, connecting residential areas with downtown shopping and dining, transit facilities (Metrorail and BRT), and M-Path to implement this consensus. A primary priority of the plan was to provide a safer environment for pedestrians and cyclists. The entire community will benefit by the promotion of greenways on residential streets, resulting in lower volumes of auto traffic and the reduction of speed, which will be accomplished through traffic calming devices such as trees, speed tables, pavement markings, and signage. Since approval of the plan, the City has begun the next phase of transportation system improvements by commencing the design and construction of recommended improvements.

Several new reserve funds have been created this year to provide greater fiscal security for our budget. One of those new funds is the City Parks Acquisition Development Operations and Maintenance Fund. The fund will be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas. It will be funded from all gifts and bequests of money, securities and other property, and gifts and devises of real property or interests therein given or bequeathed to the City for the conservation, development, maintenance, or operations of parks, recreation, natural areas and other open public facilities. Funds shall be set aside and used for acquisition; however, at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. This is a significant step forward for the City, in that it embodies a commitment to expand and improve our park system and provides a financial reservoir for those improvements.

The City Commission expressly directed the City Manager to execute a Report and Plan to realize the recommendations of the Green Task Force regarding updating or replacing City Hall to become a civic building that reflects the environmental values of our City's benchmark for an environmentally connected design. The Green Task Force found in part, that:

> *"The current city hall is in extremely poor condition. The building is not ADA accessible, making the 2nd floor illegal for public use. There are problems with water leaks, requiring constant repair and creating a need for continual piecemeal refurbishment of the facilities. The city staff is unhappy with the antiquated office spaces they have and the moldy conditions are creating health issues that are affecting the staff's work. These are all significant issues that need to be addressed in the immediate future."*

The City Manager completed the Report and Plan, which stated in part:

"One option to address this need is remodeling the existing facilities. Remodeling, including the associated costs of transition, is projected to cost approximately of $8-9 million. These funds would have to be either borrowed from a financial institution or bonded, both of which result in an additional burden on taxpayer's funds."

"Another option is to enter into a public private joint partnership wherein the value of the current City Hall complex land is converted into a new, environmentally sound LEED, or similar, certified City Hall, Police Department, and, possibly, Library building(s)."

The City Manager was directed by the City Commission to investigate the feasibility of a public-private partnership process, sometimes more commonly referred to as a "joint partnership", to help the City realize the goals reflecting the environmental values of our City's benchmark for an environmentally connected design for a completely renovated or rebuilt City Hall Campus. The City currently lacks sufficient resources to fully develop, acquire, design, construct, improve, renovate, or expand appropriate projects and facilities at this scale for the benefit of residents of this City. As demonstrated by many governments, including the United States Federal

government, creating a public-private partnership has the proven ability to meet these needs by providing necessary financial opportunities, lowering the cost, and providing other benefits to the public. The City Manager along with a team of lawyers expert in the public-private partnership process, created an application, review and evaluation process to protect the City as it receives proposals for funding the new City Hall Campus with private funds. The City Commission approved the guidelines which includes the basic framework for the proposal, acceptance, evaluation, and selection of applicable projects by private entities.

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

ACCOMPLISHMENTS FOR FISCAL YEAR 2014-15

- **Crime Reduction**: The Police Department was reorganized by the City Manager and the new Chief of Police to get new standards and practices, policies in place, and new leadership throughout the entire organization. The whole Department has had a complete redesign in terms of the management and the management philosophy, the personnel and their assignment of shifts they receive. From top to bottom we have made a series of dramatic changes in the Department. Happily, that is proving to be very successful. 2014 crime was reduced over 26% compared to 2013. In one year's time, robberies were down from 40 to 12, aggravated assaults from 50 to 26, burglaries from 149 to 103, and larcenies from 734 to 550.

- **Emergency Reserves**: A new major improvement developed last year was the dramatic increase in funding for the emergency fund. This year, through careful budget management, the administration recommended a huge increase to twenty five percent of the operating budget, bringing it to levels recommended by the government finance officers association for the first time. This reserve is to mitigate revenue shortfalls or excess expenditures due to a catastrophic event that is declared an emergency. This was a major budgetary accomplishment and we are very proud to have been able to maintain its historic level of fiscal strength and stability for the commission and the residents.

  Additionally this year, we have created and funded 6 new reserve funds which are intended to begin the process of a much more responsible and fiscally sound financial security for the city. These funds are: City Parks Acquisition Development Operations and Maintenance Fund, Revenue Stabilization, Grant Match Reserve, Insurance Reserve, Tax Equalization Reserve, and the Building Capital Reserve Fund. Each of these funds enhanced the critical Emergency Fund and will be accessed should a need arise in their respective categories, thus providing the primary budget for normal operations for the seamless deliveries or services to our community.

- **Downtown street signage:** This is an ongoing project which will take several years to accomplish due to the expense involved but the result is a much more clear indication of

street names and a wonderful identification or "branding" effect for the City with the new logo. We ensured the project did not proceed until the new logo was established to prevent an incongruous expenditure in this regard. The City installed new street signs in the heart of downtown area "SoMi" and continuing to install the signs throughout the City at its current rate.

- **Traffic calming on Manor Lane**: The City Manager proposed a closure of north to south through traffic on Manor Lane, which was endorsed by the local property owners who went further, to request total closing of the road at one point. Either of these solutions could have ended forever the constant dissatisfaction of the local residents with the City's response to their concerns in this matter. Unfortunately, the Miami Dade County Public Works Department prevented either plan from becoming a reality. We have since completed the installation of speed tables along the length of Manor Lane which we hope brings more peace and safety to the neighborhood.

- **Tree Protection Ordinance**: The new tree protection ordinance was initiated last year by the City Manager upon the realization that the City had never declared it to be its policy to protect trees. This ordinance, was developed around a formal, legally binding, enduring, historic declaration of policy of the City to preserve and protect trees in addition to policies to encourage the planting and preservation of trees, and assure that the design and construction of all development activity is executed in a manner consistent with the preservation of existing trees, and to ensure that builders take all steps reasonably necessary to preserve or relocate existing trees prior to receiving a permit. The City Commission, in a major policy statement, passed the Ordinance, which amends the Land Development Code by adding these policies and associated regulations.

- **Developer Paid Impact Fees**: The City Administration initiated a study of impact fees as a possible method of shifting the cost of infrastructure demands of new development, from the City's residents, who pay for it now, to the developer. In essence, it makes new development pay its own way. The adoption of the impact fee Ordinance will reduce the financial pressure on local residents for new developments.

- **How to Compost**: We hosted a "Learn How to Compost" event to encourage residents to compost bio-waste rather than send it to the landfill. Landfills are thought to be responsible for some 80 percent of ozone depletion leading to global warming. South Miami residents were able to receive a free compost bin at the workshop.

- **Emergency Services Enhancement**: The City initiated a program in cooperation with the Miami Dade County Fire Department and the South Miami Police Departments to ensure that house numbers are clearly visible from the street. This visibility can prevent deaths and can significantly reduce the response time for emergency rescue or other emergency services. The City's Code Enforcement Officers conducted a sweep of the City and are working with 38 homeowners to install visible addresses where they were lacking.

- **Downtown Business District**: We have contracted for the installation and maintenance of LED miniature lighting on some 163 trees within the downtown Business District. The project has been completed with energy efficient lights that will stay up year round resulting in a more magical intriguing and inviting streetscape, which will create a greater sense of security and attractiveness in the downtown shopping area now known as SoMi.

- **Community Policing**: At the City Managers direction, the Chief of Police continued the establishment of a true community policing effort in the Downtown shopping area by virtue of an officer walking a beat from 10 am to 7 pm. This has engendered a much greater sense of security for businesses and shoppers in our City.

- Installed 2 new playgrounds at Marshall Williamson Park.

- Established new partnership with ArtSouth to provide art classes for kids in the community.

- Established a new partnership with the help of Dr. Tina Scott of Baptist Health, with Ransom Everglades School to teach kids how to swim.

- Resurfaced 2 outdoor basketball courts at Murray Park.

- Completed Traffic Calming Studies for Pinecrest / Snapper Creek area, Twin Lakes, and Cocoplum Neighborhoods.

- Completed Drainage Improvements (design and construction) along Dorn Avenue under budget and within a very tight and challenged time requirement developed in partnership with the local businesses.

- Completed the acquisition, design, construction and opening of the City's first Dog Park. This was done under budget and has already begun accepting private donations.

- Installed new safety mulch at city playgrounds.

- Repaired pedestrian sidewalks throughout Marshall Williamson Park improving the safety for the community.

- The South Miami Police Department received the prestigious FLA-PAC State Accreditation status last year for the first time ever.

- Distributed 350 backpacks with school supplies for Back to School event to help our kids meet the basic requirements of school supplies which can be expensive especially for families with several kids.

- Held a very successful 5th annual Easter egg hunt at the South Miami Community Center.

- Hosted free swim clinics at the Murray Park Aquatic Center. Twenty-five (25) children between the ages of 5-10 participated in the City's first free swim clinics, which were taught by two Water Safety Instructors volunteers. Participants received basic introduction on water safety, including survival floating, swimming, and how to use a lifejacket and more.

- Began the City's first Parks and Recreation Master Plan to establish a citywide Parks and Recreation Master Plan for the Department of Parks and Recreation. The Master Plan will serve as a guide for future park development, landscape architecture, facility and park maintenance planning, recreation planning, and potential expansion. Furthermore, the Master Plan will assist in gaining grant funding, community support and will also record the process as a result of the partnership between South Miami staff and the public.

- Completed the Commission Chamber renovation project under budget and within a very tight and challenged time requirement.

- Completed City Hall median Landscaping beautification project. The project replaced damaged shrubbery from City Hall median and replaced it with new foliage and updated landscape design. Staff made all the repairs to the up-lighting electrical system as well as adjustments to the irrigation lines.

- Completed the Downtown Landscape beatification project. The scope of work for this project included milling and resurfacing, curbing, new signage, pavement marking and striping, tree planting, sodding, and irrigation. The project is located along Sunset Drive between SW 57th Avenue and SW 58th Avenue.

- Completed construction of two new bus shelters using County PTP funds designated for Transit improvements. One new bus shelter was designated for transit improvement in the Downtown area on 72 Street and SW 58th Avenue, and a second bus shelter for transit improvement on 59th Place and SW 69 Street. These shelters were funded by the People's Transportation Plan Tax Fund.

- Compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection to ensure proper protection of our surface waters from inappropriate storm water discharge.

- Constructed the City Hall sewer connection to a sanitary sewer line, abandoning the outdated ineffective and environmentally challenged septic system of the Police Department, thus eliminating this sewage from going into our ground water.

- Provided drainage and swale improvements along SW 61 Avenue, reducing flooding and providing better protection of our ground water.

- Completed Road resurfacing on SW 62nd Street and SW 57th Street west of SW 62nd Avenue.

- Managed the construction and repair of three brick paver intersections along SW 59th Place, thus maintaining a safe roadway.

- Completed construction of new sidewalk along SW 60th Street, near South Miami Middle School's enhancing the protection of our children.

- Obtained the 40 year Recertification for Public Works Facilities, ensuring the physical stabilization of those structures.

- Citywide storm drainage system was clean out to prevent flooding due to clogged drains, as part of our stormwater management program.

- Personnel Divisionprovided in-house leadership training workshop for managers to boost leadership and supervisory skills.

- Organized Employee Wellness Fairs with biometric screenings, which will hopefully lower insurance rates and improve employee's health.

- Introduced the Miami-Dade County Commuter Discount Program to promote employees using public transportation to commute to work in support of the City's "go green" initiatives and wellness.

- Reinstated the City Employee ID program with new ID cards matching the City's branding initiative.

- Promoted training opportunities to assist employees with continued professional development and potential promotional eligibility.

- A Bike Rodeo was held at City Hall on October, 2014, with the assistance of Miami Children's Hospital Trauma Division and South Miami Police Department, Community Policing Division to encourage safety on bicycles for young riders.

- Safe Streets Halloween was held on October 31, 2014 with the assistance of South Miami Police Department, and South Miami Merchants Association. The very successful event was very well attended.

- Chamber South Art Festival held its 43 annual Arts Festival in cooperation with the City on Nov, 2014 and was very well attended and successful in terms of creating a wonderful family event and sales for the artists and participants.

- 2014 Santa's Elves Parade was held again this year. The annual event gets bigger and better each year. The City's Special Events, Public Works, Police and Manager's Office all participated in making this event a success.

- Martin Luther King Day Festivities were held including a Prayer Breakfast, Gospel Explosion and Black History Parade/Festival.

- VolksBlast Antique Car event was held on February 2, 2015 and was attended by increasing numbers of enthusiasts and families.

- South Miami Rotary Club Arts & Crafts Festival held on February 2015.

- A Farmshare event at St. John AME Church held on May was very successful event.

- Twilight 5k Run/Walk was held with over five thousand people participating.

- Crimes including Robberies, Burglaries, Homicides, Sexual assaults, Aggravated Assault/stalking, Stolen Vehicles, and thefts decreased by 29.3% for the first 6 months compared with the first six months of 2013.

- Community Policing has been truly initiated in South Miami as the following series of accomplishments will detail:

  - Downtown Walking Beat. A new officer was approved in the FY2015 Budget so the Department can have a permanent downtown walking police officer beat.

  - Police Officers have been assigned permanent geographic assignments enhancing familiarity between Officers and community members. Officers will now achieve and maintain community contacts on a daily basis with businesses and residents. Officers now have assigned zones and are responsible for achieving and maintaining weekly business and residential contacts.

  - The Police Bike Patrol Unit was doubled in the number of officers involved and special assigned bike patrols are conducted on a routine basis. The Bike Patrol is an essential component of Community Policing.

  - Detective Lisa King won the Law Enforcement Officer (Leo) Award For 2014, Investigator of the Year. We are very proud of our entire Detective Unit which has solved many crimes in the City, but especially proud this year, of Detective Lisa King.

  - South Miami has two Crime Prevention officers certified by the State Attorney General's Office.

- Renegotiated the FPL Franchise Agreement, securing much more control for the City over the location and establishment of poles carrying electric power. The agreement provides more than $30 million for City revenues over its term.

- Changed police standard operating practices to require officers to give their name and employer upon initial contact with a member of the community except where officer safety is a concern.

- The City Manager and City Clerk revised the agenda packet production process to give the commission and the public twice as much time to review the agenda for the following commission meeting.

- The City Manager revised the lobbyist registration process to allow for better identification of lobbyists and the issues they are addressing.

- Created a new pocket park west of 63rd St and 50th Ave with virtually no expense by the City.

- Created a process for notifying residents in a 500 ft. radius of any property that presents a replatting request including the requirement of posting a sign on the applicant property to provide for increased notice to the community that a replat has been requested.

- Resolved an issue in favor of the City regarding the underpayment of fees by SoMi Somerset Charter School for use of Murray Park facilities.

- Begun enforcement of a requirement that commercial dumpsters be enclosed to increase the aesthetic value and health and safety of the community.

- The City Manager revised and tightened the City's cone of silence to ensure an ethical and professional procurement process without the undue involvement of lobbyists and other special interests.

- 47 police department employees, 18 from the Administrative staff and 5 others from the community attended Diversity training for police in the aftermath of the unfortunate incidents in Ferguson, Missouri.

- The City negotiated a Solar Panel Purchase and Installation rate to help the community obtain the best rate for these important improvements.

- Negotiated an Interlocal Agreement with Miami Dade County authorizing the City to assume the installation and maintenance responsibilities for certain traffic engineering functions to expedite and simplify the process of roadway improvements for the residents.

- The West Pinecrest Villas Traffic Calming Design project was initiated providing a safer traffic pattern in that area of the City.

- Managed the construction of Sunset Drive Median in the Somi shopping area, providing a safer pedestrian crossing, and deterring commercial vehicles from parking along Sunset Drive, enhancing the traffic, and beatifying the area with the new landscaping.

- Finalized the multi-year enhancement of the Sunset Drive Roadway Improvements by completing Phase V in which six medians were beautified by the implementation of new landscaping, ground coverage, and a new irrigation system, colorizing the curbing along the median to match color used along the Downtown area. The north section of Sunset Drive incorporates a new concrete sidewalk to complete the missing section between SW 65th Avenue and SW 69th Avenue thus increasing safety for pedestrians and bicyclists alike.

- Our Finance Department was awarded, for the fourth consecutive fiscal year, all three Government Finance Officers Association (GFOA) prestigious awards for Budget Presentation, Comprehensive Annual Financial Reporting (CAFR), and Popular Annual Financial Reporting; certifying that the City's finance reports are being produced at the highest standard possible.

- Implemented a paperless process program for the Finance Department by scanning and storing electronically all invoices and supporting documentation, eliminating the need for additional physical storage at a very crowded City Hall and helping reduce the need for paper.

- Our Procurement Division has attained its re-certification of NIGP, the Institute for Public Procurement's, Outstanding Agency Accreditation Award.

- The City was able to obtain over $681,000 of grant funding in FY 2014/15. Some of the major grants obtained were:

  Community Development Block Grant (CDBG) Murray Park Multipurpose Field Grant $55,000,

  Florida Department of Environmental Protection (FDEP) Twin Lakes Drainage Improvement Grant $100,000

  Florida Recreation Development Assistance Program (FRDAP) Fuchs Park Improvement $50,000

Florida Recreation Development Assistance Program (FRDAP) Dante Fascell Park Improvement $50,000

Florida Recreation Development Assistance Program (FRDAP) Palmer Park Improvement $50,000

Miami-Dade County Metropolitan Planning Organization (MPO) Complete Streets Policy $40,000

The City was awarded $336,000 in CDBG funds for the SW 64th Street Bike Lane Project, which will partially implement the SMITP.

- Implemented a technological upgrade for the Police Department required by the FBI. This project ensures that sensitive information remains secure at all times.

- Updated the entire TV broadcast system to ensure the continued professional recording and rebroadcast system that can be viewed either by television or on the internet.

- Public Record Response Process was completely revised by the City Manager to provide a more efficient and standardized process by Administrative Order in accordance with Attorney General Opinions, State Law and an advisory letter from the Florida League of Cities General Counsel Office.

- Obtained a commitment from the County to install pedestrian flashing beacons at their expense in front of the Shoppes at Sunset based on a request made by the City Administration to provide greater protection to our community and visitors, thus saving the City's funds due to this negotiated commitment.

- The City Manager Initiated enforcement of the State law requiring vehicles to stop and yield to pedestrians in crosswalks.

- South Miami held the annual July 4th event in Palmer Park. The very successful event was attended by approximately ten thousand people a substantial increase in previous years.

- The City Manager directed the trade marking of "SoMi" for economic development and the shopping district helping to bring more identity and pride to the area.

- Bathroom Remodeling Projects at Dante Fascell Park and Palmer Park were completed as a portion of the City Manager's new initiative of improving the condition of the City's parks.

- We resurfaced Tennis, Handball and ½ Basketball Courts at Brewer Park as a portion of the new initiative of improving the condition of the City's parks.

- Police Fueling Station Improvements were made to improve Officer Safety and environmental considerations.

- Playground Demolition and New Installation occurred at Four (4) City Parks: Brewer Park, Dante Fascell Park, Fuchs Park and Murray Park thus eliminating potentially dangerous situations and improved safety and enjoyment for our kids.

- A new floor at the Gibson-Bethel Community Center was installed as the old one had become so worn that it was a safety hazard.

- Police Department Communications Area Renovation was completed to attempt to stay abreast of the changing requirements of this vital service and providing responses to 911 calls.

Special Events and Services

- Santa's Elves Parade,
- Toy Drive, Elves Parade,
- Chamber South Art Festival event,
- Fourth of July event,
- Collaborating with South Miami Rotary Club, South Miami Hospital on the Community Health Fair event,
- Martin Luther King events
- Florida Heart Research Institute,
- VolksBlast Inc.,
- South Miami Police Department on a "Gun Buy Back" event, community toy give away at the community center,
- Miami Children's Hospital on a Bike Rodeo,
- Annual Thanksgiving Party,
- Halloween event, Bike Registration,
- Bike Rodeo,
- Jazz in the Park
- School backpack Giveaway at the Gibson-Bethel Community Center
- Bike-B-Q event,
- Porsche Car Show
- BIKE 305 and many more.

RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while maintaining the same millage rate, set at 4.3639.The City's proposed budget was prepared with the intent to meet the governing body's goals.

The City Commission has established six strategic goals that guide the City's activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: **City Services** – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play.

Goal #2: **Fiscal Responsibility** – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

Goal #3: **Economic Development** – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city's diverse economic base.

Goal #4: **Reinvestment** – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.

Goal #5: **South Miami Downtown Improvement**– Partner in the continued development of a premier destination point – "South Miami Downtown" – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: **Sense of Community** – Celebrate South Miami's heritage and history to enhance the sense of community, pride and quality of life for residents.

The adopted budget continues the City's commitment to these strategic goals by allocating available resources to the activities necessary to address the goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources and the impact of various sectors of the economy and the Legislature's changing philosophies on those sources. The City's most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year-to-year. The Legislature's adoption of the "property tax relief" legislation and the approval of the property tax constitutional amendments in recent years, in addition to the end of the real estate "bubble,"

and general decline in our nation's current economy, has resulted in a reduction in our ad valorem revenues, as well as other revenue streams. The City's ad valorem revenue account for approximately one-third of the City's yearly operating revenue stream or 33% of the City's yearly, non-fee based, recurring operating revenues. Therefore, as the ad valorem revenues change significantly, so do the city's revenues.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2015-16 certified property tax roll for the City of South Miami reflects an approximate 6.09% increase in city-wide taxable values from the previous fiscal year. By default, that percentage is an "average" and, individual properties may experience more or less change in value than this average. In the case of long-time homesteaded properties, they actually may have a greater amount of increase due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

The FY 2008-09 property tax valuation performed by the Property Appraiser was the first year in which property values dropped for the City of South Miami and virtually every other municipality in South Florida. This drop in property values now reveals the "other side" of SOH in which long-time homesteaded properties can now actually see their assessed values **increase** by virtue of State Law, even as property market values decrease, if the valuation of that individual property is still below market value. Conversely, recent homesteaded purchasers who have not had the benefit of long-term accumulation of SOH benefits, and non-homesteaded properties, will most likely see the least amount of increase in taxable assessed values.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a $25,000 exemption on their primary residence, which meant the homeowner doesn't pay property taxes on the first $25,000 of the just appraised value of the property. The new amendment increased the exemption as follows: Homeowners can receive an additional $25,000 homestead exemption for the value of homesteads above $50,000. The new exemption has had a devastating impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value; therefore, those revenues are no longer available.

MILLAGE CAP ESTABLISHED

The Property Appraiser will mail required notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Thus, the millage rate of 4.3639 set at the July City Commission meeting will be used in the notice and will be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to its final budget meeting in September. The millage rate (South Miami's share) is typically approximately only 22 percent of the total yearly tax bill. In other words, of every dollar spent on taxes in South Miami, typically over 22 cents goes to its City Government.

OTHER REVENUES

Other significant operating revenue categories are currently expected to remain relatively unchanged or increase slightly. Local Government Half-Cent Sales Taxes, State Revenue Sharing, Judgments and Fines, and other licenses and registrations (local business tax receipts, burglar alarms, and solid waste franchises) are projected to slightly increase or remain relatively unchanged this coming fiscal year.

One of the main revenues, aside from ad valorem, is the City's parking revenues. The Finance Department after careful review and concerns regarding implementation and true revenue projections, did not implement the proposed parking space sensors, hence reducing the parking enforcement revenues by $100,000. The proposed parking space sensors were intended to allow parking enforcers to better utilize their time with respect to detecting vehicles that are illegally parked in areas regulated by the City. The additional revenue was estimated to surpass the cost involved with implementation of the program and the annual maintenance fee.

Furthermore, Finance has reduced the parking franchise estimated revenue amount by $160,000 due to the departure of some key businesses within the City. Certain larger businesses draw many customers which use the City's parking infrastructure such as the former Marino's, Outback, Chase, Trattoria Sole, and the Mexican Consulate. Unfortunately, some locations remain vacant and the new businesses which have taken over the locations of those businesses have not drawn the customer numbers lost by those businesses as the City had hoped. Moreover, the decrease in activity at Sunset Place along with renovations of other locations such as Lario's has also contributed to the reduced number of parking customers.

Considering the economy continues to improve and it appears South Florida continues to draw many new residents and developers, the City has increased the building permit line item by $100,000 which is consistent with current and previous year revenues received.

The City has created a new line item which will record the estimated revenues for the in-house tennis program. The City is estimating an anticipated $361,142 in revenues which has a direct correlation with the anticipated expenses provided within the budget. The City is anticipating to generate an overall $50,000 net profit in bringing the tennis program in-house, compared to the previous year received amount of approximately $22,000, while providing better maintenance of the court and better programs.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.

CAPITAL PROJECTS FUND

This fund reflects the major Capital Improvement Projects. Funds from various sources are aligned with the specific projects found in the Capital budget (CIP). The CIP is for projects involving expenditures expected to endure longer than one year, and over a cost threshold to filter out normal operating expenses.

CARRYOVER and RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

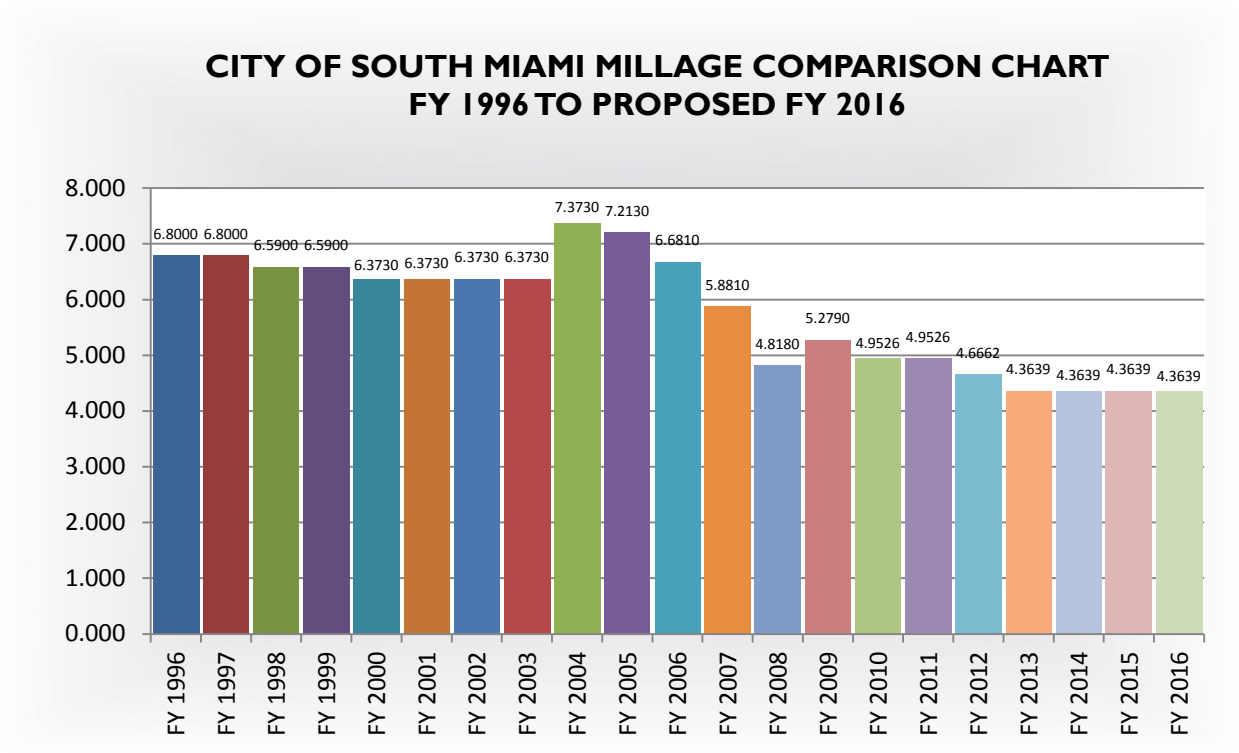
When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget.

This year, the City will continue maintaining the GFOA's recommended 25% of the City's annual budget amount in this critical fund, for a total of $4,576,207.

The Emergency Reserve Funds along with the City's unreserved, unassigned fund balance represents a low, but healthy, reserve level for a City our size, but due to the potential or damaging storms and unexpected economic situations, as we have witnessed in the past few years, it would be wise to continue to increase these balances.

GENERAL FUND EXPENDITURES

At the July 14, 2015, City Commission Meeting, the Commission adopted the ceiling rate of 4.3639 mils per $1,000 of the taxable value. Below please find the historical data of the City's millage for the past 10-years.



The average taxable homestead residential value in South Miami as of July 1, 2014 was $188,585; the average property owner paid approximately $3,146 in County, School, and other taxes and $823 in property taxes to South Miami for a total of $3,969. As you can see, **the City portion of an average tax bill for a South Miami residential property is only 21%, a very small percentage of the total bill which equates to $2.25 a day for that average property.**

The **average taxable homestead residential value** in South Miami as of July 1, 2015, is $200,781. At the tentative millage rate set of 4.3639 mills, this property would be responsible for $3,349 in County, School and other taxes, and South Miami property taxes of $876 for a total of $4,225. This is only an increase of $53 or approximately fifteen cents per day, for the City of South Miami portion over last year, which is excellent, considering the rise in the cost of services and products based on the average taxable homestead residential value.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each department are highlighted at the beginning of each respective section of the budget.

In this fiscal year's proposed budget, the City continues assuming the full expense of multiple employees who had previously been funded or partially funded through the City of South Miami's Community Redevelopment Agency (SMCRA) and a significant percentage of the City Attorneys contractual fee. The CRA previously determined it was no longer able to fund these necessary positions due to its financial situation.

BUDGET SUMMARY

The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2015-16.

CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 16

DEPARTMENT	F/T 1210	P/T 1310	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515	COPIER 4710	COMM 4120
CITY COMMISSION	62,000	0	0	115	0	0	0	0	0	5,000
CITY CLERK	188,672	0	23,574	475	0	10,188	0	0	1,230	360
CITY MANAGER	356,390	0	36,524	897	960	3,563	32,627	503	2,000	3,912
FINANCE DEPART	277,572	29,636	31,432	774	0	3,863	14,206	0	1,230	1,080
PROCUREMENT DIV	108,347	0	15,716	216	0	0	8,072	0	2,460	1,080
PERSONNEL DIV.	170,153	0	23,574	428	0	0	11,911	0	2,460	2,160
BUILDING DEPART	235,318	138,434	31,432	6,831	1,600	0	16,472	503	1,640	1,080
PLANNING DEPART	282,576	0	39,290	712	144	3,202	15,629	503	1,640	3,720
CODE ENFORCE	217,371	0	31,432	5,728	5,978	3,077	11,227	2,265	1,640	4,920
PW OFFICE OF DIR	162,823	0	23,574	410	0	0	11,398	0	4,920	1,080
PW BLDG. MAINT.	71,737	0	15,716	2,861	0	4,090	0	0	0	780
PW SOLID WASTE	220,315	0	70,722	35,700	0	8,427	11,564	0	0	0
PW STREETS MAINT.	220,315	0	55,006	19,102	0	6,548	6,933	0	0	780
PW MOTOR POOL	125,831	0	23,574	3,760	183,944	5,058	2,496	41,368	0	780
PW ENG. & CONSTR	133,075	0	15,716	247	0	2,251	6,397	0	0	1,584
POLICE	3,595,829	0	463,622	93,813	217,120	480,166	15,044	43,604	7,380	49,560
PARKS & REC	271,710	0	39,290	9,327	15,120	4,853	12,729	6,129	2,460	5,400
PARKS - TENNIS	49,240	35,235	15,716	2,900	0	0	0	0	0	1,080
COMM CENTER	170,670	286,389	39,290	15,690	0	1,616	9,853	0	2,460	0
PARKS LAND MAINT	209,647	0	47,148	7,197	13,352	7,420	5,337	1,500	0	1,860
COMM POOL	0	51,611	0	1,772	0	0	0	0	0	0
TOTAL FY 2016	**7,129,591**	**541,305**	**1,042,348**	**208,955**	**438,218**	**544,322**	**191,895**	**96,375**	**31,520**	**86,216**
BUDGETED FY 2015	**7,261,950**	**519,598**	**935,959**	**214,534**	**438,218**	**792,893**	**179,231**	**96,763**	**38,139**	**84,074**
DIFFERENCES	**-132,359**	**21,707**	**106,389**	**-5,579**	**0**	**-248,571**	**12,664**	**-388**	**-6,619**	**2,142**

PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at $1,570,747,669. This valuation represents a 6.09% increase from the FY 2014-15 level of $1,480,600,491. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	COUNT	2015 TAXABLE VALUE	COUNT	2014 TAXABLE VALUE
SINGLE FAMILY	2,850	679,679,917	2,854	631,877,462
CONDOMINIUM	788	96,890,351	788	88,118,355
MULTI FAMILY	92	123,697,391	93	115,552,459
COMMERCIAL	622	532,170,280	620	514,875,940
INDUSTRIAL	27	10,745,215	27	10,446,277
AGRICULTURE	1	595,528	1	590,429
VACANT LAND	214	43,244,793	208	33,433,873
INSTITUTIONAL	36	11,106,876	37	11,466,080
GOVERNMENTAL	54	912,303	54	907,483
OTHER PROPERTIES	11	1,724,482	8	4,174,311
REAL ESTATE PARCELS	4,695	1,500,767,136	4,690	1,411,442,669
PERS PROP & CENT ASSD		69,980,533		69,157,822
ALL ASSESSED PROPERTY		1,570,747,669		1,480,600,491

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively-created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

The increase from last year to this year is attributable to signs of the economy improving. The City experienced an overall assessed real and personal property **value** increase of $90,147,178 or 6.09%. When the City millage rate is applied to this value, it generates some $306,200 of additional income for the Cities budget.

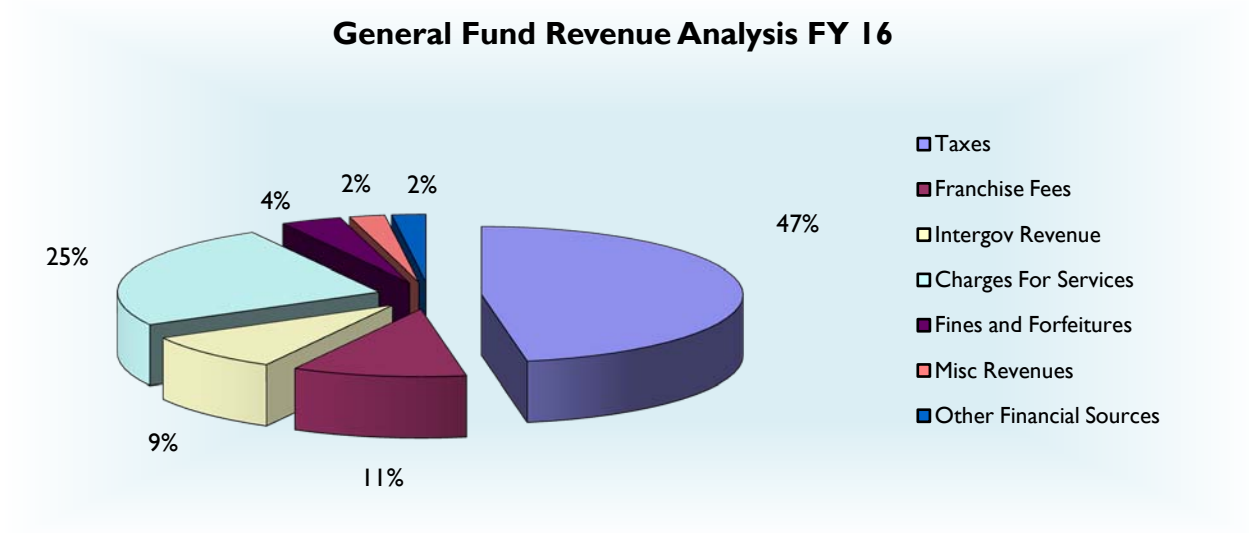
Tangible personal property (TPP) includes property that is not real estate. It includes furniture, fixtures, tools, computer equipment, machinery, office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condominium, apartment, house) are also taxable. Tangible personal property assessed values increased by $822,711 or 1.19% this year.

New Construction increased by $5,565,060 or 133%.

The proposed millage rate of 4.3639 mills, which is the same as last year's rate, will generate a total of $5,951,911of ad valorem revenue, which will allow the City to continue with regular necessary operations and on-going projects even though costs to provide these same services have risen. When the proposed millage rate is applied to the new growth figure and the City makes the required contribution to the South Miami Community Redevelopment Agency (SMCRA), the additional funds available in ad valorem taxes to South Miami only total an estimated $306,200.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

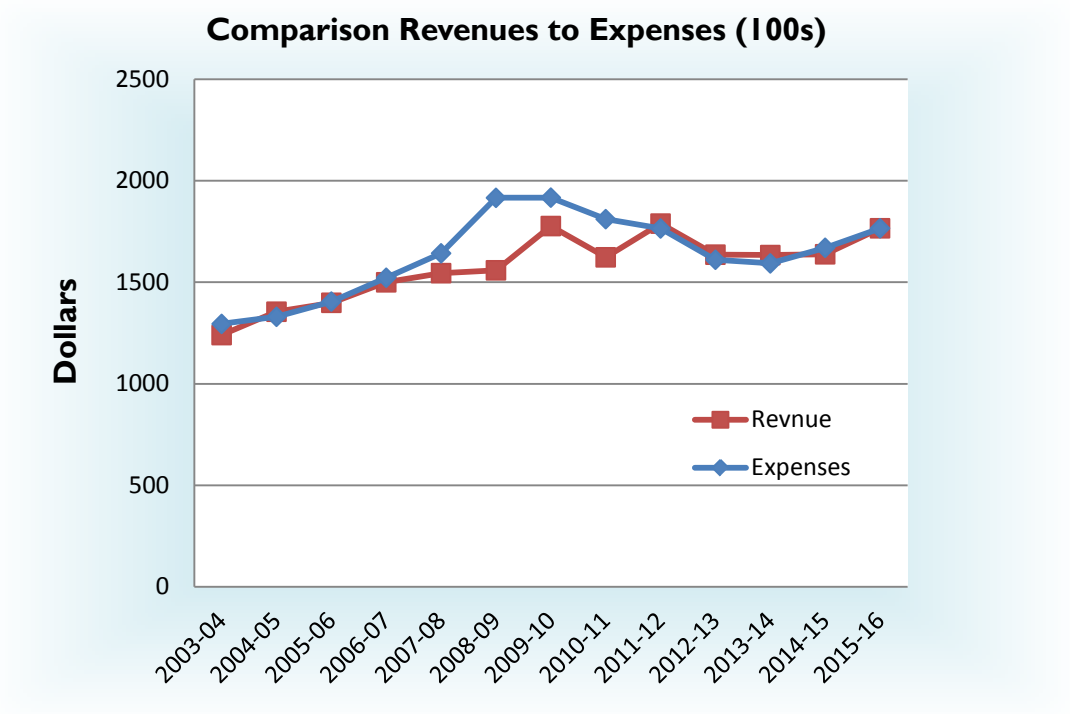
The City of South Miami's estimated General Fund Revenues for FY 2016, as provided in the proposed budget is $18,333,337. A breakdown of the general makeup of the City's General Fund Revenues is presented below.



GENERAL FUND SUMMARY

FY 2016 GENERAL FUND SUMMARY

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
BEGINNING FUND BALANCE		**7,321,194**	**7,984,010**	**9,430,193**	**9,430,193**	**5,466,856**
	TAXES	7,755,861	8,159,199	8,257,525	8,357,525	8,638,541
	FRANCHISE FEES	2,017,417	2,187,423	1,825,250	1,825,250	1,975,100
	INTERGOV REVENUE	1,432,441	1,578,176	1,587,276	1,587,276	1,649,357
	CHARGES FOR SERVICES	4,145,164	4,084,822	4,530,730	4,232,404	4,591,102
	FINES AND FORFEITURES	140,161	138,026	688,400	171,000	693,400
	MISCELLANEOUS REVENUES	534,188	671,323	392,562	493,679	401,372
	TOTAL	**16,025,232**	**16,818,969**	**17,281,743**	**16,667,134**	**17,948,039**
OTHER FINANCIAL SOURCES		**308,173**	**308,173**	**384,465**	**384,465**	**384,465**
DEPARTMENTS						
1100	CITY COMMISSION	81,602	85,591	92,780	92,780	95,030
1200	CITY CLERK	245,383	416,940	371,902	371,902	401,823
1500	CITY ATTORNEY	514,791	314,139	467,100	467,100	466,100
1310	CITY MANAGER	536,779	608,098	684,692	684,692	741,763
1410	FINANCE DEPARTMENT	529,314	1,076,374	1,306,422	1,216,422	1,045,227
1340	MGMT. INFORM. SYSTEMS	309,063	320,696	354,916	354,916	385,086
1320	PROCUREMENT DIVISION	327,578	209,844	235,605	235,605	236,731
1330	HUMAN RESOURCES	648,148	679,959	695,547	691,224	853,940
1610	BUILDING DEPARTMENT	428,377	457,020	473,994	473,994	474,678
1620	PLANNING DEPARTMENT	476,839	328,150	417,825	417,825	600,302
1640	CODE ENFORCEMENT	329,230	238,993	413,589	413,589	364,347
1770	PW-OFFICE OF DIRECTOR	256,422	208,242	223,083	223,083	221,966
1710	PW-BLDG. MAINT.	304,103	401,405	440,090	440,090	430,813
1720	PW-SOLID WASTE	1,333,799	1,321,043	1,325,798	1,325,798	1,281,525
1730	PW-STREETS MAINT.	582,473	455,840	470,605	470,605	554,458
1760	PW-MOTOR POOL	497,983	485,755	566,993	566,993	562,355
1790	PW-ENG. & CONSTR.	201,404	150,742	182,079	182,079	215,180
1910	POLICE	6,221,535	5,539,983	6,866,393	6,353,993	6,808,191
2000	PARKS & RECREATION	459,920	565,724	605,451	605,451	540,872
2010	TENNIS	0	0	0	0	332,309
2020	COMMUNITY CENTER	618,956	537,872	683,051	681,551	666,738
1750	LANDSCAPE MAINT.	440,211	464,299	478,581	478,581	533,299
2030	COMMUNITY POOL	0	22,841	139,305	139,305	139,034
2100	NON-DEPARTMENTAL	91,409	91,409	164,000	164,000	295,000
	TOTAL	**15,435,319**	**14,980,959**	**17,659,802**	**17,051,579**	**18,246,767**
DIFFERENCE BEFORE FUND BALANCE		**898,086**	**2,146,183**	**6,406**	**20**	**85,737**
2100	NON-DEPARTMENT TRANSFER	235,270	700,000	3,963,358	3,963,358	1,627,742
ENDING FUND BALANCE		**$7,984,010**	**$9,430,193**	**$5,473,242**	**$5,466,856**	**$3,924,850**



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.

CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

In the proposed fiscal year budget, the City provides a "Position by Department" schedule as part of the budget document. The section provides a detailed breakdown of the positions by Department and the number of full-time and part-time positions within the City.

In this year's proposed budget, the City did not include any additional salary increases for the police or general employees, beyond the amount approved by the Commission in the PBA Agreements in FY 2014, although, at the time of writing, the City is once again negotiating with the Police and AFSCME unions for the next generation of bargaining agreements.

In this fiscal year's proposed budget, the City will continue assuming the expense of multiple employees, which had previously been funded through the City of South Miami's Community Redevelopment Agency (SMCRA). The SMCRA is no longer able to continue to fund these necessary positions on a recurring basis due to its financial situation. The department/divisions that are immediately affected are:

- The Grants and Sustainability Administrator was previously funded by the SMCRA in the amount of 50% of the position's salary. (The resulting amount necessary to be assumed in

this year's City budget is $33,618.)

- Code Enforcement has absorbed the expense of the Senior Code Enforcement Officer and Special Events Coordinator, which has now been transferred to the Parks Department, which were both previously funded at 100% by the SMCRA. (The resulting amount necessary to be assumed in this year's City budget is $135,499)

- The Police Department rather than the SMCRA, for the second year will be funding 100% of one police officer. The SMCRA previously funded three full-time police officers; however, this year two full-time police officers will continue to be funded by the SMCRA. (The resulting amount necessary to be continued in this year's City budget is $86,928.)

- The City Attorney's expense was increased based on his newly commission adopted agreement and the newly implemented accounting policy which requires the City to fund 100% of the City Attorney's contract and obtain reimbursement from the SMCRA for 10% of the overall cost. (The resulting amount necessary to be assumed in this year's City budget is ($50,420).

- It is important to note the positions mentioned above are not new positions but exist currently as part of the City Administration, and amount to an estimated $306,465, which is reflected in this budget as an increase due to the SMCRA's inability to continue to responsibly fund them on a recurring basis.

Within Finance, the Grants and Sustainability Administrator was relocated to the Planning Department in an effort to provide additional support to the Planning Department.

Within Code Enforcement, the Special Event Coordinator was relocated to the Parks and Recreation Department and now reports to the Parks Director, additionally an Office Support part-time position was added to the budget, in an effort to provide the needed assistance to the public.

Within the Human Resource's Office, a vacant full-time office support position has been re-established and funded.

In the Solid Waste Division, certain restructuring occurred, thus reducing the Division's personnel expenditure amount. The Superintendent was transferred to the Streets and Landscaping Division and a Waste Collection Driver from the Streets and Landscaping Division was relocated to the Solid Waste Division.

The Parks and Recreation Department, which is currently comprised of for four divisions: Parks, Community Center, Parks Landscaping, and the Community Pool and will be responsible for the new Tennis Division has gone through a major reorganization in an effort to provide greater efficiencies and become more efficient. In summary, vacant full-time positions; Administrative Assistant II, Administrative Secretary and Recreation Leader positions were eliminated and a full-time Administrative Assistant position was created and the Special Event Coordinator was

transferred to Parks.

As mentioned above, the City is establishing a new Tennis Division, under the direct supervision of the Parks and Recreation Department. The City's main objective is to better serve the community by providing the best possible tennis programs along with maintaining the best clay courts possible. In an effort to meet those objectives, the City will be providing for two new full-time and three part-time positions within the Tennis Division.

SUMMARY OF MAJOR BUDGET HIGHLIGHTS

The proposed budget is primarily a continuation of last year's budget plan, as the City remains committed to the current level of services with a high quality level of delivery. There are many priorities that need to be addressed, including a revision of our very outdated land development code, the proper maintenance of our parks system, and the further consolidation and maximizing of efficiencies from the organization of our government structure that need to be addressed in the near future. Should revenues grow, we will be able to evaluate new priorities for the City and with the authorization of the Commission we will begin to increase the effectiveness and offered services of the City.

The FY 2015 Budget, Capital Improvement Program 5-Year Plan, includes a line item for a phased citywide directional street signs & posts replacement program. The project is funded by the Peoples Transportation Plan (PTP) and is funded at $150,000. The scope includes the manufacturing of new signs, and the removal and replacement of existing street signs. The street sign replacement program is being implemented in phases and funds will be allocated in subsequent budget years. The City completed the branding plan in FY 2014 that established a new logo and new color scheme for the City. The street signs and many other features of the City will incorporate the new look for the City, as we prepare for the next great chapters in the life of South Miami and wish to continue positive promotion of our remarkable community.

The City is committed to completing multiple traffic calming projects throughout the City, originally funded in last year's budget, which were not actually initiated until recently. The specific communities on which the City is focusing in FY 2016 are Pinecrest Villas, Snapper Creek, Twin Lakes, and Bird Estates. The City will continue working with Miami-Dade County for the continued improvement to our roads, drainage, and traffic calming.

To continue maintaining a safe and efficient fleet, this coming fiscal year, the City is proposing to purchase seven new police vehicles. The upgrades of the City's fleet are required to continue providing expected levels of service to the residents of the City. The older police vehicles that are being replaced will take the place of those vehicles in the City fleet that are determined to have exceeded their useful life and may have safety or operational problems; the vehicles will be auctioned for sale. Currently and in the future, the City will purchase extended warrantees for our vehicles and surplus the vehicles at the end of the warranty program in order to reduce maintenance costs to the City. Furthermore, the City will be purchasing a much needed Trash

Truck for Solid Waste and two hybrid vehicles for the Building Department and the Parking Division. The intended use of the hybrid vehicle for the Parking Division is so that the County may move forward with the installation of the County provided License Plate Recognition (LPR) system with an estimate cost of over $30,000 in an effort to help seize stolen vehicles and keep the City of South Miami safe.

We are funding a budget for Garbage/Recycling Containers for the Downtown area. This purchase will also be part of our Downtown Beautification Project. We have had limited garbage bins in this area but never have we had recycling bins for public use except at major events. Recycling produces considerably less carbon, which reduces the amount of unhealthy greenhouse gas omissions and less energy, uses fewer natural resources, and keeps waste from piling up in landfills. These dual bins will allow the public visiting our downtown area (SoMi) to place their recyclables in a proper container for future recycling.

SUMMARY OF FINANCIAL ISSUES AHEAD

Union Negotiations

The impending negotiations with the AFSCME and PBA unions may place additional financial demands on our limited budget and perhaps require additional funds currently not existent in the South Miami budget.

Litigation expenses and exposures

Currently, the City is involved in multiple litigations, which provide future financial uncertainties. The possible financial impact to the City is currently unknown. It is, at this time, unrealistic for the City to provide financial estimates to insert into the FY 2015 budget.

Fuel expenses

Presently, the City is estimating $4 per gallon for the 2015 budget. The current average price for fuel is approximately $3.61 per gallon. The City is requiring that the usage of city vehicles be limited only to the essential activities. City policy states that no city vehicle should be left running idle when not necessary (the K-9 vehicle is the exemption); furthermore, all take home cars should be used strictly pursuant to policy that stipulates that the vehicles will not be used for personal use.

RESERVE FUNDS

There are a number of reserves that are part of the operation budget. The City strives to maintain prudent reserves, establishing funds for contingencies and emergency situations, as well as for the impact of revenue reforms on the stability of the City's operating budget and for other items such as grant matches.

As we progress with our administration, we have created the following Reserve Funds:

City Parks Acquisition Development Operations and Maintenance Fund.

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories; Acquisition, Development, and Improvements.

Revenue Stabilization

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

Grant Match Reserve.

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

Insurance Reserve.

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

Tax Equalization Reserve.

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

Building Capital Reserve Fund.

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CONCLUSION

The City budget has been seriously challenged again this year as the Community Redevelopment Area (CRA) continues to be unable to fund several items that are important to the smooth and effective operation of the City as a whole. This results in some $306,465 that the City continues funding for in its budget which was previously funded in the CRA budget. This unavoidable responsibility and the financial demand that it incurs on the City budget in addition to the rejection of the potential recurring savings of $900,000 from outsourcing the solid waste and motor pool functions in the prior year are difficult issues to incorporate and still endeavor to create a responsible and balanced budget. Despite the challenges we encountered in balancing the needs for services against the desire of property owners the same rate of tax, we continued to maintain basic levels of reserves for our various critical financial responsibilities.

These are clearly difficult times that require extraordinary leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this budget. It is essential to continue building our reserve accounts for a multitude of reasons. As always, your staff will endeavor to continue to provide the levels of services our community is entitled to, despite even more limited resources available for this purpose. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the entire City staff for their professionalism and dedication. I also wish to thank the Mayor, Vice Mayor, and Commissioners for providing direction on a preferred future for the City of South Miami. Finally, I would like to thank the excellent Budget and Finance Committee for the time which they have volunteered to help evaluate FY 2016 proposed budget and their valuable input which has been reflected in this budget.

Sincerely,

Steven Alexander
City Manager

ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2015

Many of the City's efforts and changes are embodied in actions by the City Commission. The City Commission is the policy setting board of the City. Below are the Ordinances and Resolutions passed during fiscal year 2015.

- An Ordinance amending Section 4-2(a) of the City Code adding drugstores, convenience stores and service stations as listed uses in the table of distance requirements regarding alcohol sale
- An Ordinance amending Section 20-4.2 of the City of South Miami's Land Development Code to add criteria for the City's approval of a plat or re-plat tentatively approved by the Miami-Dade County.
- An Ordinance amending Section 15B-6 of the Code of Ordinances to provide for waiver of fees and costs and to modify the rules and requirements for the use of City property.
- An Ordinance amending Section 7-15.2 (g) of the Code of Ordinance of the City of South Miami in pertinent part to provide for Commission approved change in demolition days and hours of operation.
- An Ordinance amending Section 7-16. (g) of the Code of Ordinances of the City of South Miami in pertinent part to provide for Commission approved change in construction days and hours of operation.
- An Ordinance amending Section 15-91 of the Code of Ordinance of the City of South Miami is hereby amended in pertinent part to reference Sections 7-15 and 7-16 concerning construction operations in place of specific limitations on hours of operation.
- An Ordinance of the City of South Miami, Florida, abandoning and vacating a portion of the unimproved right-of-way of SW 60 Avenue located between SW 79 Street and SW 80 Street, which was previously abandoned and vacated by Resolution 81-05-12060, ratifying the action taken by Resolution 81-05-12060 and amending the conditions of vacation originally adopted in such resolution.
- An Ordinance amending Article II, Section 5-7—5-11 of the City of South Miami's Code of Ordinances and to enact Section 5-11 to regulate dogs and to require the removal of dog waste, defining the offense and establishing penalties
- An Ordinance amending Section 15-93, titled "Noise-creating blowers, power fans, or internal combustion engines", re-titling the ordinance, increasing its scope, defining offenses and establishing penalties.
- An Ordinance amending Section 20-4.2 of the City of South Miami's Land Development Code to add, clarify and/or modify criteria for the City's approval of a waiver of plat, and for approval of all plats or re-plats requiring approval by Miami-Dade County and adding

definitions for roadways in Section 20-2.3

- An Ordinance authorizing the issuance of Capital Improvement Revenue Refunding Note, Series 2015, in the principal amount not to exceed $5,000,000, for the purpose of refinancing certain of the City's outstanding indebtedness and paying the costs of issuance of the Note and of refinancing such indebtedness; covenanting to annually budget and appropriate funds from Legally Available Non-Ad Valorem Revenues to repay such Note; providing the form, terms and details of the Note; awarding the Note to Branch Banking and Trust Company by negotiated sale; making certain covenants and agreements in connection therewith; authorizing and directing officers and employees of the City to take all necessary actions and execute all necessary documents.
- An Ordinance amending Sec. 8A-1 (e) of Chapter 8A of the City of South Miami's Code of Ordinances to provide an exception for solicitation of gifts sponsored by non-profit organizations or that benefit the City and adopting applicable portions of the Miami-Dade County ethics ordinance concerning such exceptions.
- An Ordinance amending Section 15-63 and creating Section 15-63.1 of the City of South Miami's Code of Ordinances to permit sales of home-grown produce on private property.
- An Ordinance amending the City of South Miami Code of Ordinances, Chapter 2 titled "Administration and City Government", Article VI Sections Sec. 2-81 - 2-90, title – "Reserved" to create Section 2-81 Public Private Partnership and establish appropriate policies and procedures, authorizing the adoption of Guidelines and to reserve Secs. 2.82 – 2-90.
- An Ordinance repealing Section 2-35 of the City of South Miami's Code of Ordinances.
- An Ordinance of the City of South Miami, Florida, authorizing a Franchise Agreement with Miami-Dade County to provide County Solid Waste Management Services.
- An Ordinance amending Chapter 2, Article I, Sec. 2-2.1 (K), titled "Decorum" of the City of South Miami's Code of Ordinances.
- An Ordinance amending 20-6.1(A)(3)(a) (i), (ii) and (iii) of the land development code to reduce the number of votes required to pass, on first reading, ordinances and resolutions that require two readings.
- An Ordinance amending Sec. 8A-5 (a), (b), (c), (e) and (f) of Chapter 8A of the City of South Miami's Code of Ordinances as to definitions and exemptions and adopting applicable portions of the Miami-Dade County lobbying ordinance concerning definitions and exemptions as well as providing stricter requirements and penalties.
- An Ordinance amending the Land Development Code Section 20-4.5 and 20-4.5.1, including, but not limited to, provisions concerning intent, definitions, applicability and providing for tree removal requirements, applications, permits, fees tree mitigation and protection, enforcement, penalties, remedies, and appeals.

- A Resolution authorizing the City Manager to execute FY 2014 Community Development Block Grant agreement with Miami-Dade County Public Housing and Community Development (PHCD) for the Murray Park Multi-Purpose Field Project in the amount of $55,000.
- A Resolution authorizing the City Manager to execute FY 2015 Metropolitan Planning Organization (MPO) Grant agreement with Miami-Dade County for the Pedestrian Safety and Mobility Infrastructure Improvements (Complete Streets Policy) in the amount not to exceed $40,000.
- A Resolution authorizing the City Manager to execute FY 2015 grant agreement with Florida Department of Environmental Protection for Twin Lakes Drainage Project in the amount of $100,000.
- A Resolution of the City of South Miami supporting the Friends of the Ludlam Trail in the implementation of the Ludlam Trail, a six (6) mile linear park along the former FECI rail tracks, requesting Florida East Coast, Inc.
- A Resolution requesting Florida Power & Light Company to contribute to the cost of the development of the "Underline" Master Plan and to underground its transmission line in the area of the Underline.
- A Resolution of the City of South Miami to encourage Florida Power & Light Company ("FPL"), the Public Service Commission and the state legislature to give electrical utility customers a larger percentage for their net metering credit if the customers contribute their excess electricity to a non-profit charity.
- A Resolution of the Mayor and City Commission of the City of South Miami, Florida, advocating the legal separation of Florida into two separate states, creating the 51st state in the Union and naming it "South Florida".
- A Resolution of the City of South Miami concerning the approval of a waiver of plat as to the property at 5980 SW 80th Street, South Miami, Florida, that would create two conforming platted lots.
- A Resolution authorizing the City Manager to accept a donation of $1,500 from Helping Hands Charitable Program, to contribute to the Murray Park Aquatic Center.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with FLAF Sports Services, Inc. for tennis, basketball and hand-ball court resurfacing at Brewer Park.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with Emerald Construction Corp. for restroom renovations at Dante Fascell Park and Palmer Park.
- A Resolution approving the Final Plat of Davis Oaks, being a replat of a portion of tract 8 revised plat of a portion of the amended plat of Palm Miami Heights, recorded in plat book 43, page 37, Miami-Dade County, Florida.

- A Resolution extending the City of South Miami's moratorium on issuance of permits to cut or otherwise kill all trees, with certain limited exceptions, until the existing tree protection ordinance can be amended to provide better protections.
- A Resolution urging the Miami-Dade County Board of Commissioners to protect the County from Sea Level Rise by moving, into action the recommendations of the Sea Level Rise Task Force.
- A Resolution authorizing the City Manager to expend $6,822.76 with Rehrig Pacific Company for the purchase of new residential garbage containers.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with Florida Construction & Engineering, Inc., for the construction of the Police Fueling Station Improvements.
- A Resolution of the City of South Miami ("City") calling for a South Florida Sea Level Rise and Climate Change Congress that will include local, state, and federal elected officials meeting to propose constructive solutions to sea level rise and climate change.
- A Resolution authorizing the City Manager to accept gifts of time, labor and materials from Mr. Mariano Corral and Mr. Robert "Bob" Welsh for the proposed linear park to be known as the "Underline
- A Resolution authorizing the City Manager to join with the South Miami Community Redevelopment Agency in sponsoring the Martin Luther King Celebration and to expend one half of the cost, up to a maximum of $6,000.
- A Resolution authorizing the City of Miami Beach to add The City of South Miami's name to the list of parties filing an *amicus curiae* brief drafted by the City of Miami Beach in support of marriage equality in Florida.
- A Resolution of the Mayor and Commission of the City of South Miami urging the Miami-Dade Board of County Commissioners to maintain the current Wellfield Protection Areas in the West and Northwest Wellfields, and implement such recommendations as stated herein.
- A Resolution of the City Commission for the City of South Miami approving a final plat to allow for the subdivision of property located at 5959 SW 61 Street, South Miami, Florida
- A Resolution authorizing the City Manager to negotiate a lease agreement with Toshiba Business Solutions, for multifunctional copier equipment for a 48 month period.
- A Resolution authorizing the City of South Miami ("City") to become a sponsor of the 10th Annual Pelican Party for the Pelican Harbor Seabird Station.
- A Resolution authorizing the City Manager to expend $6000 for Cultural Diversity Training for the Police Department and Department Heads.
- A Resolution authorizing the City Manager to purchase seven vehicles from Don Reid Ford.

- A Resolution authorizing the waiver of certain special events fees and costs for Rotary Foundation of South Miami, Inc., to hold its 32nd Annual South Miami Rotary Art Festival on Sunset Drive.
- A Resolution approving the application of VolksBlast, Inc., a non-profit organization, to waive certain fees and costs associated with its event showcasing classic cars to be held on February 8, 2015, on Sunset Drive in South Miami.
- A Resolution of the City of South Miami thanking Miami-Dade County Commissioner, Rebeca Sosa, for seeking Amendment 1 Funds to cover the purchase and development of the Ludlam Trail.
- A Resolution of the City Commission for the City of South Miami approving a final plat to allow for the subdivision of property located at 6520 SW 56th Street, South Miami, Florida
- A Resolution authorizing the City Manager to negotiate a multi-year agreement with ADP, to provide payroll services, Personnel Divisionand Time & Attendance integrated software solution.
- A Resolution authorizing the City Manager to enter into a multi-year contract with Envirowaste Services Group, Inc. for storm drain system cleaning and maintenance services
- A Resolution authorizing the City Manager to accept a donation of $2,500 from Orange Bowl (OB) Youth Sports, LLC to contribute to the South Miami Football Program.
- A Resolution authorizing the City Manager to negotiate and to into a contract with R.E. Chisholm Architects Inc. to complete architectural and engineering drawings for Palmer Park's concession stand.
- A Resolution authorizing the City Manager to execute an agreement with Squire, Sanders & Dempsey, LLP to represent the City as bond counsel for the tax-exempt loan refinancing.
- A Resolution authorizing the City Manager to negotiate and execute an amendment to the Miami-Dade County Information Technology Department (ITD) contract to increase the scope to include Re-Design of the City's IP.
- A Resolution authorizing the City Manager to negotiate a multi-year agreement for financial advisory services.
- A Resolution authorizing the use without charge of the Gibson Bethel Community Center by non-profit neighborhood associations
- A Resolution for Special Use Approval to permit a general restaurant at 5701 Sunset Drive, Shops at Sunset Place, Unit C11C, within the Specialty Retail "SR", Hometown District Overlay "HD-OV".
- A Resolution authorizing the City Manager to negotiate and execute an agreement with Brandano Displays Inc., for downtown business district LED lighting.

- A Resolution authorizing the City Manager to accept a grant from the Orange Bowl Youth Football Alliance (OBYFA) Grant Program to contribute to the South Miami Grey Ghosts Youth Football Program.
- A Resolution authorizing the City Manager to enter into an agreement with Miller Legg to prepare a citywide Parks and Recreation Master Plan.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with Sanchez Arango Construction, for the repair of the brick pavers.
- A Resolution supporting the importance of WHEELS, a five day event in November 2015.
- A Resolution authorizing the City Manager to execute the fiscal year 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of two laptop computers for South Miami Police Officers in the amount of $3,227.
- A Resolution authorizing the City Manager to execute the fiscal year 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of four tablet computers for South Miami Police Officers in the amount of $6,642.00.
- A Resolution authorizing the City Manager to purchase fitness and exercise equipment from Muscle & Wrench Fitness Equipment Service, Inc. for the Gibson-Bethel Community Center's fitness center.
- A Resolution authorizing the City Manager to institute a policy for the waiver of an amount not to exceed one half of the standard fees for the use of City Parks by local high schools under certain conditions.
- A Resolution endorsing the Green Task Force letter regarding City Hall, establishing goals for the City regarding environmentally connected design of City Hall and other City facilities and authorizing the City Manager to take certain actions.
- A Resolution authorizing the City Manager to negotiate and to enter into an agreement with Leadex Corporation for VCT Vinyl Commercial Tile Floor at the Gibson-Bethel Community Center.
- A Resolution authorizing the City Manager to enter into a contract with Leadex Corporation, to remodel the communications area of the Police Department.
- A Resolution authorizing the City Manager to adopt the South Miami Intermodal Transportation Plan.
- A Resolution authorizing the City Manager to enter into an agreement with Bicycle Action Committee ("BAC") to use the South Miami City logo on bicycle clothing to be sold by BAC.
- A Resolution of the City of South Miami supporting Senate Bill 378 (2015) to expand law enforcement officers' ability to give a warning, inform the parents/guardian or issue civil citations for a diversion program to juveniles in lieu of arrest.

- A Resolution of the City of South Miami accepting and endorsing the "Caloosahatchee Watershed-Regional Water Management Issues" Report dated December 16, 2014, which sets forth short term and long term strategic planning goals to address water storage and treatment within Kissimmee, Lake Okeechobee and Caloosahatchee Watersheds.
- A Resolution of the Mayor and Commission of the City of South Miami, Florida, relating to the 2015 legislative budget requests, approving the city's list of legislative requests, authorizing the city manager to present the approved package to the Miami-Dade County Legislative Delegation for inclusion in the 2015 Legislative Session.
- A Resolution approving an application for variances for a new two-unit residential structure located at 6031 SW 76 Street, South Miami, Florida, within the RM-18 zoning district.
- A Resolution authorizing the City Manager to negotiate and to enter into an agreement with Advanced Recreational Concepts for new playground structures at four city parks.
- A Resolution of the City of South Miami, Florida, in support of removing barriers to customer-sited solar power and support for the Floridians for Solar Choice ballot petition.
- A Resolution relating to the review and approval of a Unity of Title request by Dixie Acquisitions Number One, unifying property located along SW 74th Street.
- A Resolution of the City of South Miami requesting that the Florida Department of Transportation coordinate its projects with municipalities for projects within those municipalities.
- A Resolution of the City of South Miami requesting that the Miami-Dade County League of Cities form a committee to investigate the possibility of the creation of South Florida as the 51st state.
- A Resolution amending the City Manager's authority to institute a policy for the waiver of the standard fees for the use of City parks and facilities by local schools under certain conditions.
- A Resolution authorizing the City Manager to negotiate and to enter into a contract with Milian, Swain & Associates, Inc. to provide professional engineering services to improve and resolve the ponding issue at Dante Fascell Park.
- A Resolution authorizing the City Manager to terminate the Interlocal for American Recovery and Reinvestment Act (ARRA) of 2009 Federal Transit (FTA 5307) for the City to Install Bus Shelters.
- A Resolution authorizing the City Manager to enter into a three (3) year contract with MiamiBasketball.net, Inc. for the management of basketball services at the Gibson Bethel Community Center.
- A Resolution pursuant to Section 7-16(g) of the Code of Ordinances, extending the construction hours for the construction project located at 6101 Sunset Drive
- A Resolution authorizing the City Manager to enter into an agreement with Catalysis Adaptation Partners, LLC for an initial a sea level rise, storm surge, and inland riverine flooding study.

- A Resolution authorizing the City Manager to enter into a three (3) year contract with MiamiBasketball.net, Inc. for the management of basketball services at the Gibson Bethel Community Center.
- A resolution authorizing the City Manager to issue a notice to proceed to T. Y. Lin International to complete engineering documents for SW 78th Street Roadway & Drainage Improvements.
- A Resolution authorizing the City Manager to increase general fund appropriations for the 2015 Fourth of July celebratory event through a donation of $9,000 from Laz Parking as part of its contract obligations.
- A Resolution relating to budget; authorizing a transfer of $5,000 from Police Contingency account, to Police Training/Education account.
- A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation, a non-for-profit organization to hold its 27th Annual Twilight 5K Walk/Run event on Sunday, May 31, 2015, in South Miami's downtown area including surrounding streets, and request waiving the cost of the parking meters.
- A Resolution relating to the review and approval of a Unity of Title, request by Antonio and Mirna Marin, unifying property located along SW 44th Street.
- A Resolution authorizing the City Manager to issue a notice to proceed to C. H. Perez & Associates Consulting Engineers, Inc. to complete engineering documents for SW 42nd Street Roadway & Drainage Improvements.
- A Resolution approving a Special Event application from Das Renn Treffen, a non-profit organization for their 1st Annual Porsche Car Show, to showcase classic cars, on May 3, 2015, on Sunset Drive in South Miami.
- A Resolution supporting Medicaid expansion in Florida pursuant to the Patient Protection and Affordable Care Act of 2010, urging the Florida Legislature to enact legislation expanding Medicaid in Florida.
- A Resolution supporting the Town of Surfside's resolution urging the State of Florida Legislature and the Florida Department of Environmental Protection ("FDEP") to establish chemical testing standards prior to issuing a coastal construction control line ("CCCL") permit which authorizes the transfer and placement of excavated sand seaward of the coastal construction control line onto a public beach.
- A Resolution authorizing the City Manager to enter into a contract with Firepower Displays Unlimited, LLC for the City's 2015 Fourth of July fireworks display for an amount not to exceed $10,000.
- A Resolution authorizing the City Manager to permit L'atelier School to hold their 20th Anniversary celebration on Sunday, May 9, 2015, on SW 71 Street.
- A Resolution authorizing the City Manager to execute FY 2015 Health Foundation of South Florida grant agreement for Complete Streets Policy in the amount not to exceed $20,000.

- A Resolution authorizing the City Manager to negotiate and to enter into an agreement with D.W. Recreation Services, Inc. for new playground structures at four (4) city parks.
- A Resolution of the Mayor and Commission of the City of South Miami calling for an immediate ban on Greyhound dog racing in the State of Florida.
- A Resolution repealing Resolution No. 134-13-13952 which granted approval for a special exception to the parking requirement for a general restaurant located at 5818 South Dixie Highway within the Specialty Retail "SR", Hometown District Overlay "HD-OV".
- A Resolution authorizing the City Attorney to enter into a contract with Becker Poliakoff to provide the City of South Miami with legal representation for all public private partnerships and related matters.
- A Resolution of the Mayor and Commission of the City of South Miami opposing the fast-track of Trans-Pacific Partnership (TPP) Agreement.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with Coreland Construction Corp. for the construction of the Manor Lane Neighborhood Traffic Calming Improvements.
- A Resolution authorizing the City Manager to expend $77,185 for the design, installation and configuration of the City of South Miami's VMware virtual server environment and development from a physical to virtual server migration
- A Resolution authorizing the City Manager to purchase uniforms from Riddell for the South Miami Grey Ghosts football team.
- A Resolution authorizing the City Manager to execute the First Amendment to fiscal year 2015 Florida Recreation Development Assistance Program (FRDAP) grant agreement with Florida Department of Environmental Protection for the Fuch's Park grant.
- A Resolution authorizing the City Manager to waive one-hundred percent (100%) of the not-for-profit rental fees for the use of open green space at Dante Fascell Park by Orchid Mania South Florida.
- A Resolution repealing Resolution 062-15-14401 and authorizing the City Manager to enter into an agreement with GEI Consultants for an initial sea level rise, storm surge, and inland riverine flooding study.
- A Resolution accepting the annual report required by the South Miami Development Corporation development agreement with the City of South Miami.
- A Resolution authorizing the City Manager to expend $6,242.76 with Rehrig Pacific Company for the purchase of new residential garbage containers.
- A Resolution approving a variance based on an application to permit 3,600 square foot lot where a minimum of 6,000 square feet is required, to permit a frontage of 40 feet where 60 feet is required, and to permit an interior side setback of 5 feet where a minimum of 7.5 feet is required, for a new two-story residence located at 6345 SW 62 Avenue, South Miami, Florida

- A Resolution relating to budget; authorizing an increase of $5,371 due to received insurance proceeds, to increase the Police Maintenance & Repairs of Equipment account.
- A Resolution authorizing the City Manager to purchase six (6) GETAC tablets for the South Miami Police Department funded largely by grants.
- A Resolution authorizing the City Manager to accept donation contributions in the amount of $15,400 for the 2015 Fourth of July celebratory event.
- A Resolution authorizing the City Manager to execute a one year agreement with Mansfield Oil Company of Gainesville, Inc. for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment
- A Resolution joining with the City of Miami and the Village of Pinecrest, Florida for engagement of an economist relating to early cost recovery matters before the public service commission.
- A Resolution authorizing the City Manager to execute a notice to proceed to Goldin Solar, LLC, to initiate a Solar Panel Purchase and Installation Program for residential and business properties.
- A Resolution accepting the annual report required by the South Miami Development Corporation development agreement with the City of South Miami.
- A Resolution authorizing the City Manager to contract with Gabriel Roeder Smith & Company to perform other Post-Employment Benefits (OPEB) valuation required for fiscal years 2015, 2016, and 2017 Comprehensive Annual Financial Report (CAFR).
- A Resolution relating to a request for a variance from Section 20-3.5(E) of the Land Development Code to exceed the maximum building coverage of 30% for a one-story addition to a single family residence located at 7830 SW 57 Court, South Miami, Florida, within the RS-3 zoning district.
- A Resolution authorizing the City Manager to issue a purchase order with the R.J. Behar & Company to complete site development plans for bus shelters on SW 59 Place and on SW 62 Avenue.
- A Resolution authorizing the City Manager to execute a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for turf landscape maintenance funding in the amount of $3,980.00.
- A Resolution authorizing the City Manager to accept a donation contribution in the amount of $500 for the 2015 Fourth of July celebratory event.
- A Resolution authorizing the City Manager to accept a donation from Cultivate Church in the amount of $300 to contribute to the summer camp program.
- A Resolution authorizing the City Manager to purchase a new lake fountain system to be installed at Fuchs Park.

- A Resolution of the Mayor and City Commission of the City of South Miami, Florida, Co-designating S.W. 57th Ct, between S.W. 72nd Street (Sunset Drive) and S.W. 74th Street as "Hans Huseby Run"; directing the City Manager to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.
- A Resolution amending resolution number 096-15-14435 and authorizing the City Manager to enter into a multi-year contract with Mansfield Oil Company of Gainesville, Inc. for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment.
- A Resolution of the City of South Miami, Florida, supporting legislation for a statewide ban on hydraulic fracturing, acid fracturing, or any well stimulation treatment in the State of Florida, including the prohibition of disposal of related materials and byproducts, anywhere within the State of Florida or in the waters adjacent to the State; opposing any legislation that would permit fracking to expand into Florida or that would keep secret, the use of chemicals or any other substance used in fracking, or other methods of oil or gas drilling or recovery
- A Resolution of the Mayor and Commission of the City of South Miami calling for the return of the $25,000 given by the City of South Miami to the Underline so that the City of South Miami can plant trees on land adjacent to the MetroRail.
- A Resolution relating to the review and approval of a Unity of Title, request by GRST SoMi Investors, LLC, unifying property located at 5958 South Dixie Highway, South Miami, Florida.
- A Resolution amending resolution number 096-15-14435 and authorizing the City Manager to enter into a multi-year contract with Mansfield Oil Company of Gainesville, Inc. for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment.
- A Resolution authorizing the City Manager to execute a fiscal year 2015 grant agreement with Miami-Dade County for the South Miami Senior Meals grant.
- A Resolution authorizing the City Manager to execute a fiscal year 2015 grant agreement with Miami-Dade County for the After School House (Tutoring) grant.
- A Resolution authorizing the City Manager to negotiate and enter into a contract with H & R Paving Inc. for the construction of the Roadway Resurfacing for 60 Place and 64 Terrace Project
- A Resolution authorizing the City Manager to execute a contract with BM General Repairs LLC for the installation of a new roof at the Public Works office building.
- A Resolution of the City of South Miami, Florida, relating to the City's 2015/2016 fiscal year budget; advising the Miami-Dade County Property Appraiser of its proposed millage rate of 4.3639 mills; its rolled-back rate of 4.0235 mills, and announcing the dates of public hearing to consider the proposed millage rate and tentative budget.

GUIDE FOR READERS

The Fiscal Year 2015-2016 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2015 through September 30, 2016. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included in every section to consolidate the information.

The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the 2016-2020 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.

ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*

B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*

C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*

D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*

E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all offices and departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) ***Transfer of Appropriation*** **-** At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an office or department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one office or department to another.

BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.

A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).

CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.

BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all departments. All departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 31, 2015 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.

FY 2016 BUDGET SCHEDULE

APRIL 7
Distributions of Budget Worksheets to Departments

APRIL - JUNE
Department budget meetings with the City Manager.

JUNE 11
Capital Improvements Projects Workshop with the City Commission

JULY 1
Receipt of DR 420 (Property Appraiser Certification of Taxable Value) from the County (FS Section 200.065). Review of department's requests.
Development of City Manager's budget

JULY 31
Submission of proposed budget to the Mayor and City Commission (Article IV, Section 2a, City Charter provides for deadline of August 1) and presentation of a resolution advising the Property Appraiser's Office of the City's proposed millage rate and announcing the date, time and place of the first and second budget hearing.

AUGUST 2
Last day to advise the Property Appraiser's office of the proposed millage rate, current year rollback rate and date, time and place of the first budget hearing (FS Section 200.065)

AUGUST 13
Budget Workshop with the Mayor and City Commission

AUGUST 30
Last day to post a notice for Sept. 10 public hearing
(Article IV, Section 2B)

SEPTEMBER 10
First public hearing and adoption of tentative budget (Trim Bill). Must amend tentative budget, re-compute proposed millage rate and publicly announce the percentage by which recomputed proposed millage exceeds the rollback rate.
FINAL APPROVAL OF THIS DATE SUBJECT TO COUNTY AND SCHOOL BOARD HEARING DATES (FS Section 200.065)

SEPTEMBER 11
Last day to advertise final public hearing of Sept. 24 (FS Section 200.065)ff

SEPTEMBER 24
Final public hearing and adoption of budget. If budget is not adopted this date, the City must re-advertise Public Hearing

FINANCIAL AND BUDGETARY POLICIES

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an office or department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To maintain appropriate financial capacity for present and future needs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.

OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.

ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.

CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal
To meet the liquidity needs of the City and optimize investment returns after first addressing safety & liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.

CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land ($1 or Greater)
- Land Improvements ($25,000 or more)
- Buildings ($50,000 or more)
- Building Improvements ($50,000 or more)
- Machinery and Equipment; including vehicles ($5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks ($250,000 or more)
- Construction in progress ($1 or more)
- Intangible Assets ($25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over $25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Deprecation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the

straight-line depreciation method. There will be no depreciation on land or other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair & Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5 year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:

- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
  - Cars – 8 years
  - Trucks – 10 years
  - Equipment – 10-15 years
  - Computer Equipment – 5 years
- Infrastructure:
  - Roads – 40 years
  - Stormwater System – 50 years
  - Sidewalks – 40 years
- Intangible Assets – 20 years

Five year capital plan: The City prepares a 5 year capital plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the chief financial officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than $1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.

DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.

FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation & Revenue Bonds
- Chapters 130 & 132 – County Bonds & General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management & Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.

GENERAL DEBT GOVERNING POLICIES

The City hereby established the following policies concerning the issuance and management of debt:

A. The City will not issue debt obligations or use debt proceeds to finance current operations.

B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.

C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

A. Measurements of Future Flexibility
B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.

Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years: or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.

PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.

Purchases less than $5,000.00. Purchases of, or contracts for, materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is not in excess of $5,000.00, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding. Single purchases or contracts in excess of $5,000.00 shall not be broken down to amounts less than $5,000.00 to avoid the requirements of this subsection. Purchases of less than $1,000.00 **do not require**:

- Purchase orders
- Sealed Competitive bids

Purchases of less than $5,000.00 but greater than $1,000 do require**:**

- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract, which was part of an acceptable competitive bid process.
- An approved purchase order
- Must have been included in the original budget or received approval from the City Manager.

Purchases more than $5,000.00 but less than $25,000.00. Purchases of or contracts for materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is in excess of $5,000.00 but which does not exceed $25,000.00, may be made or entered into by the City Manager with submittal to the City Commission and without competitive bidding, but shall require that the City Manager obtain quotes from at least three different vendors. Single purchases or contracts in excess of $25,000.00 shall not be broken down to amounts less than $25,000.00 to avoid the requirements of this subsection. Purchases more than $5,000.00 but less than $25,000.00 require:

- Approval by the City Manager before the expenditure is made or funds committed.
- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- City Commission approval

Purchases in excess of $25,000.00. Purchases in excess of $25,000.00 shall be in compliance with the competitive bidding requirements. Purchases in excess of $25,000.00 require:

- Competitive bid process unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- Purchase orders must be obtained before an expenditure is made or funds committed and approved by the City Manager,
- City Commission approval

FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 18 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund and Federal Forfeiture Fund. There are 7 new funds including Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Capital Reserve Fund, City Parks Acquisition Development Operations and Maintenance Fund, and Parks Facility Impact Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds, except the Stormwater Drain Trust Fund which uses the accrual basis of accounting, utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.

FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

TREE TRUST FUND

Creation of the Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.

REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary

source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program.

CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five–Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.

STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.

FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
General Fund					
Beginning Fund Balance	*7,321,194*	*7,984,010*	*9,430,193*	*9,430,193*	5,466,856
Revenues	16,025,232	16,818,969	17,281,743	16,667,134	17,948,039
Expenditures	15,435,319	14,980,959	17,659,802	17,051,579	18,246,767
Interfund Transfers In	308,173	308,173	384,465	384,465	384,465
Interfund Transfers Out	235,270	700,000	3,963,358	3,963,358	1,627,742
Ending Fund Balance	***7,984,010***	***9,430,193***	***5,473,242***	***5,466,856***	***3,924,850***
Stormwater Drain Trust Fund					
Beginning Fund Balance	*425,298*	*403,697*	*314,705*	*314,705*	156,137
Revenues	379,954	418,994	386,600	386,600	386,600
Expenditures	151,555	257,986	351,229	295,169	263,930
Interfund Transfers Out	250,000	250,000	250,000	250,000	250,000
Ending Fund Balance	***403,697***	***314,705***	***100,077***	***156,137***	***28,807***
Local Option Gas Tax Trust Fund					
Beginning Fund Balance	*312,009*	*324,522*	*276,999*	*276,999*	183,708
Revenues	73,298	79,376	76,129	76,129	86,400
Expenditures	60,785	126,899	135,000	169,420	235,000
Ending Fund Balance	***324,522***	***276,999***	***218,128***	***183,708***	***35,108***
Hometown District Improvement Trust Fund					
Beginning Fund Balance	*9,250*	*6,250*	*17,250*	*17,250*	20,305
Revenues	22,000	36,000	28,055	28,055	28,055
Interfund Transfers Out	25,000	25,000	25,000	25,000	25,000
Ending Fund Balance	***6,250***	***17,250***	***20,305***	***20,305***	***23,360***
Parks Facilities Impact Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	*31,474*
Revenues	*0*	*0*	*0*	*31,474*	*0*
Expenditures	*0*	*0*	*0*	*0*	*0*
Ending Fund Balance	***0***	***0***	***0***	***31,474***	***31,474***

ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
Tree Trust Fund					
Beginning Fund Balance	*0*	*15,654*	*4,528*	*4,528*	4,528
Revenues	27,344	2,500	0	0	0
Expenditures	11,690	13,626	0	0	0
Ending Fund Balance	***15,654***	***4,528***	***4,528***	***4,528***	***4,528***
People's Transportation Tax Fund - Transportation					
Beginning Fund Balance	*899,629*	*1,191,122*	*1,453,493*	*1,453,493*	1,286,631
Revenues	365,783	387,446	345,716	377,000	424,837
Expenditures	74,290	125,075	1,480,000	543,862	1,508,000
Ending Fund Balance	***1,191,122***	***1,453,493***	***319,209***	***1,286,631***	***203,468***
People's Transportation Tax Fund- Direct Transit					
Beginning Fund Balance	*376,586*	*460,700*	*515,782*	*515,782*	430,682
Revenues	88,614	93,520	83,679	91,000	103,085
Expenditures	4,500	38,438	80,000	176,100	80,000
Ending Fund Balance	***460,700***	***515,782***	***519,461***	***430,682***	***453,767***
Revenue Stabilization Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***
Grant Match Reserve Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***
Insurance Reserve Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***

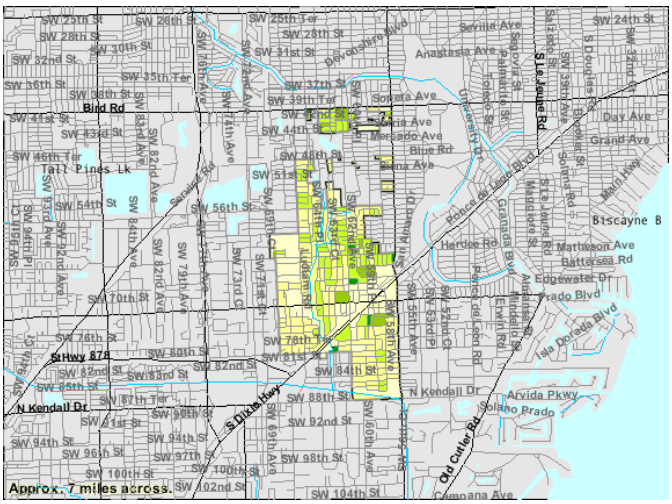
ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
Tax Equalization Reserve Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***
Building Capital Reserve Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***
Parks Acqisition Development Operations & Maintenance Fund					
Beginning Fund Balance	*0*	*0*	*0*	*0*	0
Interfund Transfers In	0	0	0	0	50,000
Expenditures	0	0	0	0	0
Ending Fund Balance	***0***	***0***	***0***	***0***	***50,000***
Debt Service Fund					
Beginning Fund Balance	*1,086,247*	*870,824*	*517,663*	*517,663*	144,281
Revenues	876,487	871,861	874,444	874,444	865,482
Expenditures	1,241,910	1,225,022	1,247,827	6,195,826	1,162,924
Interfund Transfers In	150,000	0	0	0	153,161
Proceeds from Ref. Debt	0	0	0	4,948,000	0
Pymt to Bond Escrow Agent	0	0	0	0	0
Ending Fund Balance	***870,824***	***517,663***	***144,280***	***144,281***	***0***
Capital Improvement Program Fund					
Beginning Fund Balance	*509,751*	*180,112*	*355,314*	*355,314*	594,439
Expenditures	414,909	424,798	1,328,439	1,117,125	1,637,000
Interfund Transfers In	85,270	600,000	1,356,250	1,356,250	1,049,581
Ending Fund Balance	***180,112***	***355,314***	***383,125***	***594,439***	***7,020***

ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
Emergency Reserve Fund					
Beginning Fund Balance	*1,688,739*	*1,703,605*	*1,717,288*	*1,717,288*	4,426,207
Revenues	14,866	13,683	14,000	14,000	28,000
Interfund Transfers In	0	0	2,694,919	2,694,919	125,000
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	***1,703,605***	***1,717,288***	***4,426,207***	***4,426,207***	***4,579,207***

ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
State Forfeiture Fund					
Beginning Fund Balance	*75,238*	*75,899*	*76,509*	*76,509*	47,009
Revenues	661	610	500	500	500
Expenditures	0	0	44,000	30,000	44,000
Ending Fund Balance	***75,899***	***76,509***	***33,009***	***47,009***	***3,509***
Federal Forfeiture Fund					
Beginning Fund Balance	*1,912,228*	*2,012,439*	*2,000,223*	*2,000,223*	1,377,342
Revenues	207,152	77,506	95,000	95,000	96,000
Expenditures	106,941	89,722	887,432	717,881	495,432
Ending Fund Balance	***2,012,439***	***2,000,223***	***1,207,791***	***1,377,342***	***977,910***

GOVERNMENT

Government Structure



South Miami uses a City Manager form of government. The Commission sets the policies and the City Manager acts as the chief executive. According to surveys by the International City/County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is most popular in cities with populations over 10,000, mainly in the Southeast and Pacific coast areas. Commissioners are elected to four-year terms and the Mayor is elected to a two-year term. The Mayor heads the meeting and previously made appointments, with approval by the Commission, to various City Boards; however this provision was modified on February 9, 2010 to give all Commissioners the right to appoint with consent of the commission board. Elections are held on the second Tuesday in February in even numbered years for the Mayor and half of the Commissioners. The Commissioner receiving the most votes is also given the title of Vice Mayor for the first two years of the term. The next election is scheduled for February 2016.

South Miami City Government as of February 11, 2014

- Mayor: Philip Stoddard, Ph.D. (Election 2016)
- Vice Mayor: Walter Harris (Vice Mayor until 2016, Commissioner Group IV until 2018)
- Commissioner Group II: Josh Liebman (Election 2016)
- Commissioner Group I: Gabriel Edmond (Election 2018)
- Commissioner Group III : Robert Welsh (Election 2016)

South Miami is a city in Miami-Dade County, Florida, United States. The population was 10,741 at the 2000 census and according to the U.S. Census Bureau for 2010 it was 11,657. State of Florida uses Bureau of Economic and Business Research (BEBR) numbers for calculations for budget and this number is 13,700.

South Miami is served by the Miami Metrorail at the South Miami Station. The station is in the section US-1 and Sunset Dr., and services the surrounding South Miami neighborhood, including South Miami Hospital and the South Miami city government offices.

Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value Of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing Authorities must use as a basis for computing any increase in their annual budgets. Usually, this millage rate is lower than the preceding year's tax rate. The value increase in the tax base is due to re-assessments and new construction in the prior year. However, new construction is not

permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth In Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as "The City of Pleasant of Living," this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida's more remarkable cities.

WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtashaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler's railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today's intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

First City Hall - The Second Store From the Right (1927)

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for $10 a month as Town Hall.

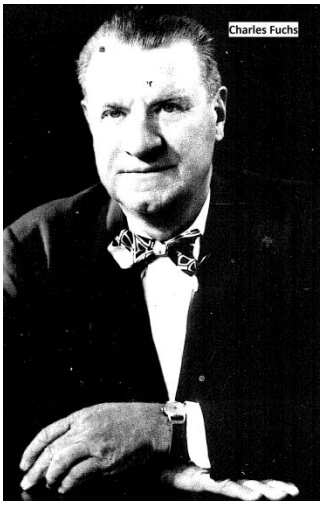
The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.

In June of 1926 the Florida Power & Light Company was granted a 30 year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.

On June 24th, 1927 the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was $614,282 (less $106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.

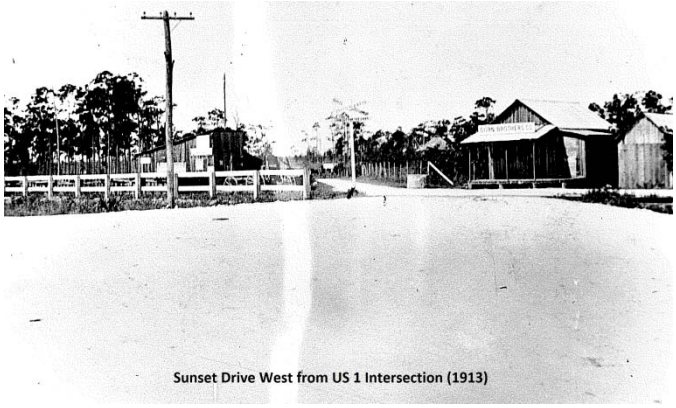


In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100–bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.

The City Commission established the South Miami Community Redevelopment Agency in September 1997. The goals of the Agency are to achieve meaningful physical improvement while providing economic development tools and other means of achieving long-term community sustainability.


Sunset Drive West from US 1 Intersection (1913)

In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.

COMPREHENSIVE PLANNING

Comprehensive planning is a term used to describe a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan, which dictates public policy in terms of land use, transportation, utilities, recreation, and housing. Comprehensive plans encompass large geographical areas, a broad range of topics, and cover a long-term time horizon.

Chapter 163, Part II of the Florida Statute (F.S.), provides that each local government shall have the power and responsibility to plan for their future development and growth; to adopt and amend comprehensive plans, or elements to guide their future development and growth; to implement adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and to establish, support, and maintain administrative instruments and procedures to carry out the provisions and purposes of this act.

Comprehensive Planning Process

Comprehensive Planning follows a typical planning process which consists of eight different steps. By following this process, we are able to determine a wide range of interconnecting issues that affect the City and surrounding urban area.

Identifying issues; Stating goals; Collecting data; Evaluating alternatives; Preparing the plan; Creating implementation policies; Adopting a plan; and Implementing and monitoring the plan.

The City's adopted Comprehensive Plan consists of eight elements that constitute the major objective of the planning process. As required by Chapter 163, F.S., the elements of the comprehensive plan shall be consistent, and the Comprehensive Plan shall be financially feasible. Financial feasibility is determined using professionally accepted methodologies and applies to the 5-year planning period, except in the case of a long-term transportation or school concurrency management system, in which case a 10-year or 15-year planning period would be applied. It is also required that the Comprehensive Plan contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities.

Chapter 1, Future Land Use Element

The Future Land Use Plan is part of a policy developed to guide the future social and economic growth of the City of South Miami. The City Commission in compliance with the State of Florida Local Government Comprehensive Planning Act adopted the Plan. The official Future Land Use Plan indicates the appropriate land uses in the City of South Miami. The City of South Miami Comprehensive Plan is the supporting document, which explains the planning policies used in producing the patterns shown on the Future Land Use Plan and Map.

The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area

The Future Land Use Element was revised to address development and redevelopment pressures including: compatibility between buildings; concerns about the massing and structures (density/intensity standards, lot coverage and height); development impacts on neighborhoods; the need for revised or additional land use and zoning districts; the need to redevelop in certain areas and neighborhoods; and better coordination between transportation and land use.

Chapter 2, Transportation Element

The Transportation Element is designed to address traffic congestion issues which include the need to reduce excessive through traffic in certain areas; the need for updated bicycle and pedestrian plans; the provision of adequate parking; and the need to determine the ultimate capacity of the transit/rail system.

Chapter 3, Housing Element

The Housing Element includes goals established by the City's Affordable Housing Advisory Committee and redevelopment issues related to housing are addressed through amendments that recognize the City's role in expanding housing choices and options for existing and future residents. Additionally, amendments were included that reflect the affordable housing and other programs being implemented through the City's Community Redevelopment Agency.

Chapter 4, Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure needs of the City to ensure public health, safety and quality of life. As with each element, amendments to the policies to correct inefficiencies are periodically made.

Chapter 5, Conservation Element

The Conservation Element was recently revised to implement the latest Best Management Practices to protect, restore and enhance the natural features of the City.

Chapter 6, Recreation and Open Space Element

The Recreation and Open Space Element addresses parks and recreation issues, such as the City's desire to conduct a comprehensive Recreation and Open Space Master Plan to be used as a mechanism to assist the City in its efforts to meet the recreational needs of existing and future residents. Other amendments address the need to evaluate the feasibility of instituting an impact fee and to revise the Level of Service Standard for recreation and open space.

Chapter 7, Intergovernmental Coordination Element

The Intergovernmental Coordination Element is designed to further the City's coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan. The City continues to work with Miami-Dade County in support of the 2003 Inter-local Agreement for Public School Facility Planning.

Chapter 8, Capital Improvement Element

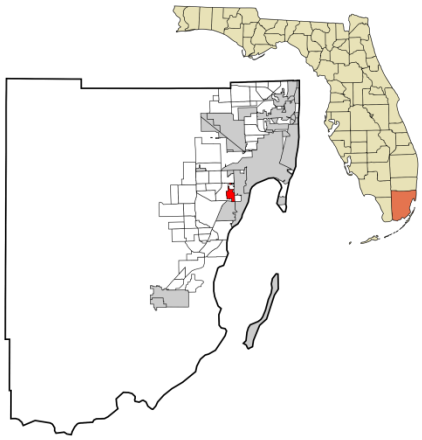
The Capital Improvement Element reinforces the relationship and linkage between the Comprehensive Plan. The Capital Improvements Program recognizes that South Miami is a diverse, full service community with both residential and non-residential land uses and neighborhoods. Additionally, an amendment was included to address impact fees as a potential mechanism for ensuring the City's ability to provide key infrastructure and services at adopted Levels of Service through the planning period.

Legislative Changes

On June 2, 2011, changes to The Community Planning Act by the State Legislature and Governor, known as HB 7202, removed several of the provisions previously required by Chapter 163, F.S.

Concurrency is a system in which the public facilities and services necessary to maintain the adopted level of service standards are also available, concurrently, with new development. Written reports issued by concurrency review agencies (City of South Miami) summarize existing and anticipated levels of service for those public services and facilities which may be potentially affected by a proposed development, subject to a request for development order. The concurrency report analyzes whether public facilities and services meet or exceed the standards established in the Capital Improvements Element of the Comprehensive Plan, and whether the requested development order, if approved, would result in a reduction in the level of the service for affected public services and facilities, below the level of service standards provided in the Comprehensive Plan.

CITY OVERVIEW
BASED ON THE 2010 CENSUS



Quick Facts 2010 Census	
Population:	11,657
State:	Florida
Metro Area:	Miami-Fort Lauderdale-Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami

As per Bureau of Economic & Business Research (BEBR) at UF, the City Population for FY 2015 is 13,623. This is the number which will be used for State Revenue Sharing calculations.

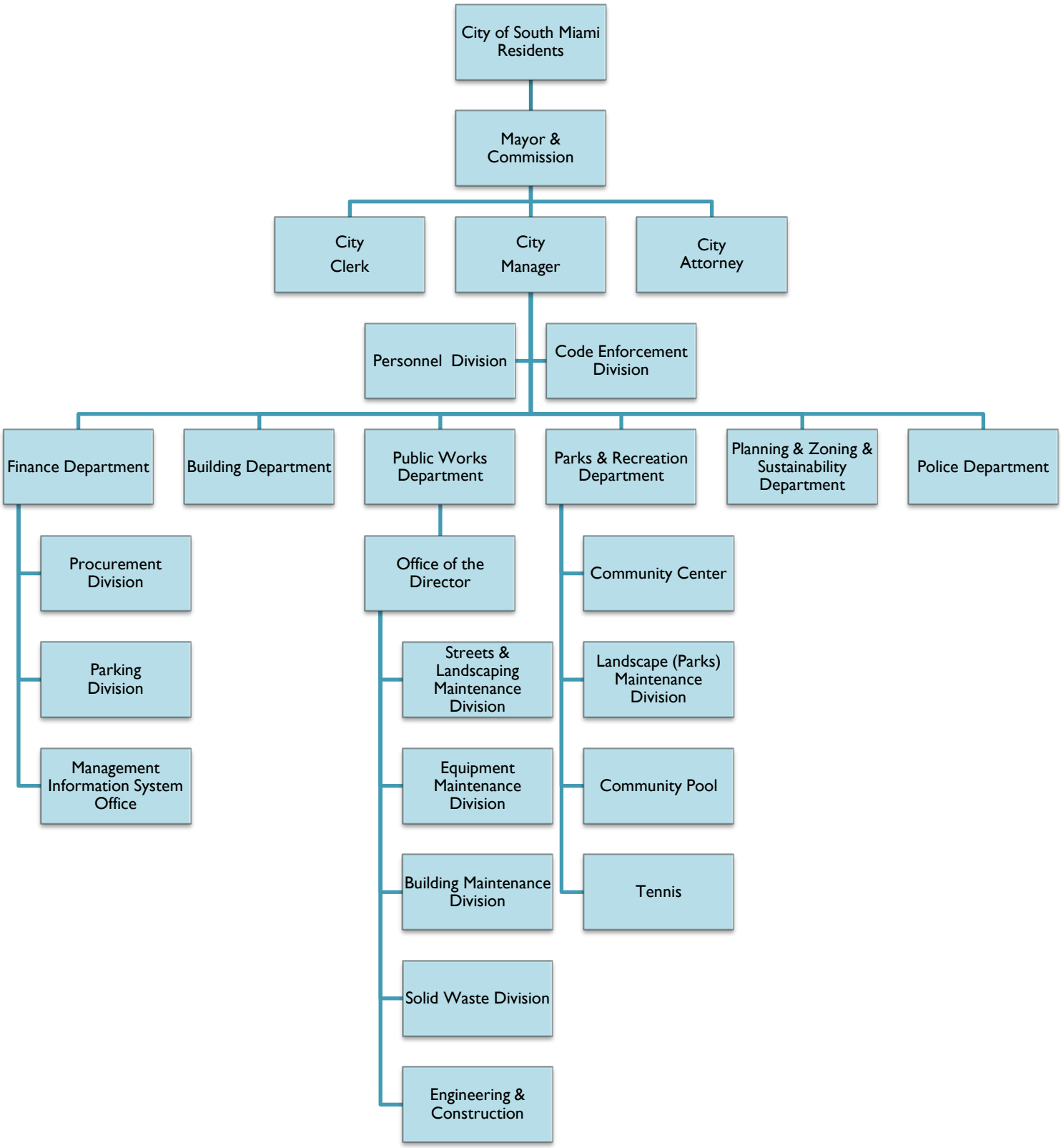
	Number			% in Total Population			% Change 2000-2010		
Category	**Total**	**Male**	**Female**	**Total**	**Male**	**Female**	**Total**	**Male**	**Female**
Total	**11,657**	**5,721**	**5,936**	**100**	**49.08**	**50.92**	**8.53**	**10.68**	**6.53**
Median Age	36.7	34.8	38.7	N/A	N/A	N/A	N/A	N/A	N/A
• 16 and Over	9,579	4,643	4,936	82.17	39.83	42.34	N/A	N/A	N/A
• 18 and Over	9,303	4,499	4,804	79.81	38.59	41.21	12.07	14.13	10.21
• 21 and Over	8,622	4,167	4,455	73.96	35.75	38.22	8.15	N/A	N/A
• 62 and Over	1,851	780	1,071	15.88	6.69	9.19	7.18	N/A	N/A
• 65 and Over	1,520	621	899	13.04	5.33	7.71	3.83	9.91	0

Category	Number	% in Total Housing Units	% Change 2000-2010
Total housing units	**5,174**	**100**	**16.09**
Total: Occupied housing units	4,699	90.82	9.25
Owner-occupied housing units	2,573	49.73	-3.74
Renter-occupied housing units	2,126	41.09	30.59
Population in occupied housing units: Owner-occupied housing units	7,052		
Population in occupied housing units: Renter-occupied housing units	4,507		
Occupied housing units Average household size: Owner-occupied	2.7		
Occupied housing units Average household size: Renter-occupied	2.1		

Average household size	2.46
Average family size	3.16

Information provided above was obtained at http://www.ledgerdata.com/census/florida/south-miami-city/67550

CITY OF SOUTH MIAMI ORGANIZATIONAL CHART



POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2012	BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	PROPOSED FY 2016
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	0	0	1	1	1
	City Clerk Total	**2**	**2**	**3**	**3**	**3**
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Assistant City Manager	0	0	1	1	1
	Executive Administrative Asst.	1	1	1	1	1
	Special Events Coordinator	0	0	1	0	0
	Communications Receptionist	0	0	0	0	0
	Grants Coordinator	1	1	0	0	0
	Full Time Total	*3*	*3*	*4*	*3*	*3*
Part Time	Office Support	2	2	0	0	0
	Public Information Coordinator	0	1	0	0	0
	Part Time Total	2	3	0	0	0
	City Manager Total	**5**	**6**	**4**	**3**	**3**
PROCUREMENT DIVISION						
Full Time	Purchasing Manager	1	1	1	1	1
	Procurement Specialist	0	0	0	0	1
	Central Services Specialist II	1	1	1	1	0
	Full Time Total	*2*	*2*	*2*	*2*	*2*
Part Time	Procurement Specialist	1	0	0	0	0
	Office Support	0	1	0	0	0
	Part Time Total	*1*	1	0	0	0
	Central Services Total	**3**	**3**	**2**	**2**	**2**
PERSONNEL DIVISION						
Full Time	Personnel Division Director	0	0	0	0	1
	Human Resources Director	1	1	1	1	0
	Personnel Generalist	0	0	0	0	1
	Human Resource Generalist	1	1	1	1	0
	Office Support	1	1	1	0	1
	Personnel Division Total	**3**	**3**	**3**	**2**	**3**
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Office Manager	1	1	1	1	1
	Senior Accountant	0	0	0	0	1
	Accts Receivable Technician	1	0	0	0	0
	Accounts Payable Technician	1	0	0	0	0

	POSITIONS BY DEPARTMENT	BUDGETED FY 2012	BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	PROPOSED FY 2016
	Junior Accountant	1	2	2	2	1
	Grants Coordinator	0	0	1	1	0
	Full Time Total	*5*	*4*	*5*	*5*	*4*
Part Time	Assistant Finance Director	1	0	0	0	0
	Office Support	0	1	1	1	2
	Junior Accountant	1	1	1	1	0
	Part Time Total	*2*	*2*	*2*	*2*	*2*
	Finance Department Total	**7**	**6**	**7**	**7**	**6**
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	1	1	1
	Permits Coordinator	2	2	2	2	2
	Full Time Total	*4*	*4*	*4*	*4*	*4*
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
	Part Time Total	*4*	*4*	*4*	*4*	*4*
	Building Total	**8**	**8**	**8**	**8**	**8**
PLANNING DEPARTMENT						
Full Time	Planning Director	1	1	1	1	1
	Principal Planner/ERPB	1	0	0	0	0
	Sr. Planner/Zoning Admin	0	1	1	1	1
	Permit Facilitator	1	0	0	0	0
	Zoning Review Coordinator	0	1	1	1	1
	Records Clerk II	1	1	0	0	0
	Planning Assistant	0	0	1	0	1
	Office Support	0	0	0	1	1
	Full Time Total	*4*	*4*	*4*	*4*	*5*
Part Time	Planning Assistant	1	1	0	0	0
	Part Time Total	*1*	*1*	*0*	*0*	*0*
	Planning Total	**5**	**5**	**4**	**4**	**5**
CODE ENFORCEMENT						
Full Time	Code Enforcement Manager	1	1	0	0	0
	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers I/II	1	1	1	1	1
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Comp Officer	1	1	1	1	1
	Special Events Coordinator	1	1	1	1	0
	Administrative Secretary	0	0	0	0	0
	Full Time Total	*6*	*6*	*5*	*5*	*4*

	POSITIONS BY DEPARTMENT	BUDGETED FY 2012	BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	PROPOSED FY 2016
Part Time	Office Support	1	1	0	0	1
	Part Time Total	*1*	*1*	*0*	*0*	*1*
	Code Enforcement Total	**7**	**7**	**5**	**5**	**5**
PW - BUILDING MAINTENANCE						
Full Time	Lead Worker	1	0	0	0	0
	Lead Worker II	2	1	1	1	1
	Maintenance Worker II	4	1	1	1	1
	Full Time Total	*7*	*2*	*2*	*2*	*2*
Part Time	Maint. Worker II	1	0	0	0	0
	Part Time Total	*1*	*0*	*0*	*0*	*0*
	PW - Bld Maint Total	**8**	**2**	**2**	**2**	**2**
PW - SOLID WASTE						
Full Time	Superintendent	0	0	1	1	0
	Garbage Collection					
	Auto Equipment Operator	4	0	0	0	0
	Heavy Equipment Operator (1 Funded by SW)	3	7	7	6	6
	Lead Worker II	0	0	1	1	1
	Trash Collection					
	Auto Equipment Operator	1	0	0	0	0
	Waste Collection Driver	2	3	2	2	3
	PW- Solid Waste Total	**10**	**10**	**11**	**10**	**10**
PW - STREETS						
Full Time	Superintendent of Maintenance	0	0	0	0	1
	Superintendent Street/Landscape	1	1	0	0	0
	Lead Worker II	1	1	0	0	0
	Maintenance Worker I	0	1	1	2	3
	Maintenance Worker II	4	4	6	4	3
	Waste Collection Driver	0	0	0	1	0
	Full Time Total	*6*	*7*	*7*	*7*	*7*
Part Time	Maint. Worker I Summer	1	0	0	0	0
	Maintenance Worker I	0	1	0	0	0
	Part Time Total	*1*	*1*	*0*	*0*	*0*
	PW - Streets Maint Total	**7**	**8**	**7**	**7**	**7**
PW - MOTOR POOL						
Full Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
	PW - Motor Pool Total	**3**	**3**	**3**	**3**	**3**
PW - OFFICE OF DIRECTOR						
Full Time	Public Works Director	0	0	0	1	1
	Chief Superintendent	1	1	1	0	0
	Administrative Assistant	1	2	1	1	1
	Administrative Assistant I	1	0	1	0	0

	POSITIONS BY DEPARTMENT	BUDGETED FY 2012	BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	PROPOSED FY 2016
	Administrative Secretary	0	0	0	1	0
	Office Support	0	0	0	0	1
	PW - Office of Director Total	**3**	**3**	**3**	**3**	**3**
PW - ENG & CONST						
Full Time	Project Manager	1	1	1	1	1
	GIS Coordinator II	1	0	0	0	0
	Project Coordinator	1	0	0	0	0
	Associate Project Engineer	0	1	1	1	1
	PW - Eng. & Const. Total	**3**	**2**	**2**	**2**	**2**
POLICE DEPARTMENT						
Full Time	**SWORN**					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	0	0	0	0	1
	Majors	2	2	2	1	0
	Captains	0	0	0	2	2
	Lieutenants	4	4	4	3	3
	Sergeants	7	7	7	7	7
	Officers/Detectives	36	35	35	37	37
	Training Officer	0	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	1	2	1	1	1
	Administrative Assistant	1	0	1	1	1
	Crime Analyst/Comm. Supvr.	1	1	1	0	0
	Communications Manager	0	0	0	1	1
	Communications Officers	6	6	6	6	6
	Full Time Total	*59*	*59*	*59*	*61*	*61*
Part Time	Public Service Aids	0	0	0	0	0
	Part Time Total	*0*	*0*	*0*	*0*	*0*
	Police Total	**59**	**59**	**59**	**61**	**61**
PARKS & REC DEPARTMENT						
Full Time	Parks & Recreation Director	1	1	1	1	1
	Asst. Parks & Rec Director	1	1	1	1	1
	Administrative Assistant	0	0	0	0	1
	Special Events Coordinator	0	0	0	0	1
	Administrative Assistant II	1	1	1	1	0
	Recreation Supervisor II	0	0	0	0	0
	Senior Site Manager	1	1	1	1	1
	Administrative Secretary	0	0	0	1	0
	Recreation Leader	2	2	2	1	0
	Full Time Total	*6*	*6*	*6*	*6*	*5*
Part Time	Recreation Aide (PT)	1	1	1	0	0
	Instructors (Grant Funded)	0	0	0	0	0
	Part Time Total	*1*	*1*	*1*	*0*	*0*
	Parks & Recreation Total	**7**	**7**	**7**	**6**	**5**

POSITIONS BY DEPARTMENT		BUDGETED FY 2012	BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	PROPOSED FY 2016
LANDSCAPE MAINTENANCE						
Full Time	Superintendent II	0	0	0	0	0
	Landscape Supervisor	1	1	1	1	1
	Lead Worker	2	1	1	1	1
	Maintenance Worker I	0	2	2	2	2
	Maintenance Worker II	3	1	1	1	1
	Maintenance Worker III	1	1	1	1	1
	Full Time Total	*7*	*6*	*6*	*6*	*6*
Part Time	Maint. Worker I Summer	0	0	0	0	0
	Part Time Total	*0*	*0*	*0*	*0*	*0*
	Landscape Maint Total	**7**	**6**	**6**	**6**	**6**
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	1	1	1	2	2
	Parks and Recreation Site Mgr.	0	0	0	0	0
	Recreation Supervisor I	0	0	0	0	0
	Recreation Leader	4	3	3	3	3
	Full Time Total	*5*	*4*	*4*	*5*	*5*
Part Time	Recreation Leader (PT)	1	5	5	3	3
	Recreation Aide (PT)	11	11	14	11	11
	Instructors (Grant Funded)	3	3	4	4	4
	Summer Recreation Aide Seasonal (PT)	8	8	8	8	8
	Part Time Total	*23*	*27*	*31*	*26*	*26*
	Community Center Total	**28**	**31**	**35**	**31**	**31**
COMMUNITY POOL						
Full Time	Recreation Supervisor II	0	0	0	0	0
	Full Time Total	*0*	*0*	*0*	*0*	*0*
Part Time	Pool Supervisor	0	0	1	0	0
	Life Guard	0	0	5	5	5
	Part Time Total	*0*	*0*	*6*	*5*	*5*
	Community Pool Total	**0**	**0**	**6**	**5**	**5**
TENNIS						
Full Time	Tennis Operations Supervisor	0	0	0	0	1
	Maintenance Worker I	0	0	0	0	1
	Full Time Total	*0*	*0*	*0*	*0*	*2*
Part Time	Recreation Aide (PT)	0	0	0	0	3
	Part Time Total	*0*	*0*	*0*	*0*	*3*
	Tennis Total	**0**	**0**	**0**	**0**	**5**
TOTAL	Full Time Total	135	128	131	133	134
	Part Time Total	37	41	44	37	41
	Grand Total	**172**	**169**	**175**	**170**	**175**

CAPITAL IMPROVEMENT PROGRAM
5-YEAR PLAN

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between $10 and $100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	$1	Capitalize only
Land Improvements	$1	$25,000
Building	$1	$50,000
Building Improvements	$1	$50,000
Construction in Progress	$1	Capitalize only
Machinery and Equipment	$1,000	$5,000
Vehicle	$1,000	$5,000
Infrastructure	$50,000	$250,000
Intangibles	N/A	$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of $5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.

South Miami
THE CITY OF PLEASANT LIVING

CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY 15	Estimated Expenses	FY 16	FY17	FY 18	FY 19	FY 20
TRAFFIC CALMING								
Pinecrest Villas/ Snapper Creek Traffic Calming - Construction (Between 62 AVE, 80 ST & US 1; Between 80 ST to 87 ST, From 57 AVE to 62 AVE)	PTP	150,000		150,000				
Twin Lakes/Bird Estates Traffic Calming - Construction (Between 61 AVE & 64 AVE, From 40 ST to 44 ST; Between 56 ST to 64 ST, From 62 AVE to 67 AVE)	PTP	175,000		175,000				
Mango Terrace\Traffic Calming - Construction (Between 67 AVE and 69 AVE, From 72 ST to 80 ST)	LOGT	140,000	60,000					
Manor Lane Traffic Calming - Construction (Between 72 ST and US 1, from 63 AVE to 67 AVE)	PTP	100,000	38,000					
Cocoplum Traffic Calming - Construction (SW 62 AVE & SW 67 AVE, From SW 64 ST & SW 72 ST)	PTP	150,000						
60 Avenue Traffic Calming Devices (Between 56 ST and 61 ST)	CIP	35,000		35,000				
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements	SWDTF			100,000	150,000	150,000	150,000	150,000
Twin Lakes Roadway & Drainage Improvements - Construction	SWDTF	91,500	61,500					
	LOGT	60,000	40,530	100,000				
	DEP		85,000					
	PTP			60,000				
42 Street Drainage Design and Roadway Reconstruction	SWDTF	50,000	19,440					
	PTP	85,000	85,000					
78 Street & 63 Avenue Drainage & Roadway Reconstruction	SWDTF	50,000	50,000					
	PTP	85,000	86,762					
Citywide Roadway & Drainage Phase 6 - Construction Part 1: SW 74 Terrace (58 AVE to 59 AVE)	LOGT			45,000				
	PTP			155,000				
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan - Design	PTP	100,000						
South Miami Intermodal Transportation Plan - Construction	PTP	125,000						
South Miami Intermodal Transportation Plan - Contingency	PTP			225,000	100,000	75,000	75,000	75,000
SW 64 Street Bike Lane and Road Improvements	CDBG			336,000				
	PTP			84,000				
Citywide Street Resurfacing Program (Various locations)	LOGT	60,000	31,530	40,000	60,000	60,000	60,000	60,000
	PTP			20,000				
Citywide Sidewalk Repairs	PTP	40,000	38,000	80,000	40,000	40,000	40,000	40,000
Citywide Street Improvements	LOGT	25,000	16,890	50,000	25,000	25,000	25,000	25,000
60 Place Road Resurfacing (Between 40 & 44 ST)	PTP	50,000	50,000					
61 Avenue Roadway Improvement (Between 40 & 44 ST)	PTP			95,000				
62 Avenue Design and Roadway Reconstruction (85 ST to 70 ST)	TAP*			480,000				
	PTP	270,000		120,000				
Road Resurfacing - SW 58 ST (62 PL to 62 AVE)	PTP			42,000				
Road Resurfacing - SW 66 AVE & SW 50 TR (51 TR to 67 AVE)	PTP			53,000				
Road Resurfacing - SW 78 ST (62 AVE to 63 AVE)	PTP			52,000				
Road Resurfacing - SW 81 ST (62 AVE to 60 AVE)	PTP			47,000				
Road Resurfacing - SW 59 PL (74 ST to 76 ST)	PTP				52,000			
Road Resurfacing - SW 61 ST (62 PL to 62 AVE)	PTP				40,000			
Road Resurfacing - SW 66 ST (67 AVE to 66 CT)	PTP				75,000			
Road Resurfacing - SW 68 AVE (72 ST to 76 TR)	PTP				45,000			
Road Resurfacing - SW 79 ST (63 PL to 59 AVE)	PTP					150,000		
Road Resurfacing - SW 76 TR (69 AVE to 67 AVE)	PTP						90,000	

PROJECT DESCRIPTION	SOURCE	FY 15	Estimated Expenses	FY 16	FY17	FY 18	FY 19	FY 20
PARKS								
Fuch's Park Playground, Bathroom & Minor Renovations	FRDAP	50,000	50,000					
Citywide Parks Improvement	CIP	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Citywide Parks Master Plan	CIP	125,000	129,450					
Citywide Parks Master Plan - Improvements	CIP			100,000	100,000	100,000	100,000	100,000
Palmer Park: Concession Stand Renovation	CIP	50,000	50,000					
Brewer Park: Replace Playground Equipment, Water Fountain	CIP	80,000	69,000					
Dante Fascell: Construct 2 Playground Structures	CIP	100,000	85,000					
Marshall Williamson: Convert Tennis Court to Full-Court Basketball & Install Outdoor Fitness Equipment	CIP	35,000						
Murray Park Playground Equipment	CIP	75,000	65,000	150,000				
Underline Project Linear Park & Trail	CIP	25,000	25,000					
Gibson Bethel CC - Air Conditioning	CIP				40,000			
Gibson Bethel CC. - Fitness Equipment Replacement	CIP			105,000				
Gibson Bethel CC - Fitness Rubber Floor Carpet	CIP			16,000				
Gibson Bethel CC - Carpet Tile Replacement - Second Level	CIP			22,000				
Gibson Bethel CC - 28 High Definition Security Cameras	CIP			50,000				
Dante Fascell Park - Outdoor Fitness Equipment	FRDAP			50,000				
Dante Fascell Park - Tennis Court Resurfacing	CIP			87,000				
Dante Fascell Park - Installation of New Drainage System (Tennis Courts)	CIP			30,000				
Marshall Williamson Park/Convert Tennis Courts to Multipurpose Courts	CIP			65,000				
Murray Park Aquatic Center - Shade Awning	CIP			50,000				
Palmer Park - Playground Structure Replacement (2-5 Year Olds)	FRDAP			50,000				
FLEET REPLACEMENT								
7 Police Vehicles and Equipment	CIP	272,000	272,000	272,000	272,000	272,000	272,000	272,000
Tactical Van and Equipment	LEFTF	70,000	70,000					
Hybrid Administrative Vehicle- Building Department	CIP			25,000				
Hybrid Administrative Vehicle- Parking Division for LPR	CIP			25,000				
Trash Truck	CIP			150,000				
Garbage/ Trash Truck	CIP					380,000		
Trash Crane	CIP							250,000
Tractor	CIP			10,000				
CITY FACILITIES								
Police Parking & Fueling Facility Improvements	LEFTF	400,000	160,449					
Public Works Reroof of Main Facility	CIP	18,000	11,800					
City Facilities ADA Improvement	ADA	30,000	30,000	15,000				
MISCELLANEOUS								
Citywide Sewer Upgrades - Design	GOB	200,000	113,850	700,000	300,000			
Police Infrared Camera	LEFTF			14,000				
Citywide Replacement of Directional Street Signs & Posts	PTP	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Transit Improvements	PTP	80,000	176,100	80,000	80,000	80,000	80,000	80,000
Citywide Landscaping Program	TTF				15,000	15,000	15,000	15,000
Downtown Lighting	CIP	150,000	148,506					
MIS Virtualization Project	CIP	77,189	77,189					
Street Line Parking Infrastructure	CIP	101,250						
City Welcome Signs	CIP	25,000	46,230	100,000				
Miscellaneous Infrastructure Improvements	CIP	40,000	32,950					
Tree Planting	CIP	20,000	5,000	40,000	20,000	20,000	20,000	20,000
Seawater Rising Study	SWDTF	11,000	15,000	15,000				

PROJECT DESCRIPTION	SOURCE	FY 15	Estimated Expenses	FY 16	FY17	FY 18	FY 19	FY 20
MISCELLANEOUS (CONT)								
New Pay Stations	CIP			30,000	50,000	50,000	50,000	50,000
Citywide Striping	CIP			40,000				
Orchids	CIP			5,000				
Trash Pads (25 Pads)	CIP			25,000				
Rubber Mulch for Tree Grates - Downtown Area	CIP			45,000				
Pedestrian Crosswalk w/ Flashing Beacons - Sunset Dr. Downtown Area	CIP			60,000				
Sidewalk Widening along Sunset Dr. (From SW 57 AVE & SW 58 AVE)	CIP			0	150,000	150,000		
TOTAL CAPITAL IMPROVEMENTS BY YEAR		**4,125,939**	**2,545,176**	**5,220,000**	**1,864,000**	**1,817,000**	**1,227,000**	**1,387,000**

* Pending TAP grant approval.

CAPITAL IMPROVEMENT PROGRAM (CONT)
5-YEAR PLAN

CAPITAL IMPROVEMENT PLAN FUND SUMMARY								
CODE	**SOURCE OF FUNDS**	**FY 15**	**Estimated Expensed**	**FY 16**	**FY 17**	**FY 18**	**FY 19**	**FY 20**
ADA	American Disability	30,000	30,000	15,000	0	0	0	0
CIP	Capital Improvement Fund	1,328,439	1,117,125	1,637,000	732,000	972,000	442,000	767,000
CDBG	Comm. Development Block Grant	0	0	336,000	0	0	0	0
FDEP	FL Department of Environmental Protection		85,000					
FRDAP	FL Recreation Dev. Assistance Program	50,000	50,000	100,000	0	0	0	0
GOB	MDC General Obligation Bond	200,000	113,850	700,000	300,000	0	0	0
LEFTF	Law Enforcement Forfeiture Trust Fund	470,000	230,449	14,000	0	0		0
LOGT	Local Option Gas Tax	285,000	148,950	235,000	85,000	85,000	85,000	85,000
PTP	People Transportation Plan	1,560,000	623,862	1,588,000	582,000	595,000	535,000	370,000
SWDTF	Stormwater Drain Trust Fund	202,500	145,940	115,000	150,000	150,000	150,000	150,000
TAP	Transportation Alternatives Program*	0	0	480,000				
TTF	Tree Trust Fund	0	0	0	15,000	15,000	15,000	15,000
TOTAL CIP BY YEAR		**4,125,939**	**2,545,176**	**5,220,000**	**1,864,000**	**1,817,000**	**1,227,000**	**1,387,000**

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2015/2016 – 2019/2020

DRAINAGE IMPROVEMENTS

The Stormwater Master Plan (SMP), completed in 2012, is a citywide study evaluated the current flood protection level of service (LOS) of the existing stormwater infrastructure. The study also identified existing and future operation and maintenance needs. Potential flooding areas were identified and prioritized in the SMP. The study identifies locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP.

Citywide Drainage Phase 6

This area is experiencing flooding and roadway deterioration due to the flooding. Design plans addressing these concerns are complete. The scope of work for the proposed storm drainage improvements include providing new drainage inlets and manholes structures, exfiltration trench, grass swales, milling and resurfacing or overlay of existing asphalt roadways, new traffic pavement markings and sidewalk repair.

The location of the project:

- SW 74 Terrace, SW 58th Avenue to SW 59th Avenue

ROAD INFRASTRUCTURE

South Miami Intermodal Transportation Plan

The South Miami Intermodal Transportation Plan (SMITP) is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It aims to establish a network of sidewalks, trails, roadway improvements, neighborhood greenways, and bicycle lanes throughout the City, connecting residential areas with downtown shopping and dining, and to transit facilities such as the Metrorail, Bus Rapid Transit and the M-Path.

The main priority of this plan is to provide a safer environment for pedestrians, cyclists, and all modal users by promoting neighborhood greenways on residential streets with low volumes of auto traffic and to reduce speed by implementing the use of traffic calming devices such as trees, speed tables, pavement markings and signage.

SW 64 Street Bike Lane and Road Improvements

By implementing the SMITP recommendations, this project will provide new bike lanes, street resurfacing and striping along SW 64th Street. The City will achieve pedestrian and bicycle connectivity between the SW 62nd Avenue and SW 57th Avenue corridors with these improvements.

Citywide Street Resurfacing Program

The purpose of this program is to maintain all City-owned paved streets at a serviceable level. The scope includes resurfacing, restoration and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.

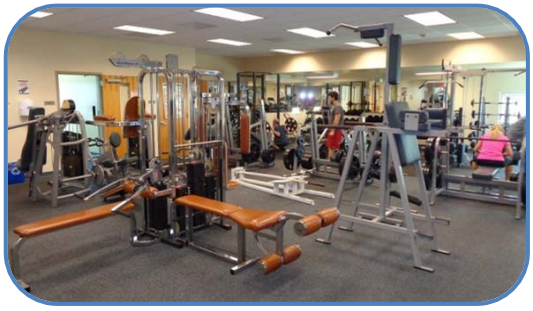
62 Avenue Design and Roadway Reconstruction (85 ST to 70 ST)

By implementing the SMITP recommendations along SW 62nd Avenue, the City will achieve pedestrian and bicycle connectivity between the Southern and Northern portions of the City. This will increase pedestrian safety and walkability for residents. It will also provide safety for bicyclists, promoting ridership along the corridor. The implementation of sharrows will provide connectivity from existing bike lanes on SW 70th Street, to the Southern end at SW 80th Street.

The conditions of the existing road between US1 and 80th Street show pavement failure due to water ponding and aging of the asphalt. These failures include potholes, which pose safety hazards. In trying to improve the corridor for all types of traffic, it is important to repair the conditions of the pavement to offer a smooth surface and provide adequate drainage to prevent future ponding. Roadway reconstruction is expected and will improve the collection of runoff into the proposed and existing drainage systems.

PARKS

Gibson Bethel Community Center - Fitness Equipment Replacement
Replacement of the existing fitness equipment with new, commercial, state-of-the-art weight training and cardiovascular equipment in the Community Center Fitness Room (Gym).



Gibson Bethel Community Center - Fitness Rubber Floor Carpet
Replace the existing carpet tile with commercial, durable rubber gym flooring on the second floor. Rubber flooring is strong enough to support heavy exercise equipment, such as treadmills and weight training equipment.

Gibson Bethel Community Center - Carpet Tile Replacement
The carpet tile located on the second level of the Gibson Bethel Community Center is in dire need of replacement. It features permanent stains and wear and tear in several areas. The proposed project consists of installing new carpet tile in the lobby hallway, education room, computer lab and Director's office.

Gibson Bethel Community Center - High Definition Security Cameras
The existing CCTV security cameras at the Gibson Bethel Community Center present both image and coverage issues. The proposed project consists of installing high definition video surveillance equipment inside and outside of the community center that will protect city property, deter crime, reduce investigation times and provide superior image detail with evidence admissible in court.

Dante Fascell Park - Outdoor Fitness Equipment
The wood-base outdoor equipment stations at Dante Fascell Park are antiquated and feature only traditional pull-up bars and other static elements. In an effort to provide the public with healthier options, new fitness equipment and apparatuses aiming to improve flexibility, boost balance and increase cardiovascular health are needed.

Dante Fascell Park - Tennis Court Resurfacing
The clay tennis courts at Dante Fascell Park require laser-tapered court resurfacing. Over time, the sprinkler irrigation, rain, wind and play all cause the Har-Tru clay court material to regularly wash off the courts and to migrate from the high side of the court to the low side. The proposed project consists of hiring a professional tennis court contractor to use laser guided grading equipment to redistribute excess material that has migrated to the low end and to add new material to the high end of the court. This process can restore the proper grading to a 1" in 30' court slope and 1" surface depth of the Har-Tru material.

Marshall Williamson Park - Convert Tennis Courts to Multipurpose Court
This project consists of refurbishment of the existing area to be converted into a multi-purpose court incorporating both tennis court(s) and basketball court(s) at Marshall Williamson Park.

Murray Park Aquatic Center - Commercial Shade Umbrella
Installation of a protective shade cover over the outdoor pump system and installation of pool-side umbrellas or a single row shade structure to provide safe and durable UV protection for patrons.

Palmer Park – 2-5 Year Olds Playground Structure
The city submitted a grant application to Florida Recreation Development Assistance Program (FRDAP) for the installation of a new playground structure (2-5 year olds). FRDAP is a state competitive grant program that provides financial assistance to local government to develop and/or acquire land for public outdoor recreational.

FLEET REPLACEMENT

Police Vehicles and Equipment
The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace 7 vehicles and continue the same trend for subsequent years.

Hybrid Administrative Vehicles

The Toyota Prius is a very economical vehicle averaging 44-mpg overall. With light throttle input, it can quietly drive on electric power up to 25 mph. Being a hybrid vehicle, it will emit up to 97% less toxic emission and half as much greenhouse-causing carbon dioxide as the average car.

The City of South Miami Building Department and the Parking Division will each be purchasing a fuel efficient Toyota Prius.

The Parking Division will use a LPR (License Plate Recognition) program. The LPR system scans license plates for comparison to City and County records. The system is extremely effective in detecting and capturing violations for scofflaws and stolen vehicles, making the City safer, in an extremely efficient way, in turn generating additional revenue to cover the cost of the program.

MISCELLANEOUS

Citywide Sewer Upgrades

One of the areas identified for upgrades is located South of SW 82nd Street to SW 87th Street, from SW 57th Avenue to SW 62nd Avenue. This area is currently on septic tank systems, however it has the potential to connect to the public sanitary sewer system that is bounding the project area. This project entails design and construction of approximately 10,000 linear feet of a sanitary sewer gravity system, and the installation of a pump station.

Citywide Replacement of Directional Street Signs & Posts

This project consists of the replacement of old street name signs, with a new design and is being implemented throughout the City, with the first phase targeting the downtown area.

Bus Shelter

The construction for additional bus shelters will be funded by the People Transportation Program funds. This project will be carried out on an annual basis.

Citywide Landscape Program

This project consists of the installation of additional landscaping and tree planting at various locations throughout the City.

City Welcome Signs

South Miami will be designing welcome signs which will be placed throughout the City.

Miscellaneous Infrastructure Improvements

Miscellaneous emergency infrastructure repairs and improvements such as guardrails, and citywide repairs/ replacements will occur throughout the year.

Pay Stations

The City's Finance Department is looking to install three new Digital Multi-Space Parking Pay Stations. Currently, additional parking spaces have been created due to development and new construction. Of these new parking spaces, certain locations areas lack the needed number of pay stations. Finance anticipates installing a new pay station near Bird Road and 57th Avenue, immediately behind the new CVS building and two new multi-space pay stations along SW 74th Street, West of 59th Court.

GENERAL FUND BUDGET

GENERAL FUND REVENUE PROJECTIONS

ACCT NO.		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
TAXES							
0010000	3111000	AD VALOREM TAXES	4,828,622	5,353,727	5,645,711	5,645,711	5,951,911
0010000	3112000	AD VALOREM DELINQUENT	228,910	26,760	30,000	30,000	30,000
0010000	3112100	INTEREST	969	810	0	0	500
0010000	3141000	UTILITY TAX-ELECTRIC	1,276,842	1,369,212	1,200,000	1,300,000	1,300,000
0010000	3143000	UTILITY TAX-WATER	154,879	187,948	150,000	150,000	160,000
0010000	3144000	UTILITY TAX - GAS	37,855	46,415	35,000	35,000	40,000
0010000	3150000	UNIFIED COMM SERVICES TAX	595,019	555,962	530,813	530,813	498,630
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	517,949	516,203	525,000	525,000	525,000
0010000	3162000	LOCAL BUSINESS TAX NEW	101,866	96,662	120,000	120,000	120,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	0	0	11,000	11,000	2,500
0010000	3163000	LOBBYIST REGISTRATION FEE	12,950	5,500	10,000	10,000	10,000
TOTAL TAXES			**7,755,861**	**8,159,199**	**8,257,525**	**8,357,525**	**8,638,541**
FRANCHISE FEES							
0010000	3221000	BUILDING PERMITS	1,006,417	1,089,532	750,000	750,000	850,000
0010000	3231000	ELECTRICITY	981,428	1,022,439	1,000,000	1,000,000	1,050,000
0010000	3234000	GAS	0	33,937	30,000	30,000	30,000
0010000	3291000	PENALTIES LOCAL BUSINESS TAX	29,432	41,315	45,000	45,000	45,000
0010000	3293000	GARAGE SALES	140	200	250	250	100
TOTAL FRANCHISE FEES			**2,017,417**	**2,187,423**	**1,825,250**	**1,825,250**	**1,975,100**
INTERGOVERNMENTAL REVENUE							
0010000	3351012	STATE REVENUE SHARING	366,223	388,635	384,878	384,878	399,941
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	23,256	13,297	20,000	20,000	15,000
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	843,092	965,665	976,131	976,131	1,020,999
0010000	3354920	LOCAL OPTION FUEL TAX	182,386	194,231	191,267	191,267	198,417
0010000	3382000	COUNTY LOCAL BUSINESS TAX	17,484	16,348	15,000	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUE			**1,432,441**	**1,578,176**	**1,587,276**	**1,587,276**	**1,649,357**
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	18,100	30,700	80,000	80,000	30,000

ACCT NO.		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0010000	3413000	ENVIRON REVW & PRESVT BRD	105,795	100,700	90,000	90,000	90,000
0010000	3413001	LIEN SEARCH FEES	0	0	30,000	30,000	13,380
0011000	3413002	SPECIAL EVENTS	0	0	5,000	5,000	3,320
0010000	3414000	MICROFILM SALES	4,704	3,903	4,000	2,600	3,000
0010000	3419010	BLDG & ZON REINSPECT FEES	500	350	1,000	1,000	300
0010000	3419030	CERT OF USE/OCCUPANCY	20,800	22,875	11,000	11,000	22,000
0010000	3419040	CODE ENFORCEMENT FINES	132,757	132,884	150,000	150,000	150,000
0010000	3419051	BACKGROUND NOTARY&COPIES	7,389	7,215	20,000	20,000	11,000
0010000	3421010	POLICE SERVICES	28,895	47,125	35,000	35,000	35,000
0010000	3421021	TOWING ADMIN FEE	2,825	3,225	3,000	3,000	4,500
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	23,934	21,992	25,000	25,000	22,000
0010000	3434100	SOLID WASTE CHARGES	21,063	11,546	20,000	20,000	15,000
0010000	3434200	PRIVATE HAULERS PERMIT FEE	559,197	544,638	510,000	510,000	530,000
0010000	3445100	PARKING PERMITS	65,619	96,575	60,000	60,000	80,000
0010000	3445200	PARKING METERS FRANCHISE	2,129,296	2,089,818	2,320,000	2,140,000	2,160,000
0010000	3445210	VALET PARKING	78,955	74,025	80,000	80,000	74,000
0010000	3445220	PARKING FUND REVENUE	87,693	25,238	25,000	25,000	25,000
0010000	3445300	PARKING VIOLATIONS	657,059	697,456	838,730	716,804	738,000
0010000	3445400	PARKING METER CASH KEY	-117	0	0	0	0
0010000	3472620	TENNIS COURT FEES	15,600	23,400	22,000	22,000	382,309
0010000	3472630	RECREATION PROGRAM FEES	103,798	91,051	99,500	99,500	90,000
0010000	3472631	MULTIPURPOSE CNTR-RENTAL	47,195	32,015	40,000	40,000	40,000
0010000	3472632	MULTIPRPOSE CNTR-MEMBERSHIP	28,627	23,375	26,000	26,000	25,000
0010000	3472635	REC FEES/MURRAY PARK POOL	0	316	0	5,000	5,960
0010000	3472650	S MIAMI PARK SOCCER	2,475	600	32,500	32,500	37,500
0010000	3472660	CONCESSION STANDS	3,005	3,800	3,000	3,000	3,000
TOTAL CHARGES FOR SERVICES			**4,145,164**	**4,084,822**	**4,530,730**	**4,232,404**	**4,590,269**
FINES AND FORFEITS							
0010000	3511200	METRO COURT FINES	73,639	65,060	607,400	90,000	607,400
0010000	3541000	BURGLAR ALARM FINES	25,463	42,388	35,000	35,000	40,000
0010000	3541050	ALARM REGISTRATION CHG	41,059	30,578	46,000	46,000	46,000
TOTAL FINES AND FORFEITS			**140,161**	**138,026**	**688,400**	**171,000**	**693,400**

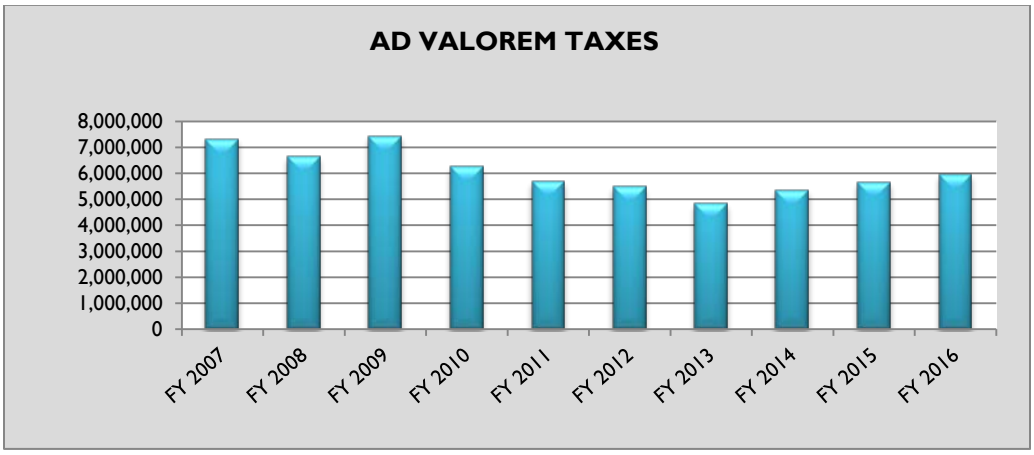
ACCT NO.		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
MISCELLANEOUS REVENUES							
0010000	3612000	INTEREST INCOME	88,823	98,284	87,204	87,204	87,204
0010000	3614000	DIVIDENDS INCOME	2,387	1,094	1,400	1,400	1,000
0010000	3621100	PARKING GARAGE RENT	101,542	106,382	75,996	75,996	75,996
0010000	3622000	FASCELL PARK	28,010	25,055	30,000	30,000	30,000
0010000	3623000	BUS BENCH ADS	14,664	13,776	16,300	16,300	16,300
0010000	3625000	RENT C.A.A.	27,000	27,000	27,000	27,000	27,000
0010000	3627500	SOUTH MIAMI MIDDLE SCHOOL	20,662	20,868	20,000	20,000	21,000
0010000	3629000	PALMER PARK RENTALS	23,265	26,306	30,000	30,000	30,000
0010000	3669000	HOSPITAL LANDSCAPE REVENU	4,760	7,634	5,710	5,710	8,920
0010000	3669100	DONATION	26,113	34,122	0	25,000	0
0010000	3695000	REIMB WORKERS COMP.	3,651	19,499	0	1,492	0
0010000	3695400	REIMBT-PUB WORKS LABOR	11,288	10,112	0	10,635	0
0010000	3697000	GAIN/LOSS ON ASSET SALE	0	7,200	0	8,700	0
0010000	3699201	MISC. OTHERS	62,278	147,474	10,000	26,000	10,000
0010000	3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	3,952	3,952	3,952
0010000	3699250	INSURANCE CLAIMS RECOVERY	24,356	30,658	0	32,290	0
0010000	3699501	SECTION 185 STATE CONTRIB	91,409	91,879	85,000	92,000	90,000
TOTAL MISCELLANEOUS REVENUES			**534,188**	**671,323**	**392,562**	**493,679**	**401,372**
		TOTAL GENERAL FUND	**16,025,232**	**16,818,969**	**17,281,743**	**16,667,134**	**17,948,039**
0010000	3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000
0010000	3811500	TRANSFER WATER/SEWER FUND	250,000	250,000	250,000	250,000	250,000
0010000	3811700	TRANSFER FROM CRA	33,173	33,173	109,465	109,465	109,465
		TOTAL OTHER FINANCIAL SOURCES	**308,173**	**308,173**	**384,465**	**384,465**	**384,465**

REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at $ 1,570,747,669. This valuation represents a 6.09% increase from the FY 2014-15 level of $1,480,600,491. The estimated revenue amount is calculated using the proposed City tax rate of 4.3639.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

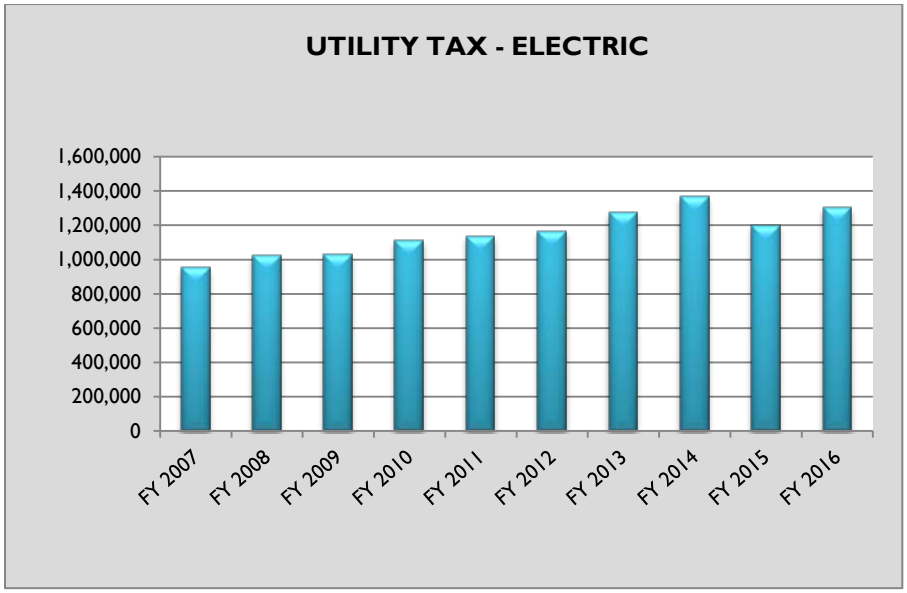
Below is a provided schedule related to when property taxes are due by the property owners:

- Tax payers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%.
- Taxes become delinquent if not paid by March 31st.
- The tax sale commences on or before June 1st

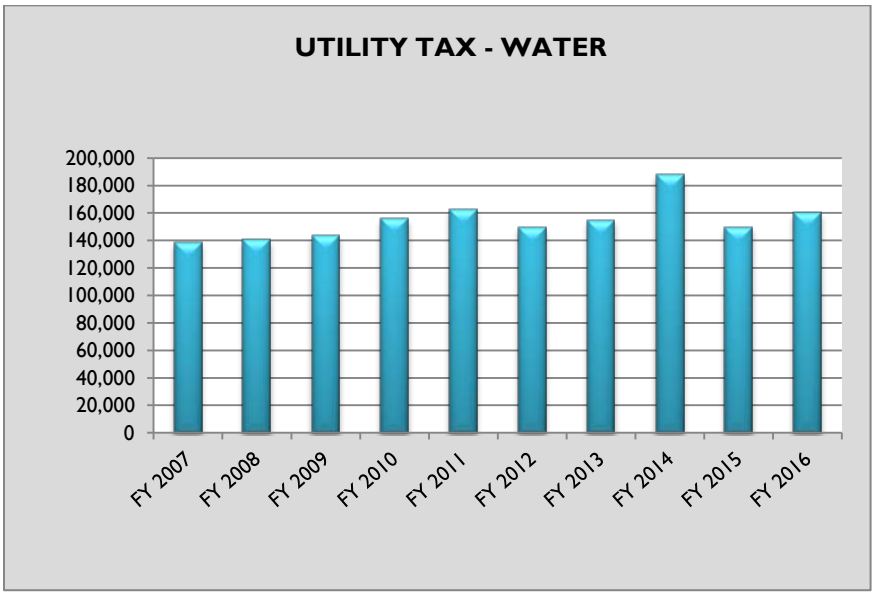
The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in June and that distribution is made in approximately July, very little Ad Valorem revenue is collected until main tax season commences again in November.

UTILITY TAXES

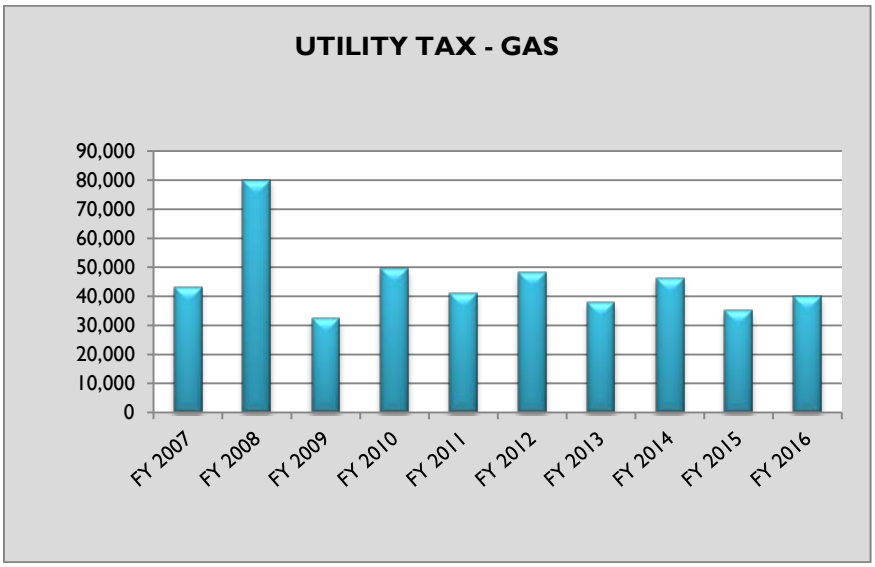
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County's utility tax levies of 10%.



314.3000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

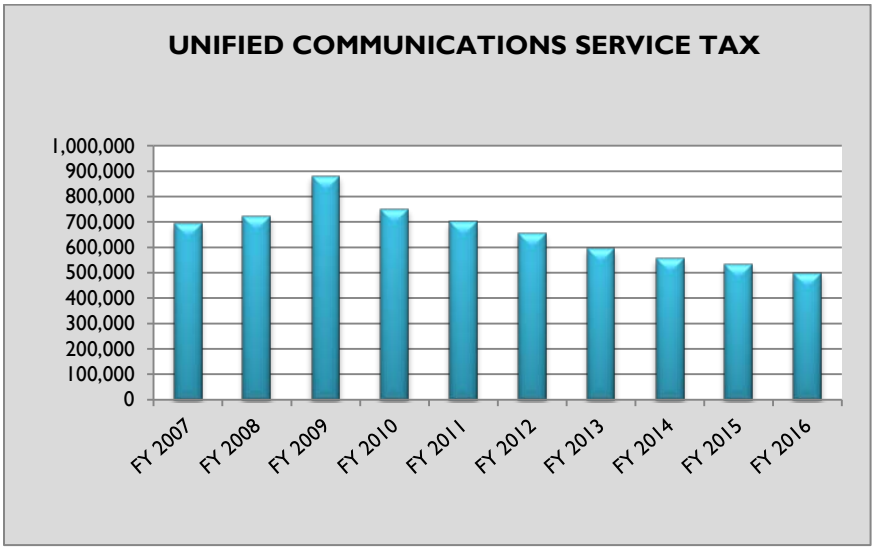


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.



LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

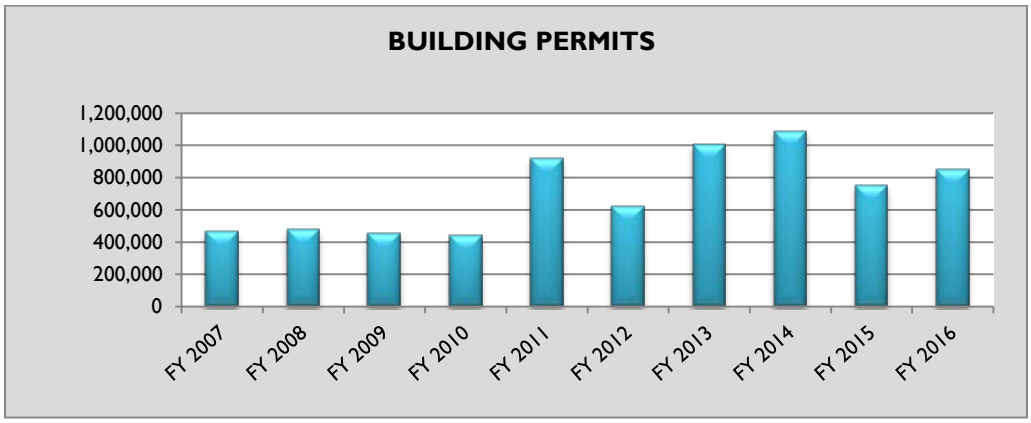
316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called occupational license taxes, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. The fee paid by new businesses in order to obtain a local business tax receipt generates revenues in this category.

316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

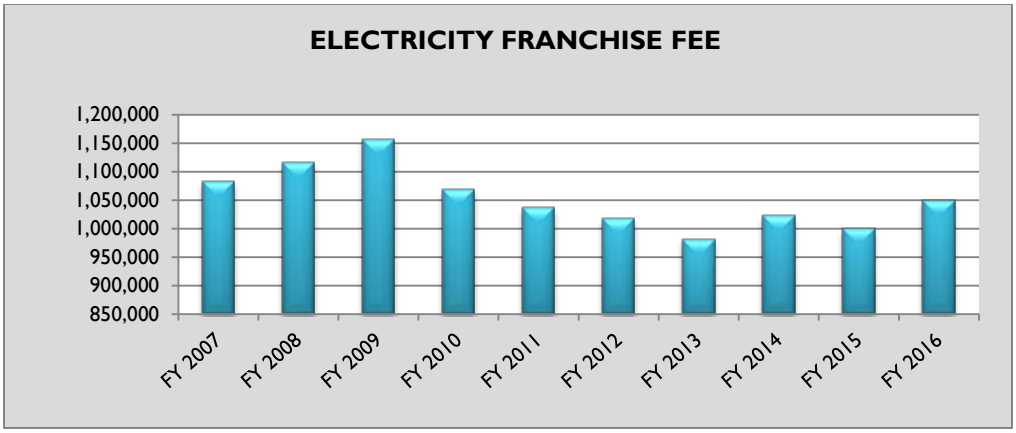
316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists. The current cost per registration fee is $500.

FRANCHISE FEES

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.



323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.



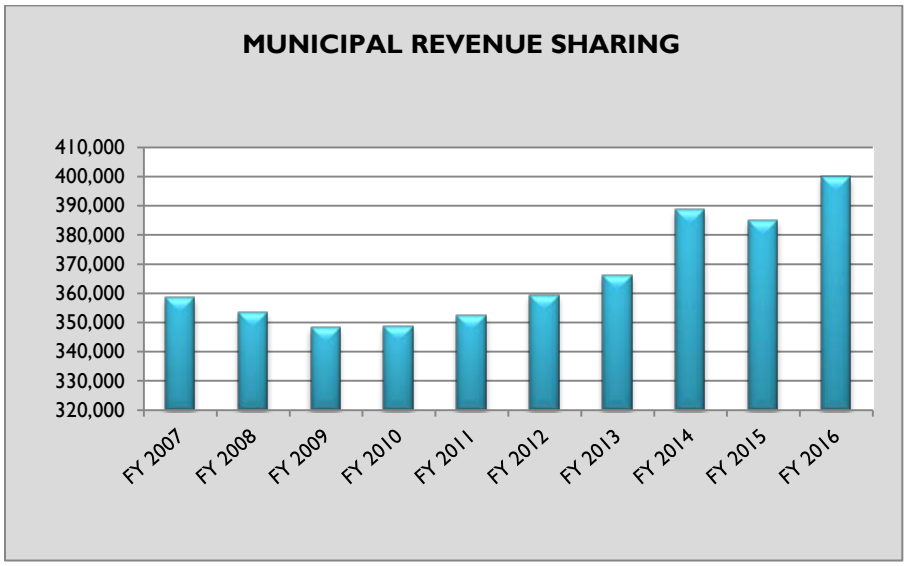
323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of - way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

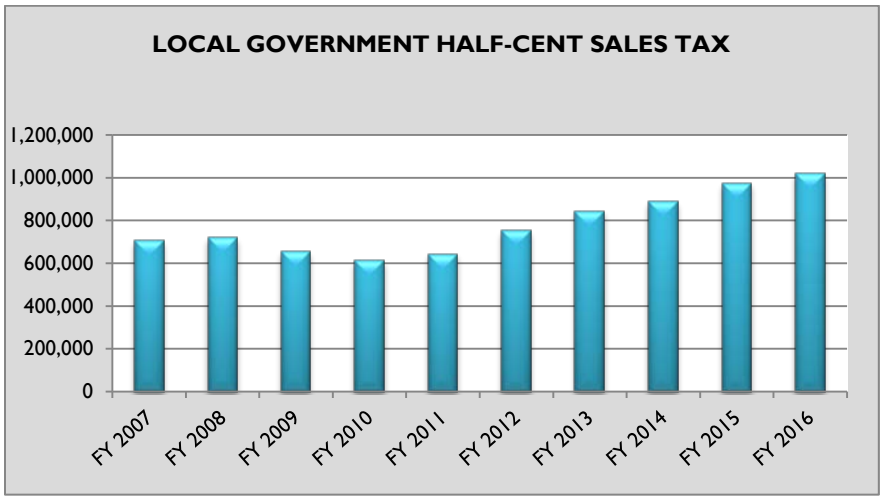
INTERGOVERNMENTAL REVENUE

335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.

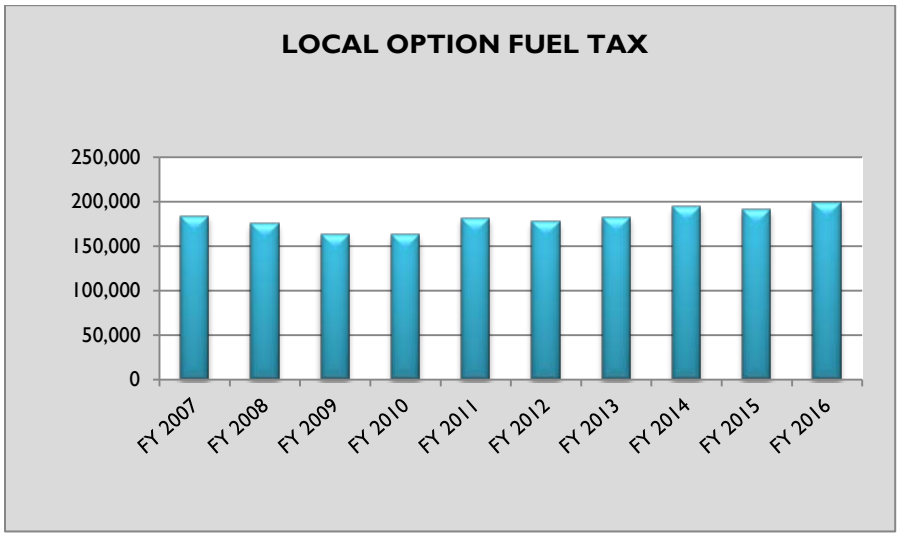


335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.

335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



335.4920 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review & Preservation Board Fee - Revenue generated by Planning & Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building & Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary & Copies – Fees collected for Background checks, notary services and copies. .

PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee - The person or towing firm shall pay a fee and obtain a business tax receipt or licenses as required under City Code and, in addition, shall purchase a medallion from the Police Department at a cost of fifty ($50.00) dollars per year per vehicle.

342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

343.4100 Solid Waste Charges – Revenues provided by the County for Solid Waste charges.

343.4150 County Solid Waste Surcharge - Revenues provided by the County for Solid Waste charges.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the city limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces. The decrease in revenues of $160,000 is based on the loss of certain business, which may or may not have been replaced with new businesses which do not generate the same number of parking customers.

344.5210 Valet Parking – Companies which operate a valet parking with the city are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities. The cost is $25.00 per space per day.

344.5220 Parking Fund Revenue - An annual fee of one thousand dollars ($1,000.00), per space, which shall increase five (5) percent annually, shall be paid into the Parking Fund for all on-street parking spaces which are credited or counted toward required parking for new structures, or a change in use that increases the minimum number of off-street spaces required after the date of January 2, 2008. This line item excludes the businesses in the Hometown District, which are accounted for in the Hometown District Improvement Trust Fund.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, especially when customers are parked at a City parking space which is not paid.

344.5400 Parking Meter Cash Key – Within the City, individuals are able to purchase a parking key which allows them to park in a metered space, pay for time without using any coins. With the installation of the new Centralized Parking System, the city eliminated the need for the Parking Meter Cash Keys, hence no longer provides revenue to the City.

RECREATION FEES

347.2620 Tennis Court Fees – The City will be bringing the tennis program in-house in an effort to provide better tennis programs on better maintained courts. The net revenue provided by the City's intention of bringing the program in-house is anticipated at $50,000, an increase of over 100% when compared to the amount of revenue generated when the Tennis program was outsourced to a Tennis Operator.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and one day camps. Also included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.

347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.

347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue. Percentage of collection from vendors at concession stands.

FINES & FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities and for Red Light Cameras located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period, along with the exact amount expected to be expensed for the leasing of the red light cameras.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of $50 for the second false alarm, $100 for the third, $150 for the fourth, $200 for the fifth, and sixth or more false alarms the fee is $200 per occurrence.

354.1050 Alarm Registration Fees - Revenues are generated by permits paid by residential ($50 one-time) and business ($100 annually) users for registering alarm systems.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

361.4000 Dividends Income – The City's Investment Policy allows for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties the operator of the Municipal Garage, is required to pay the City a monthly payment of $6,333 and 12.5% of certain revenue sources which combined exceed $150,000 on a yearly basis.

362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. Revenues for the space are collected within this account.

362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from this park.

CONTRIBUTIONS, REIMBURSEMENT & MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City $150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the $150,000 annual revenue be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the $150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

366.9300 MRP Payments – As part of the Municipal Operation Agreement with MRP Properties, MRP is responsible to pay for their respective share of the cost involved in the construction of the City's Public Parking Garage. The City receives payments from MRP, as per the agreement, a period of days before the City is responsible for the payment of the bond debt. The payments related to this revenue account have been reallocated to the Debt Service Fund.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.

OTHER FINANCING SOURCES

381.1000 Contribution from Other Funds –Below is a breakdown of the estimated transfer amount.

The Hometown District Improvement Fund will continue contribute to the City's General Fund to help fund a portion of the City's Debt and maintenance for the new multi-space parking meters.

SPECIAL REVENUE FUND	AMOUNT
HOMETOWN DISTRICT IMPROVEMENT FUND	25,000
TOTAL TRANSFER TO GENERAL FUND	**$25,000**

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City's Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.

381.1700 Transfer from CRA Trust Fund – The Transfer from the CRA to the General Fund help cover the following costs:

Postage & Printing for CRA mail-outs	1,910
CRA Vehicle Fuel Expense	800
CRA Vehicle Insurance Expense	500
Procurement Division	1,850
PD Clothing Allowance	400
Police Vehicle Fuel Expense	1,333
CRA Deputy Clerk (Secretary) Expenses	7,096
Finance for Collections	4,490
Planning Department Land-Use Amend Processing	3,800
GIS (CRA Maps & Demographic Analysis)	7,945
Human Resource Services	3,050
City Attorney Contract 10%	26,291
City Community Pool	50,000
TOTAL	**109,465**

384.1000 – Debt Proceeds - This fund is used to capture loans/debt, which will be reflected through the FY. In fiscal year 2012, the general fund expects to purchase all capital assets using existing general fund dollars and not incurring any additional debt.

DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets break down expenses in different accounts, which are divided in three sections. Please find below the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services expense for salaries, wages, and related employee benefits provided for all persons employed by the reporting entity, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

In FY 2011, the City, along with the support of the City employees, passed pension reform. Below are the projections related to the overall savings for 10-years.

Fiscal Year End	(Combined) Covered Payroll	Projected City Cost Current Plan Dollar	Projected City Cost Current Plan % of Pay	Projected City Cost Scenario 1 Dollar	Projected City Cost Scenario 1 % of Pay	Reduction City Cost	Cumulative Reduction City Cost
2012	3,853,670	639,694	16.6%	653,925	17.0%	(14,231)	(14,231)
2013	4,053,710	747,935	18.5%	753,048	18.6%	(5,113)	(19,344)
2014	4,252,793	801,209	18.8%	805,833	18.9%	(4,246)	(23,590)
2015	4,451,506	837,353	18.8%	821,084	18.4%	16,269	(7,321)
2016	4,646,915	871,743	18.8%	833,771	17.9%	37,972	30,651
2017	4,849,355	910,314	18.8%	850,236	17.5%	60,078	90,729
2018	5,049,164	947,145	18.8%	862,346	17.1%	84,799	175,528
2019	5,263,555	985,058	18.7%	871,613	16.6%	113,445	288,973
2020	5,470,084	1,022,769	18.7%	882,093	16.1%	140,676	429,649
2021	5,640,215	1,053,000	18.7%	884,353	15.7%	168,647	**598,296**
5 Yr Totals	**21,258,594**	**3,897,934**		**3,867,661**		**30,651**	
10 Yr Totals	**47,530,967**	**8,816,220**		**8,218,302**		**598,296**	

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current 1(one) year period, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES

Salaries for elected officials. This does not include City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES & WAGES

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force.

13 OTHER SALARIES & WAGES

Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME

Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY

Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAXES

Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS

Amounts contributed to a retirement fund.

23 LIFE & HEALTH INSURANCE

Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION

Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION

Amounts contributed to the unemployment compensation fund.

31 PROFESSIONAL SERVICES

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

32 ACCOUNTING & AUDITING

Generally includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL

Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

35 INVESTIGATIONS

Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS

Benefits paid to participants in the pension program.

40 TRAVEL & PER DIEM

This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMM. & FREIGHT SERVICES

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES

Electricity, gas, water, waste disposal, and other public utility services.

44 RENTALS & LEASES

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR & MAINTENANCE

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING & BINDING

Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

Toshiba lease on 13 copy machines (11 black/white & 2 color copies machine), which is divided among the other City Departments. Maintenance agreement with Toshiba on 12 copy machines covering maintenance & toners for $11,664.

48 PROMOTIONAL ACTIVITIES

Includes any type of promotional advertising for the City.

49 OTHER CHARGES & OBLIGATIONS

Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES

This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

53 ROAD MATERIALS - SUPPLIES

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS & MEMBERSHIPS

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND

Land acquisition cost, easements and right-of-way.

62 BUILDINGS

Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY & EQUIPMENT

Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS

Used to account for undistributed work in progress on construction projects.

66 BOOKS & PUBLICATIONS

Includes all books, publications, and other media, regardless of value, when purchased for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL

Principal payments made to new or existing debt which the City is obligated to pay.

72 INTEREST

Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS

Other debt costs on new or existing debt which the City is obligated to pay.

CITY OF SOUTH MIAMI
DEPARTMENTS & DIVISIONS

MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County's Code of Ethics, the community we serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent service. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the beloved City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All elected officials are elected "at large" and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves two (2) year terms.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida's safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.
- Continue to represent a high level of community confidence and trust in city government.

MAYOR AND CITY COMMISSION BUDGET FY 2016
001-1100-511

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011100	5111110	SALARIES & WAGES - EXECUTIVE	62,000	62,000	62,000	62,000	62,000
0011100	5112110	F. I. C. A.	4,743	4,775	4,743	4,743	4,743
0011100	5112410	WORKER'S COMPENSATION	167	123	137	137	115
	TOTAL PERSONNEL SERVICES		**66,910**	**66,898**	**66,880**	**66,880**	**66,858**
0011100	5114010	MAYOR'S EXPENSE	1,710	1,996	2,000	2,000	2,000
0011100	5114020	COMMISSIONER'S EXP-ONE	962	60	1,500	1,500	1,500
0011100	5114030	COMMISSIONER'S EXP-FOUR	1,384	1,500	1,500	1,500	1,500
0011100	5114040	COMMISSIONER'S EXP-THREE	200	1,500	1,500	1,500	1,500
0011100	5114050	COMMISSIONER'S EXP-TWO	349	0	1,500	1,500	1,500
0011100	5114060	MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071	TRAVEL & CONFERENCE-MAYOR	65	1,178	1,200	1,200	1,200
0011100	5114072	TRAVEL & CONFERENCE-ONE	0	173	1,200	1,200	1,200
0011100	5114073	TRAVEL & CONFERENCE-TWO	150	0	1,200	1,200	1,200
0011100	5114074	TRAVEL & CONFERENCE-THREE	0	133	1,200	1,200	1,200
0011100	5114075	TRAVEL & CONFERENCE-FOUR	695	1,200	1,200	1,200	1,200
0011100	5114120	COMMUNICATION	4,583	4,999	5,000	5,000	5,000
0011100	5114830	KEYS & FLOWERS	343	539	750	750	750
0011100	5115210	SUPPLIES	805	1,602	1,750	1,750	1,750
0011100	5115410	MEMBERSHIPS & SUBSCRIPTIONS	2,946	3,313	3,900	3,900	6,172
	TOTAL OPERATING EXPENSES		**14,692**	**18,693**	**25,900**	**25,900**	**28,172**
	TOTAL COMMISSION		**81,602**	**85,591**	**92,780**	**92,780**	**95,030**

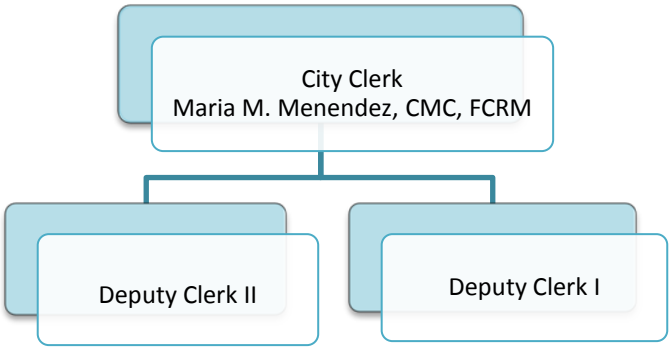
MAYOR AND CITY COMMISSION BUDGET HIGHLIGHTS

1110 Salaries and Wages – Executive - As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

POSITION	SALARY	FICA	WORKER'S COMP
Mayor	14,000	1,071	33
Vice-Mayor	12,000	918	26
Commissioner	12,000	918	26
Commissioner	12,000	918	26
Commissioner	12,000	918	26
TOTAL	**62,000**	**4,743**	**115**

CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2015

- Prepared candidate package for 2016 municipal elections.
- Continued to process the conversion of city records to electronic storage.
- Working on the history of the Charter.
- Streamlined internal operations specific to the office.
- Continued updating Laserfiche.
- Registered lobbyists and maintained updated list on our webpage as required.
- Updated boards and committees book.
- Responded to all public records requests in a timely manner. Updated/posted meetings schedule on bulletin boards and webpage in a timely manner.
- Posted various updates on the webpage as requested by the Departments.
- Assisted the Commission with conference scheduling, travel and hotel accommodation.
- Provided certified copies of official documents.

CITY CLERK'S OFFICE OBJECTIVES FY 2016

- Provide records management workshops.
- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Qualify candidates for municipal election.
- Provide online election package for municipal election candidates
- Conduct the 2016 municipal elections.
- Transferring all ordinances, resolutions, agendas, and other records into Laser fiche.
- In-house scanning public records requests and other documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.

CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Number of agenda packets prepared	50	45	40	60	60
Number of minutes prepared (CSM)	50	45	40	60	60
Agenda packets prepared (SMCRA)	15	20	20	20	20
No. of minutes prepared (SMCRA)	15	20	20	20	20
Resolutions / Ordinances prepared	292	307	274	130	160
Lobbyists registration	25	28	30	30	30
Public records requests	190	200	230	300	300
Notarizations**	40	45	45	25	25
Requests for Microfilm Records*			360	600	600
Microfilm copies*			400	400	400

CITY CLERK BUDGET FY 2016
001-1200-512

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011200	5121210	SALARIES & WAGES - EXECUTIVE	144,600	206,802	185,972	185,972	188,672
0011200	5122110	F.I.C.A.	11,684	12,940	14,227	14,227	14,433
0011200	5122210	PENSION PLAN CONTRIBUTION	23,553	28,551	24,734	24,734	10,188
0011200	5122310	GROUP HEALTH INSURANCE	10,663	15,568	21,269	21,269	23574
0011200	5122410	WORKER'S COMPENSATION	391	366	411	411	475
	TOTAL PERSONNEL SERVICES		**190,891**	**264,227**	**246,613**	**246,613**	**237,342**
0011200	5123450	CONTRACTUAL	12,600	12,600	12,600	12,600	14,400
0011200	5123480	DIGITIZING	13,053	44,557	45,000	45,000	45,000
0011200	5124070	TRAVEL & CONFERENCE	5,774	9,431	6,200	6,200	6,200
0011200	5124110	POSTAGE	295	362	500	500	500
0011200	5124120	COMMUNICATION	360	330	360	360	360
0011200	5124632	INTERNET SERVICE	0	0	1,431	1,431	1,431
0011200	5124710	PRINTING MATERIAL	1,668	1,663	1,668	1,668	1,230
0011200	5124910	LEGAL ADS	16,747	51,616	46,000	46,000	52,000
0011200	5124920	ELECTIONS	0	26,861	0	0	30,000
0011200	5124950	CODIFICATIONS	2,476	3,700	3,700	3,700	5,000
0011200	5125210	SUPPLIES	984	1,033	2,080	2,080	2,580
0011200	5125410	MEMBERSHIPS & SUBSCR	535	560	750	750	780
	TOTAL OPERATING EXPENSES		**54,492**	**152,713**	**120,289**	**120,289**	**129,481**
0011200	5129920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL CITY CLERK		**245,383**	**416,940**	**371,902**	**371,902**	**401,823**

CITY CLERK'S OFFICE BUDGET HIGHLIGHTS

4910 Legal Ads – The City will allocate an additional $6,000, in order to comply with City, County, and State laws, as the City is required to post advertisements announcing meetings, ordinances, resolutions, etc.

4920 Election – FY 2016 does have an scheduled election, thus the line item is funded in anticipation of the February 9, 2016 Elections in the amount of $30,000.

CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Mayor and Commission to serve as the chief legal advisor to the Commission, the City Manager, and all City Departments, Offices, and Agencies. The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open door policy to encourage continuous communication between City Departments and all legal representatives.

CITY ATTORNEY'S OFFICE FUNCTION

The City Attorney is an outside firm that is contracted by the City to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the South Miami Community Redevelopment Agency and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel with the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City's attorneys prepare or review all ordinances, resolutions, contracts, bonds and other written instruments in which the municipality is concerned and endorse on each the attorney's approval of the form, language and execution thereof. When required by the City Commission, the attorneys prosecute and defend, for and in behalf of the City, all complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the attorneys render such opinions on legal matters affecting the City as the Commission may direct; and the attorneys perform such other professional duties as may be required of them by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal problems of the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City. and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the law and in a timely and efficient manner.
- To properly represent the interests of the City, as directed, in other legislative forums.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City.
- When requested by the City Commission, to monitor, review and publicize, legislative and administrative matters of other governmental entities, and make recommendations and convey to others official positions as needed.
- Upon request, to communicate clearly the positions of the City to legislators through letters, phone calls, personal visits and other communication methods with local, state and federal legislators, administrators and executive staff.
- As directed, to represent the City at local, regional, state or federal legislative sessions, meetings, hearings or conferences, or similar administrative or executive meetings, hearings or conferences.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures

CITY ATTORNEY BUDGET 2016

001-1500-514

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011500	5143120	LEGAL SERVICES - RETAINER	160,000	160,000	210,420	210,420	210,420
0011500	5143410	OUTSIDE COST - LAND USE	318,238	116,632	200,000	200,000	100,000
0011500	5143440	EMPLOYMENT LAW	35,918	36,884	52,500	52,500	52,500
0011500	5144065	CITY ATTORNEY'S EXPENSES	635	623	4,180	4,180	103,180
	TOTAL OPERATING EXPENSES		514,791	314,139	467,100	467,100	466,100
	TOTAL LEGAL SERVICES		**514,791**	**314,139**	**467,100**	**467,100**	**466,100**

CITY ATTORNEY'S OFFICE BUDGET HIGHLIGHTS

3120 Legal Services – Retainer – This expense line item is used to account for the services of the City Attorney's Firm. The amount is set as a flat fee, which was approved by the Commission. The amount represents 100% of the total fee due for the fiscal year.

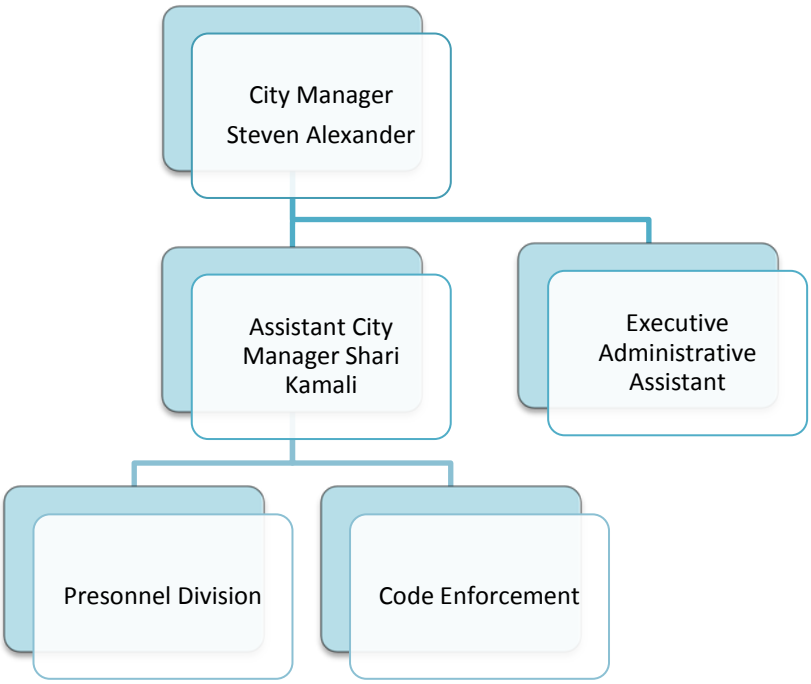
3410 Outside Cost – Land Use – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues concerning land use, zoning and related planning matters.

3440 Employment Law– This line item is used to cover any legal fees, which the City may incur due to employment and union related issues.

4065 City Attorney Expenses – Due to some current outstanding and future potential lawsuits related to general items, specialized outside council has been obtained and the amount is estimated to cover the legal expense related to those issues. Furthermore, other specialized legal counsel required throughout the fiscal year is paid from this line item. This line item encompasses other legal expenses related to goods and services required such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, insurance, subscriptions, continuing legal education and other expenses that are incurred for or on behalf of the City.

CITY MANAGER'S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are met or exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER'S OFFICE FUNCTION

The City Manager's Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City's Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager's Office provides organizational and fiscal management as well as program development and evaluation.

In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2015

- Delivered a fiscally responsible budget while maintaining the City's millage rate.
- Provided support and made recommendations to the City Commission.
- Continued to provide organizational and fiscal management that holds Departments accountable.
- See additional accomplishments on the Manager's Letter at the beginning of this budget document.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2016

- Provide for an ethical and professional organizational culture, environment for all Department heads and managers.
- Continue to execute current and new policies including those developed by the governing body and monitor adherence to City policies.
- Deliver a fiscally responsible budget.
- Continue providing support and making recommendations to the City Commission.
- Engage the Commission and Staff in long term planning.

CITY MANAGER'S OFFICE BUDGET FY 2016

001-1310-513

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011310	5131210	SALARIES-REGULAR	212,707	339,824	355,711	355,711	356,390
0011310	5131310	SALARIES - PART TIME	23,472	1,648	0	0	0
0011310	5132110	F.I.C.A.	6,904	25,782	27,212	27,212	27,264
0011310	5132210	PENSION PLAN CONTRIBUTION	10,313	10,222	8,775	8,775	3,563
0011310	5132220	ICMA	2,070	28,243	32,531	32,531	32,627
0011310	5132310	GROUP HEALTH INSURANCE	17,536	40,010	35,550	35,550	36,524
0011310	5132410	WORKER'S COMPENSATION	782	706	787	787	897
	TOTAL PERSONNEL SERVICES		**273,784**	**446,435**	**460,566**	**460,566**	**457,265**
0011310	5133450	CONTRACTUAL SERVICES	214,837	108,965	83,000	113,000	119,000
0011310	5134060	AUTO ALLOWANCE	5,100	7,800	7,200	7,200	7,200
0011310	5134065	CITY MANAGER EXPENSE	998	991	3,000	3,000	12,000
0011310	5134070	TRAVEL & CONFERENCE	318	289	4,000	4,000	8,000
0011310	5134080	EMPLOYEE EDUCATION	0	0	10,000	10,000	15,000
0011310	5134110	POSTAGE	945	1,149	1,500	1,500	1,500
0011310	5134120	COMMUNICATION	2,100	2,901	3,420	3,420	3,912
0011310	5134515	AUTO INSURANCE	0	0	503	503	503
0011310	5134634	MAINT-INTERNET SOFTWARE	21,980	0	0	0	0
0011310	5134710	PRINTING- INFRASTRUCTURE	1,668	1,665	2,000	2,000	2,000
0011310	5135205	COMPUTER EQUIPMENT	1,676	807	0	0	0
0011310	5135210	SUPPLIES	6,898	25,537	4,000	4,000	6,000
0011310	5135230	FUEL	4,382	1,156	960	960	960
0011310	5135410	MEMBERSHIPS & SUBSCRIPTIONS	2,093	5,403	4,543	4,543	8,423
	TOTAL OPERATING EXPENSES		**262,995**	**156,663**	**124,126**	**154,126**	**184,498**
0011310	5136450	CAPITAL IMPROVEMENT	0	0	0	0	0
	TOTAL CAPITAL OUTLAY		**0**	**0**	**0**	**0**	**0**
0011310	5139920	GENERAL CONTINGENCY	0	5,000	100,000	70,000	100,000
	OTHER FUNDING SOURCE		**0**	**5,000**	**100,000**	**70,000**	**100,000**
	TOTAL CITY MANAGER		**536,779**	**608,098**	**684,692**	**684,692**	**741,763**

CITY MANAGER'S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State. An additional $6,000 was approved by the Commission for this item.

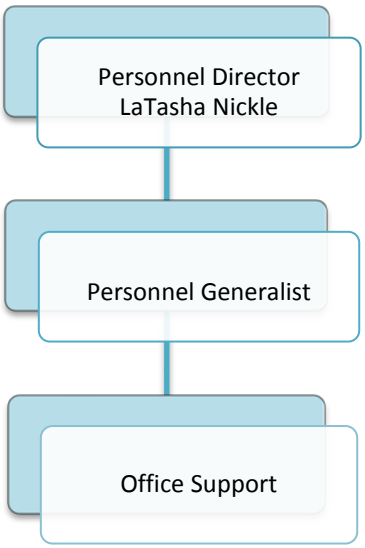
Within this line item, $10,000 has been allocated for other projects and $20,000 for surveys and appraisals.

4065 City Manager Expense – An additional $9,000 is allocated to this line item for unanticipated miscellaneous expenses throughout the City, which are required to be provided throughout the fiscal year.

4080 Employee Education – This line item has been increased by $5,000 for staff training on the new ONESolution Community module.

PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational & employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment & selection, creation & evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage & benefit surveys; group insurance benefits selection & monitoring, employee incentive programs, accident/incident investigation, reporting & monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.

PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2015

- Transferred Employer Time and Attendance Systems from Executime to ADP, a more efficient, computerized time and attendance software. The implementation of ADP will continue to improve the accuracy of employee time-reporting and payroll calculations, and eliminate the need for paper-based time cards, leave applications, and related documents.
- Provided training that will develop skills, knowledge, abilities and competencies in order to promote employee and organizational growth.
- Promoted employee wellness through different initiatives such as Lunch n Learn events and a Fitness Team with scheduled fitness trainings that lead to 5K charity events.
- Promoted effective, accurate and informative employee evaluations through training for managers and senior supervisors.
- Assisted Supervisors in providing a positive working environment.
- Revamped and revitalized the City's Safety Program to promote workplace safety and reduce risk of injury and liability throughout the City.
- Completely updated the personnel manual to provide more clarity and programmatic improvements including smoking policy.

PERSONNEL DIVISION OBJECTIVES FOR FY 2016

- Continue to create other Wellness initiatives to instill a healthier style of living for employees and families.
- Standardize all Personnel Division Forms with the City Standardizing initiative. Create a standard online location for all forms to be obtainable by staff.
- Continue to assist Supervisors in providing a positive working environment.
- Continue to focus on professional development programs designed to improve job skills, leadership capabilities and employee productivity.

PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Local Background Checks Processed	52	55	50	55	60
National Background Screenings	20	25	25	55	60
New Hire Orientations	13	15	12	40	35
Employment Advertisements	6	8	15	20	20
Wellness Fairs	4	4	6	6	4
Safety Meetings	4	4	4	7	6
Wage Statements Submitted	10	10	8	12	10
Random CDL Testing	14	15	15	15	16
Filing	65	65	65	65	70
Employee Applications Received	350	375	350	400	400
Notary Services	110	100	105	0	0
Workers Compensation Claims	20	25	20	22	25
Pre-employment Physicals	13	15	18	40	35
Post Accident Drug Screenings	20	25	20	25	25
Drivers License Checks	381	380	300	300	300

PERSONNEL DIVISION BUDGET FY 2016

001-1330-513

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011330	5131210	SALARIES - REGULAR	173,216	159,815	147,498	147,498	170,153
0011330	5132110	F.I.C.A.	13,164	12,688	11,284	11,284	13,017
0011330	5132220	ICMA CONTRIBUTION	6,983	8,093	10,325	10,325	11,911
0011330	5132310	GROUP HEALTH INSURANCE	16,077	15,347	14,179	14,179	23,574
0011330	5132410	WORKER'S COMPENSATION	449	334	326	326	428
	TOTAL PERSONNEL SERVICES		**209,889**	**196,277**	**183,612**	**183,612**	**219,083**
0011330	5132510	UNEMPLOYMENT COMPENSATION	31,769	3,516	20,000	20,000	30,000
0011330	5132610	EMPLOYEE ASSISTANCE PROGRAM	5,601	4,745	4,000	4,000	10,000
0011330	5133160	PRE-EMPLOYMENT PHYSICALS	7,394	6,660	8,000	8,000	8,000
0011330	5133450	CONTRACTUAL SERVICES	63,226	65,747	25,720	25,720	28,000
0011330	5134080	CITYWIDE TRAINING	7,743	10,400	10,000	10,000	18,000
0011330	5134110	POSTAGE	133	219	275	275	275
0011330	5134120	COMMUNICATION	1,463	1,814	2,040	2,040	2,160
0011330	5134510	LIABILITY INSURANCE	292,923	381,898	419,723	419,723	519,723
0011330	5134630	MAINT. & REPAIR - COMM.EQUIP	3,750	0	0	0	0
0011330	5134634	INTERNET SOFTWARE	0	0	4,270	4,270	0
0011330	5134710	PRINTING- INFRASTRUCTURE	1,668	1,663	1,668	1,668	2,460
0011330	5134850	ADVERTISING-NON LEGAL	919	50	5,000	5,000	5,000
0011330	5135205	COMPUTER EQUIPMENT	15,026	0	0	0	0
0011330	5135210	SUPPLIES	3,580	3,354	5,109	5,109	5,109
0011330	5135410	MEMBERSHIPS & SUBSCRIPTIONS	3,064	3,616	1,130	1,130	1,130
	TOTAL OPERATING EXPENSES		**438,259**	**483,682**	**506,935**	**506,935**	**629,857**
0011330	5139920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL PERSONNEL DIVISION		**648,148**	**679,959**	**695,547**	**695,547**	**853,940**

PERSONNEL DIVISION BUDGET HIGHLIGHTS

1210 Salaries – A new full time Office Support Position has been added increasing this line item by $22,655.

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause. Due to the expected increase of Unemployment Compensation an additional $10,000 was allocated to this line item.

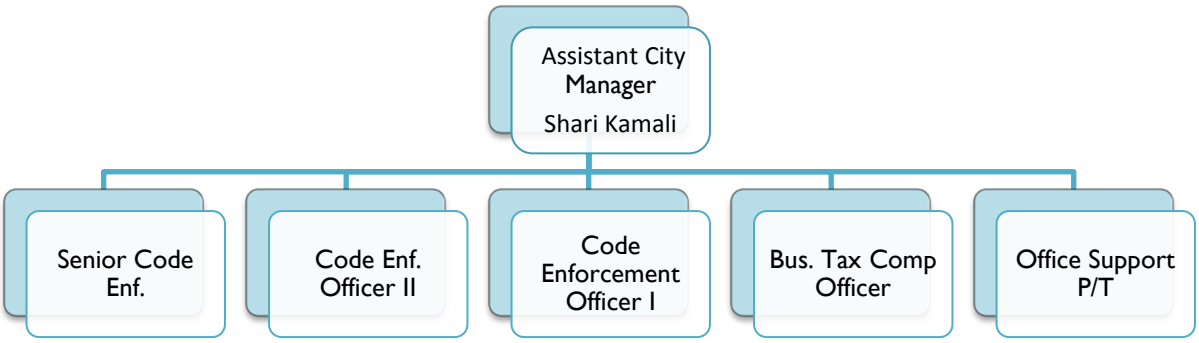
2610 Employee Assistance Program – This line item has been increased by $6,000 to fund Employee Assistance Programs such as Smoking Cessation Program, Corporate Run, Quarterly Wellness Programs and the Twilight Run.

4080 Citywide Training – The Citywide Training Workshops line item has been increased by $8,000 for various trainings which include Anti-Harassment, Workplace Safety, Customer Service, and Management/Leadership Training.

4510 Liability Insurance – The City budgets general liability and property insurance within this respective line item has been increased by $100,000.

CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves: We are dedicated providers of municipal services and steward of the public trust. We promote the well-being of a community where people desire pleasant living.

Code Enforcement's mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and, building codes, business tax license Registrations, codes and regulations. To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.

CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2015

- Assisted with organizing a local code enforcement association to help and adapt the continuing education of Code Officers.
- Successfully providing for the demolishing of unsafe/abandoned structures, which improved surrounding neighborhood and property values.
- Satisfaction of outstanding fines and liens resulting in properties being sold and or redeveloped.
- A Code Officer was granted the Florida Association of Code Enforcement Huskey Scholarship; therefore attended the annual conference obtaining required re-certification with minimal cost to City.
- Code Officers attended various trainings/classes obtaining re-certification credits.
- Collected over 110% of license renewal projected fees.
- Issued over 700 new business licenses.
- Improved Officer's documentation, basic case management and hearing presentation, and improved the success rate on appeals.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2016

- Continue to work/educate property owners, landlords, occupants, renters and businesses on City's codes and ordinances; in order to obtain voluntary compliance.
- Continue to conduct pro-active property and business inspections, which were determined to be code future violations.
- Maintain a productive workplace: by providing training/cross training to promote a more productive and efficient workforce.
- Implement the use of the community portion of the OneSolution application.
- Improving the aesthetics of the City through the use of proactive code enforcement with a concentration on main thoroughfares.
- Remain at the forefront of creative and effective code enforcement by establishing and maintaining a proactive environment to help solve community problems.
- Continue to undertake the lien process in earnest.
- Continue to conduct pro-active business inspections to ensure all businesses pay the appropriate payment of business tax.
- Continue to report and prepare work orders to improve the City's infrastructure.
- Further develop the implementation of a formal reporting system helpful to identify trends and forecast needs

as well as monitor performance within the Division.

- Follow up on open and closed cases and compliance times.
- Continue to implement new enforcement approaches including the enforcement of parking lots and landscaping, the stop and knock policy, and create a professional and friendly face to face enforcement in the community.

CODE ENFORCEMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
NEW CASES	860	1,000	800	842	1,000
CLOSED CASES	300	300	300	572	500
SPECIAL MAGISTRATE HEARINGS	450	300	150	89	100
LIENS RECORDED/RELEASED	30	40	30	87	80
LIEN SEARCHES	300	300	300	400	400
CITIZEN COMPLAINTS	200	150	200	240	200
BUSINESS INSPECTIONS	1,700	1,700	1,700	2,150	2,000
BUSINESS CITATIONS	700	700	700	720	700
BTRS NEW	626	600	600	700	500
ILLEGAL SIGNS				750	750
REVIEW OF BUILDING PERMITS				810	800
REINSPECTIONS				580	600

CODE ENFORCEMENT BUDGET FY 2016

001-1640-524

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011640	5241210	SALARIES - REGULAR	233,091	154,806	264,274	264,274	217,371
0011640	5241310	SALARIES - PART TIME	10,146	0	0	0	14,092
0011640	5242110	F.I.C.A.	18,695	12,224	20,217	20,217	17,707
0011640	5242210	PENSION PLAN CONTRIBUTION	9,176	8,831	13,818	13,818	3,077
0011640	5242220	ICMA RETIREMENT	9,729	4,937	11,227	11,227	11,227
0011640	5242310	GROUP HEALTH INSURANCE	22,101	20,978	35,449	35,449	31,432
0011640	5242410	WORKER'S COMPENSATION	4,626	3,178	5,103	5,103	5,728
	TOTAL PERSONNEL		**307,564**	**204,954**	**350,088**	**350,088**	**300,634**
0011640	5243111	CONTRACT - SPECIAL MASTER	502	1,350	4,000	4,000	4,800
0011640	5243450	CONTRACTUAL	807	4,831	20,000	20,000	20,000
0011640	5244070	TRAVEL & CONFERENCE	667	632	1,500	1,500	1,200
0011640	5244080	EMPLOYEE EDUCATION	389	600	2,415	2,415	2,415
0011640	5244110	POSTAGE	4,172	5,137	7,000	7,000	7,000
0011640	5244120	COMMUNICATION	4,310	4,546	4,650	4,650	4,920
0011640	5244515	LIABILITY INSURANCE-AUTO	0	0	2,265	2,265	2,265
0011640	5244710	PRINTING-INFRASTRUCTURE	1,303	940	1,668	1,668	1,640
0011640	5244920	OTHER CHARGES-LIENS	1,637	2,516	1,612	1,612	1,612
0011640	5245205	COMPUTER EQUIPMENT	66	3,708	1,000	1,000	1,000
0011640	5245210	SUPPLIES	1,984	2,907	3,873	3,873	3,343
0011640	5245220	UNIFORMS	987	1,859	2,000	2,000	2,000
0011640	5245230	FUEL	4,842	4,908	5,978	5,978	5,978
0011640	5245410	MEMBERSHIPS & SUBSCRIPTIONS	0	105	540	540	540
	TOTAL OPERATING EXPENSES		**21,666**	**34,039**	**58,501**	**58,501**	**58,713**
0011640	5249920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL CODE ENFORCEMENT		**329,230**	**238,993**	**413,589**	**413,589**	**364,347**

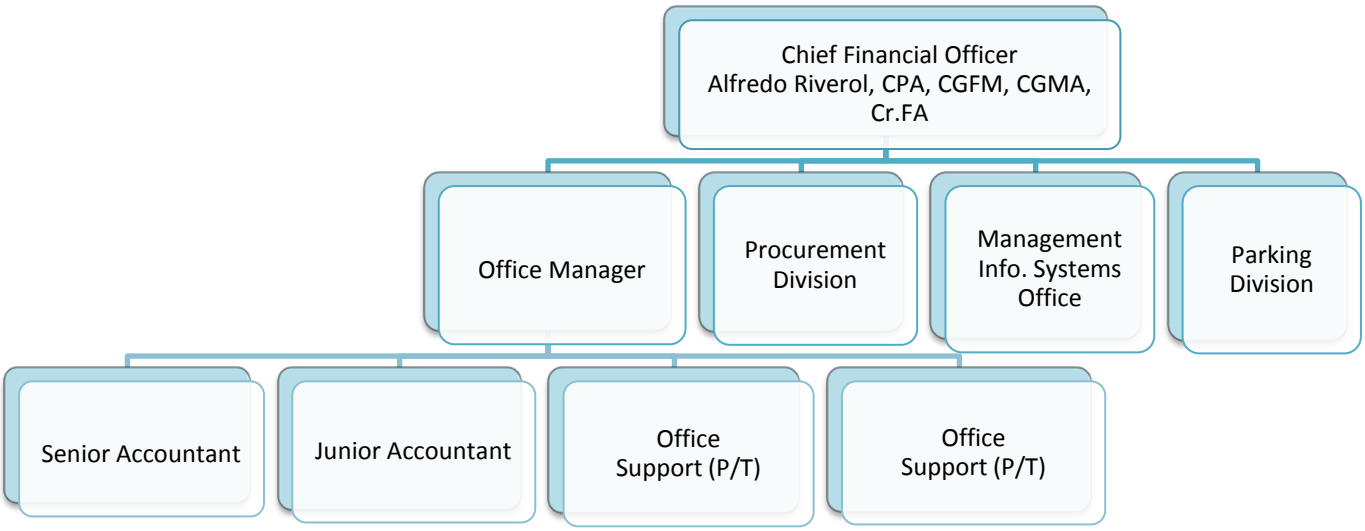
CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

1210 Salaries – This line item has decreased by $46,903 as the Events Coordinator position was reallocated to the Parks and Recreation Department.

1310 Part Time Salaries – A part time Office Support Position has been added increasing this line item by $14,092.

FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking and Central Services, as well as the Management Information System Division report under the Finance Department.

FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2015

- Continued to require Electronic Fund Transfer (EFT) payments as a mandatory process to all new vendors as the regular form of payment from the City.
- Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings.
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.
- Posted online accurate and timely budget and financial reports on a monthly basis.
- Assisted the City Manager in the preparation of the FY 2016 Annual Operating and Capital Budget.
- Produced and posted online the Popular Annual Financial Report (PAFR).
- Implemented the City's .net accounting system which integrates in the City's new Enterprise Resource Planning (ERP) system, ONESolution.

FINANCE DEPARTMENT OBJECTIVES FOR FY 2016

- Continue implementing the ACH payment program and requiring 70% of all active vendors to accept ACH as the regular form of payment from the City.
- Continue to pursue implementation and establishment of an online payment option for certain provided City services such as Local Business Tax, Code Enforcement Violations, Building Permit Renewals, etc.
- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continue to produce the Comprehensive Annual Financial Report (CAFR) without auditor findings.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.

FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2011	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Number of Parking Decals Sold	788	750	1,000	1,100	1,200
Number of Cash Key Sold	5	1	0*	0*	0*
Number of Cash Key Refills	150	5	0*	0*	0*
Number of Payroll Periods Processed	26	26	N/A**	N/A**	N/A**
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PFAR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks Processed	3,363	3,200	3,000	2,800	2,800

* The Cash Key program was discontinued due to the implementation of the Parking Pay Stations.

** Payroll is now processed by Personnel Divisionand ADP.

38 MULTI-SPACE PAY STATIONS
PROJECTED DEBT PAYMENTS FOR FY 2016 HIGHLIGHTED

RESOLUTION 12-11-13326

001-1410-513

$417,896.00

Payment Number	Payment Date	Payment Amount	Principal Component	Interest Component	Ending Balance
45	10/7/2014	7,389.86	7,161.65	228.21	109,126.79
46	11/7/2014	7,389.86	7,175.70	214.16	101,951.09
47	12/7/2014	7,389.86	7,189.78	200.08	94,761.31
48	1/7/2015	7,389.86	7,203.89	185.97	87,557.42
49	2/7/2015	7,389.86	7,218.03	171.83	80,339.39
50	3/7/2015	7,389.86	7,232.20	157.66	73,107.19
51	4/7/2015	7,389.86	7,246.39	143.47	65,860.80
52	5/7/2015	7,389.86	7,260.61	129.25	58,600.19
53	6/7/2015	7,389.86	7,274.86	115	51,325.33
54	7/7/2015	7,389.86	7,289.13	100.73	44,036.20
55	8/7/2015	7,389.86	7,303.44	86.42	36,732.76
56	9/7/2015	7,389.86	7,317.77	72.09	29,414.99
57	10/7/2015	7,389.86	7,332.13	57.73	22,082.86
58	11/7/2015	7,389.86	7,346.52	43.34	14,736.34
59	12/7/2015	7,389.86	7,360.94	28.92	7,375.40
60	1/7/2016	7,389.86	7,375.40	14.46	0.00
	TOTAL	**443,391.60**	**417,896.00**	**25,495.60**	

South Miami
THE CITY OF PLEASANT LIVING

FINANCE DEPARTMENT BUDGET FY 2016

001-1410-513

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011410	5131210	SALARIES - REGULAR	253,679	280,377	325,297	325,297	277,572
0011410	5131310	SALARIES - PART TIME	49,757	38,582	43,117	43,117	29,636
0011410	5132110	F.I.C.A.	23,593	24,451	28,184	28,184	23,501
0011410	5132210	PENSION PLAN CONTRIBUTION	13,226	11,085	9,515	9,515	3,863
0011410	5132220	DEFERRED COMPENSATION (ICMA)	9,989	11,184	17,547	17,547	14,206
0011410	5132310	GROUP HEALTH INSURANCE	25,956	26,741	35,449	35,449	31,432
0011410	5132410	WORKER'S COMPENSATION	828	676	815	815	774
	TOTAL PERSONNEL SERVICES		**377,028**	**393,096**	**459,924**	**459,924**	**380,984**
0011410	5133100	PROFESSIONAL SERVICES	10,000	18,000	10,000	10,000	10,000
0011410	5133210	AUDITOR'S FEE	65,940	57,000	83,500	83,500	85,500
0011410	5133450	CONTRACTUAL SERVICES	9,788	24,321	36,860	36,860	36,860
0011410	5133459	CONTRACTUAL SERVICES- PRKN	0	421,120	526,659	436,659	435,768
0011410	5134070	TRAVEL & CONFERENCE	1,364	2,767	3,160	3,160	3,160
0011410	5134110	POSTAGE	4,229	5,085	7,030	7,030	7,030
0011410	5134120	COMMUNICATION	1,177	1,830	2,100	2,100	1,080
0011410	5134634	MAINTENANCE COMP PROGRAMS	12,676	17,730	35,000	35,000	36,750
0011410	5134710	PRINTING- INFRASTRUCTURE	1,588	1,490	1,668	1,668	1,230
0011410	5135205	COMPUTER EQUIPMENT	693	0	1,300	1,300	1,960
0011410	5135210	SUPPLIES	8,226	8,528	8,703	8,703	8,810
0011410	5135410	MEMBERSHIPS & SUBSCRIPTIONS	2,191	2,315	2,425	2,425	1,535
	TOTAL OPERATING EXPENSES		**117,872**	**560,186**	**718,405**	**628,405**	**629,683**
0011410	5137110	DEBT SERVICE- PRINCIPAL	34,414	119,267	121,288	121,288	29,415
0011410	5137210	DEBT SERVICE- INTEREST	0	3,825	1,805	1,805	145
	TOTAL DEBT SERVICE		**34,414**	**123,092**	**123,093**	**123,093**	**29,560**
0011410	5139920	CONTINGENCY	0	0	5,000	5,000	5000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL FINANCE		**529,314**	**1,076,374**	**1,306,422**	**1,216,422**	**1,045,227**

FINANCE DEPARTMENT BUDGET HIGHLIGHTS

1210 Salaries – This line item has been decreased due to certain personnel restructuring within Finance. The significant change within the restructuring was the relocation of the Grant's and Sustainability Administrator position to the Planning and Zoning Department which provided for the majority of the a salary reduction of approximately $57,228.

3459 Contractual Services – This line item has been decreased by $92,151 as the Street-Line Project parking related item is not budgeted for Fiscal Year 2016.

7110 Debt Service Principal – The financing of the ONESolution Finance Software was paid in full in Fiscal Year 2015 decreasing the line item. In addition, the financing of the 38 pay stations will be completed during the first four months of Fiscal Year 2016. Thus a total decrease of $91,873 is projected for this line item.

MANAGEMENT INFORMATION SYSTEMS DIVISION

001-1340-513

MISSION

The mission of the Management Information Systems Office of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

MANAGEMENT INFORMATION SYSTEMS FUNCTION

The City's Management Information Systems Office will be recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City departments, the Management Information Systems Office provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Management Information Systems Office is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

MANAGEMENT INFORMATION SYSTEMS ACCOMPLISHMENTS FY 2015

On April of 2014 the City entered into an Interlocal Agreement with Miami-Dade County's Information Technology's Department (ITD). In FY 2015, ITD was able to complete an evaluation of the City's existing infrastructure and provide a plan to accomplish the Office's mission. In FY 2015, the Management Information Systems Office was able to accomplish many important projects that were critical to the continuation of the integrity of the system.

- Virtualization of the City's current network environment and eliminating many of the outdated servers
- The City's IP addresses currently in use are not RFC 1918 private IP addresses, they are publicly routable. The City of South Miami will migrate off of the publicly routable IP addresses and MIS will reconfigure all of the affected City equipment.
- There are 4 Active Domain controllers running on different versions of Windows. MIS will be upgrading the domain controllers so that they are all running on the same operating system to ensure maximum compatibility and stability.

MANAGEMENT INFORMATION SYSTEMS OBJECTIVES FOR FY 2016

- Since April 8, 2014, Windows XP is no longer supported by Microsoft. The City will migrate off all computers and servers off of Windows XP and onto Microsoft's cloud offering of Office 365.
- Provide Wi-Fi coverage for City Hall and Sylva Martin building.
- Help in the implementation of the ONESolution Community Development Software.
- Connect Dante Fascell to the City's network infrastructure.

MANAGEMENT INFORMATION SYSTEMS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
AS-400 Update / Maintenance (Including SunGard Software)	230	45	120	168	160
PC, Non-Software, Maintenance / Troubleshooting	970	765	780	756	650
Meetings Recorded (Hours)	175	156	162	158	160
OSSI Software Issues	64	52	41	38	35
Server Replacements	2	2	2	15	0

MANAGEMENT INFORMATION SYSTEMS BUDGET FY 2016

001-1340-513

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011340	5133450	CONTRACTUAL SERV -INFRASTRUCT	188,552	201,228	195,200	195,200	213,000
0011340	5134632	INTERNET SERVICE	58,454	36,048	50,679	50,679	66,279
0011340	5134634	MAINTENANCE - INTERNET SERVICE	36,145	48,824	83,049	83,049	85,123
0011340	5135205	COMPUTER EQUIPMENT	22,509	31,547	22,950	22,950	11,420
0011340	5135210	SUPPLIES	3,403	3,049	3,038	3,038	9,264
	TOTAL OPERATING EXPENSES		**309,063**	**320,696**	**354,916**	**354,916**	**385,086**
	TOTAL MIS		**309,063**	**320,696**	**354,916**	**354,916**	**385,086**

MANAGEMENT INFORMATION SYSTEMS BUDGET HIGHLIGHTS

3450 Contractual Services – An increase of $20,000 for back up services for City of South Miami data at the Miami-Dade County Data Center.

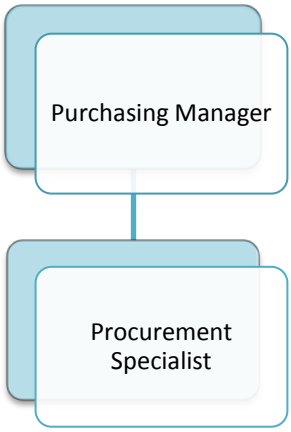
4632 Internet – This line item has been increased by $15,600 for the Dedicated ATT 100 Mbps Metro-E circuit that provides diverse paths to and from the City of South Miami to the Miami-Dade County Data Center.

5205 Computer Equipment – There has been various budget reductions within this line item in the amount of $11,530.

5210 Supplies – An increase in this line item in the amount of $6,226 for UPS batteries, keyboards, and to install and set up 10 WAPS; Wi-Fi LAN for City Hall and Sylva Martin building.

PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality of goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.

PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2015

- Attained its re-certification of NIGP, The Institute for Public Procurement's Outstanding Agency Accreditation Award.
- Completed the re-accreditation process and submitted findings to the National Institute of Government Purchasing (NIGP).
- Solicited a replacement copier lease program and executed a 48 month agreement with a copier provider which will save the City

approximately $540 per month over the 48 month term.

- Coordinated the completion of an inventory of the City's fixed assets.
- Disposed of City assets declared surplus in accordance of the City's surplus asset policy.
- Issued Purchase Orders for City Departments for items more than $1,000 in accordance with the City's Purchasing Policy and threshold amounts.
- Issue formal and in-formal solicitations supporting department's requirements and objectives for goods and/or services.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2016

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City's Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Secure the "Outstanding Agency Accreditation Achievement Award" from NIGP.
- Increase the visibility and traction of formal solicitations that are posted on the City's website by promoting the "Notify Me" feature on the City's website.
- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensure the City maintains a fair, open, transparent and competitive procurement process.
- Finalize a state of the art purchasing Ordinance for Commission Approval.

PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Notarizations*	200	150	0	0	0
Passport Services*	N/A*	N/A*	0	0	0
Fingerprints*	900	850	0	0	0
Background Checks*	270	220	0	0	0
No. of Total Revenue Services*	1190**	1080**	0	0	0
Purchase Orders Issued	**300**	**350**	**250**	**250**	**240**
No. of RFP's & RFQ's Issued	**25**	**30**	**34**	**30**	**35**
No. of Invoices Processed*	3200	3300	0	0	0
***Services no longer provided**					

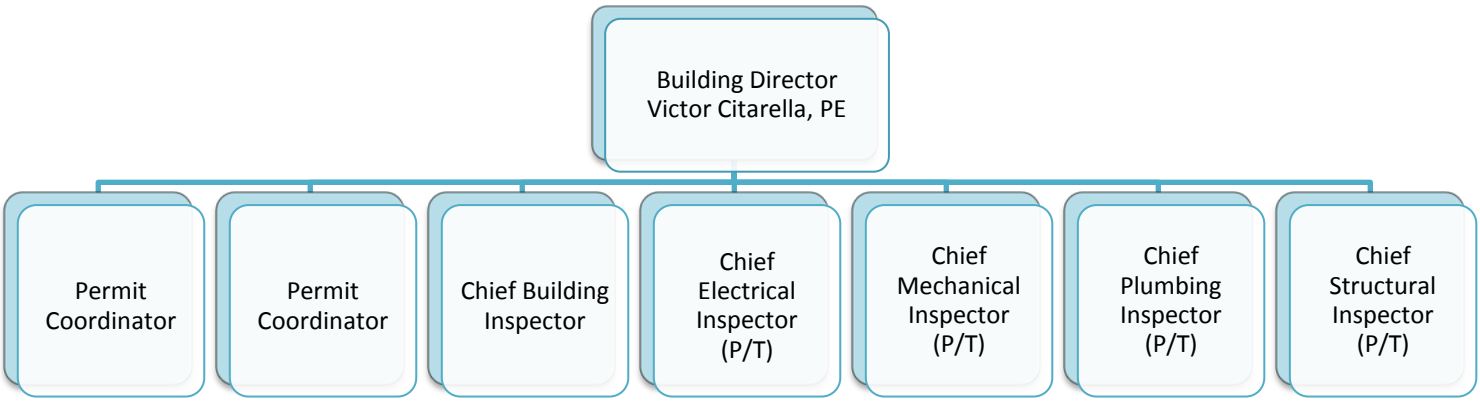
PROCUREMENT DIVISION BUDGET FY 2016

001-1320-513

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011320	5131210	SALARIES - REGULAR	109,975	106,630	106,338	106,338	108,347
0011320	5131310	SALARIES - PART TIME	6,710	0	0	0	0
0011320	5131410	OVERTIME	0	4,438	6,970	6,970	6,970
0011320	5132110	F.I.C.A.	9,452	9,457	8,668	8,668	8,822
0011320	5132220	ICMA	5,217	5,515	7,932	7,932	8,072
0011320	5132310	GROUP HEALTH INSURANCE	8,530	13,437	14,179	14,179	15,716
0011320	5132410	WORKER'S COMPENSATION	328	225	251	251	216
		TOTAL PERSONNEL SERVICES	**140,212**	**139,702**	**144,338**	**144,338**	**148,143**
0011320	5133450	CONTRACTUAL SERVICES	19,570	5,825	5,700	5,700	5,800
0011320	5134110	POSTAGE	2,082	1,923	3,000	3,000	3,000
0011320	5134120	COMMUNICATION	628	554	1,020	1,020	1,080
0011320	5134125	TELEPHONE	141,528	38,325	46,721	46,721	47,720
0011320	5134420	LEASE POSTAGE MACH	1,364	1,488	1,488	1,488	2,904
0011320	5134615	MAINT - OFFICE EQUIPMENT	1,320	1,020	2,776	2,776	1,894
0011320	5134620	MAINT-OPERATING EQUIPMENT	0	0	250	250	250
0011320	5134710	PRINT/BIND/COPYING	3,858	4,229	6,482	6,482	2,460
0011320	5134720	PRINTING-CONTRACTUAL	270	940	2,000	2,000	2,000
0011320	5135210	SUPPLIES	16,416	15,573	16,150	16,150	16,150
0011320	5135410	MEMBERSHIPS & SUBSCRIPTIONS	330	265	680	680	330
		TOTAL OPERATING EXPENSES	**187,366**	**70,142**	**86,267**	**86,267**	**83,588**
0011320	5139920	CONTINGENCY	0	0	5,000	5,000	5,000
		OTHER FUNDING SOURCE	**0**	**0**	**5,000**	**5,000**	**5,000**
		TOTAL CENTRAL SERVICES	**327,578**	**209,844**	**235,605**	**235,605**	**236,731**

BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami, and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami, and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.

BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2015

- Departmental staff maintained cordial relations with developers, contractors and city residents, providing technical assistance and support while enforcing the applicable State and City codes.
- Completed 100% of building plan documents review for compliance with the Florida Building Code within 10 working days.
- Completed 100% and documented field building inspections within 24 hours of the initial request.
- Continued the routine update of the Departmental website by updating information such as revised schedules for permit fees and provided downloadable applications for building permits.

BUILDING DEPARTMENT OBJECTIVES FY 2016

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- 100% of all building inspections requested before 4:00 pm to be completed and documented by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the Department.
- Make sure the inspectors have all the necessary training to complete all the inspections in a professional manner.
- 100% of building permit applications will be processed within ten working days after approvals by other Departments.
- Keep track and review all Departmental performance parameters and submit monthly reports.

BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
PERMITS:						
	Building	490	490	590	610	650
	Roofing	130	135	155	160	180
	Electrical	350	360	345	385	400
	Mechanical	120	120	143	145	160
	Plumbing	190	150	213	200	210
TOTAL PERMITS		**1,280**	**1,255**	**1,446**	**1500**	**1600**
INSPECTIONS:						
	Building	1,130	1,140	1,491	1600	1700
	Roofing	550	550	620	650	700
	Electrical	680	700	786	800	900
	Mechanical	300	280	363	400	550
	Plumbing	470	460	574	550	550
TOTAL PERMITS		**3,130**	**3,130**	**3,834**	**4000**	**4400**

South Miami
THE CITY OF PLEASANT LIVING

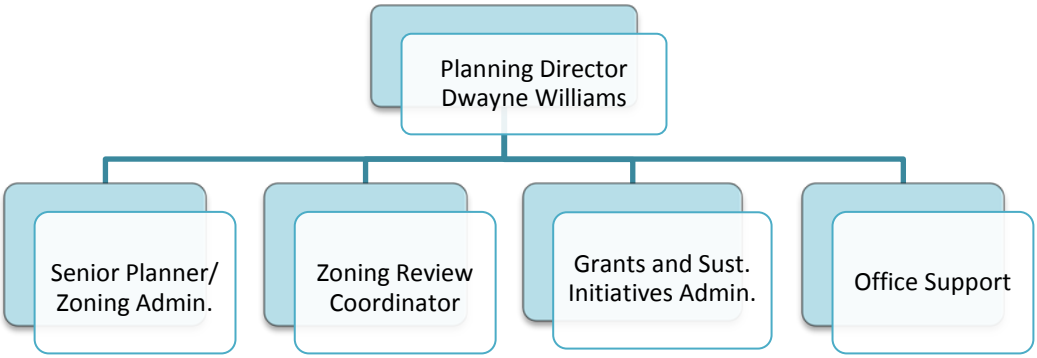
BUILDING DEPARTMENT BUDGET FY 2016

001-1610-524

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011610	5241210	SALARIES - REGULAR	202,288	236,358	235,318	235,318	235,318
0011610	5241310	SALARIES - PART TIME - INSPECTORS	142,606	136,247	138,434	138,434	138,434
0011610	5242110	F.I.C.A.	29,629	28,943	28,592	28,592	28,592
0011610	5242220	ICMA RETIREMENT	15,553	15,361	16,472	16,472	16,472
0011610	5242310	GROUP HEALTH INSURANCE	23,474	25,795	28,359	28,359	31,432
0011610	5242410	WORKER'S COMPENSATION	7,308	5,378	6,000	6,000	6,831
	TOTAL PERSONNEL SERVICES		**420,858**	**448,082**	**453,175**	**453,175**	**457,079**
0011610	5243150	CONTRACT INSPECTORS	2,361	2,999	3,000	3,000	3,000
0011610	5243450	CONTRACTUAL SERVICES	0	614	1,000	1,000	1,000
0011610	5244110	POSTAGE	113	145	200	200	200
0011610	5244120	COMMUNICATIONS	304	660	1,440	1,440	1,080
0011610	5244515	LIABILITY INSURANCE- AUTO	0	0	503	503	503
0011610	5244710	PRINTING - INFRASTRUCTURE	1,144	947	1,900	1,900	1,640
0011610	5245210	SUPPLIES	2,382	1,580	2,000	2,000	2,000
0011610	5245220	UNIFORMS	0	679	1,456	1,456	1,456
0011610	5245230	FUEL	1,215	1,314	1,600	1,600	1,600
0011610	5245410	MEMBERSHIPS & SUBSCRIPTIONS	0	0	2,720	2,720	120
	TOTAL OPERATING EXPENSES		**7,519**	**8,938**	**15,819**	**15,819**	**12,599**
0011610	5249920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL BUILDING DEPARTMENT		**428,377**	**457,020**	**473,994**	**473,994**	**474,678**

PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality, services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING & ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.

PLANNING & ZONING ACCOMPLISHMENTS FY 2015

- The South Miami Intermodal Transportation Plan (SMITP) was completed by Kimley-Horn & Associates. The SMITP is part of a continuing effort to enhance the City's transportation system and mobility choices for the residents and visitors to the City of South Miami. The SMITP goals and objectives are to establish a network of sidewalks, trails, roadway improvements, neighborhood greenways, and bicycle lanes throughout the City. These infrastructure improvements will connect residential areas to downtown shopping and dining, transit facilities (Metrorail and BRT) and M-Path. A main priority of this plan is to provide a safer environment for pedestrians, cyclists, and residents by promoting neighborhood greenways on residential streets with low volumes of auto traffic and low speeds. This is an ongoing effort that will require interagency coordination and policy implementation to be programmed into the City's 5-year CIP for implementation.
- The City of South Miami commenced their Composting Pilot Program, which provides residents with composters in exchange for 3-months of data collection. In collaboration with Miami-Dade County, the City of South Miami hosted a "Learn How to Compost" event on April 2015.
- Completed review and implementation of the City's Tree Protection Ordinance as it relates to Section 20-4.5 of the Land Development Code.
- Processed several Land Development Code amendments including but not limited to the amendment to the parking requirements for restaurants in the Hometown District, and construction hours for the City.
- The CRA Board/City Commission continues to address the needs for housing within the CRA. The Planning Department, working with the South Florida Regional Planning Council is developing new land use strategies in the district to accomplish the HUD/CDBG objectives for the Madison Square Project.
- The Department continues to work with Miami-Dade County Management Information Systems to maintain GIS system that is housed in the Department and maintained for various inter-departmental users and to provide maps and data to the general public.
- Provides direct staff support to the Environmental Review and Preservation Board, the Planning Board/Local Planning Agency, the Historic Preservation Board and the Green Task Force. The Department provides staff support to the Community Redevelopment Agency, the City Commission, City Attorney, City Manager and the other Departments.

PLANNING & ZONING OBJECTIVES FY 2016

- Continue with the implementation of the SMITP and obtain planning assistance grants.
- Participate with Miami Dade County Parks & Recreation Department, Transit Department, and the Cities of Miami and Coral Gables on the development of the Underline/ MPath program.
- Collaborate with the East Coast Greenways Alliance in their November 2015 event, WHEELS, planned for South Miami area, showcasing bicycling and walkability in the region.
- Initiate the adoption of Complete Streets Policies in collaboration with the Procurement Division to select expert planning consultant to create Complete Streets Policy and Design Standards Manual.
- Prepare and file amendments to the Comprehensive Plan Text and the Future Land Use Map address development issues within the City's TODD.
- Prepare and file amendments to the Comprehensive Plan Text, the Future Land Use Map and the Land Development Code to address development issues within the Madison Square Project.
- Maintain the Land Development Codes of the City including the Official Zoning Map, and continue updating as needed.
- Maintain the various planning and zoning layers for the City's GIS.
- Prepare and file an amendment to the Comprehensive Plan text, to include an "educational element" in conformance with the City's Interlocal Agreement with the Miami Dade County School Board.
- Prepare and file an amendment to the Comprehensive Plan and adopt a water supply facilities work plan. This update of the work plan will identify and plan for the water supply sources and facilities needed to serve the existing and new development within the City. This is required pursuant to Chapter 163, Part II, F.S. within 18 months following the approval of the Regional Water Supply Plan update by the South Florida Water Management District.
- Work with the downtown merchants and property owners to develop a business improvement district plan.
- Work on Transfer Development Right Ordinance
- Continue working with SunGard on land-file (citywide address files) cleanup for data conversion, in preparation of implementing the City's ONESolution code enforcement and building permit module.
- Continue to work with the City's Community Rating System (CRS) Coordinator to reduce the City's overall flood insurance rating from a 7 to a 6 through the implementation of development policies, procedures and public outreach.

- Determine the feasibility and benefit of Brownfield designation for certain areas in the industrial/automotive zone as part of the redevelopment strategy for the area.
- Continue to work closely with other Departments on the design and implementation of decorative signage and way finding program.
- Provide Planning support to the City Attorney's office on matters concerning legal challenges on land use decisions.
- Continue to work closely with the City's other Departments towards the implementation and maintenance of the ERP, and improve the efficiency and function of the Planning & Zoning Department.
- Provide staff support to City of South Miami for the following Boards and Committees which include but are not limited to: Planning Board/Local Planning Agency, Environmental Review & Preservation Board, Historic Preservation Board and Green Task Force.

PLANNING & ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Building Permits Reviewed	750	775	758	750	800
Requests for Microfilm Records	200	225	0*	0*	0*
Items Processed for:					
Planning Board	55	60	25	10	10
Environm. Review & Preserv. Board	90	100	96	137	100
Historic Preservation Board	30	35	10	3	5
*Microfilm Projections are reported under City Clerk.					

PLANNING AND ZONING DEPARTMENT BUDGET FY 2016

001-1620-524

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011620	5241210	SALARIES - REGULAR	249,079	229,999	223,623	223,623	282,576
0011620	5241310	SALARIES - PART TIME	22,303	0	0	0	0
0011620	5242110	F.I.C.A.	20,938	18,061	17,107	17,107	21,617
0011620	5242210	PENSION PLAN CONTRIBUTION	15,639	8,921	7,657	7,657	3,202
0011620	5242220	ICMA RETIREMENT	9,218	9,348	11,623	11,623	15,629
0011620	5242310	GROUP HEALTH INSURANCE	24,469	22,635	28,359	28,359	39,290
0011620	5242410	WORKER'S COMPENSATION	702	454	495	495	712
	TOTAL PERSONNEL SERVICES		**342,348**	**289,418**	**288,864**	**288,864**	**363,026**
0011620	5243100	PROFESSIONAL SERVICES	0	0	440	440	440
0011620	5243450	CONTRACTUAL SERVICES	94,420	21,290	92,000	92,000	200,000
0011620	5243480	MICROFILMING - DIGITIZING	1,444	0	0	0	0
0011620	5244070	TRAVEL & CONFERENCE	0	528	1,400	1,400	1,400
0011620	5244110	POSTAGE	1,116	1,492	2,269	2,269	2,500
0011620	5244120	COMMUNICATION	905	1,736	1,164	1,164	3,720
0011620	5244515	LIABILITY INSURANCE - AUTO	0	0	503	503	503
0011620	5244620	MAINT-OPERATING EQPT.	2,500	1,812	5,500	5,500	5,500
0011620	5244634	MAINT-INTERNET SOFTWARE	1,500	0	4,000	4,000	4,000
0011620	5244710	PRINTING-INFRASTRUCTURE	2,862	2,837	3,412	3,412	1,640
0011620	5244910	LEGAL ADS	2,357	3,585	6,588	6,588	6,588
0011620	5245205	COMPUTER-EQUIPMENT	2,823	320	1,000	1,000	2,000
0011620	5245210	SUPPLIES	22,974	3,681	3,681	3,681	2,526
0011620	5245230	FUEL	117	118	144	144	144
0011620	5245410	MEMBERSHIPS & SUBSCRIPTIONS	1,473	1,333	1,860	1,860	1,315
	TOTAL OPERATING EXPENSES		**134,491**	**38,732**	**123,961**	**123,961**	**232,276**
0011620	5249920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL PLANNING & ZONING		**476,839**	**328,150**	**417,825**	**417,825**	**600,302**

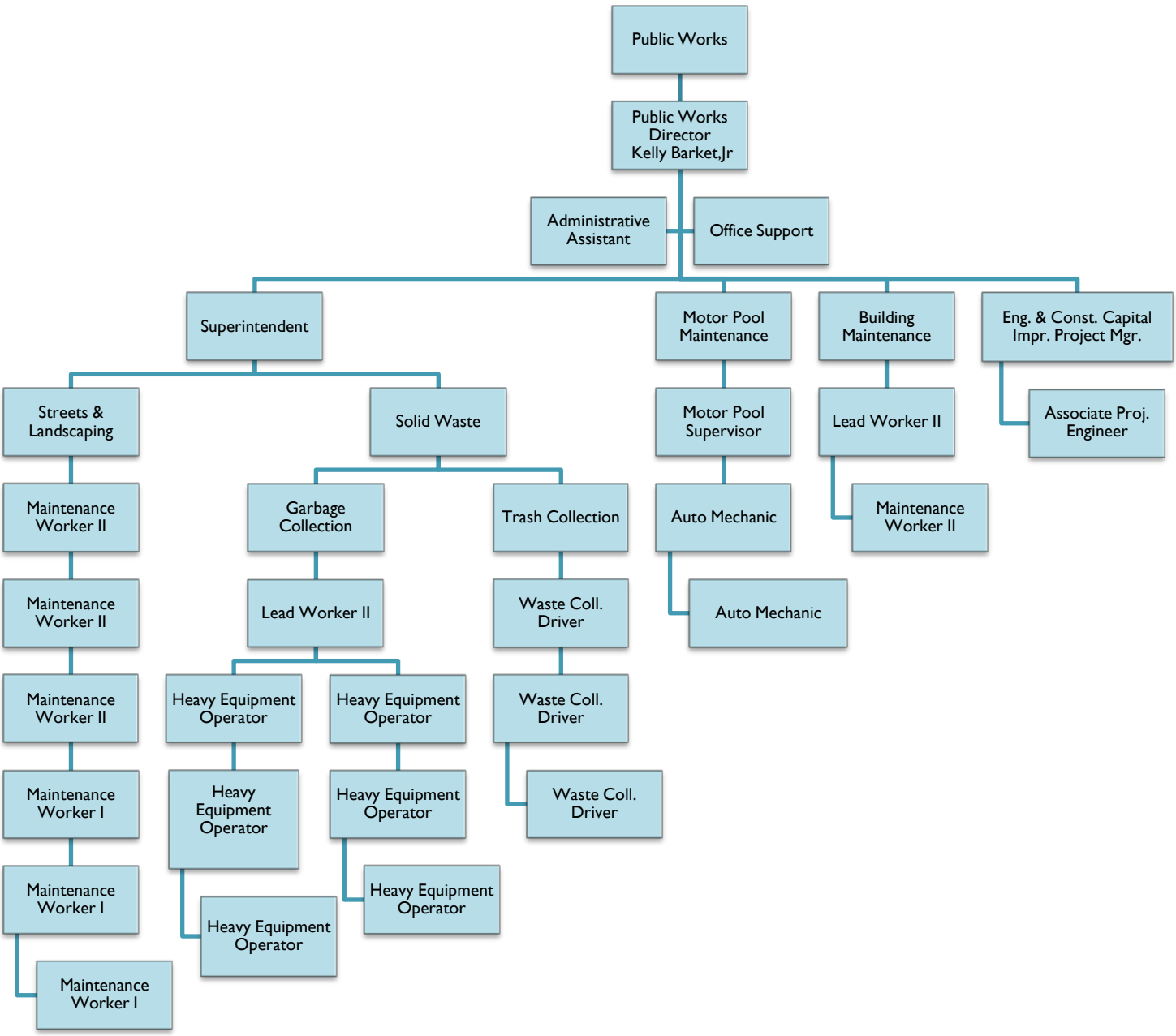
PLANNING & ZONING DEPARTMENT BUDGET HIGHLIGHTS

1210 Salaries – Salaries within the Planning and Zoning Department increased due to a longevity increase for the department's most tenured employee and more significantly, the Grants and Sustainability position relocated from the Finance Department which accounts for the majority of the increase which is approximately $57,228.

3450 Contractual Services – An additional $108,000 has been allocated to this line item; $8,000 for Planning studies and $100,000 for Land Development Code updates.

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ORGANIZATIONAL CHART



PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) Motor Pool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration staff and management is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection schedules, street light outages, traffic light malfunctions, damaged traffic signs, road hazards, construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, Documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.

PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2015

- Completed the 40 year certification for City Hall and Sylva Martin buildings as required by Miami-Dade County.
- Initiated and completed on schedule the 40 year certification for several buildings at the Public Works compound as required.
- Instituted the Public Works Facility cleaning project to rid the Department's surplus items. Such as items to auction or proper destruction.
- Re-organized the City's storage facility in the Public Works Compound for better access and display of storage contents.
- Upgraded the administrative office with equipment providing a more efficient and effective work area. The upgrade included the replacement of broken and outdated equipment.
- Installed and repaired the security monitoring system at the Public Works Compound including a new CCTV security system.
- The Department had timely hires in replacing several departing employees resulting in minimal overtime cost.
- Increased security in the Public Works Facility by installing additional "notice of surveillance "signs, removed excess landscape foliage and made repairs to barbed wire, fence and gate.

PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2016

- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Implement Florida Green Local Government Standards at Public Works and all other Departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance Department's performance by using team building and promoting Departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old outdated signage.
- Overall repair and maintenance of Public Assets. Continue to monitor regular repairs of fencing, guardrails and general repairs at City Parks and buildings. Proper maintenance of City's heavy equipment and fleet vehicles as may be required.
- Training and education of personnel. Progressive mentoring and training of the workforce. Refresher courses and promote current safety committee's role. Job education and improve customer services.
- Find an alternative fueling system to upgrade the current aging and outdated fueling program currently in place.

PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET 2016

001-1770-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011770	5191210	SALARIES - REGULAR	196,560	155,093	162,651	162,651	162,823
0011770	5191310	SALARIES - PART TIME	0	0	0	0	0
0011770	5192110	F.I.C.A.	14,527	11,002	12,443	12,443	12,456
0011770	5192210	PENSION PLAN CONTRIBUTION	8,082	8,010	4,178	4,178	0
0011770	5192220	ICMA	8,960	9,132	9,187	9,187	11,398
0011770	5192310	GROUP HEALTH INSURANCE	17,050	18,022	21,269	21,269	23,574
0011770	5192410	WORKER'S COMPENSATION	403	355	360	360	410
		TOTAL PERSONNEL SERVICES	**245,582**	**201,614**	**210,088**	**210,088**	**210,661**
0011770	5194070	TRAVEL & CONFERENCES	0	12	500	500	500
0011770	5194080	EMPLOYEE EDUCATION	0	291	380	380	380
0011770	5194110	POSTAGE	72	90	0	0	0
0011770	5194120	COMMUNICATION	689	532	1,020	1,020	1,080
0011770	5194540	BOILER & MACHINERY INS	0	0	2,000	2,000	2,000
0011770	5194710	PRINTING- INFRASTRUCTURE	3,406	3,791	6,670	6,670	4,920
0011770	5195205	COMPUTER EQUIPMENT	4,302	0	0	0	0
0011770	5195210	SUPPLIES	1,351	987	1,000	1,000	1,000
0011770	5195270	PERMITS	900	925	925	925	925
0011770	5195410	MEMBERSHIPS & SUBSCRIPTIONS	120	0	500	500	500
		TOTAL OPERATING EXPENSES	**10,840**	**6,628**	**12,995**	**12,995**	**11,305**
		TOTAL OFFICE OF THE DIRECTOR	**256,422**	**208,242**	**223,083**	**223,083**	**221,966**

PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our city through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators. A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2015

- Provide infrastructure upgrades, repairs and modifications at Police Department.
- Installed new numbering and signs for Parking System.
- Pressure cleaned and paint exterior walls at Police Department and Garage.
- Cleared the staging area at Public Works Facility in preparation of the hurricane season.
- Install holiday tree lighting and decorations in Downtown South Miami and City Hall.
- Coordinated new lighting system for the holiday season as approved by City Commission.
- Remove old entrance door & cabinet to the Personnel Division.
- Coordinate new A/C unit at the Gibson-Bethel Community Center.
- Installed new A/C unit in the Computer room at City Hall.
- Repaired portable A/C back up unit in the Server Room at City Hall.
- Installed new thermostat for A/C unit in the Computer Room to alert staff of temperature spikes.
- Installed hose bib for new Dog Park in South Miami.
- Installed two new 30 Amp breakers & wiring from the Personnel Division to Server Room at City Hall and one 20 Amp breaker & wiring for second floor lunch room.
- Secured pull box cover in the Downtown Area.

- Installed missing plate cover on exposed wired on Church Street decorative light pole.
- Repaired existing uplifting accent lighting system in the median in front of City Hall.
- Coordinate & make repairs to the fire damaged restrooms at Fuchs Park.
- Repaired & installed new sprinkler system at Public Works.
- Renovated Public Works Office & Assembly Room.

BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2016

- Prepare inspections of city facilities for maintenance recommendations. Partner with other City departments and outside vendors to provide maintenance, safety and efficient measures for the City facilities.
- Coordinate annual Fire Extinguisher Inspections of all City facilities.
- Coordinate additional inspections throughout City Facilities.
- Coordinate roofing project at Public Works.
- Purchase & install two new A/C units in the Police Department.
- Manage the purchase & installation of one new 40 ton A/C unit in the Community Center.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Changing AC Filters	537	537	537	744	904
Unscheduled Repairs and Work Requests	1086	1120	1120	1225	1075
Cleaning of Fish Pond	52	52	26	24	12
Re-Certification of all City facilities fire extinguishers	N/A	N/A	N/A	77	67
Changing of water filters	N/A	N/A	N/A	8	10

PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2016
001-1710-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011710	5191210	SALARIES - REGULAR	7,085	71,982	71,737	71,737	71,737
0011710	5191410	OVERTIME	1,495	1,080	4,000	4,000	4,000
0011710	5192110	F.I.C.A.	6,083	6,460	5,794	5,794	5,794
0011710	5192210	PENSION PLAN CONTRIBUTION	12,066	11,735	10,117	10,117	4,090
0011710	5192310	GROUP HEALTH INSURANCE	10,287	12,866	14,179	14,179	15,716
0011710	5192410	WORKER'S COMPENSATION	3,126	2,257	2,513	2,513	2,861
	TOTAL PERSONNEL SERVICES		**40,142**	**106,380**	**108,340**	**108,340**	**104,198**
0011710	5193450	CONTRACTUAL SERVICES	64,490	82,546	74,620	74,620	81,440
0011710	5194070	TRAVEL AND CONFERENCE	0	0	250	250	250
0011710	5194080	EMPLOYEE EDUCATION	0	0	200	200	200
0011710	5194120	COMMUNICATION	236	386	780	780	780
0011710	5194310	UTILITES-ELECTRIC	104,124	112,960	114,000	114,000	114,000
0011710	5194320	UTILITIES-WATER	28,426	26,159	32,800	32,800	40,000
0011710	5194620	MAINT & REPAIR OPER EQUIP	160	0	250	250	2,145
0011710	5194670	MAINT & REPAIR-GDS & STRUCT	55,305	61,487	82,000	82,000	62,000
0011710	5195210	SUPPLIES	10,568	10,840	21,050	21,050	20,000
0011710	5195220	UNIFORMS	652	647	800	800	800
	TOTAL OPERATING EXPENSES		**263,961**	**295,025**	**326,750**	**326,750**	**321,615**
0011710	5199920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL BUILDING MAINTENANCE		**304,103**	**401,405**	**440,090**	**440,090**	**430,813**

BUILDING MAINTENANCE DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services – This line item has been increased by $2,820 for the Fire Alarm Certifications and $4,000 for the contracted janitorial services.

4320 Utilities Water – Payments to Miami Dade County Water & Sewer Department for the use of water and sewer in City buildings and right-of-ways irrigation systems has increased by $7,200.

4670 Maintenance and Repair Grounds & Structures – This line item has a decrease of $20,000 as the Community Center's A/C replacement was relocated to the Capital Improvement Fund (CIP).

PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of "no dumping" signs, as required; installation and/or removal of event banners; and solid waste collection after special city events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2015

- Increased trash hole fill-in frequency with recycled asphalt pavement (RAP) which lasts longer and has a better appearance.
- Closed off four illegal trash dump sites, reducing the amount of trash hauled to the dump center.
- Performed Street Sweeping and scheduled to include a larger area of coverage.

SOLID WASTE DIVISION OBJECTIVES FOR FY 2016

- Continue to fill trash holes with the recycled asphalt pavement (RAP) material.
- Reduce cost of operation and dumping fees with alternative methods and recycling.
- Continue to provide staff with the necessary training in order to provide a high level of services to the City residents.
- Promote recycling to save tipping fees and benefit the environment.
- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Reduce the overtime by providing proper staffing levels.

SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Garbage [tons]	3038	3057	3057	3094	2793
Trash [tons]	6014	6240	6250	6940	6,669
Excess Trash Pickup	53	96	82	63	55
Filling of Trash Holes	389	465	430	408	403
Pickup of Litter Cans	11692	15670	15700	18460	18460

PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2016

001-1720-534

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011720	5341210	SALARIES - REGULAR	344,252	362,645	379,687	379,687	321,251
0011720	5341410	OVERTIME	4,082	4,771	7,000	7,000	7,000
0011720	5342110	F.I.C.A.	26,589	27,949	29,582	29,582	25,111
0011720	5342210	PENSION PLAN CONTRIBUTION	44,754	39,653	27,687	27,687	8,427
0011720	5342220	ICMA	462	1,857	12,006	12,006	11,564
0011720	5342310	GROUP HEALTH INSURANCE	51,820	54,645	70,897	70,897	70,722
0011720	5342410	WORKER'S COMPENSATION	41,315	35,956	37,059	37,059	35,700
		TOTAL PERSONNEL SERVICES	**513,274**	**527,476**	**563,918**	**563,918**	**479,775**
0011720	5343470	INTERLOCAL AGMNT-RECYCLING	86,931	86,931	91,150	91,150	91,150
0011720	5344070	TRAVEL & CONFERENCE	0	25	200	200	0
0011720	5344080	EMPLOYEE EDUCATION	0	296	300	300	300
0011720	5344340	REFUSE DISPOSAL FEE	667,262	694,499	657,730	657,730	678,300
0011720	5345210	SUPPLIES	5,928	8,500	8,500	8,500	28,000
0011720	5345220	UNIFORMS	3,697	3,316	4,000	4,000	4,000
		TOTAL OPERATING EXPENSES	**763,818**	**793,567**	**761,880**	**761,880**	**801,750**
0011720	5347110	DEBT- PRINCIPAL	55,211	0	0	0	0
0011720	5347210	DEBT- INTEREST	1,496	0	0	0	0
		TOTAL DEBT SERVICE	**56,707**	**0**	**0**	**0**	**0**
		TOTAL SOLID WASTE	**1,333,799**	**1,321,043**	**1,325,798**	**1,325,798**	**1,281,525**

SOLID WASTE DIVISION BUDGET HIGHLIGHTS

1210 Salaries – A Superintendent's position has been relocated to the Public Works Streets and Maintenance Division and other personnel reorganization resulting in a decrease of this budget of $58,436.

4340 Refuse Disposal Fee – This line item was increased by $20,570 due to an increase of the Residential Refuse Disposal fee by Miami-Dade County.

5210 Supplies – $19,500 has been allocated to replace the garbage containers throughout the City.

PUBLIC WORKS STREETS & LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of value and accountability.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-ways and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; supervising storm drain pipe cleaning; inspections of illicit discharges; canal litter and debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal city decorations.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2015

- Trimmed trees, removed debris in the new South Miami Dog Park.
- Stripeing of new parking spaces.
- Planted new plants and installed Palm Trees on 58th Avenue by the Municipal Parking Garage.
- Removed old plants and planted new between 62 Avenue and Sunset Drive to 59 Place.
- Removed old plants from downtown area and planted new plants and Palm Trees in the Downtown Area on Sunset Drive.
- Completed the beautification project of 64 Street & 59 Place.
- Planting of "Impatients" in front of City Hall and Fish Pond.
- Delivery and Installation of Composting Bins for new Composting Program.
- Public Works Department continued sweeping services previously provided by outside contractor, as a result the Department has increased the amount of miles swept and will realize substantial cost savings.
- Continue with program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.
- Completed debris removal project throughout the City's canals and acquired better equipment for the removal process of debris.
- Completed inspection and reconstruction of the City's Storm Water System as required by NPDES Storm Water Permit.
- Completed the cleaning of storm water drains and pipes as a result of inspections.

- Assisted with the installation of holiday tree lighting and decorations in Downtown South Miami and City Hall.
- Continued maintenance of sidewalks throughout the City to remove trip hazards and reduce sidewalk repairs.
- Harmonizing sidewalks with existing swale elevations.
- One new employee completed CDL (Commercial Driver's License) certification.
- Continued with the installation of banners for approved events within the City.
- Continue a downtown Landscape Beautification and Maintenance Improvement Program.

STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2016

- Increase overall roadway safety increase frequency of repairs of potholes and removal of debris and other dangerous objects from the right of way. Reduce time to repair damaged sidewalks to eliminate liability to the City.
- Monitor lighting and electrical easements. Continue to monitor street lighting to facilitate FPL's repairs and upgrade of areas with low lighting.
- Monitor yearly maintenance of easement and high trees under power lines.
- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement in conjunction with FDOT reimbursement program.
- Continue to assist with the City's tree planting initiatives.

STREET & LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Mowing of City Buildings' Sites	75	75	75	75	75
Sweeping of Streets [miles]	2645	2645	2645	2645	2645
Pressure-Cleaning of Sidewalks	53	56	56	55	55
Inspection of Storm Drains	465	500	836	836	836
Cleaning of Drainage Pipes [feet]	800	800	1993	1050	1300
Cleaning of Storm Drains	25	50	52	60	60
Citywide Insp. of Street Lights	18	18	18	24	18
Removal of Graffiti	305	328	330	260	427
Trimming of Street Trees	368	405	405	416	420
Inst. & Repair of Street Signs	90	115	100	96	107
Repair of Potholes, Citywide	141	155	135	108	134
Installation & Removal of Banners	144	150	130	110	130

PUBLIC WORKS STREETS & LANDSCAPING DIVISION BUDGET FY 2016

001-1730-541

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011730	5411210	SALARIES - REGULAR	293,988	197,237	174,074	174,074	220,315
0011730	5411310	SALARIES - PART TIME	8,481	0	0	0	0
0011730	5411410	OVERTIME	5,713	2,091	0	0	0
0011730	5412110	F.I.C.A.	22,867	15,312	13,317	13,317	16,854
0011730	5412210	PENSION PLAN CONTRIBUTION	32,408	19,707	13,014	13,014	6,548
0011730	5412220	ICMA	3,872	1,139	5,336	5,336	6,933
0011730	5412310	GROUP HEALTH INSURANCE	49,788	38,594	42,538	42,538	55,006
0011730	5412410	WORKER'S COMPENSATION	21,434	14,470	13,256	13,256	19,102
	TOTAL PERSONNEL SERVICES		**438,551**	**288,550**	**261,535**	**261,535**	**324,758**
0011730	5413450	CONTRACTUAL SERVICES	25,200	25,462	30,000	30,000	40,000
0011730	5414070	TRAVEL AND CONFERENCE	15	0	300	300	300
0011730	5414080	EMPLOYEE EDUCATION	74	291	700	700	700
0011730	5414120	COMMUNICATION	858	618	780	780	780
0011730	5414625	LANDSCAPE MAINTENANCE	4,012	23,777	43,490	43,490	51,220
0011730	5414640	MAINT & REP. ST & PARKWYS	10,171	6,004	12,800	12,800	12,800
0011730	5414650	ELECTRICITY-STREET LIGHTS	91,771	103,000	106,000	106,000	106,000
0011730	5414670	MAINT & REP-GDS & STRUCT	1,914	2,282	7,500	7,500	10,500
0011730	5415210	SUPPLIES	899	2,913	3,400	3,400	3,400
0011730	5415220	UNIFORMS	2,859	2,607	3,600	3,600	3,500
0011730	5415245	TOOLS	330	336	500	500	500
	TOTAL OPERATING EXPENSES		**138,103**	**167,290**	**209,070**	**209,070**	**229,700**
0011730	5417110	DEBT- PRINCIPAL	5,338	0	0	0	0
0011730	5417210	DEBT- INTEREST	481	0	0	0	0
		TOTAL DEBT SERVICE	**5,819**	**0**	**0**	**0**	**0**
	TOTAL STREET MAINTENANCE		**582,473**	**455,840**	**470,605**	**470,605**	**554,458**

STREETS AND LANDSCAPING DIVISION BUDGET HIGHLIGHTS

1210 Salaries – This line item has increased by $46,241 due to a Superintendent position relocated to Public Works Streets and Landscaping Division from the Public Works Solid Waste Division, as well as, other personnel reorganization.

3450 Contract Services – Landscape Maintenance Contract for City's medians & traffic circles and for any miscellaneous holiday plantings which occurs throughout the year has increased by $10,000.

4625 Landscape Maintenance – This account covers expenses for landscape materials like trees, shrubs, sod, and mulch as well as repair cost for tree removal and stump grinding equipment. An additional $7,730 has been allocated for island replanting throughout the City.

PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

MOTOR POOL DIVISION ACCOMPLISHMENTS FOR FY 2015

- Coordinated auction activities with Central Services to reduce aging fleet.
- Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.
- Upgraded the Motor Pool with the purchase of several new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.
- Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.
- Removing truck tire cylinders as opposed to contracting it out resulting in a savings.
- Performing the repairs of Heavy Duty Truck brakes.
- Removing & installing truck tires.
- Removing inter-coolers from Heavy Duty trucks.

MOTOR POOL DIVISION OBJECTIVES FOR FY 2016

- Reduce fuel consumption as well as emission by replacing older vehicles through Grant initiatives and replacement. Research for better fuel distribution system to facilitate accurate control of gasoline and diesel with fleet management.
- Research technologies for vehicles with alternative fuels, such as electric, natural gas and hybrids.
- Increase scheduled maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continue to attend repair and maintenance trainings concerning the City's fleet.

EQUIPMENT MAINTENANCE (MOTOR POOL) ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Motor Pool Scheduled & Unscheduled Services	320	270	229	1300	1920*
Motor Pool Road Call/Emerg. Serv.	70	70	70	156	210*
Motor Pool Warranty Service	15	23	19	36	50*
Generator Inspections	N/A	N/A	N/A	208	200*
Fuel Level Checks	N/A	N/A	N/A	116	240*

*Material changes exist from in activity amounts due to improved recording of activities from previous fiscal years.

PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2016
001-1760-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011760	5191210	SALARIES - REGULAR	130,847	124,230	125,831	125,831	125,831
0011760	5191410	OVERTIME	1,110	744	3,500	3,500	3,500
0011760	5192110	F.I.C.A.	9,173	8,617	9,894	9,894	9,894
0011760	5192210	PENSION PLAN CONTRIBUTION	15,089	14,513	12,458	12,458	5,058
0011760	5192220	ICMA	1,350	1,148	2,496	2,496	2,496
0011760	5192310	GROUP HEALTH INSURANCE	19,172	17,199	21,269	21,269	23,574
0011760	5192410	WORKER'S COMPENSATION	3,446	2,965	3,303	3,303	3,760
		TOTAL PERSONNEL SERVICES	**180,187**	**169,416**	**178,751**	**178,751**	**174,113**
0011760	5194070	TRAVEL AND CONFERENCE	0	0	350	350	350
0011760	5194120	COMMUNICATION	452	489	780	780	780
0011760	5194515	LIABILITY INSURANCE-AUTO	0	0	41,368	41,368	41,368
0011760	5194620	MAINT & REP-OPERAT EQUIP	193	0	400	400	400
0011760	5194680	MAINT & REP-OUTSIDE SER.	75,320	62,493	70,000	70,000	72,000
0011760	5195220	UNIFORMS	2,126	2,150	3,000	3,000	3,000
0011760	5195230	FUEL & LUB.	151,529	161,978	183,944	183,944	183,944
0011760	5195240	PARTS	52,963	59,090	56,000	56,000	56,000
0011760	5195245	OPERATING TOOL	553	590	600	600	600
0011760	5195250	TIRES	30,996	27,728	28,000	28,000	28,000
0011760	5195260	CHEMICALS/SUPPLIES	3,664	1,821	3,800	3,800	1,800
		TOTAL OPERATING EXPENSES	**317,796**	**316,339**	**388,242**	**388,242**	**388,242**
		TOTAL MOTOR POOL	**497,983**	**485,755**	**566,993**	**566,993**	**562,355**

PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING AND CONSTRUCTION DIVISION ACCOMPLISHMENTS FOR FY 2015

- Construction of the Manor Lane traffic calming devices was completed.
- Coordinated with consultants to complete the design for the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas.
- Initiated construction of the Mango Terrace traffic calming devices.
- Completed construction of new bus shelters.
- Compiled information completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) annual report to Florida Department of Environmental Protection.
- Completed the construction of the Sunset Drive Roadway Improvements

Phase 5 (from SW 65th Avenue to SW 69th Avenue).

- Developed the scope, coordinated the design and managed the construction for drainage and roadway improvements in the Twin Lakes Area (between SW 62nd Court to SW 64th Court and SW 64th Street to SW 62nd Terrace).
- Managed the construction of the fueling station improvements at City Hall for the Police Department and City Hall.
- Prepared the scope and projected project costs for the application of TAP (FDOT) grant funds for the SW 62nd Avenue Project.
- Prepared the scope and projected project costs for the application of CDBG / PHCD grant funds for SW 64th Street Improvements.
- Prepared the scope and projected project costs for the application of South Florida Water Management District (SFWMD) grant funds for the sanitary sewer expansion within the Cocoplum and Twin Lakes area.
- Prepared the scope and projected project costs for the application of South Florida Water Management District (SFWMD) grant funds for the bio-swales, located South of Palmer Park.
- Prepared the scope and projected project costs for the application of South Florida Water Management District (SFWMD) grant funds for the Twin Lakes Stormwater Drainage Phase 3 project
- Managed and completed the installation of directional signs in the Downtown area.
- Managed the construction of the Sunset Drive median construction in the Downtown area.
- Road resurfacing and sidewalk repairs making the City safer. Designed, managed and performed in various locations throughout the City.
- Managed the construction of the South Miami Dog Park including surveys, water meter installation and tiki hut.
- Developed the scope and coordinated the design for drainage projects at SW 78th Street.
- Developed the scope and coordinated the design for drainage projects at SW 42nd Street (From SW 65th Avenue to midblock between 65th Avenue and 64th Avenue).
- Repaired brick paved intersections throughout the City, increasing safety on our roads.
- Evaluated potential areas and prepared a scope and commenced coordination for sanitary sewer expansion.
- Assisted the Parks & Recreation Department with the construction management bathroom renovations at Dante Fascell and Palmer Parks.
- Public Works assisted Parks & Recreation with the coordination to develop the scope of work and reviewed the architect's plans for the Palmer Park concession stand renovation. Public Works served as the project manager during the construction phase.
- Public Works assisted Parks & Recreation with the coordination to develop the scope of work and assisted with the review of the plans developed

by the consultant for the Dante Fascell Park drainage improvements.

- Public Works assisted Parks & Recreation in reviewing the drainage issue at Palmer Park and coordinated the cleaning and maintenance of the existing drainage system.
- Public Works assisted Parks & Recreation in the restoration of the bathrooms, which suffered damages due to a fire at Fuchs Park.
- Public Works coordinated with Miami Dade County Public Works for the repair of a sinkhole generated due to a storm pipe collapse. This repair did not generate any costs to the City.
- Public Works coordinated with Miami Dade County Water & Sewer for the repair of a sinkhole generated due to a water leak. This repair did not generate any costs to the City.
- Public Works coordinated with developer to construct new sidewalk, pavement resurfacing, and the provision of new on street parking spaces to be included as part of the project located at 7400 SW 59 Place.
- Public Works coordinated with developer to construct new sidewalk, pavement resurfacing, and the provision of new on street parking spaces to be included as part of the project located at 5966 South Dixie Highway.
- Public Works coordinated with developer to construct new sidewalk, pavement resurfacing, and the provision of new on street parking spaces to be included as part of the project located at 5858 SW 68 Street.
- Public Works coordinated with developer to construct new sidewalk and pavement resurfacing to be included as part of the project located at 6101 SW 72 Street.

ENGINEERING AND CONSTRUCTION DIV OBJECTIVES FOR FY 2016

- Continue to implement traffic calming devices throughout the City.
- Perform drainage improvements throughout the City, per the Stormwater Master Plan.
- Implement recommendations from the South Miami Intermodal Transportation Plan.
- Continue road resurfacing and reconstruction.
- Continue sidewalk improvements and repairs.
- Continue to construct bus shelters throughout the City.
- Commence design for citywide sewer upgrades.

ENGINEERING & CONSTRUCTION DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Mgmt. of Construction Projects	20	20	20	25	25
Permits Issued	58	37	93	90	80
Permits Handled	58	45	100	100	85

PUBLIC WORKS ENGINEERING & CONSTRUCTION DIVISION BUDGET 2016

001-1790-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011790	5191210	SALARIES & WAGES - REGULAR	131,171	108,601	133,075	133,075	133,075
0011790	5192110	F.I.C.A.	10,315	8,613	10,180	10,180	10,180
0011790	5192210	PENSION PLAN CONTRIBUTION	6,777	6,458	5,544	5,544	2,251
0011790	5192220	ICMA	5,497	4,391	6,397	6,397	6,397
0011790	5192310	GROUP HEALTH INSURANCE	9,581	10,337	14,179	14,179	15,716
0011790	5192410	WORKER'S COMPENSATION	294	256	294	294	247
	TOTAL PERSONNEL SERVICES		**163,635**	**138,656**	**169,669**	**169,669**	**167,866**
0011790	5193450	CONTRACTUAL SERVICES	36,928	8,675	0	0	40,000
0011790	5194070	TRAVEL & CONFERENCE	0	382	1,000	1,000	500
0011790	5194080	EMPLOYEE - EDUCATION	228	1,500	0	0	1,400
0011790	5194120	COMMUNICATION	553	618	1,020	1,020	1,584
0011791	5195205	COMPUTER EQUIPMENT	0	0	5,100	5,100	0
0011790	5195210	SUPPLIES	0	911	2,500	2,500	2,500
0011790	5195410	MEMBERSHIPS & SUBSCRIPTIONS	60	0	2,790	2,790	1,330
	TOTAL OPERATING EXPENSES		**37,769**	**12,086**	**12,410**	**12,410**	**47,314**
	TOTAL ENG & CONSTRUCTION		**201,404**	**150,742**	**182,079**	**182,079**	**215,180**

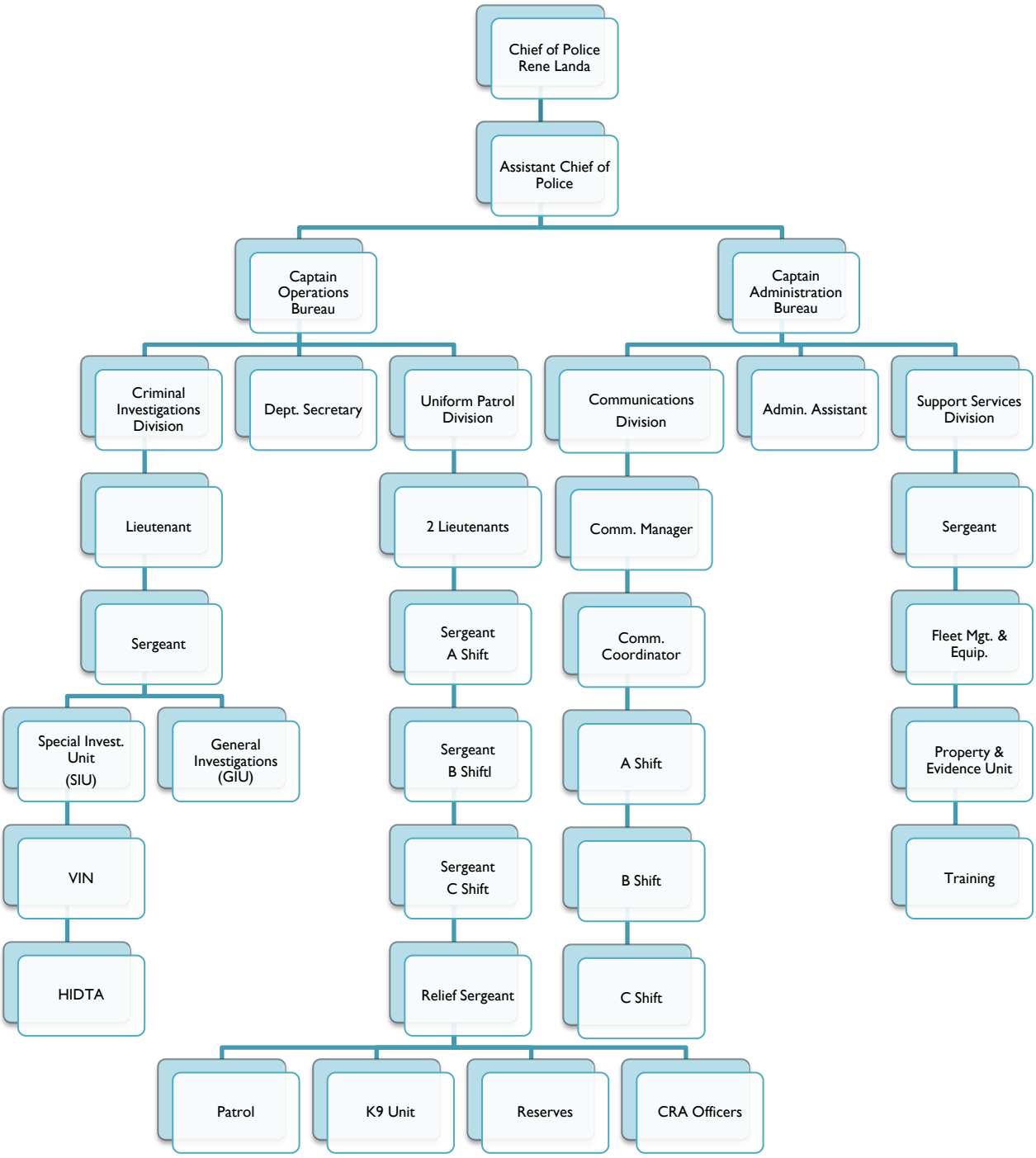
ENGINEERING AND CONSTRUCTION DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services – $20,000 has been allocated to this line item for emergency infrastructure repairs and $20,000 for infrastructure improvements and maintenance.

5205 Computer Equipment – The Fiscal Year 2016 budget does not include Computer Equipment decreasing this line item by $5,100 compared to Fiscal Year 2015.

POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART



POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2015

- 2014 Crime was reduced over 26% compared to 2013.
- Began the transition to new generation tablets which should reduce location disparities.
- Cultural Diversity training was provided to the whole department, members of the community and other city employees.
- Continued staff walks in both our business and residential areas which enhanced our community contacts.
- Implemented Community Policing events with Parks and Recreation summer camp.
- Introduced online interactive training for the whole Department.
- Continued implementing training programs with the community such as active shooter training with schools and local businesses
- Instituted a History Wall Project which enhanced our station beautification and honored those past and present officers that have dedicated their services to the South Miami Police Department.
- Property room was computerized and a gun melt was conducted.
- Det. Lisa King was presented the LEO award for Investigator of the Year by the LEO foundation as well as recognized as the Investigator of the Year by the Florida Retailers Association.
- Tactical Response Team (TRT) was selected and training and equipping the unit began.
- New fueling station at City Hall was completed utilizing Federal Forfeiture funds.
- Continued the COMPSTAT program to maintain accountability of personnel management and crime trends.
- Purchased a GEM electric vehicle for special events

- Red light camera enforcement project finally moved forward with construction beginning July 2015.
- Major Louis Fata was promoted as Assistant Chief in accordance with his production rate and responsibilities.

POLICE DEPARTMENT OBJECTIVES FOR FY 2016

- Continue developing our commitment to Community Policing concepts which are adaptable and inclusive of an area as diverse as South Miami.
- Evaluate and complete the transition to the new GETAC tablets.
- New officers were hired and upon completing the Field Training process the PAL program
- Downtown walking beat program will be implemented.
- Increase staffing in the Communications area to provide better customer service and support for the community.
- Continue to provide innovative leadership training to staff personnel to increase levels of support and motivation.
- Full implementation and equipping of the Tactical Response Team (TRT).

POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Administrative:					
Employment Applicants processed	8	17	8	8	12
Internal Investigations Conducted	15	15	15	15	15
Employee Training Hours	3,723	3,478	3,600	3,723	4,000
Vehicles Purchased	8	6	6	7	7
Property & Evidence Handled	527	550	538	550	550
Communications:					
Total Calls for Service	11,744	10,526	11,135	11,500	11,500
Crime Analysis:					
Total Violent Crimes	90	89	89	89	89
Total Non-Violent Crimes	841	832	837	830	830
Total Crime Offenses	931	922	926	919	919
Patrol:					
Total Arrests	395	509	452	460	400
Citations - Moving Violations	10,581	11,079	10,830	11,000	12,000
Non-Moving & Parking	1,420	783	1,101	1,200	1,000
Written Reports	4,698	4,370	4,553	4,600	4,800
Assigned Calls	15,900	15,740	15,820	15,900	15,900
Criminal Invest. Division:					
Total Cases Assigned	567	435	383	400	375
Total Cases Cleared	159	141	150	190	180
Total Arrests	37	125	81	95	90
Crime Scenes Processed	62	54	61	65	60
Total Reports Written	1,130	1,314	1,222	1,300	1,250

6 POLICE CROWN VICTORIA INTERCEPTORS

ORDINANCE 12-11-2085

001-1910-521

$165,000.00

Payment Number	Payment Date	Payment Amount	Principal	Interest	Principal Balance
31	10/1/2013	2,923.70	2,751.09	172.61	82,258.28
43	10/1/2014	2,923.70	2,818.88	104.82	48,806.19
44	11/1/2014	2,923.70	2,824.60	99.1	45,981.59
45	12/1/2014	2,923.70	2,830.34	93.36	43,151.25
46	1/1/2015	2,923.70	2,836.08	87.62	40,315.17
47	2/1/2015	2,923.70	2,841.84	81.86	37,473.33
48	3/1/2015	2,923.70	2,847.61	76.09	34,625.72
49	4/1/2015	2,923.70	2,853.39	70.31	31,772.33
50	5/1/2015	2,923.70	2,859.19	64.51	28,913.14
51	6/1/2015	2,923.70	2,864.99	58.71	26,048.15
52	7/1/2015	2,923.70	2,870.81	52.89	23,177.34
53	8/1/2015	2,923.70	2,876.64	47.06	20,300.70
54	9/1/2015	2,923.70	2,882.48	41.22	17,418.22
55	10/1/2015	2,923.70	2,888.33	35.37	14,529.89
56	11/1/2015	2,923.70	2,894.20	29.5	11,635.69
57	12/1/2015	2,923.70	2,900.07	23.63	8,735.62
58	1/1/2016	2,923.70	2,905.96	17.74	5,829.66
59	2/1/2016	2,923.70	2,911.86	11.84	2,917.80
60	3/1/2016	2,923.70	2,917.80	5.92	0.00
	TOTAL	**52,626.60**	**51,625.07**	**1,001.55**	

POLICE BUDGET FY 2016

001-1910-521

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011910	5211210	SALARIES - REGULAR	3,564,183	3,330,469	3,620,979	3,620,979	3,595,829
0011910	5211410	OVERTIME	162,616	112,182	150,000	150,000	150,000
0011910	5211411	OVERTIME-HOLIDAY PAY	0	61,416	62,000	62,000	62,000
0011910	5211510	SPECIAL PAY-EDUCATION INCEN.	29,967	27,447	28,279	28,279	27,436
0011910	5211530	HAZARD PAY	62,590	58,670	65,250	65,250	65,250
0011910	5212110	F.I.C.A.	306,943	286,815	299,842	299,842	298,389
0011910	5212210	PENSION CITY CONTRIBUTION	526,355	571,369	612,693	612,693	480,166
0011910	5212220	DEFERRED COMP. CONTRIBUTION	15,291	9,262	10,195	10,195	15,044
0011910	5212310	GROUP HEALTH INSURANCE	329,143	351,128	418,310	418,310	463,622
0011910	5212410	WORKER'S COMPENSATION	110,867	95,940	112,492	112,492	93,813
	TOTAL PERSONNEL SERVICES		**5,107,955**	**4,904,698**	**5,380,040**	**5,380,040**	**5,251,549**
0011910	5213116	ANNUAL PHYSICALS	5,273	6,345	15,045	15,045	15,340
0011910	5213450	CONTRACTUAL SERVICES	92,765	59,094	69,880	69,880	141,659
0011910	5213452	RED LIGHT CAMERAS	0	0	512,400	0	512,400
0011910	5213456	CONTRACT SCHOOL CROSSING	60,600	50,421	80,500	80,500	80,500
0011910	5213459	CONTRACTUAL SERVICES-PRKN	239,626	0	0	0	0
0011910	5213480	DIGITIZING	0	0	0	0	0
0011910	5213490	CRIME PREVENTION PROGRAMS	462	4,225	7,500	7,500	12,500
0011910	5214070	TRAVEL & CONFERENCE	7,428	10,117	10,160	10,160	24,760
0011910	5214080	TRAINING & EDUCATION	763	3,575	11,000	11,000	21,200
0011910	5214110	POSTAGE	1,053	1,302	1,800	1,800	1,800
0011910	5214120	COMMUNICATION	31,297	40,833	49,560	49,560	49,560
0011910	5214450	LEASE POLICE VEHICLE	12,350	11,400	11,400	11,400	5,700
0011910	5214515	LIABILITY INSURANCE-AUTO	0	0	43,604	43,604	43,604
0011910	5214591	PD ACC.DTH & DIS. INSURANCE	0	0	2,000	2,000	2,000
0011910	5214620	MAINT & REPAIR EQUIPMENT	7,699	4,204	21,800	21,800	27,500
0011910	5214630	MAINT & REPAIR COMM EQMT	18,764	9,985	38,940	38,940	24,169
0011910	5214632	INTERNET SERVICE	0	0	3,200	3,200	3,200

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011910	5214710	PRINTING- INFRASTRUCTURE	6,475	6,607	11,000	11,000	7,380
0011910	5214960	SPECIAL INVESTIGATIONS	50	55	8,000	8,000	8,000
0011910	5214970	EMPLOYEE TESTING	5,184	11,034	29,520	29,520	29,520
0011910	5215205	COMPUTER EQUIPMENT	19,695	22,075	27,727	27,727	6,050
0011910	5215210	SUPPLIES	122,538	36,758	135,184	135,184	133,597
0011910	5215212	SUPPLIES-PARKING	42,587	0	0	0	0
0011910	5215220	UNIFORMS	43,669	64,874	79,500	79,500	135,900
0011910	5215230	FUEL	184,348	183,549	217,120	217,120	217,120
0011910	5215410	MEMBERSHIPS & SUBSCRIPTIONS	17,739	5,576	9,690	9,690	10,515
0011910	5215940	PRISONER DETENTION	94	0	100	100	100
	TOTAL OPERATING EXPENSES		**920,459**	**532,029**	**1,396,630**	**884,230**	**1,514,074**
0011910	5217110	DEBT SERVICE- PRINCIPAL	180,448	100,415	82,753	82,753	37,418
0011910	5217210	DEBT SERVICE- INTEREST	12,673	2,841	1,970	1,970	150
	TOTAL DEBT SERVICE		**193,121**	**103,256**	**84,723**	**84,723**	**37,568**
0011910	5219920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL POLICE DEPARTMENT		**6,221,535**	**5,539,983**	**6,866,393**	**6,353,993**	**6,808,191**

POLICE DEPARTMENT BUDGET HIGHLIGHTS

1210 Salaries – There is a decrease of $25,150 in this line item due to the retirement of senior Officers and new Police Officers hired at a lower cost.

3450 Contractual Services – A total increase in this line item of $71,779 due to SunGard Software Support, A-Form Portal Maintenance, Sergeants test, Callyo Surveillance System Support, HUD office Florida Power and Light (FPL) bill and range fees.

3490 Crime Prevention Programs – An additional $5,000 has been allocated for the Crime Prevention Education Informational and Mobley Building electricity and water for the Police Explorers use.

4070 Travel and Conference. – Below are increases within this line item.

- IACP Conference in Chicago $1,600
- Mock Assessment CFA $3,000
- Police Memorial in Tallahassee $1,500
- Police Memorial in Washington D.C $3,500
- Travel and Hotel expenses for training $5,000

4080 Employee Education – An increase of $10,200 in this line item for tuition reimbursement, police online training and for specialized assignment training,

4450 Lease Purchase/Police Vehicles – This line item represents the lease payment for one Harley Davidson Police Motorcycles and has decreased for Fiscal Year 2016 by $5,700.

4620 Maintenance & Repair Equipment – This line item has increased by $5,700 for the maintenance and repair of Police vehicles/traffic trailer, paint unmarked vehicles, taser repairs and equipment removal of decommissioned vehicles.

4630 Maintenance and Repair Communication Equipment – A $20,000 reduction due to the radio lease being relocated to line item 7110 Debt Principal and an increase of $5,229 for the Word Systems/NICE and Shortel Crisis Link.

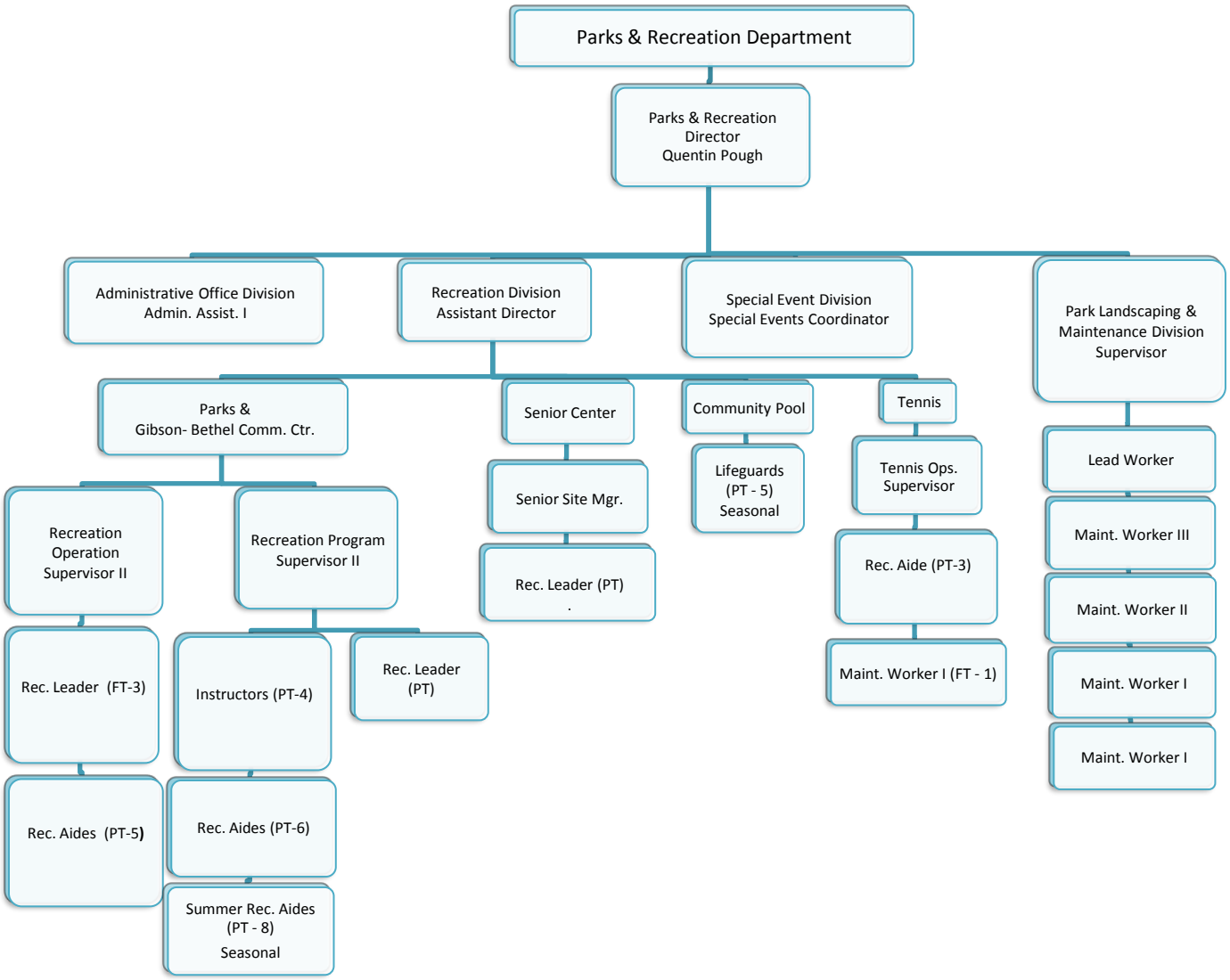
5205 Computer Equipment – A reduction of $21,677 in the purchase of Computer Equipment.

5220 Uniforms – This line item has been increased by $56,400 for uniform maintenance and replacement, Tactical Response Team (TRT) vests and Tactical Response Team (TRT) specialty equipment (shields).

7110 Debt Principal – 9 Police Crown Victoria's Loan was paid in full in Fiscal Year 2015 and only 6 months of payments remaining of in Fiscal Year 2016 of the 6 Police Crown Victoria Loan, reducing this line item by $45,335.

PARKS AND RECREATION DEPARTMENT

PARKS & RECREATION ORGANIZATIONAL CHART



PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive and exceptional recreation and parks experience for our community and future generations.

PARKS AND RECREATION DEPARTMENT FUNCTION

Planning, operational, and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time. Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs and services to our community. Responding to our customers needs through trust and communication. Promoting collaborative efforts with other agencies and businesses to help obtain the vision of the community and providing the quality of life for residents, businesses, and visitors that make people choose South Miami over other areas.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2015

- Successfully recruited and promoted professional staff to key positions within the department: Director of Parks and Recreation; Assistant Director of Parks and Recreation; Recreation Supervisor II (Operations); Recreation Supervisor II (Programs & Partnerships); and, Special Events Coordinator.
- Transitioned all business related recreation processes to ReCPro recreation business software, including activity registration, facility reservation, memberships, camp registration, payment processing and statistical reporting.
- Completed several Capital Improvement Projects (CIP), including installation of four (4) new playgrounds at City Parks.
- Constructed a dog run park, installed new security monitor cameras at aquatic center.
- Renovated restrooms and concession stand facilities, installed new tile on the ground level of the community center and installed new field turf at Murray Park.
- Contracted with Miller Legg Consultants to develop the City's first Parks & Recreation Master Plan. The Master Plan will serve as a guide for future park development, recreation and park maintenance planning, potential expansion, as well as record the process of the partnership between South Miami staff and the public.
- Restructured contractual relationships with recreation, cultural and fitness program instructors to provide a more

accountable array of program opportunities to the community.

- Provided various training opportunities for Parks and Recreation staff. The Director of Parks and Recreation graduated from Year 2 of Directors School, an exclusive professional development opportunity designed to prepare new and potential directors of park and recreation agencies for the challenges of leading and managing effectively.

PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2016

- Develop and recommend for approval policies and procedures specifically for the Parks and Recreation Department.
- Enhance marketing efforts by providing easily accessible information to the public regarding the facilities and programs offered.
- Continue to hire qualified and experienced staff that reflect and promote the diversity of the City of South Miami.
- Develop an annual customer survey for parks and recreational facilities and programs to determine community needs.
- Prepare Request for Proposals (RFP's), contracts and agreements to maximize service delivery and financial return to the City for non-core department business.
- Modify and expand programs beyond the Gibson Bethel Community Center and Murray Park to attract other community members and increase interest and attendance at city parks.
- Commence implementation of the Parks and Recreation Master Plan, including improve the appearance of parks with enhanced landscape planting and maintenance, restoration of antiquated facilities and tangible improvements desired by residents.
- Cooperate with public and private agencies to encourage shared use of recreational facilities owned by the City, school district and other public agencies to maximize resources.
- Provide increased opportunities for youth and adults to participate in our athletic, aquatic, tennis, cultural and other recreational programs.
- Research funding opportunities to provide snacks for children in our afterschool program.

PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Day Camp Participants	90	150	150	57	100
Spring Camp Participants	30	50	50	43	55
Winter Camp Participants	30	30	30	16	55
Summer Camp Participants	150	150	150	103	100
After School House Participants	65	120	120	72	100
Football Players	40	120	120	150	190
Cheerleaders	20	60	60	56	80
Track	45	45	45	N/A	N/A
Soccer Players	0	0	0	N/A	N/A
Basketball Players	55	55	55	80	120
Baseball Players	0	0	0	N/A	N/A
Flag Football Players	15	0	0	N/A	N/A
T-Ball Players	40	0	0	N/A	N/A
Fitness Center Members	180	140	140	54	100
Fuchs Pavilion Rental (pavilion)	45	45	45	36	45
Dante Fascell Park Rental	120	120	120	114	120
Senior Hot Meals Served	12000	13000	13000	13000	13000
Senior Home Delivery Meals	7000	7000	7000	7000	7000
Senior High Risk Box Lunch Meals	3402	3402	3402	3402	3402

PARKS AND RECREATION

PROGRAM GUIDE

AQUATIC PROGRAMS

Learn to Swim

Participants are taught important components of personal safety, personal growth, stroke development, rescue, and water games/sports at each level of our swim program. All of our swim classes are taught by qualified and caring instructors.

Location	Date / Time	Cost	Ages
Murray Park Aquatic Center	Spring 2016	$35/8 sessions – Resident $50/8 sessions – Non Resident	6mo+

Water Aerobics

Water Aerobics not only helps keep the all important heart and lungs in tip-top condition, but it also strengthens and tones your body. The water resistance means that you'll use far more energy than dancing around a studio, but with less strain on your muscles and joints. This class is for adults and seniors, all fitness levels.

Location	Date / Time	Cost	Ages
Murray Park Aquatic Center	Spring 2016	$30/monthly unlimited pass	15+

COMMUNITY PROGRAMS

Jazzercise

This dance aerobics class combines 45 minutes of cardiovascular training and 15 minutes of core/weight resistance training. Choreographed routines concentrate on low impact exercise and techniques.

Location	Contact	Cost	Ages
Community Center	Cathie Noe 305-666-5457	$45/monthly	Adults

Boot Camp

Ed's Boot Camp is South Florida's oldest boot camp provider. These classes are designed to give you a complete workout, whether you are trying to get in shape, stay in shape or improve your athletic performance. Ed's Boot Camp delivers results by targeting specific areas, including hips glutes, thighs, abs and arms.

Location	Contact	Cost	Ages
Community Center	Ed Delatore (305) 613-9920 edsbootcamp@gmail.com www.edsbootcamp.com	Varies	Adults

Kickboxing

Kickboxing is a combination of dance and martial arts that will undoubtedly improve your endurance, cardiovascular fitness and muscle strength. Kickboxing routines are characterized by their high intensity intervals coupled with toning recovery periods that burn calories and define muscles. Punch, kick and blast your way to better health with this exciting and fun workout.

Location	Contact	Cost	Ages
Community Center	Ed Delatore (305) 613-9920 edsbootcamp@gmail.com www.edsbootcamp.com	Varies	Adults

SENIOR CENTER

Senior Center and Programs

The Parks and Recreation Department Senior Center is designed for those who are sixty years (60) or older. The Senior Center offers a wide array of services such as counseling and support groups, information and referral, health and wellness activities, recreational and social activities, home lunch delivery, computer classes, trips to the mall, movies, grocery store and more! Services include, but not limited to:

- A Dining Room
- Home Lunch Delivery by Friendly Staff
- English for Speakers of Other Languages (ESOL)
- Spanish Classes
- Art Classes
- Exercise Classes
- Computer Classes
- Sewing and Knitting
- Holiday Celebrations
- Field Trips and more

Location	Date / Time	Cost	Ages
Senior Center	Ongoing	Free	60+

SPECIAL EVENTS

Back-to-School Giveaway

The annual Back-to-School Giveaway offers a one-stop-shop for South Miami families to receive their school supplies and to attain resources for community center activities. The backpacks contain a variety of school supplies and will be given out on a first come, first served basis until there are none left to give away. The backpacks will include pencils, pencil pouches, erasers, highlighters, sharpeners, glue sticks, scissors, rulers, loose leaf notebook paper, composition notebooks, and hand sanitizers. Local businesses and individual supporters have joined the effort to give every youth what they need to start the school year off with success.

Location	Date / Time	Cost	Ages
Community Center	Aug. 2016 4:00-6:00p	Free	5-16

Safe Streets Halloween

Trick or treating is one of the great adventures of Halloween and adds to many childhood memories. Local shops and vendors join Parks and Recreation staff to give local youth a safe location to obtain fun size treats. South Miami Police and Public Works Department close Sunset Drive for this event, creating a vehicle free haunted street. It is fun for the whole family to enjoy, and best of all, it's free.

Location	Date / Time	Cost	Ages
Sunset Drive	Oct. 2015 4:00p-7:00p	Free	Youth and adults

Turkey Drive

Thanksgiving is the time of year when communities come together in the spirit of giving. Warm up your Thanksgiving appetite by participating in the annual Parks and Recreation Turkey Drive. In collaboration with Interval International, each year Parks and Recreation gives away over 100 turkeys and baskets of dry goods to in-need South Miami residents. The Parks and Recreation Department will be accepting donated turkeys prior to the holiday this year that will later be distributed. Families must pre-register at the Gibson-Bethel Community Center to receive a

turkey. There is a limit of one turkey for each requesting family.

Location	Date / Time	Cost	Ages
Community Center	Nov. 19, 2015 Time TBD	Free	Adults

Holiday Toy Drive

Thanks to the support from Interval International and individual supporters, the Parks and Recreation Department is able to provide toys for boys and girls of South Miami each holiday season. Donations are accepted up until the event. Toys are given to all South Miami resident children. Parents/Guardians must present a valid South Miami ID at the event to receive gifts. During this event the community center gymnasium is transformed into a winter wonderland, complete with the North Pole's mailbox, holiday music and a chance to meet Santa. Ignite your holiday imagination during this fun family event.

Location	Date / Time	Cost	Ages
Community Center	December 16, 2015 4:00 PM	Free	5-17

Easter Egg Hunt

Each year over 1000 eggs are spread throughout Murray Park for South Miami's Easter Egg Hunt. Areas are divided by age categories for the children's safety. All of the plastic eggs are filled with candy, toys and other Easter goodies. Don't forget to bring your own basket! Cotton candy, popcorn, and light refreshments will be given away. The Easter bunny even makes a guest appearance!

Location	Date / Time	Cost	Ages
Murray Park	April 2016 Time TBD	Free	5-16

4th of July Celebration

The City of South Miami, Parks and Recreation Department along with several other local businesses, collaborate to sponsor the City of South Miami 4th of July Event. Every year families come out to enjoy live concerts by local bands, concessions, kids zone including bounce house, rock climbing and a character meet. The night is complete with a spectacular, colorful fireworks display that fills the night sky over South Miami.

Location	Date / Time	Cost	Ages
Palmer Park	July 4, 2016 5:00 PM	Free	5-16

Elves Parade

Every first Sunday of December, the Parks and Recreation Department collaborates with local businesses to put together the Santa's Parade of the Elves. This event tradition features marching bands, floats, and community groups, while providing families the perfect opportunity to enjoy a beautiful afternoon with their children, friends and neighbors.

Location	Date / Time	Cost	Ages
Sunset Drive between SW 61 Court & Red Road	December 6, 2015 2:00 PM	Free	5-16

State of the City

At this annual event the Mayor delivers a speech to an audience packed with leaders, entrepreneurs, non-profits, local businesses, students and other devoted South Miami Residents to address the City and his future plans.

YOUTH ATHLETICS

Youth Tackle Football & Cheerleading

The City of South Miami participates in a competitive youth tackle football and a cheerleading program for both boys and girls ages 5 through 14. These future stars will have an opportunity to learn the fundamentals of youth tackle football OR cheerleading, sportsmanship and develop social skills. Practices are held 4 days a week; games are played one weekday evening and Saturday beginning in August. Cheerleading and Football equipment and uniforms are included.

Location	Date / Time	Cost	Ages
Murray Park Palmer Park	June – November 2015 Tuesday - Saturday	Residents $72.30 Non Residents $90	5 - 14

Youth Basketball Program

Through Miami Basketball, the City offers coed youth basketball for boys and girls ages 7-13. Youth will have an opportunity to develop and improve skills while playing in an organized league. Participants will learn and practice basketball etiquette, learn rules and basic fundamentals of the game, as well as display values of sportsmanship while having fun.

Location	Contact	Cost	Ages
Community Center	Andre Daniels (786) 205-5198 www.miamibasketball.net andre@miamibasketball.net	Varies	U7 – U13

Youth Baseball Program

Through South Miami Youth Baseball League, the City offers coed youth baseball for children ages 3 through 14 at Palmer Park. This league provides an enriching youth baseball experience for many children, while implanting firmly in the children of our community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority so that they may be well adjusted, strong and happier children.

Location	Contact	Cost	Ages
Palmer Park	Omar Diaz 786-514-8256 www.smybaseball.com smybl12@aol.com	Varies	U7 – U13

Youth Soccer Program

Through South Miami United F.C., the City provides a youth recreational and travel soccer program to our community where children can learn, enjoy and develop in the sport of soccer. Our program emphasizes the values of sportsmanship and teamwork.

Location	Contact	Cost	Ages
South Miami Park	Robert Maseri 305 608-3182 www.smufc.net info@smufc.net	Recreational $225 Travel $400	U4 – U12 U8 - U14

YOUTH PROGRAMS

Afterschool Program

The Parks and Recreation Department offers an Afterschool program Monday through Friday, during Miami Dade County's school calendar year. We provide homework assistance, swimming, fitness, recreational sports, computer time, arts and craft and more! Transportation is included from schools located in South Miami.

Location	Date / Time	Cost	Ages
Community Center	Aug. '15 – June '16 Mon - Fri 2-6pm	Residents $25/monthly Non Residents $40/weekly	5 - 12

One Day Camp

One Day Camps are offered to children ages 5-12. Participants will experience a variety of activities such as arts and craft, computer lab, sports, field trips, swimming and more.

Location	Date / Time	Cost	Ages
Community Center	Teacher Planning Days 8 am-6 pm	Residents $10/day Non Residents $30/day	5 - 12

Winter Camp

We offer 2-weeks, full-day Winter Break Camp programs for children, ages 5–12, during Miami Dade Public Schools' winter recess. The department provides youth with a variety of structured games, computer lab, sports, character-education exercises, arts and crafts and field trips.

Location	Date / Time	Cost	Ages
Community Center	2 weeks in Winter Mon - Fri 8am-6pm	Residents $30/weekly Non Residents $75/weekly	5 - 12

Spring Camp

We offer full-day Spring Break Camp programs for children, ages 5–12, during Miami Dade Public Schools' spring break. The Department provides youth with a variety of structured games, swimming, sports, character-education exercises, arts and crafts and field trips.

Location	Date / Time	Cost	Ages
Community Center	1 week in Spring Mon - Fri 8am-6pm	Residents $30/weekly Non Residents $75/weekly	5 - 12

Summer Camp

The Department offers a quality, affordable Summer Youth Program, where youngsters find fun, sports, craft projects, active games, art exploration, fitness and nutrition, reading opportunities, swimming at the Murray Park Pool and more. Lunch and snacks are provided.

Location	Date / Time	Cost	Ages
Community Center	June – Aug Mon - Fri 8 am-6 pm	Residents $30/weekly Non Residents $75/weekly	5 - 12

PARKS AND RECREATION BUDGET FY 2016
001-2000-572

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0012000	5721210	SALARIES - REGULAR	271,499	320,238	301,876	301,876	271,710
0012000	5721310	SALARIES - PART TIME	3,937	0	0	0	0
0012000	5722110	F.I.C.A.	21,262	40,526	23,093	23,093	20,786
0012000	5722210	PENSION PLAN CONTRIBUTION	28,900	27,921	13,680	13,680	4,853
0012000	5722220	ICMA	2,152	4,496	13,931	13,931	12,729
0012000	5722310	GROUP HEALTH INSURANCE	33,243	36,996	42,538	42,538	39,290
0012000	5722410	WORKER'S COMPENSATION	9,898	8,477	9,102	9,102	9,327
	TOTAL PERSONNEL SERVICES		**370,891**	**438,654**	**404,220**	**404,220**	**358,695**
0012000	5723450	CONTRACTUAL SERVICES	1,000	2,212	39,475	39,475	30,210
0012000	5724070	TRAVEL & CONFERENCE	32	298	1,092	1,092	1,105
0012000	5724080	EMPLOYEE EDUCATION	60	1,327	3,765	3,765	7,076
0012000	5724110	POSTAGE	56	72	100	100	100
0012000	5724120	COMMUNICATION	3,500	1,686	6,120	6,120	5,400
0012000	5724350	ELECTRICITY-CITY PARKS	583	489	1,500	1,500	0
0012000	5724515	LIABILITY INSURANCE- AUTO	0	0	6,129	6,129	6,129
0012000	5724632	INTERNET SERVICE	125	785	720	720	960
0012000	5724670	MAINT & REP-PARK FACILITIES	1,798	2,765	2,800	2,800	0
0012000	5724690	MAINT & REP-TENNIS	0	2,809	2,000	2,000	0
0012000	5724710	COPY MACHINE	2,545	2,839	5,003	5,003	2,460
0012000	5724820	SPECIAL EVENTS	4,318	19,724	20,000	20,000	20,530
0012000	5725205	COMPUTER EQUIPMENT	8,706	8,712	9,315	9,315	6,299
0012000	5725210	SUPPLIES	3,095	3,591	9,933	9,933	5,000
0012000	5725220	UNIFORMS	828	2,454	600	600	2,255
0012000	5725230	FUEL	12,244	12,413	15,120	15,120	15,120
0012000	5725410	MEMBERSHIP & SUBSCRIPTION	1,763	1,862	2,034	2,034	905
0012000	5725630	FOOTBALL	21,417	27,053	31,961	31,961	35,305
0012000	5725631	CHEERLEADERS	5,847	8,934	8,410	8,410	7,210
0012000	5725635	DANCE/MODELING	0	3,000	0	0	0
0012000	5725650	SOCCER PROGRAM	468	0	1,000	1,000	0
0012000	5725670	SPECIAL REC PROGRAMS	7,543	6,291	5,698	5,698	7,956
0012000	5725680	SENIOR CITIZENS PROGRAMS	13,101	17,754	23,456	23,456	23,157
	TOTAL OPERATING EXPENSES		**89,029**	**127,070**	**196,231**	**196,231**	**177,177**
0012000	5729920	CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE		**0**	**0**	**5,000**	**5,000**	**5,000**
	TOTAL RECREATION		**459,920**	**565,724**	**605,451**	**605,451**	**540,872**

PARKS AND RECREATION DEPARTMENT BUDGET HIGHLIGHTS

1210 Salaries – An Administrative Secretary position has been eliminated creating a savings of $30,166.

3450 Contractual Services – Fiscal Year 2016 budget does not include Martial Arts and other special classes such as Fitness and Wellness, thus decreasing the line item by $9,265.

GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Community Center is approximately 30,000 square foot facility with a fitness room, a basketball and volleyball court, multipurpose rooms and classroom space for programs and activities. The Community Center functions under the supervision of the Parks and Recreation Director who is responsible for the general operation and programming of the activities and classes. The Community Center was established by the Community Redevelopment Agency (CRA) in 2003 through various grants and other types of funding.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2015

- Enhanced all camp programs one day, winter, spring and summer camps with qualified and experienced staff, new and exciting themes, field trips, activities and improved counselor/instructor to student ratios.
- Increased youth participant's registration for spring camp by 23%, from 34 to 43 campers.
- Provided new programming to youth, such as music production classes and arts and craft.
- Furnished and installed new VCT commercial tile flooring and base board on the first level, increasing safety for all.

GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2016

- Continue to improve and diversify the range of program and activity opportunities as a means to attract a greater number of park users, including persons of all ages, abilities, and interest.
- Implement quality enhancements to the after school program and summer camp program in regard to Florida Standards for Quality Afterschool Programs.

- Install new fitness room flooring and renovate fitness center with new, state-of-the-art weight training and cardiovascular equipment that best meets the needs and expectations of the community.
- Remove existing and install new carpet tile on the second level (lobby hallway, education/recreation room and computer lab.
- Replace existing and install new, state-of-the-art, user-friendly high definition surveillance system and monitoring for video analytics system.
- Install free, public Wi-Fi service.

GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Day Camp Participants	88	150	150	57	100
Spring Camp Participants	22	50	50	43	55
Winter Camp Participants	34	30	30	16	55
Summer Camp Participants	157	150	150	103	100
After School House Participants	114	120	120	72	100
Track & Field Participants	33	45	45	N/A	N/A
Basketball Players	54	55	55	80	120
T-Ball Participants	19	0	0	N/A	N/A
Fitness Center Members	180	140	140	54	100

GIBSON-BETHEL COMMUNITY CENTER FY 2016

001-2020-572

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0012020	5721210	SALARIES - REGULAR	146,106	146,954	176,152	176,152	170,670
0012020	5721310	SALARIES - PART TIME	283,454	217,279	286,436	286,436	286,389
0012020	5721410	SALARIES - OVERTIME	209	0	0	0	0
0012020	5722110	F.I.C.A.	34,335	13,359	35,388	35,388	34,965
0012020	5722210	PENSION PLAN CONTRIBUTION	17,541	16,877	10,878	10,878	1,616
0012020	5722220	ICMA	842	2,183	6,606	6,606	9,853
0012020	5722310	GROUP HEALTH INSURANCE	28,518	25,953	35,449	35,449	39,290
0012020	5722410	WORKER'S COMPENSATION	15,095	13,267	13,947	13,947	15,690
		TOTAL PERSONNEL SERVICES	**526,100**	**435,872**	**564,856**	**564,856**	**558,473**
0012020	5723450	CONTRACTUAL	0	0	0	0	1,000
0012020	5724310	UTILITIES-ELECTRICITY	54,993	58,611	61,300	61,300	60,600
0012020	5724320	UTILITIES-WATER	8,698	13,281	2,000	500	0
0012020	5724670	MAINT & REP-GRDS & STRCTR	9,367	10,315	12,016	12,016	16,040
0012020	5724710	COPY MACHINE	747	775	1,668	1,668	2,460
0012020	5725210	SUPPLIES	1,026	1,021	29,433	29,433	3,299
0012020	5725550	SCHOOL PROGRAM	4,672	3,589	4,200	4,200	13,251
0012020	5725640	BASKETBALL	4,637	5,376	0	0	2,010
0012020	5725660	SUMMER CAMP	6,120	6,850	5,728	5,728	8,820
0012020	5725670	SPECIAL REC PROGRAMS	2,596	2,182	1,850	1,850	785
		TOTAL OPERATING EXPENSES	**92,856**	**102,000**	**118,195**	**116,695**	**108,265**
		TOTAL COMMUNITY CENTER	**618,956**	**537,872**	**683,051**	**681,551**	**666,738**

GIBSON-BETHEL COMMUNITY CENTER BUDGET HIGHLIGHTS

1210 Salaries – This line item decreased by $5,482.00 as a lower salary position replaced a retired employee.

5210 Supplies – $26,134 for Fitness Equipment was reallocated to the Capital Improvement Fund compared to Fiscal Year 2015.

5550 School Programs – $9,051 is allocated for the purchase of 4 mobile 12 inch cafeteria tables, and furniture and storage for the after school education room.

PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Maintenance Division is committed in providing City residents with superior open spaces and clean facilities, maintenance services that are efficient, cost effective, responsive and responsible.

PARKS LANDSCAPING DIVISION FUNCTION

Parks Landscaping Division is responsible for: maintaining all City park grounds, playgrounds and sports fields, including capital upgrades in parks; mowing; tree trimming; litter collection; inspection and repairs of playgrounds; pressure cleaning of playgrounds; maintenance of park restrooms; pressure cleaning of park pavilions and walkways; sports field layout and preparation for sport events.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2015

- Hired consultant to improve and resolve the ponding caused by the run-off from the existing tennis courts at Dante Fascell Park.
- Resurfaced two (2) hard-court tennis courts, basketball half-court and racquetball court.
- Improved the appearance of parks, facilities and green space areas with updated amenities, enhanced landscape planting and maintenance.
- Completed restroom renovations and remodeling at Dante Fascell Park and Palmer Park.
- Installed four (4) new playground structures city-wide and installed new tile floor on the 1st level of the Gibson Bethel Community Center.

PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2016

- Continue implementation of the Parks and Recreation Master Plan.
- Continue to improve the efficiency and level of park maintenance through internal improvement, healthy competition and community partnerships.
- Establish a routine inspection program to regularly identify and schedule repairs, on-going maintenance and cleaning, and other necessary improvements.
- Refurbish the existing park areas, facilities, and equipment to include cosmetic enhancements such as painting and re-establishing lawn areas as well as
- Functional improvements of worn equipment and surfaces.
- Replace or construct new park signs that are uniform in appearance (e.g. include City logo) with landscaping around their bases
- Continue to improve productivity and reduce cost of outside contract labor.

PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Cleaning of Parks' Bathrooms	1890	1900	1900	1980	2000
Pickup of Litter in City Parks	1680	1750	1750	1750	1750
Mowing of 11 City Parks	262	275	275	300	310
Trimming of trees in Parks	400	425	425	500	500
Pressure Clean Pavilions & Walkways	384	400	400	425	425
Pressure Clean of Parks' Playground	185	200	200	200	200
Inspection of Playgrounds	96	100	100	100	100
Repair of Playgrounds	11	11	11	30	35
Preparation of Athletic Fields	1800	1850	1850	2400	2400

PARKS LANDSCAPE BUDGET FY 2016

001-1750-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0011750	5191210	SALARIES – REGULAR	212,762	204,367	209,857	209,857	209,647
0011750	5191410	OVERTIME	3,828	4,857	4,000	4,000	4,000
0011750	5192110	F.I.C.A.	16,746	15,505	16,360	16,360	16,344
0011750	5192210	PENSION PLAN CONTRIBUTION	21,647	20,827	18,145	18,145	7,420
0011750	5192220	ICMA	620	260	5,420	5,420	5,337
0011750	5192310	GROUP HEALTH INSURANCE	34,774	36,070	42,538	42,538	47,148
0011750	5192410	WORKER'S COMPENSATION	5,610	5,594	6,327	6,327	7,197
		TOTAL PERSONNEL SERVICES	**295,987**	**287,480**	**302,647**	**302,647**	**297,093**
0011750	5193450	CONTRACTUAL SERVICES	32,513	35,841	37,000	37,000	91,560
0011750	5194070	TRAVEL AND CONFERENCE	0	226	1,000	1,000	1,920
0011750	5194120	COMMUNICATION	1,040	885	1,800	1,800	1,860
0011750	5194350	ELECTRICITY-CITY PARKS	42,534	49,904	50,000	50,000	50,000
0011750	5194420	OUTSIDE SERV RENTAL	0	252	1,000	1,000	1,000
0011750	5194515	AUTO INSURANCE	0	0	1,888	1,888	1,500
0011750	5194620	MAINT & REP-OPERAT EQUIP	45,419	65,795	56,500	56,500	60,500
0011750	5195210	SUPPLIES	9,549	9,283	9,285	9,285	9,285
0011750	5195220	UNIFORMS	2,120	3,513	3,650	3,650	4,734
0011750	5195230	FUEL	10,814	10,961	13,352	13,352	13,352
0011750	5195410	MEMBERSHIPS & SUBSCRIPTIONS	235	159	459	459	495
		TOTAL OPERATING EXPENSES	**144,224**	**176,819**	**175,934**	**175,934**	**236,206**
		TOTAL LANDSCAPE MAINT.	**440,211**	**464,299**	**478,581**	**478,581**	**533,299**

PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services – This line item has increased by the following items:

- Athletic Fields maintenance $8,000
- Flea and Tick control for Dog Park $1,476
- ADA Certified Mulch for various parks $3,800
- 12 heavy duty picnic tables $7,824
- Backflow preventer maintenance $460
- Tree, landscaping and miscellaneous maintenance at various Parks $33,000

COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

The Community Pool will operate six months throughout the year and may coincide with the Parks and Recreation Summer Camp Program. There are several special programming options that will be offered to youth and seniors alike. The Community Pool functions under the supervision of the Parks and Recreation Director who is responsible for the general operation and programming of the activities.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2015

- Successfully completed Year 1 of operations at Murray Park Community Pool.
- Scheduled efficient usage hours of the Community Pool in order to offer community members with a variety of programs and trainings, including recreational swim, learn-to-swim and water aerobics classes.
- Enforced general pool policies to promote a safe and fun environment.

COMMUNITY POOL OBJECTIVES FOR FY 2016

- Continue to promote a swimming facility that is safe, family friendly and affordable.
- Provide new opportunities for fitness activities and increase participation rate for water aerobics and learn to swim classes.
- Cross-train part-time, year-round recreational staff as certified lifeguards.
- Provide some shaded sitting areas and over pool equipment to protect the infrastructure from sun damage.

COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Summer Camp Participants (non-paid)	0	0	0	75	80
Senior Center Participants	0	0	0	20	20
Life Guard Certifications	0	0	0	4	5
Learn to Swim Participants (paid)	0	0	0	35	45
Water Aerobics (paid)	0	0	0	10	10

COMMUNITY POOL BUDGET FY 2016

001-2030-572

SIX MONTHS OPERATIONS

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0012030	5721310	SALARIES - PART TIME	0	1,193	51,611	51,611	51,611
0012030	5722110	F.I.C.A.	0	91	3,948	3,948	3,948
0012030	5722310	GROUP HEALTH INSURANCE	0	494	0	0	0
0012030	5722410	WORKER'S COMPENSATION	0	449	1,556	1,556	1,772
		TOTAL PERSONNEL SERVICES	**0**	**2,227**	**57,115**	**57,115**	**57,331**
0012030	5723450	CONTRACTUAL SERVICES	0	6,696	15,200	15,200	22,718
0012030	5724080	EMPLOYEE EDUCATION	0	0	930	930	1,635
0012030	5724120	TELEPHONE - CELL	0	0	1,020	1,020	0
0012030	5724320	UTILITIES WATER & SEWER	0	6,660	8,400	8,400	26,400
0012030	5724350	ELECTRICITY	0	1,621	36,000	36,000	7,800
0012030	5724632	INTERNET SERVICE	0	0	1,740	1,740	0
0012030	5724634	MAINTENANCE - INTERNET	0	0	300	300	0
0012030	5724670	MAINTENANCE & REPAIR	0	1,085	10,000	10,000	10,000
0012030	5724820	SPECIAL EVENTS	0	1,309	0	0	1,350
0012030	5725205	COMPUTER EQUIPMENT	0	47	0	0	0
0012030	5725210	SUPPLIES	0	2,914	8,000	8,000	11,500
0012030	5725220	UNIFORMS	0	282	600	600	300
		TOTAL OPERATING EXPENSES	**0**	**20,614**	**82,190**	**82,190**	**81,703**
		TOTAL COMMUNITY CENTER	**0**	**22,841**	**139,305**	**139,305**	**139,034**

COMMUNITY POOL BUDGET HIGHLIGHTS
6-Months of Operation

3450 Contractual Services – The cost related to all pool chemicals needed to maintain the pool. Staff will be the required personnel to perform maintenance on the pool. This line item has increased by $7,518 for the American Red Cross Authorized License, CES Preventive Maintenance Service and 50 States Security.

4320 Utility Gas, Water & Sewer – The City estimates a monthly cost of $2,000 per month to cover the cost of water necessary to operate the pool. The pool water evaporates and must be replenished at times and the backwash filter needs water to clean the pool. Furthermore, the cost of community pool gas. This amount is an increase of $18,000 from the previous Fiscal Year.

4350 Electricity – The City estimates a monthly cost of $650 to fund the electrical use necessary to operate the pool pumps, emergency lighting, and computer equipment, including security cameras and heater. This amount is a decrease from the previous Fiscal Year of $28,200.

TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a unique clay court facility and a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The Tennis Facility offers women's clinics, instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS OBJECTIVES FOR FY 2016

- Work to reestablish the Tennis Facility to a quality clean safe facility.
- Develop fun, safe, and effective programs that offer variety on the tennis court for all ages and abilities.
- Successfully run a minimum of (1) tennis related social event.
- Uphold professional certifications and trainings for staff to provide the best possible services and programs for our residents.
- Expand the offerings and accessibility of the facility with the addition of friendly professional City staff.
- Successfully run a women's clinic, afterschool, winter, spring and summer camp program.
- Encourage residents to participate in events, socials, competitions, and outdoor park adventures.
- Ensure the park and Tennis Facilities are clean and presentable every day.

TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	PROJECTED FY 2015	ESTIMATED FY 2016
Winter Camp	0	0	0	0	15
Spring Camp	0	0	0	0	15
Summer Camp	0	0	0	0	25
One Day Camps	0	0	0	0	15
After School Program	0	0	0	0	30

TENNIS BUDGET FY 2016

001-2010-572

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0012010	5721210	SALARIES - REGULAR	0	0	0	0	49,240
0012010	5721310	SALARIES - PART TIME	0	0	0	0	35,235
0012010	5722110	F.I.C.A.	0	0	0	0	6,462
0012010	5722220	ICMA	0	0	0	0	3,447
0012010	5722310	GROUP HEALTH INSURANCE	0	0	0	0	15,716
0012010	5722410	WORKER'S COMPENSATION	0	0	0	0	2,900
	TOTAL PERSONNEL SERVICES		0	0	0	0	**113,000**
0012010	5723450	CONTRACTUAL SERVICES	0	0	0	0	178,485
0012010	5724120	COMMUNICATION	0	0	0	0	1,080
0012010	5724125	TELEPHONE	0	0	0	0	900
0012010	5724620	MAINT & REP-OPERAT EQUIP	0	0	0	0	9,325
0012010	5724634	MAINT & REP-INTERNET SRVS	0	0	0	0	8,796
0012010	5724670	MAINTENANCE & REPAIR	0	0	0	0	9,955
0012010	5725205	COMPUTER EQUIPMENT	0	0	0	0	3,125
0012010	5725210	SUPPLIES	0	0	0	0	7,443
0012010	5725220	UNIFORMS	0	0	0	0	200
	TOTAL OPERATING EXPENSES		0	0	0	0	**219,309**
	TOTAL TENNIS		0	0	0	0	**332,309**

NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's newly established Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.

NON-DEPARTMENTAL BUDGET FY 2016

001-2100-519

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
0012100	5192210	PENSION PLAN-CONTRIBUTION	0	0	74,000	74,000	205,000
0012100	5192250	SECTION 185 CONTRIBUTION	91,409	91,409	90,000	90,000	90,000
	TOTAL PERSONNEL SERVICES		**91,409**	**91,409**	**164,000**	**164,000**	**295,000**
0012100	5819120	INTRA-GOV TRANSFER-DEBT SERVICE	150,000	0	0	0	153,161
0012100	5819130	INTRA-GOV EMERG RESERVES FUND	0	0	2,694,919	2,694,919	125,000
0012100	5819140	INTRA-GOV CIP FUND	85,270	600,000	1,268,439	1,268,439	1,049,581
0012100	5819150	INTRA-GOV COMM REDEV AGENCY	0	100,000	0	0	0
0012100	5819160	INTRA-GOV REV STABILIZATION	0	0	0	0	50,000
0012100	5819161	INTRA-GOV GRANT MATCH	0	0	0	0	50,000
0012100	5819162	INTRA-GOV INSURANCE RESERVE	0	0	0	0	50,000
0012100	5819163	INTRA-GOV TAX EQUALIZATION	0	0	0	0	50,000
0012100	5819164	INTRA-GOV BLDG CAPITAL RESERVE	0	0	0	0	50,000
0012100	5819165	INTRA-GOV PARKS ACQ DEV	0	0	0	0	50,000
	TOTAL TRANSFERS		**235,270**	**700,000**	**3,963,358**	**3,963,358**	**1,627,742**
	TOTAL NON -DEPARTMENTAL		**326,679**	**791,409**	**4,127,358**	**4,127,358**	**1,922,742**

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

2210 PENSION PLAN CONTRIBUTION – The City is proposing to join the Florida Retirement System (FRS) which will provide the Police and General Employees with a well established, well funded retirement plan. This amount represents the cost associated with joining the plan for a part of the first year, based on the City's actuarial projection study.

9130 INTRA-GOV EMERGENCY RESERVES FUND – This line item was reduced as the City completed a Transfer in FY 2015 from the General Funds necessary to obtain the City Manager's base level Emergency Reserve Fund amount of 25% of the City's annual budget.

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.

9160 INTRA-GOV REVENUE STABILIZATION –The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax receipts and other revenues in general. Building this fund is critical as may be the primary source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.$50,000 has been allocated to this line item.

9161 INTRA-GOV GRANT MATCH – These funds are restricted to uses related to an unanticipated or unusual grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match. . $50,000 has been allocated to this line item.

9162 INTRA-GOV INSURANCE RESERVE –The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in extraordinary circumstances that would require the contribution of insurance deductibles such as a major hurricane. . $50,000 has been allocated to this line item.

9163 INTRA-GOV TAX EQUALIZATION – Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of unanticipated and an extraordinary significant state budget reduction. . $50,000 has been allocated to this line item.

9164 INTRA-GOV BUILDING CAPITAL RESERVE – These reserve target amounts are based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and

other operational issues relating to the City's properties. . $50,000 has been allocated to this line item.

9165 INTRA-GOV PARKS ACQUISITION DEVELOPMENT –The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas. The Fund shall consist of all gifts and bequests of money, securities and other property, and gifts and devises of real property or interests therein given or bequeathed to the City for the conservation, development, maintenance, or operations of parks, recreation, natural areas and other open public facilities. . $50,000 has been allocated to this line item.

1. The City Commission shall appropriate the money in the fund for the acquisition, development, or acquisition and development of real property for City Park purposes and for the maintenance and operation of City Parks. Funds shall be set aside and initially used for acquisition; at least 15% of the Fund shall be used for park development or improvement of the City's existing parks.

2. The City shall not acquire real property for any park purpose until the City Commission has determined that the acquisition is or will be in conformity with the City Parks and Recreation Master Plan and the Comprehensive Plan.

3. The intent of this Fund is to ensure that a minimum amount of money will be placed into the City Parks Acquisition Development Operations and Maintenance Fund for acquisition, development, operation and non-routine maintenance purposes.

4. The Acquisition category includes acquisition of two types of properties and is thus divided into two sub-categories: Park Acquisition and Green Space Acquisition which will be intended to fill gaps in existing public ownership and preserve green space continuity within the City.

SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

TREE TRUST FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING CAPITAL RESERVE FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND

STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the "Florida Air and Water Pollution Control Act," (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City's boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees are assessed through the water billing system managed by the Miami-Dade County Water & Sewer Department (WASD). However, those customers with private water wells and septic are billed directly by the City of South Miami Finance Department.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an "ERU" (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at $4.50 per month.

The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system, and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.

STORMWATER DRAIN TRUST FUND DEBT SERVICE

Department of Emergency Resource Management

FEMA-Secondary Canal Dredging Project

Ordinance 17-06-1885

$270,363

FY	DATE	AMOUNT	PRINCIPAL	INTEREST	BALANCE
2010	12/1/2009	28,536.00	27,036.00	1,500.00	243,327.00
2011	12/1/2010	28,521.00	27,036.00	1,485.00	216,291.00
2012	12/1/2011	28,536.00	27,036.00	1,500.00	189,255.00
2013	12/1/2012	28,536.00	27,036.00	1,500.00	162,219.00
2014	12/1/2013	28,536.00	27,036.00	1,500.00	135,183.00
2015	12/1/2014	28,536.00	27,036.00	1,500.00	108,147.00
2016	12/1/2015	28,536.00	27,036.00	1,500.00	81,111.00
2017	12/1/2016	28,536.00	27,036.00	1,500.00	54,075.00
2018	12/1/2017	28,536.00	27,036.00	1,500.00	27,039.00
2019	12/1/2018	28,539.00	27,039.00	1,500.00	0.00
	Total	**285,348.00**	**270,363.00**	**14,985.00**	

STORM WATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**425,298**	**403,698**	**314,706**	**314,706**	**156,137**
	REVENUES						
1110000	3143000	UTILITY TAX-STORMWATER	8,924	7,443	10,000	10,000	10,000
1110000	3301000	INTERGOVERNMENTAL REV	369,333	410,227	375,000	375,000	375,000
1110000	3612000	INTEREST INCOME	1,697	1,324	1,600	1,600	1,600
	TOTAL REVENUE		**379,954**	**418,994**	**386,600**	**386,600**	**386,600**
	EXPENDITURES						
1111730	5411210	REGULAR SALARY	47,730	45,988	32,347	32,347	33,965
1111730	5411410	OVERTIME	1,997	1,977	0	0	0
1111730	5412110	FICA	3,779	3,642	2,475	2,475	2,598
1111730	5412210	PENSION PLAN CONTR	7,189	8,407	4,302	4,302	1,834
1111730	5412220	ICMA RETIREMENT	0	0	0	0	0
1111730	5412310	GROUP HEALTH INS	6,436	6,036	7,281	7,281	7,345
1111730	5412410	WORKER'S COMP	0	6,797	4,283	4,283	4,497
	TOTAL PERSONNEL SERVICES		**67,131**	**72,847**	**50,688**	**50,688**	**50,239**
1111730	5413450	CONTRACTUAL SERVICES	31,170	61,392	80,505	84,505	85,155
	TOTAL OPERATING EXPENSES		**31,170**	**61,392**	**80,505**	**84,505**	**85,155**
1111730	5416490	CONSTRUCTION PROJECTS	451	96,314	191,500	130,940	100,000
	TOTAL CAPITAL OUTLAY		**451**	**96,314**	**191,500**	**130,940**	**100,000**
1111730	5417100	DEBT - PRINCIPAL	51,129	27,036	27,036	27,036	27,036
1111730	5417200	DEBT- INTEREST	1,673	397	1,500	2,000	1,500
1111730	5819120	TRANSFER-GEN FUND	250,000	250,000	250,000	250,000	250,000
	TOTAL OTHER FINANCING SOURCES		**302,802**	**277,433**	**278,536**	**279,036**	**278,536**
	TOTAL FUND EXPENSES		**401,554**	**507,986**	**601,229**	**545,069**	**514,930**
	ENDING FUND BALANCE		**403,698**	**314,706**	**100,077**	**156,137**	**28,807**

STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

6490 Construction Projects – This line item was decreased compared to Fiscal Year 2016.

LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County *(70.40%)* and all eligible municipalities (29.60%): and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

a) Public transportation operations and maintenance.

b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.

c) Roadway and right-of-way drainage.

d) Street lighting.

e) Traffic signs, traffic engineering, signalization, and pavement markings.

f) Bridge maintenance and operation.

g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks."

LOCAL OPTION GAS TRUST FUND

CITY OF SOUTH MIAMI FUND 112

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**312,009**	**324,522**	**276,999**	**276,999**	**183,708**
	REVENUES						
1120000	3121000	LOCAL OPTIONS TAXES	0	76,873	74,129	74,129	84,000
1120000	3301000	INTERGOV REVENUE	70,404	0	0	0	0
1120000	3612000	INTEREST INCOME	2,894	2,503	2,000	2,000	2,400
	TOTAL REVENUE		**73,298**	**79,376**	**76,129**	**76,129**	**86,400**
	EXPENSES						
1121730	5416210	INFRASTRUCTURE PROJECTS	60,783	126,899	235,000	169,420	235,000
	TOTAL CAPITAL OUTLAY		**60,783**	**126,899**	**235,000**	**169,420**	**235,000**
	TOTAL FUND EXPENSES		**60,783**	**126,899**	**235,000**	**169,420**	**235,000**
	ENDING FUND BALANCE		**324,522**	**276,999**	**118,128**	**183,708**	**35,108**

LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects –

Citywide Drainage Phase 6	45,000
Twin Lakes Stormwater Drainage Construction	100,000
Citywide Street Resurfacing Program (various locations)	40,000
Citywide Street Improvements	50,000
TOTAL	**235,000**

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devises. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be $1,000 per parking space per year payable at the time of renewal of the local business tax.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**9,250**	**6,250**	**17,250**	**17,250**	**20,305**
	REVENUES						
1160000	3419060	PARKING EXCEPTION	22,000	36,000	28,000	28000	28,000
1160000	3612000	INTEREST INCOME	0	0	55	55	55
	TOTAL REVENUE		**22,000**	**36,000**	**28,055**	**28,055**	**28,055**
	EXPENSES						
1161410	5819120	TRANSFER TO GEN FUND	25,000	25,000	25,000	25000	25,000
	OTHER FINANCING SOURCES		**25,000**	**25,000**	**25,000**	**25,000**	**25,000**
	TOTAL FUND EXPENSES		**25,000**	**25,000**	**25,000**	**25,000**	**25,000**
	ENDING FUND BALANCE		**6,250**	**17,250**	**20,305**	**20,305**	**23,360**

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.

The Parks and Recreation Facilities Impact Fee Schedule:

Unit Type	Number of Bedrooms	Persons per Housing Unit [1]	Proposed Fee
Multifamily Unit	All Sizes	1.34	$1,366
Single Unit	0-3	2.54	$2,590
Single Unit	4+	3.45	$3,919
Single Unit	Avg.	2.80	$2,865

PARKS AND RECREATION FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
		BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**31,474**
		REVENUES					
1170000	3246100	**PARKS IMPACT FEES-RES.**	0	0	0	31,474	0
1170000	3246000	**PARKS IMPACT FEES-COM.**	0	0	0	0	0
		TOTAL REVENUE	**0**	**0**	**0**	**31,474**	**0**
		EXPENSES					
1172000	5723450	CONTRACTUAL SERVICES	0	0	0	0	0
		OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
		TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
		ENDING FUND BALANCE	**0**	**0**	**0**	**31,474**	**31,474**

TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Tree Trust Fund.*

(1) Creation of the Tree Trust Fund. A Tree Trust Fund, was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.

(2) Disbursement and maintenance of the Tree Trust Fund. Monies obtained for the Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.

(3) Source of monies for the Tree Trust Fund. The Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) & (3) cannot be met.

(4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.

TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**0**	**15,654**	**4,528**	**4,528**	**4,528**
	REVENUES						
1180000	3430000	PHYSICAL ENVIRON CHARGE	27,344	0	0	0	0
1180000	3437000	PHYSICAL ENVIRON CHARGE	0	2,500	0	0	0
	TOTAL REVENUE		**27,344**	**2,500**	**0**	**0**	**0**
	EXPENSES						
1181750	5193450	CONTRACTUAL SERVICES	11,690	13,626	0	0	0
	OTHER FINANCING SOURCES		**11,690**	**13,626**	**0**	**0**	**0**
	TOTAL FUND EXPENSES		**11,690**	**13,626**	**0**	**0**	**0**
	ENDING FUND BALANCE		**15,654**	**4,528**	**4,528**	**4,528**	**4,528**

PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002 the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuring year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed $116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.

PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	ADOPTED FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**899,629**	**1,191,122**	**1,453,493**	**1,453,493**	**1,286,631**
	REVENUES						
1240000	3126000	INTERGOVERNMENTAL REVENUE	354,455	374,078	334,716	364,000	412,337
1240000	3612000	INTEREST INCOME	11,328	13,368	11,000	13,000	12,500
	TOTAL REVENUE		**365,783**	**387,446**	**345,716**	**377,000**	**424,837**
	EXPENDITURES						
1241730	5416490	CONSTRUCTION PROJECTS	74,290	125,075	1,480,000	543,862	1,508,000
	TOTAL CAPITAL OUTLAY		**74,290**	**125,075**	**1,480,000**	**543,862**	**1,508,000**
	TOTAL FUND EXPENSES		**74,290**	**125,075**	**1,480,000**	**543,862**	**1,508,000**
	ENDING FUND BALANCE		**1,191,122**	**1,453,493**	**319,209**	**1,286,631**	**203,468**

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

Pinecrest Villas/ Snapper Creek Traffic Calming - Construction	150,000
Twin Lakes/Bird Estates Traffic Calming - Construction	175,000
Twin Lakes Roadway & Drainage Improvements - Construction	60,000
Citywide Drainage Phase 6 - Construction SW 74 Terrace Drainage Improvements (58 AVE to 59 AVE)	155,000
South Miami Intermodal Transportation Plan - Contingency	225,000
SW 64 Street Bike Lane and Road Improvements	84,000
Citywide Street Resurfacing Program (Various Locations)	20,000
Citywide Sidewalk Repairs	80,000
61st Avenue Raodway Improvement (Between 40th & 44th Street)	95,000
62 Avenue Design and Roadway Reconstruction (85 ST to 70 ST)	120,000
Road Resurfacing - SW 58 ST (62 PL to 62 AVE)	42,000
Road Resurfacing - SW 66 AVE & SW 50 TR (51 TR to 67 AVE)	53,000
Road Resurfacing - SW 78 ST (62 AVE to 63 AVE)	52,000
Road Resurfacing - SW 81 ST (62 AVE to 60 AVE)	47,000
Citywide Replacement of Directional Street Signs & Posts	150,000
TOTAL	**1,508,000**

PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	ADOPTED FY 2015	ESTIMATED FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**376,586**	**460,700**	**515,782**	**515,782**	**430,682**
	REVENUES						
1240000	3126000	INTERGOVERNMENTAL REV	88,614	93,520	83,679	91,000	103,085
	TOTAL REVENUE		**88,614**	**93,520**	**83,679**	**91,000**	**103,085**
	EXPENDITURES						
1241730	5413450	CONTRACTUAL SERVICES	4,500	998	0	0	0
	TOTAL OPERATING EXPENSES		**4,500**	**998**	**0**	**0**	**0**
1241730	5416490	CONSTRUCTION PROJECTS	0	37,440	80,000	176,100	80,000
	TOTAL CAPITAL OUTLAY		**0**	**37,440**	**80,000**	**176,100**	**80,000**
	TOTAL FUND EXPENSES		**4,500**	**38,438**	**80,000**	**176,100**	**80,000**
	ENDING FUND BALANCE		**460,700**	**515,782**	**519,461**	**430,682**	**453,767**

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects-

Transit Improvement 20% (i.e. Bus Cut outs, Bus Shelters, Bus Benches, etc.)	80,000
TOTAL	**80,000**

REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

REVENUE STABLIZATION FUND

CITY OF SOUTH MIAMI FUND 150

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1500000	3811000 TRANSFER FROM GEN FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1501410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

GRANT MATCH RESERVE FUND
CITY OF SOUTH MIAMI FUND 151

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1510000	3811000 TRANSFER FROM GENERAL FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1511410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

INSURANCE RESERVE FUND
CITY OF SOUTH MIAMI FUND 152

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1520000	3811000 TRANSFER FROM GEN FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1521410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

TAX EQUALIZATION RESERVE FUND
CITY OF SOUTH MIAMI FUND 153

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1530000	3811000 TRANSFER FROM GEN FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1531410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1540000	3811000 TRANSFER FROM GEN FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

CITY OF SOUTH MIAMI FUND 155

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories:

1) Acquisition;
2) Development; and
3) Improvement.

Each year as part of the City's annual budget process, the Director of Parks and Recreation shall submit a proposed spending plan, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year.

Each proposed project will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the Department of Parks and Recreation through a community process involving the Parks & Recreation Board.

The Acquisition Fund will be used to pay for aspects of projects, that may potentially be acquired (including surveys and appraisals) and for the acquisitions themselves. In making its recommendations, through the Parks Director and the City Manager, regarding the funding of the Acquisition Fund projects, the Parks & Recreation Board will consider multiple criteria.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS & MAINTENANCE FUND

CITY OF SOUTH MIAMI FUND 155

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE	**0**	**0**	**0**	**0**	**0**
	REVENUES					
1550000	3811000 TRANSFER FROM GEN FUND	0	0	0	0	50,000
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**50,000**
	EXPENSES					
1551410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	**0**	**0**	**0**	**0**	**0**
	TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE	**0**	**0**	**0**	**0**	**50,000**

OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND

DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make clearly the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program. Small and medium sized cities in the state obtain loans from the FMLC, through bonds and backed by MBIA Insurance Corporation.

In this current Fiscal Year, the City of South Miami has no intention of issuing any additional debt to help fund any recurring or nonrecurring capital improvement projects.

Gibson- Bethel Community Center (previously known as South Miami Multi-Purpose Center)

On April 10, 2001 The City of South Miami Commission adopted Ordinance 11-01-1742 authorizing the City Manager to enter into agreement with the Florida Municipal Loan Council for the borrowing of $2.5 million and using South Miami Hospital's annual contribution of $150,000. This Commission administers a loan program with a variable rate revolving loan pool uniquely designed for Florida local governments. Funding for the program was through an AAA rated tax-exempt bond issue administered by the Florida League of Cities on behalf of local governments in order to achieve better economies of scale. The program was created pursuant to Chapter 163, part 1, of Florida State statutes, for the purpose of issuing the bonds.

In 1998, the City was awarded a grant by the Safe Neighborhood Park Agency to construct a multi-purpose center at Murray Park. The SNP Grant required a dollar for dollar match, and contingent upon the City utilizing its own match before the Agency released its own. The purpose of the Multipurpose Community Center is to provide social and recreational activities for all residents of South Miami.

CITY OF SOUTH MIAMI MUNICIPAL PARKING GARAGE

The City secured financing for the design and construction of the Municipal Parking Garage on SW 73rd Street.

The City of South Miami entered into a lease agreement with Mark Richman Properties Inc. (MRP) to manage the Municipal Garage. The Parking Garage exists of ground floor retail space and restaurants with 4-floors of public parking.

MRP compensates the City a minimum rent guaranteed payment in addition to the payment of all debt service on the Florida League of Cities Bonds Issued. Payment of the debt service shall commence as to the amount drawn on the Florida League of Cities Bond Issue and any other debt on the date the funds were drawn and are payable in accordance with the principal and interest payment schedule established by the Florida Municipal Loan Council (FMLC) for the City of South Miami pursuant to the issuance of FMLC Revenue Bonds, series **2002A** and **2006**.

Interest is paid at the same rate as the City's rate of interest on the bonds together with a pro-rata share of all the total amount of the borrowing so as to include amortized expenses of the bond, and all costs associated with the bonds.

Furthermore, in March of 2008, the City Commission authorized the City Manager to execute an additional loan with SunTrust Bank for one million dollars. The purpose of the SunTrust loan was to repay $300,000 to the City's reserve account, which funds were utilized for improvements made to the street immediately adjacent to the parking garage. Seven hundred thousand dollars from the SunTrust Loan was earmarked for the completion of the construction of the parking garage.

MRP is not subsidized by the City and pays its full share of borrowing expenses. The funds used by MRP for design and construction of the parking garage project represent 83.36% of the funds borrowed on the Bonds and 70% of the SunTrust Loan.

Background on "Private Loan" and "Private Activity". $2,500,000 of the proceeds of the 2002 Loan were in turn loaned to the Developer ("Developer Loan") on June 12, 2002. The City also entered into a Lease Agreement with the Developer on March 11, 2005 ("Developer Agreement") whereby the Developer would operate the Garage Project and retain certain income from the Garage Project for a term of 50 years from the opening date of the Garage Project. Thus the Developer Agreement expires in 2057 as the Garage Project was completed in 2007. These two actions constituted an impermissible private loan and impermissible private activity, respectively, under Section 141 of the Internal Revenue Code of 1986, as amended ("Code"), adversely affecting the governmental status of the Council Bonds. The private loan arose immediately upon making the Developer Loan. The private activity did not arise at the time of the Developer Agreement. It did not occur until parking rates were first charged at the Garage Project in January of 2008.

IRS Procedures and Negotiations. On July 13, 2010, the City, jointly with the Issuer (FMLC), approached the Internal Revenue Service ("IRS") to seek permission to apply for a settlement under the Voluntary Compliance Agreement Program ("VCAP") in order to preserve the tax exempt status of the Council Bonds and the 2009 SunTrust Loan under the Code. As the name implies, the VCAP program involves a self-reporting of potential problems with a tax exempt issue or series of tax exempt issues and that is what the City undertook. The procedure is therefore somewhat different than an IRS Examination because it is self-reported and typically more beneficial to an issuer of tax exempt bonds. The IRS granted permission for a VCAP and on August 13, 2010, the City and the Issuer jointly submitted a Request for Closing Agreement Pursuant to Internal Revenue Manual Section 7.2.3.3, which outlines the VCAP procedures. An IRS Agent was assigned to the City's VCAP request.

A series of exploratory calls commenced as the agent began to develop the case. Thereafter, negotiations ensued to attempt to resolve all issues with the IRS and protect the status of the Council Bonds and the 2009 Sun Trust Loan under the Code. Specifically, discussions focused on determining any settlement amount to be paid to the IRS to resolve the matter, the language of the settlement agreement, and the amount of Council Bonds and 2009 SunTrust Loan to be redeemed, or if not immediately eligible for redemption, defeased until the first redemption date. The IRS and City of South Miami came to an agreement and due to this issue, defeased a partial amount of the 2002A and 2006 FMLC Bonds and all of the SunTrust 2009 loan. The City's new loan which was used to due accomplish the required negotiation is the new SunTrust 2011 loan for $7,575,000.

BB&T 2015 Loan Refinance

In 2012 the City of South Miami in conjunction with the City's Financial Advisor requested bank loan proposals on a 15 year and 20 year basis to refund all of the City's outstanding 2001A and 2002A loans.

The City closed in 2015 on the refinancing loan with an attractive 17-year loan at a fixed interest rate of 2.80%. Additionally, the loan provided the City flexibility to prepay on any payment date with NO prepayment penalty. Based upon the interest rate of 2.80% with BB&T, the refunding provides a present value savings of approximately $828,000 or 17% of the principal amount refunded.

SOUTH MIAMI PARKING GARAGE
ORDINANCE 25-06-1893
$5,625,000

FLORIDA MUNICIPAL LOAN COUNCIL BOND 2006						
FY	DATE	PRINCIPAL	INTEREST	FEES	TOTAL	BALANCE
9/30/16	10/01/15	35,000	29,834	2,000	64,834	1,310,000
	04/01/16		28,959	2,000	28,959	
9/30/17	10/01/16	40,000	28,959	2,000	68,959	1,270,000
	04/01/17		27,959	2,000	27,959	
9/30/18	10/01/17	40,000	27,959	2,000	67,959	1,230,000
	04/01/18		26,959	2,000	26,959	
9/30/19	10/01/18	40,000	26,959	2,000	66,959	1,190,000
	04/01/19		25,959	2,000	25,959	
9/30/20	10/01/19	45,000	25,959	2,000	70,959	1,145,000
	04/01/20		25,059	2,000	25,059	
9/30/21	10/01/20	45,000	25,059	2,000	70,059	1,100,000
	04/01/21		24,131	2,000	24,131	
9/30/22	10/01/21	50,000	24,131	2,000	74,131	1,050,000
	04/01/22		23,100	2,000	23,100	
9/30/23	10/01/22	50,000	23,100	2,000	73,100	1,000,000
	04/01/23		22,069	2,000	22,069	
9/30/24	10/01/23	55,000	22,069	2,000	77,069	945,000
	04/01/24		20,934	2,000	20,934	
9/30/25	10/01/24	55,000	20,934	2,000	75,934	890,000
	04/01/25		19,800	2,000	19,800	
9/30/26	10/01/25	60,000	19,800	2,000	79,800	830,000
	04/01/26		18,563	2,000	18,563	
9/30/27	10/01/26	60,000	18,563	2,000	78,563	770,000
	04/01/27		17,325	2,000	17,325	
9/30/28	10/01/27	60,000	17,325	2,000	77,325	710,000
	04/01/28		15,975	2,000	15,975	
9/30/29	10/01/28	65,000	15,975	2,000	80,975	645,000
	04/01/29		14,513	2,000	14,513	
9/30/30	10/01/29	70,000	14,513	2,000	84,513	575,000
	04/01/30		12,938	2,000	12,938	
9/30/31	10/01/30	70,000	12,938	2,000	82,938	505,000
	04/01/31		11,363	2,000	11,363	
9/30/32	10/01/31	75,000	11,363	2,000	86,363	430,000
	04/01/32		9,675	2,000	9,675	
9/30/33	10/01/32	80,000	9,675	2,000	89,675	350,000
	04/01/33		7,875	2,000	7,875	
9/30/34	10/01/33	80,000	7,875	2,000	87,875	270,000
	04/01/34		6,075	2,000	6,075	
9/30/35	10/01/34	85,000	6,075	2,000	91,075	185,000
	04/01/35		4,163	2,000	4,163	
9/30/36	10/01/35	90,000	4,163	2,000	94,163	95,000
	04/01/36		2,138	2,000	2,138	
	10/01/36	95,000	2,138	2,000	97,138	0
	TOTAL:	**1,475,000**	**1,011,597**	**94,000**	**2,486,597**	

SUNTRUST LOAN 2011

Capital Improvement Refunding Revenue Bonds, Series 2011

Partial Refunding of Series 2002A & 2006

Refunding of all Series 2009

15-Year Term Loan

$7,575,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2016	10/1/2015	410,000	148,605	558,605	6,015,000
	4/1/2016	0	139,122	139,122	6,015,000
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	**7,575,000**	**3,125,339**	**10,700,339**	

BB&T 2015 Loan Refinance
Refunding of Series 2001A & 2002A
Full Refunding of all Series 2009
17-Year Term Loan
$4,948,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2016	11/1/2015	125,000	58,881	183,881	4,823,000
	5/1/2016	116,000	67,522	183,522	4,707,000
2017	11/1/2016	118,000	65,898	183,898	4,589,000
	5/1/2017	119,000	64,246	183,246	4,470,000
2018	11/1/2017	121,000	62,580	183,580	4,349,000
	5/1/2018	122,000	60,886	182,886	4,227,000
2019	11/1/2018	126,000	59,178	185,178	4,101,000
	5/1/2019	128,000	57,414	185,414	3,973,000
2020	11/1/2019	129,000	55,622	184,622	3,844,000
	5/1/2020	130,000	53,816	183,816	3,714,000
2021	11/1/2020	131,000	51,996	182,996	3,583,000
	5/1/2021	133,000	50,162	183,162	3,450,000
2022	11/1/2021	137,000	48,300	185,300	3,313,000
	5/1/2022	139,000	46,382	185,382	3,174,000
2023	11/1/2022	139,000	44,436	183,436	3,035,000
	5/1/2023	141,000	42,490	183,490	2,894,000
2024	11/1/2023	141,000	40,516	181,516	2,753,000
	5/1/2024	143,000	38,542	181,542	2,610,000
2025	11/1/2024	146,000	36,540	182,540	2,464,000
	5/1/2025	148,000	34,496	182,496	2,316,000
2026	11/1/2025	150,000	32,424	182,424	2,166,000
	5/1/2026	152,000	30,324	182,324	2,014,000
2027	11/1/2026	154,000	28,196	182,196	1,860,000
	5/1/2027	157,000	26,040	183,040	1,703,000
2028	11/1/2027	161,000	23,842	184,842	1,542,000
	5/1/2028	163,000	21,588	184,588	1,379,000
2029	11/1/2028	166,000	19,306	185,306	1,213,000
	5/1/2029	169,000	16,982	185,982	1,044,000
2030	11/1/2029	169,000	14,616	183,616	875,000
	5/1/2030	172,000	12,250	184,250	703,000
2031	11/1/2030	172,000	9,842	181,842	531,000
	5/1/2031	175,000	7,434	182,434	356,000
2032	11/1/2031	177,000	4,984	181,984	179,000
	5/1/2032	179,000	2,506	181,506	0
	TOTAL	**4,948,000**	**1,290,237**	**6,238,237**	

DEBT FUND SCHEDULE FISCAL YEAR 2016						
	BALANCE	**PRINCIPLE**	**INTEREST**	**FEES**	**PAYMENT**	**BALANCE**
FMLC Series 2006 South Miami Parking Garage	$1,345,000	$35,000	$58,794	$4,000	$97,794	$1,310,000
SunTrust 2011 Loan Refinance South Miami Parking Garage	$6,425,000	$410,000	$287,727	$0	$697,727	$6,015,000
BB&T 2015 Loan Refinance	$4,948,000	$241,000	$126,403	$0	$367,403	$4,707,000
TOTAL	**$12,718,000**	**$686,000**	**$472,924**	**$4,000**	**$1,162,924**	**$12,032,000**

DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**1,086,247**	**870,824**	**517,663**	**517,663**	**144,281**
	REVENUES						
2010000	3612000	INTEREST INCOME	4,693	1,650	2,400	2,400	1,650
2010000	3669000	S. HOSP FOUNDATION	145,240	142,366	144,290	144,290	141,080
2010000	3669300	RICHMAN PROP LN PMT	726,554	727,845	727,754	727,754	722,752
2010000	3811100	TRANSFER IN FROM GF	150,000	0	0	0	153,161
2010000	3841100	BOND PROCEEDS	0	0	0	4,948,000	0
		TOTAL REVENUE	**1,026,487**	**871,861**	**874,444**	**5,822,444**	**1,018,643**
	EXPENDITURES						
2011410	5197110	DEBT PRINCIPLE	555,000	565,000	615,000	5,475,000	686,000
2011410	5197210	DEBT INTEREST	677,628	650,897	621,687	660,159	472,924
2011410	5197310	DEBT OTHER COST	9,282	9,125	11,140	39,918	4,000
2011500	5147310	DEBT OTHER COST	0	0	0	20,750	0
		TOTAL DEBT SERVICE	**1,241,910**	**1,225,022**	**1,247,827**	**6,195,827**	**1,162,924**
	ENDING FUND BALANCE		**870,824**	**517,663**	**128,490**	**144,281**	**0**

CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five–Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of $5,000
2. Has an estimated useful life of 3 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.

CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**509,751**	**180,112**	**355,314**	**355,314**	**594,439**
	REVENUES						
3010000	3811000	TRANSFER FROM GEN FUND	85,270	600,000	1,356,250	1,356,250	1,049,581
	TOTAL REVENUE		**85,270**	**600,000**	**1,356,250**	**1,356,250**	**1,049,581**
	EXPENSES						
3011310	5136450	CAPITAL IMPROVEMENT	0	44,971	0	0	0
3011340	5136430	OPERATING EQUIPMENT	0		77,189	77,189	0
3011410	5136430	FINANCE EQUIPMENT	0	0	0	0	30,000
3011410	5136440	FINANCE VEHICLES	0	0	0	0	25,000
3011610	5246440	BUILDING VEHICLES	0	0	0	0	25,000
3011620	5246430	EQUIPMENT OPERATING	16,636	0	0	0	0
3011640	5246440	CODE VEHICLES	0	63,935	0	0	0
3011720	5416440	SOLID WASTE VEHICLES	0	0	0	0	150,000
3011730	5346450	CAPITAL IMPROVEMENT	0	0	20,000	5,000	115,000
3011790	5196450	CAPITAL IMPROVEMENT	139,502	14,820	369,250	239,486	235,000
3011910	5216430	POLICE EQUIP OPERATING	0	0	0	0	0
3011910	5216440	POLICE VEHICLES	170,792	218,122	272,000	272,000	272,000
3012000	5726450	PARKS & REC IMPROVEMENT	87,979	82,950	590,000	523,450	505,000
3012010	5726450	CAPITAL IMPROVEMENT	0	0	0	0	87,000
3012020	5726450	CAPITAL IMPROVEMENT	0	0	0	0	193,000
	TOTAL CAPITAL EXPENSES		**414,909**	**424,798**	**1,328,439**	**1,117,125**	**1,637,000**
	TOTAL FUND EXPENSES		**414,909**	**424,798**	**1,328,439**	**1,117,125**	**1,637,000**
	ENDING FUND BALANCE		**180,112**	**355,314**	**383,125**	**594,439**	**7,020**

1410-513-6430	3 New Digital Multi-Space Parking Machines	**30,000**
1410-513-6440	1 Hybrid Vehicle- Parking Division (LPR Program)	**25,000**
1610-524-6440	1 Hybrid Vehicle- Building Department	**25,000**
1720-541-6440	1 Trash Truck	**150,000**
1730-541-6450	Tree Planting	40,000
	Orchids program	5,000
	Trash Pads (Pads)	25,000
	Rubber Mulch for Trees in Downtown	45,000
		115,000
1790-519-6450	City Welcome Signs	100,000
	Citywide Striping	40,000
	60th Ave Traffic Calming	35,000
	Pedestrian Crosswalk w flashing lights	60,000
		235,000
1910-521-6440	PD Fleet Repl. – Seven (7) Vehicles	**272,000**
2000-572-6450	Citywide Parks Improvements	100,000
	Citywide Parks Master Plan – Improvements	100,000
	Murray Park Playground Equipment	150,000
	Dante Fascell Park-Instal of New Drainage System	30,000
	Marshall Williamson Park- Convert Tennis Courts to Multipurpose Courts	65,000
	Murray Park Aquatic Center- Shade Awning	50,000
	Tractor	10,000
		505,000
2010-572-6450	Dante Fascell Park – Tennis Court Resurfacing	**87,000**
2020-572-6450	Gibson Bethel CC – Fitness Equipment Replacement	105,000
	Gibson Bethel CC – Rubber Floor	16,000
	Gibson Bethel CC – Carpet Tile	22,000
	Gibson Bethel CC – High Def Security Cameras	50,000
		193,000

EMERGENCY RESERVE FUND

CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson & Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund.

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of $1,000,000.00 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA).

EMERGENCY RESERVE FUND
CITY OF SOUTH MIAMI FUND 051

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**1,688,739**	**1,703,605**	**1,717,288**	**1,717,288**	**4,426,207**
	REVENUES						
0510000	3811000	TRANSFER FROM GEN FUND	0	0	2,694,919	2,694,919	125,000
0510000	3612000	INTEREST INCOME	14,866	13,683	14,000	14,000	28,000
		TOTAL REVENUE	**14,866**	**13,683**	**2,708,919**	**2,708,919**	**153,000**
	EXPENSES						
0511410	5819120	TRANSFER TO GEN FUND	0	0	0	0	0
		OTHER FIN SOURCES	**0**	**0**	**0**	**0**	**0**
		TOTAL FUND EXPENSES	**0**	**0**	**0**	**0**	**0**
	ENDING FUND BALANCE		**1,703,605**	**1,717,288**	**4,426,207**	**4,426,207**	**4,579,207**

STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

STATE FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 608

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**75,238**	**75,900**	**76,510**	**76,510**	**47,010**
	REVENUES						
6080000	3511000	CONFISCATED REVENUE	0	0	0	0	0
6080000	3612000	INTEREST INCOME	662	610	500	500	500
6080000	3699200	MISCELLANOUS REVENUES	0	0	0	0	0
		TOTAL REVENUE	**662**	**610**	**500**	**500**	**500**
	EXPENSES						
6081910	5213450	CONTRACTUAL	0	0	0	0	0
6081910	5213490	CRIME PREVENTION PROGRAMS	0	0	0	0	0
6081910	5214070	TRAVEL & PER DIEM	0	0	0	0	0
6081910	5214680	MAINTENANCE & REPAIR	0	0	0	0	0
6081910	5214970	EMPLOYEE TESTING	0	0	0	0	0
6081910	5215205	COMPUTER SUPPLIES	0	0	0	0	0
6081910	5215210	INVESTIGATIVE INITIATIVES	0	0	44,000	30,000	44,000
6081910	5215220	UNIFORMS	0	0	0	0	0
		TOTAL OPERATIN EXPENSE	**0**	**0**	**44,000**	**30,000**	**44,000**
		TOTAL EXPENSES	**0**	**0**	**44,000**	**30,000**	**44,000**
	ENDING FUND BALANCE		**75,900**	**76,510**	**33,010**	**47,010**	**3,510**

FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and

B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding
- Asset accounting and tracking
- Language assistance services
- Transfers to other law enforcement agencies
- Support of community-based programs
- Cash transfers to community-based programs are not permitted
- Windfall situations

FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

ACCT NO		ACCOUNT CLASSIFICATION	ACTUAL FY 2013	ACTUAL FY 2014	BUDGET FY 2015	ESTIMATE FY 2015	CM RECOM FY 2016
	BEGINNING FUND BALANCE		**1,912,228**	**2,012,436**	**2,000,223**	**2,000,223**	**1,377,342**
	REVENUES						
6150000	3511000	INTERGOVERNMENTAL REVENUES	140,361	2,914	0	0	0
6150000	3612000	INTEREST INCOME	17,085	16,097	15,000	15,000	16,000
6150000	3699200	OTHER MISC REVENUES	49,706	58,495	80,000	80,000	80,000
		TOTAL REVENUE	**207,152**	**77,506**	**95,000**	**95,000**	**96,000**
	EXPENSES						
6151910	5211410	OVERTIME SPECIAL UNIT	10,901	6,590	50,000	50,000	50,000
6151910	5211414	OVERTIME SPECIAL UNIT	13,123	7,800	30,000	30,000	30,000
		TOTAL PERSONNEL EXPENSE	**24,024**	**14,390**	**80,000**	**80,000**	**80,000**
6151910	5213450	CONTRACTUAL SERVICES	5,832	9,667	145,800	145,800	118,800
6151910	5214070	TRAVEL & PER DIEM	0	570	35,000	35,000	35,000
6151910	5214450	LEASE PURCHASE-POL VEHICLE	30,085	24,720	19,632	19,632	19,632
6151910	5214960	SPECIAL INVESTIGATIONS	0	0	0	0	0
6151910	5215205	COMPUTER EQUIPMENT	4,731	15,000	125,000	125,000	160,000
6151910	5215210	SUPPLIES	3,970	0	0	0	0
6151910	5215220	UNIFORMS	0	0	12,000	12,000	12,000
		TOTAL OPERATING EXPENSE	**44,618**	**49,958**	**337,432**	**337,432**	**345,432**
6151910	5216430	OPERATING EQUIPMENT	38,302	0	70,000	70,000	70,000
6151910	5216440	INFRASTRUCTURE	0	25,371	400,000	230,449	0
6151910	5216800	INTANGIBLE ASSETS	0	0	0	0	0
		TOTAL CAPITAL OUTLAY	**38,302**	**25,371**	**470,000**	**300,449**	**70,000**
6151910	5217100	DEBT - PRINCIPAL	0	0	0	0	0
6151910	5217200	DEBT - INTEREST	0	0	0	0	0
		TOTAL DEBT SERVICE	**0**	**0**	**0**	**0**	**0**
		TOTAL EXPENSE	**106,944**	**89,719**	**887,432**	**717,881**	**495,432**
	ENDING FUND BALANCE		**2,012,436**	**2,000,223**	**1,207,791**	**1,377,342**	**977,910**

FEDERAL FORFEITURE FUND BUDGET HIGHLIGHTS

3450 Contractual Services – This account has decreased by $27,000 compared to Fiscal Year 2015.

5205 Computer Equipment – The line item has increased by $35,000 as the cost of Toughbooks and Docking Stations has increased.

GLOSSARY

A Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

B Balanced Budget. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C CAFR. Comprehensive Annual Financial Report.

CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of $1,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services,

intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

D Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

E EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

F Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

G GAAP. Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore,

the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.

GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City department or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

I Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

L Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.

M Mil of Tax. A rate of tax equal to $1 for each $1,000 of assessed property value. So if your house has a taxable value of $50,000 and the millage rate is 1, then you would pay $50 in taxes, and if the millage rate is 10, then you would pay $500 in taxes.

Millage Rate. One mil equals $1 of tax for each $1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

N Non-Departmental Appropriations (Expenditures). The costs of government services or operations which are not directly attributable to City Departments.

O Objective. A specific measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety & Health Administration.

P Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for

decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of $300,000 and the millage rate is 1, then you would pay $300 in taxes, and if the millage rate is 10, then you would bay $3,000 in taxes.

R Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

S Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the

undesignated fund balance: it is the true "surplus".

SW. Stormwater.

T Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each $1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or $10 per thousand dollars of assessed value.

TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

U Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined "surplus."

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

W Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.

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